

Minutes of Bredon Annual Parish Council Meeting held at Bredon Village Hall on Monday 14th May 2012.

Present: Cllr's Mrs Alison Palmer, Mrs Gail Whiting, Mr Matt Darby, Mr Allen Frampton, Mr Kevin Falvey, Mr Phil Handy, Mr John Masters, Mr Andrew Rhodes, Mr Rob Sly, and Mr Andrew Woodward (Chairman).
In Attendance Ms Shields (Clerk) and a parishioner.

1. Election Of Chairman.

Cllr Handy proposed, Cllr Rhodes seconded and it was agreed by all to elect Cllr Woodward as Chairman, who duly signed the Acceptance of Office.

2. Apologies For Absence.

Apologies were received and accepted from Cllr Declan Shiels and Cllr Adrian Hardman (County and District).

3. Election Of Vice Chairman.

Cllr Frampton proposed, Cllr Sly seconded and it was agreed by all to elect Cllr Handy as Vice Chairman.

The meeting continued.

4. Declaration of Interests.

Cllr's were reminded to update their register of interests.

Cllr K Falvey has a prejudicial interest in item 10 and 20 as Chairman of the Rugby Club and a non-prejudicial interest in item 19.

Cllr M Darby has a prejudicial interest in items 10 and 20 as he leases land to the Rugby Club; item 12c as Clive Cleaver is a friend; item 13a (Old Hall) as the applicants are friends; and item 22b regarding the location of swings as his family members are party to the Soutars' lease.

Cllr A Frampton has a prejudicial interest in item 14, as part owner of the wall.

Cllr G Whiting has a prejudicial interest in item 14, as owner of the fence adjoining the wall.

5. To Consider The Adoption Of The Minutes Of The Meeting Held On The 16th April 2012.

The minutes, having been circulated were approved and signed as a true record.

6. To Consider Reviewing Council's Standing Orders, Financial Regulations, Risk Assessment and Insurance Requirements.

The Council agreed that at the present time there was no need to review the Standing Orders and Financial Regulations. The Council agreed to review the Risk Assessment, Chairman to contact Mr Lambert. The council will look to amalgamate the insurance for the Village Hall and the Parish into one policy and is awaiting a further quote.

7. To Appoint Members To The Following

- a) Staffing Committee – Cllr's Handy, Palmer, Shiels and Woodward.
- b) Planning Working Party - Cllr's Darby, Handy, Masters and Rhodes.
- c) Clerks Finance Support - Cllr's Frampton, Handy, Rhodes and Woodward.
- d) Playing Fields Group – Cllr's Masters, Shiels, Sly and Whiting.

8. To Appoint Individuals and/or Councillors To The Following Roles.

- a) Footpaths Officer – Mr Terry Onions.
- b) Tree Warden – Mr Terry Onions.
- c) Hancock's Trustee – Cllr Sly.
- d) Reed Close Trustee – Cllrs Handy and Masters.
- e) Worcestershire Parish Councils Association – Cllr Woodward.
- f) Bredon Hill Conservation Group – Cllr Darby.
- g) Bredons Norton Village Hall – Cllr's Palmer and Whiting.

- h) Police Liaison – Cllr Falvey.
- i) Bredons Hancock’s School Governor – Cllr Frampton.

9. Correspondence For Information.

The Council had regretfully received and accepted Cllr David Newcombe’s resignation, Clerk to notify Wychavon.

The donation and siting of the ‘defibrillator’ will be an agenda item for June.

The Chairman will contact Mr Mews regarding Brensham Estate’s dispute with Network Rail.

The Council has received several complaints regarding the grass verges. Grass cutting accounts for nearly a quarter of the annual precept, and the Council therefore decided to reduce the number of cuts on some verges to ensure that the precept stays as low as possible. It is also expected that over time these longer verges will become wildflower-rich, and will look in keeping with a rural setting. Following a tendering process the contract has been awarded to a new contractor, and very significant savings have already been achieved. However, a combination of the exceptionally wet spring and the new contractor not yet being well-acquainted with the parish has led to unsatisfactory results in some places. The Council is working to overcome any problems and is confident that the situation will be improved over time.

10. To Consider the Solicitors Advice Regarding the Leases.

Cllr’s Darby and Falvey and the parishioner left the room, Cllr Palmer proposed, Cllr Rhodes seconded and it was agreed to respond to the letter received from the Rugby Club with the advice from the Solicitor.

11. To Approve Parish Council Accounts 2011-12.

Cllr Rhodes proposed, Cllr Whiting seconded and it was agreed by all to accept the accounts.

12. Finances.

- a) Invoices To Be Paid.

The following invoices were agreed for payment;-

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Parish Council.

New Farms £216.00, T Spry £95.00, Nick Hopkins £120.00, BT £68.61, GBD £165.92, Clerk Expenses £148.55, Electricity for Muga £50.89, N Power £68.31, S Gwilliam £175.00, Lock £10.80, Salary £553.17.

Village Hall.

Salary and Wages £473.12, Hall Expenses £12.20, Electricity £123.45, CW Cleaning £152.23,

- b) Financial Report.

The following remittance had been received.

Parish Council

Precept £22,308.00, Tennis Club Water Rates £24.33,

Village Hall

Bar £744.65, Lettings £2,422.17.

Playing Fields

£15,096.68.

The bank statement had not been received.

- c) To Consider The Quotes For Tree Works.

Cllr Darby left the room. The Council agreed to appoint Theocus Arboriculture to carry out the tree work at the village hall.

- d) To Consider a Donation to Wychavon CAB.

The Council agreed not to make a donation to CAB.

13. Planning.

- a) For Consideration.

- i. 12/00847 Land adjacent, Lampitt House, Lampitt Lane, Bredons Norton

Erection of new single dwelling house within development boundary (revision of previous planning permission W/10/01251/PN).

Reasons to object. While the new design is better than the January version in terms of its front windows, it is still a great deal worse than the plans accompanying the outline permission in 2010. The rear (which would be visible from a long distance) is unchanged. The applicant hasn't taken account of any of our comments about using Cotswold materials. The Cotswolds Conservation Board also made comments along the same lines, therefore we feel our previous comments are still valid, and reiterate them as follows. The application site is set within the Cotswolds AONB, and is immediately adjacent to a conservation area. The Bredon's Norton Conservation Area Appraisal (2006) notes that the historic architecture the Conservation Area is Cotswold vernacular. The site is classified as Landscape Character Type '18 Settled Underwood Vale' in the Landscape Strategy and Guidelines for the Cotswolds AONB. Section 85 of the Countryside and Rights of Way Act 2000 requires public bodies, including regional and local planning authorities, to have due regard to the purposes of designation in carrying out their functions. The application does not satisfy Policy DTP1 of the Cotswolds AONB Management Plan, which states that development should 'be compatible with the distinctive character of the location as described by the relevant landscape character assessment, strategy and guidelines; incorporate designs and landscaping consistent with the above, respecting the local settlement pattern and building style; be designed to respect local building styles and materials.' It does not satisfy Wychavon Policies ENV1 (Landscape Character), ENV2 (AONB), and ENV12 (Conservation Areas). It does not satisfy Bredon Village Design Statement (Adopted 2011) Policies 6.2 and 6.3. The Parish Council would like to see the plan amended to so that the design makes use of traditional Cotswold materials and fenestration in order to preserve and enhance the character and appearance of the area.

- ii. 12/00861 46 Queensmead, Bredon. Single storey rear extension to provide disabled facilities. No reasons to object.
- iii. 12/00664 and 12/00665 Old Hall, Old Mansion Drive, Bredon.
Renovation of two existing garages adjoining manor house to form ground floor entrance hall & first floor study, including new staircase, windows and entrance to the garage, dormer window to the rear & removal of modern porch and the creation of a new doorway into the main house
No reasons to object in principle, however we feel the repositioning of the porch area to be a retrograde step in the aesthetics of the building as a whole.
- iv. 12/00738 Ivy Cottage, Manor Lane, Bredons Norton. Replacement conservatory
No reasons to object.

b) Decided By Wychavon.

Approved

- i. Bens Hollow, Dock Lane, Bredon, Tewkesbury, GL20 7LG
First floor extension to provide lounge and bedroom with en-suite.
- ii. P and D Engineering, Fleet Lane, Bredon, Proposed new showroom, first floor offices and meeting room, workshop extension, and covered store building.

14. To Discuss Planting On The Wall Between Brensham Court And The Playing Field.

Cllr's Frampton and Whiting left the room during the decision making process.

The Council agreed to purchase 30 x Hydrangea petiolaris in 3 litre pots, and to plant them at 3 metre spacings along this wall and also the fence behind Chelm House, Clerk to obtain quotes and to proceed if less than £500.00. Clerk to include this amount in the claim for the New Homes Bonus.

15. To Consider the Request to Plant a Jubilee Tree.

The Council agreed for the WI to plant a flowering cherry tree, with a plaque, in the garden at the front of the village hall and for them to attend to the garden.

16. To Consider Adopting the Phone Box at Kinsham.

The Council agreed to adopt the Phone box in Kinsham, a Kinsham resident had offered to carry out the maintenance and paint the kiosk, the Council will supply the paint.

17. To Discuss Dog Bins and Dog Walking in the Parish.

The Clerk to investigate moving the one in Cheltenham Road to nearer the Waterloo Post box. Allowing dogs on the playing field will be an agenda item for the next meeting.

18. To Discuss Joining the Wychavon Bursary Award.

The Council agreed to join the scheme at a cost of £50.00.

19. To Discuss the Sign on the Playing Fields.

The sign will be discussed by the 'Friends of Bredon Playing Fields' FBPF.

20. To Discuss the Work To Be Carried out on the Playing Field Surface and to adopt the Terms of Reference of the 'Friends of Bredon Playing Fields'.

Cllrs Darby and Falvey left the room. The Council agreed to the request of BCPR to carry out maintenance on the surface of the playing field. The Council agreed the Terms of Reference with a few minor alterations. Cllr Rhodes asked for it to be minuted that he disagreed with the terms.

21. To Discuss the 'Wall' in Main Road, Bredon.

The Chairman to liaise with Cllr Hardman.

22. Progress Reports For Information. .

a) Clerk. (Report Circulated)

b) BCPR. Report Circulated. Cllr Darby left the room. The Council agreed to the 'siting' of the swing, but not to the installation of a further bin.

c) Bredons Norton Village Hall.

A meeting had taken place; Cllr Whiting had been unable to attend.

d) Bredon Village Hall.

Cllr Falvey reported that the quantities of cutlery and china are not as advertised, Manager to count.

To date only one quote for the doors had been received, the re surfacing of the Chandler Room floor and the insulation in the roof space of the Old Hall will be carried out.

e) Hancocks Trust.

Cllr Sly reported that adverts for the bursary will be placed soon; applications for vocational training are also considered.

f) County and District Councillor.

Not present.

g) Bredon Hill Conservation Group.

No meeting had taken place.

h) Highways.

i) Fields in Trust.

Due to complexities relating to the location of the boundary, the application had not been put in in March, however it is hoped that it will be submitted in July, once the registration of the land has been completed.

23. Items For Future Agenda.

Communication with the Parish.

Eckington Football Club.

Waste Core Strategy Update.

Mountain bikes in Westmancote update.

Cllrs Expenses.

24. **Date Of Next Meeting.** Monday 11th June 2012.