

# Bredon, Bredon's Norton and Westmancote Parish Council

The minutes of Bredon Parish Council Annual meeting held at Bredon Village Hall on Monday 11th May 2015 at 7.15pm.

Present: Cllr's Mrs Alison Palmer (left after Item 15), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy ((Chairman), Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting

In Attendance Ms J Shields (Clerk) and a parishioner.

All councillors signed their Declaration of Office.

## 1. Election Of Chairman.

The outgoing vice chairman, Mr Handy, presided over the election of the Chairman. Cllr Darby proposed, Cllr Sly seconded and it was unanimously agreed to elect Cllr Handy as Chairman.

## 2. Apologies For Absence.

Apologies were received and accepted from Cllr Hardman (County and District), Mr Andrew Woodward (outgoing Chairman) and Cllr Andrew Rhodes.

## 3. Election Of Vice Chairman.

Deferred.

*Due to the absence of parishioners wanting to speak, the meeting continued.*

## 4. Declaration of Interests.

Cllr's were reminded to update their Register of Interests with Wychavon. The new councillors were asked to return their completed forms to Wychavon.

Cllr Darby declared a non prejudicial ODI in item 16a (iv) as a neighbouring farmer.

Cllr Palmer registered a DPI as owner of Orchard House neighbouring the application site in item 16a(i) and took no part in the discussion.

d) To Consider Application for Dispensation.

The council agreed for all councillors to have dispensation to discuss the Precept.

## 5. To Consider The Adoption Of The Minutes Of The Meeting Held On The 13<sup>th</sup> April 2015.

Deferred due to the wrong minute's being sent out.

## 6. Finances.

a) Invoices To Be Paid.

The following cheques were agreed for payment:-

PC - No 5. £6,000.00, Packwood printers 20.94, Lengthsman £411.00 and complete Weed Control £534.00.

VH - CW £71.25, D Rosser £90.10, J Lomasney £240.09, Mark Farey £210.00, S J Booth £414.18, Solar PV £5,499.00 and Safety Signs £60.77.

b) Financial Report.

Remittance Lengthsman £195.00, Precept £22,651.00, Rugby Club Rent £2,000.00. Financial report was presented to the council.

c) To approve the accounts for 2014/2015.

Audited accounts had been circulated to all councillors, questions were asked and answered and the council agreed for these to be presented to the external auditor.

**7. To Consider Reviewing Council's Standing Orders, Financial Regulations, Risk Assessment and Insurance Requirements.**

The council agreed to review all the items as single agenda items for the next meeting, up to date versions will be circulated via e mail.

**8. To Appoint Members Of Office To The Following.**

- a) Staffing Committee – Cllr's Coghlan, Handy, Palmer and Shiels.
- b) Planning Working Party - Cllr's Palmer, Darby, Handy and Rhodes.
- c) Clerks Finance Support - Cllr's Falvey and Rhodes.

**9. To Appoint Individual and/or Councillors To The Following Roles.**

- a) Footpaths Officer – Mr Terry Onions.
- b) Tree Warden – Mr Terry Onions.
- c) Hancock's Trustee – Cllr Sly.
- d) Reeds Close Trustee – Cllrs Sly and Whiting.
- e) Worcestershire Parish Councils Association – Cllr Shiels.
- f) Bredon Hill Conservation Group – Cllr Darby.
- g) Bredons Norton Village Hall – Cllr's Coghlan and Whiting.
- h) Police Liaison – Cllr Falvey.
- i) BCPR – Cllr Sly.
- j) Grass Cutting – Cllr Sly, Falvey and Rhodes.
- k) Social Media – Cllrs Sly and Shiels.
- l) Defibrillator – Cllr Falvey.
- m) Maintenance of Parish Council Hygiene Facility - Cllr Falvey.
- n) Parish magazine – Cllr Shiels.

**10. Update On The Fire Exit At The Rear Of The Chandler Room.**

New signs as suggested have been implemented.

The quote for an emergency pull cord for the disabled toilet had been received and accepted.

The Exit door at the NE corner of the hall has been altered to fit properly.

Fire exit will be addressed at a later stage.

**11. To Discuss Memorials Within The Parish.**

The council agreed to site the bench (at the request of Mr Jaynes) on the small raised bank area just to the West of tennis club pavilion, at a distance away from the tennis club fence and also at a safe distance from the football pitch. Clerk to write to Mr Jaynes and express the need for the bench to be bolted to a cement base.

Councillors to identify areas in the parish for future benches and memorials with a view to compiling a map.

**12. To Consider The Village Hall Becoming A Charitable Trust.**

A working party consisting of Cllrs Coghlan, Falvey and Shiels, were asked to present to the July parish council meeting, different ways the village hall could be run with positive and negative sides to the options.

**13. To Consider Co-Option Of Councillors.**

The council agreed to co opt at the July meeting, Clerk to advertise the vacancy with a deadline of 24<sup>th</sup> June for application forms and 30<sup>th</sup> June for receipt of completed forms.

**14. To Discuss Change Of Common Land Register.**

The council is taking advice on the issue.

**15. Correspondence For Information.**

Clerk to complete and return the Request for Information for the village hall, from HMCR.

The council agreed to the Beavers sleep over as long as it is suitably supervised.

The E mail regarding grass cutting at Queensmead, the clerk will respond as suggested at the meeting.

The council agreed not to pursue the claim from Shred it insurers due to the amount.

The council agreed to the request of Bredon Handcock's school for use of the playing field.

**16. Planning.**

Item a(v) was discussed at length at the meeting by all councillors present.

a) For Consideration.

- i. W/15/00941/OU - Land adj to Orchard House, Eckington Road, Bredon. Outline application for 3no. dwellings with garages served off a single access onto Morton Lane. The council agreed to object to the proposal.
- ii. GPMB/15/01040/GPMB - Land either side of Railway, off, Eckington Road, Bredon. Prior Approval Notification: Permitted Change of Use from Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and for Associated Operational Development at Land off Moreton Lane, Bredon. The council agreed to make general comments on the proposal.
- iii. W/15/00995/PP St Giles End, Manor Lane, Bredons Norton. Dismantle existing conservatory and replace with new conservatory. The council has not reason to object.
- iv. W/15/00844/PP Frannan, Eckington Road, Bredon. Demolish existing dwelling and erect semi-bungalow with integral garage. The council has not reason to object.
  - i. 15/014013 Field SO 9239, Eckington Road, Bredons Norton. Change of use of land from waste ground to mixed use for stable and keeping of horses and caravan site for single Gypsy family with associated development (improvements to vehicular access, internal access track, hard standing, stable block/utility block, septic tank and retain electricity junction box). The council agreed to object to the proposal.

b) Decided By Wychavon.

Approved.

W/15/00727/PP - Brook House, Dock Lane, Bredon.

W/15/00381/PP - The Milk Barn, Rectory Lane, Bredons Hardwick.

c) Neighbourhood Plan.

The plan is at its middle stage, a meeting taking place on the 12<sup>th</sup> may will to discuss the three task groups (site analysis / green spaces / design policy) and briefs will be given to each group. The steering group will meet again in eight weeks' time.

**17. Progress Reports For Information.**

a) Clerk.

Previously circulated.

b) Bredon Village Hall.

Users are pleased with the new sound system.

- c) Bredons Norton Village Hall.
- d) County and District Councillor.
- e) New Homes Bonus.
- f) Leases.

The council agreed for Cllrs Handy and Falvey to meet the clubs and finalise the leases as soon as possible,

- g) Parish Magazine.

New council members, new chairman, co-option and grass cutting.

**18. Councillors Reports And Items For Future Agenda.**

IT.

**19. Date Of Next Meeting.**

Monday 1<sup>st</sup> June 2015.