

## ***Bredon, Bredon's Norton and Westmancote Parish Council***

The minutes of Bredon Parish Council meeting held at Bredon Village Hall on Monday 7<sup>th</sup> December at 7.15pm.

Present: Cllr's Mrs Alison Palmer, Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy (Chairman), Mr Mike Johns, Mr Andrew Rhodes, Mr Ian Rowland-Hill, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting

In Attendance Ms J Shields (Clerk, Cllr A Hardman (County and District), Mr Watkins, Ms Julia Simmonds, Mr Peter Whitehead and a parishioner.

Mr Whitehead addressed the council with concerns regarding W/15/01796/PN - Land Rear of, Perwell Close, Bredon.

Mr Watkins voiced his concerns regarding the increased traffic in Dock Lane.

### **1. Apologies For Absence.**

Apologies were received and accepted from Cllr Mrs Diane Kemple.

### **2. Declaration Of Interests.**

Cllr's were reminded to update their Register of Interests with Wychavon.

Cllr Sly requested an ODI be recorded as he is 'friends' with the owners of properties in Dock Lane.

### **3. To Consider The Adoption Of The Minutes Of The Meetings Held On The 2<sup>nd</sup> November 2015.**

The minutes having been previously circulated were agreed and signed as a true record.

*Item 12 was bought forward.*

### **4. Finances.**

a) Invoices To Be Paid.

The following cheques were agreed for payment:-

PC Lengthsman October £360.14, November £264.00, Packwood Printers £43.90, Open Space £45.00, Clerks Expenses £8.53, Dog Signs £22.79 Sage £162.00, Cheltenham Surfacing £24,084.00, Rcoh £7,260.00, Greenworks £3,790.80 and T Spry £1,847.00.

VH British Gas Care Plan £445.08, CW Cleaning materials £77.82, D Rosser £40.00, J. Lomasney £312.72, Admin £6.99.

b) Financial Report.

Financial report was presented to the council.

c) Precept 2016/2017.

The finance group is meeting on Thursday.

### **5. To Discuss Fields in Trust.**

Deferred.

### **6. To Appoint Members And Agree On Terms Of Office To The Following.**

a) Staffing Group – Cllr's Kemple, Palmer, Rowland Hill and Shiels.

b) Planning Working Party - Cllr's Palmer, Darby, Handy and Rhodes.

- c) Clerks Finance Support Group - Cllr's Falvey, Johns and Rhodes.

**7. To Appoint Individual and/or Councillors To The Following Roles/Groups.**

- a) Footpaths Officer – Mr Terry Onions.
- b) Tree Warden – Mr Terry Onions.
- c) Hancock's Trustee – Cllr Sly.
- d) Reeds Close Trustee – Cllrs Sly and Whiting.
- e) Worcestershire Parish Councils Association – Cllr Johns.
- f) Bredon Hill Conservation Group – Cllr Darby.
- g) Bredons Norton Village Hall – Cllr's Coghlan and Whiting.
- h) Police Liaison – Cllr Falvey and Johns.
- i) BCPR – Cllr Sly and Whiting.
- j) Grass Cutting – Cllr Sly, Falvey and Rhodes.
- k) Social Media – Cllrs Sly, Roland – Hill and Shiels.
- l) Defribulator – Cllr Falvey.
- m) Maintenance of Parish Council Hygiene Facility - Cllr Falvey.
- n) Parish magazine – Cllr Shiels.
- o) Village Hall – Cllrs Coghlan, Falvey and Shiels.
- p) Leases – Cllrs Falvey, Handy and Kemple.
- q) Clerks and Hall Managers Contracts – Staffing group.
- r) Memorials – Decided.
- s) Fields in Trust – Cllr Falvey.

**8. To Consider New Homes Bonus Applications 2015-2016.**

The council agreed not to pursue the Parish Smart Water initiative.  
Item deferred to next meeting.

**9. To Receive A Report On Progress To-Date And Agree Next Steps On The Fitness Equipment For The Playing Field.**

The council thanked Cllr Roland-Hill for his comprehensive report and agreed to proceed with further investigation into equipment and its usage.

**10. To Discuss A Welcome Pack.**

Deferred.

**11. Correspondence For Information.**

Cllr Falvey to pursue renewing the Gas and Electricity supply contracts.

E Mail from Mr Watkins regarding Dock Lane will be forwarded to Adrian Hardman and Highways.

Police report was circulated to all councillors.

A letter had been received regarding the condition of Dock Lane, the grass cutting group will address some issues and the clerk will write to the land owners to remind them of their hedge cutting responsibilities.

The council agreed to sign the draft agreement for the Series K telephone box at Kinsham.

Copies of tree preservation orders had been received for land either side of the railway in Moreton Lane (Eckington Road) and in the rear garden of Iona, Main Road Bredon.

**12. Planning.**

- a) For Consideration.
  - i. 15/01796 Land Rear of, Perwell Close, Bredon  
Erect new dwelling; The PC Objects to the proposal.

- ii. 15/02864 Land Rear of Tudor Cottage and including part of, Blackberry Barn, Manor Lane, Bredons Norton. Erection of a single dwelling house and creation of new access; The PC Objects to the proposal.
- iii. 15/02848 1 Garden Cottages, Church Walk, Bredon. Alterations and conversion of garage to living accommodation and erection of shed; The PC has made general comments.
- iv. 15/02767 The Haven, Chapel Lane, Kinsham. Side extension and detached garage; The PC has made general comments.
- v. 15/02474 Wells Farm, Lower Lane, Kinsham. Replacement of unauthorised double glazed windows; The PC has made general comments.
- vi. 15.02771 Walnut Tree Cottage, Lower Lane, Bredons Norton. A greenhouse and store for disabled persons equipment; The PC has made general comments.
- vii. 15/02987 39 Plantation Crescent, Bredon. Demolish side garage/covered area and erect two storey side extension; The PC has made general comments.
- viii. 15/02927 Little Orchard, Chapel Lane, Westmancote, Bredon. Demolition of garage and car port. Erection of single storey extension at side and rear of dwelling to provide garage, utility area, and sunroom. Garden shed; The PC has made general comments.

b) Decided By Wychavon.

Approved by Wychavon.

W/15/02065/CU - Manor Cottage, Manor Lane, Bredons Norton,

W/15/02489/PP - 7 Brasenose Road, Bredon

W/15/02111/PN - Steepholm, Dock Lane, Bredon

W/15/02411/PP - Michaelmas Cottage, Main Road, Bredon,

W/15/02676/PP - The Grange, Rectory Lane, Bredons Hardwick, Tewkesbury.

c) Neighbourhood Plan.

- The council agreed to extend the consultation process to the end of December to allow parishioners more time to comment, four banners will be purchased to advertise the extension. Councillors will encourage parishioners through their own networks to make comments on the draft plan, whether positive or negative.
- A Q and A session will be held from 6.15pm to 7.15pm on Monday 4th January 2016.
- A new draft plan taking account of consultation responses will be submitted to rCOH.
- The council agreed to include the area east of Tewkesbury Road (B10) and the area west of Cheltenham Road (B7) as high priority in the Analysis of Potential Local Green Space.

### 13. Progress Reports For Information.

a) Clerk.

Report circulated.

b) Bredon Village Hall.

Cllr Falvey reported- Seat in gents has been replaced and the curtains are to be rehung in the old hall. The radiators have overhauled and the heating is now much better.

The council agreed for the water urn to be replaced, Cllr Falvey to progress.

c) Bredons Norton Village Hall.

Cllr Coghlan had attended the recent meeting; the council had been asked if they fund a waste bin for the village hall garden, Committee to empty, and a central heating boiler. The council recommended that a quote is would be required for a bin and that the clerk would forward an application for New Homes Bonus for the boiler.

d) County and District Councillor.

Cllr Hardman will support the council's recommendation to refuse W/15/01796/PN - Land Rear of, Perwell Close, Bredon.

The 'Brasenose Road' tree will hopefully be removed this week.

The reform of the New Homes Bonus scheme is imminent and parish councils would be well advised to try and spend any NHB funds for which they qualify.

A consultation process will be instigated, regarding yellow lines in Church Street

e) New Homes Bonus. 2013-2014 and 2014-2015.

The work at the dock is complete.

f) Lease.

Ongoing, Cllrs Shiels, Kemple and Rowland Hill will be contacting the Tennis Club.

g) BCPR.

The council agreed to the £1,855 planned expenditure for 2016 and agreed to pay the invoices for 2015.

h) BHCG.

i) Grass.

j) Memorials.

A draft proposal was circulated and this will be an agenda item for the next meeting.

k) Common Land Register.

Clerk has placed the required notice on the property as requested by WCC.

l) Website.

The council agreed Bredon Parish Council would be used on the new website for the time being – even though this isn't our formal name. In the sub-heading, the five villages would be referred to alphabetically.

m) Parish Magazine.

No magazine in January.

#### **14. Councillors Reports And Items For Future Agenda.**

Cllr Johns had attended the recent CALC AGM, a report to be circulated.

The fence between the surgery and the hall had been repaired; the owner of the vehicle will be invoiced for £175.00 for the repair.

Healthwatch.

Memorial Policy.

#### **15. Date Of Next Meeting.**

Monday 4th December.