

**MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 5<sup>th</sup> MARCH 2020 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.**

**PRESENT:** Cllr J Butterworth (Chairman), Cllr A Tanfield, Cllr A Crouchman, Cllr M Gardner, Cllr D Proctor, Cllr R Bessant, Cllr R Turner, Cllr T Pell, Cllr S Wynn and Cllr R Roberts

**IN ATTENDANCE:** Mrs N Nicholson (Clerk), & District Councillor M Ward

**PUBLIC:** N/A

**1) APOLOGIES:**

County Councillor Adams, Cllr J Yeo, Cllr R Small & Cllr J Proctor-Nicholls

**2) DECLARATION OF INTEREST**

N/A

**3) MINUTES**

The minutes of the Parish Council meeting of 6<sup>th</sup> February 2020 were proposed by Cllr Pell, seconded by Cllr Crouchman, agreed by all and signed by the Chairman as a true record of the meeting.

**4) MATTERS ARISING**

• Report Back from meeting with Rooftop

Cllr Ward secured a meeting. The Chairman and Cllr Small had attended. The Rooftop representative listened to all the concerns and was very positive and pledged to tidy the area. Discussion also took place about community activity at the village hall and the possibility of using the monthly 3Cs event to provide a Rooftop drop in facility from time to time.

• Agenda for & Promotion of Parish Meetings

The Chairman advised members that the new 'community style' meeting agenda, would include Open Space update and an update from VHC. Cllr Bessant suggested an update on the speed watch and the measures put in place since last year's meeting. The Chairman suggested the football club should be invited to make a short presentation as they are the main users of the Parish playing field. Other clubs will be invited to the meeting to promote /advertise the available activities. The meeting would need advertising to the residents to hopefully achieve a good attendance.

**5) STORM DAMAGE**

The Chairman advised that a resident's tree fell onto the playing field during the first of the most recent storms. The tree has now been removed and the other precarious trees on the same boundary will be made safe as soon as the field is dry enough for the contractor to access.

She advised that the footpath notice board in Pirton had also come down in the storms and will need new posts. Cllr Turner advised he maybe able to fix this, and Cllr Gardner maybe also be able to provide some help. Cllr Turner will look into it look and report back to the Clerk.

**6) FINANCE**

The monthly reconciliation of cash and other monies received was undertaken for February by Cllr Tanfield.

The Chairman advised that the three grass cutting tenders had been received. The current contractor offers the best price and is able to provide the required hedge cutting work. The Chairman asked if anyone is aware of any issues with the quality of the work. There was none. It was proposed by Cllr Pell to recontract

with the current supplier adding the hedge cutting. This was seconded by Cllr Gardner and agreed by all. Cllr Wild asked if smooth tyres could be used for the hedge cutting to minimise damage to the playing field. The Clerk agreed to investigate this.

It was proposed by Cllr Butterworth and seconded by Cllr Wild to authorise the following payments:

a) Mrs N Nicholson – Clerk salary – February	£471.96
b) Mr B Arrowsmith – Lengthsman –February	£220.00
c) Mr B Arrowsmith – Litter Clearing Playing fields –February	£33.00
d) WCC – Contribution to DB Roundels	£300.00

Remittance – WCC – Lengthsman Payment £440.00

#### **7) DRAINAGE ISSUES – ELAN HOMES & PLAYING FIELD**

Following reports of waterlogged playing fields, a meeting was held on 20<sup>th</sup> February with an enforcement officer, the land drainage inspector with Cllr Wild in attendance. It was agreed that Elan homes need to create a culvert under the foot entrance to their site and clear the ditch, they have been advised of this need but are not in any breach unless they leave the site at the end of the works with these issues outstanding. Cllr Wild advised that he and the lengthsman had searched and found the manhole on the playing field but can't currently locate the outlet. Cllr Wild and the lengthsman plan to return to investigate further using the water pump. He suspects that the drain discharges into the Brickyard Lane ditch.

#### **8) OPEN SPACE – PROGRESS UPDATE (Cllr Wild)**

Cllr Wild advised that he and the Chairman had met with 'Sutcliffe', the chosen contractors, to discuss and agree terms and conditions. Cllr Wild advised that he had received the first draft this morning. The Chairman and Cllr Tanfield agreed to read over these documents and feedback to Cllr Wild and the Open Space Review Committee. The equipment has all been ordered and work is planned to commence 20<sup>th</sup> April. Cllr Wild advised there had been a delay with the planning consent due to an online application and cost anomaly. Although planning wasn't strictly necessary for the Open Space development best advice is that it would be good to go through the process and allow public scrutiny. The Chairman asked the Clerk to contact the Planning Office to move this forward. Cllr Wild asked for information to be placed on the notice boards and website informing the public of the details of the development. Cllr Wild asked members to advise of their preferences for the surface colour scheme and for the rubber safety surfacing

#### **9) VILLAGE HALL REFURBISH AND DEVELOPMENT – UPDATE (Cllr Butterworth)**

The VHC await the Legacy Grant application result on 18<sup>th</sup> March but are hopeful. The Chairman advised that volunteers from the community will be most welcome to help with the development plan moving forward. A further meeting of the working party considering how the hall will run in the future is scheduled for 13<sup>th</sup> March 2020. The friends of the Village Hall fund raising group are working hard to run community events and raise money towards their fund-raising target for £5k toward the rejuvenation project. Fundraising is going well, there are still some numbers left for the 100 Club and some tickets for the Barn Dance planned for 28<sup>th</sup> March. The Chairman encouraged members to ask family and friends to join in.

#### **10) TRAFFIC ISSUES – COMMUNITY SPEEDWATCH INITIATIVE, ROUNDELS**

Cllr Bessant advised there has been a short period when the VAS wasn't working due to an operational glitch whilst obtaining the data was being resolved. She advised the recent data collected showed an average speed of 29MPH however the fastest past the VAS was a huge 55MPH at 5.15pm in afternoon! Cllr Bessant has obtained a number of 30MPH wheelie bin stickers which she intends to hand out at the next three C's event.

#### **11) STREETLIGHTS**

The Chairman advised that the safety audit indicated that 5 columns are requiring work: 4 total upgrades and one electrical wiring. Despite the out of budget cost, she advised that this was compulsory and that after the full upgrades the Clerk will investigate the possibility of WCC adopting the upgraded street lights. Cllr Butterworth proposed the upgrade as recommended by E. on this was seconded by Cllr Pell and agreed by all. The adoption was proposed by Cllr Pell and seconded by Cllr Bessant and agreed by all.

#### **12) PLAYING FIELD USE REVIEW**

The Chairman drew members attention to the recently circulated draft revised Memorandum of Understanding between the football club and the Parish Council. Cllr Crouchman suggested that the document should include a request for a copy of the annual safety audit to be given to the Clerk annually. The document is to be revised and sent to the football club for consideration and signature

#### **13) SWDPR**

The Chairman drew attention to the call for green technology sites. Cllr Wild attended the initial liaison group meeting with the other local Parish Councils. There have been 10,000 comments received from the consultation and work is underway to sift through them. Essentially the SWDPR had three options: continue extension of the villages, urban extensions, or create new settlements. The review team had opted for the new settlement route with the Parkway settlement being the first in pipeline for development. Initially there will be 4000 new homes radiating out from the Parkway Station. The key driver had been the availability of the land. A revised plan should be published on 20/09/2020 for a further consultation in October, with a view to be ready for inspection October 2021.

#### **14) REPRESENTATIVES REPORTS**

##### **a) District Councillor**

Cllr Ward advised that the planning appeal for the Old Coal Yard – Windmill Hill had been dismissed.

Cllr Ward advised of 16-day road closure of A44 Egdon junction – Stonebow Road starting 6<sup>th</sup> April.

Cllr Ward advised of the sports relief event at Abbey park 15<sup>th</sup> March.

Cllr Pell asked regarding the undulating pavement near the school. Cllr Ward will follow this up.

Cllr Bessant also raised a pavement issue and the Chairman asked her to send details to Cllr Roberts by email.

##### **b) Other reports as necessary**

Cllr Crouchman advised that road sign at Crabbe Lane had been reported via the WCC Hub.

Cllr Turner advised that with The Parkway station now open the x50 was running an hourly service on a Sunday. 10.10am – 10.10pm. Cllr Pell was able to confirm this and advised that the Vale transport group have submitted recommendations to WCC as part of the survey on rural transport.

Cllr Proctor asked when the 'short' lane had become Windmill Lane – The Chairman advised that WDC did not have a record of this.

Cllr Wild asked for the area surrounding the shops be put back as a topic on the agenda as it is in very bad repair and not DDA compliant. The suggestion was to invite the three business owners to a meeting

to pool ideas for how to move forward. Cllr Ward offered to investigate what WDC could do to assist this. The Chairman asked the Clerk to write to the businesses and co-ordinate a meeting with them. Attendees to the meeting will include The Chairman, Cllr Ward, Cllr Pell and Cllr Wild.

#### 15) PERIODIC HIGHWAYS REPORT -

The Chairman thanked Cllr Small and Cllr Roberts for submitting the 2nd periodic Highways Review. The Clerk advised the format was very user friendly with good follow up from the first report. Cllr Roberts will circulate a copy to all Members. Cllr Roberts is now responsible for WCC Highways reporting and tracking. It was agreed to keep the Clerk informed and any outstanding issues be raised under this agenda item if there is a prolonged time period of non-completion.

#### 16) PLANNING

- a) Comments made on planning applications to Wychavon: 20/00139/PIP Alley Garden Brickyard Lane Drakes Broughton Pershore WR10 2AH. Permission in Principle for 2 dwellings. Recommend refusal. **REFUSED**
- 20/00110/HP Dingley Dell, 46 Stonebow Road, Drakes Broughton. Extension of detached garage recommend approval.
- b) Applications Approved: 19/02664/FUL 40 Stonebow Road, Drakes Broughton. Development of a single dwelling with associated car parking and single garage (Variation to condition 11 to reference 19/00160/FULL 19/02464/HP Greenhill House, Pirton, Worcester, WR8 9ED) New conservatory and part rebuild of existing garden room
- c) Applications Refused: N/A
- d) Applications Awaiting comment: 20/00220/HP 8 Magnolia Close, Drakes Broughton. Ground Floor extension to the front of the house with lean to roof. **NO OBJECTION**

#### ROSE COTTAGE

- e) Appeals: Still awaiting outcome of The Old Coal Yard demolition. **DISMISSED**

#### 17) CORRESPONDENCE

- West Mercia Road Safety Consultation
- Letter sent regarding Tree on playing field
- Parish Games AGM minutes
- WCC Pollinator consultation
- Neighborhood Plan query - A query received from Saville's about our review date.
- SWDP Newsletter
- Countryside Centre re Stile replacement

#### 18) INFORMATION AND DATE OF NEXT MEETING

Thursday 2<sup>nd</sup> April 7:30pm at Drakes Broughton Village Hall - Drakes Broughton and Wadborough with Pirton monthly Parish Council meeting.

Meeting Closed 9.20pm.