

MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 3rd JANUARY 2019 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.

PRESENT: Cllr J Butterworth (Chairman), Cllr D Proctor, Cllr M Ward, Cllr T Pell, Cllr J Proctor-Nichols, Cllr A Crouchman, Cllr M Gardner, Cllr R Turner, Cllr J Driscoll & Cllr Yeo.

IN ATTENDANCE: Mrs N Nicholson (Clerk), District Councillor Middlebrough & County Councillor Adams.

PUBLIC: Mr D Rhodes

1) APOLOGIES:

Cllr S Wynn, Cllr R Small & Cllr L Wild

2) DECLARATION OF INTEREST

N/A

The meeting was closed to hear representations from the public:

Mr D Rhodes raised his concerns regarding derelict static caravans on the Thorndon Mill caravan site. District Councillor Middlebrough requested that detailed location information be forwarded to him, so he can liaise with WDC enforcement dept.

Mr D Rhodes also raised a query regarding numbering rather than naming of houses to assist delivery drivers and emergency services locating an address. District Councillor Middlebrough advised that emergency services use higher spec GPS than delivery drivers and this was not something the Parish council had any influence over.

3) VACANCY FOR A PARISH COUNCILLOR FOR PIRTON

The Chairman advised members that she had received 1 application and proposed to invite the candidate to come to February's meeting to be Co-opted to join the Council. District Councillor Middlebrough advised that as this was an election year the Chairman and the Clerk should review the rules surrounding the Co-option timescales and suggested that funds be allocated should an election be required. He advised that new residents could stand for election as long as they were on the electoral role and intended to remain on it for the period of office.

4) LOCAL POLICING

No report received this month. The Clerk advised she had requested a report as none had been received last month either.

5) MINUTES

The minutes of the Parish Council meeting of 6th December 2018 were proposed by Cllr Pell, seconded by Cllr Crouchman, agreed by all and signed by the Chairman as a true record of the meeting.

6) MATTERS ARISING

• Crushed Ditch in Brickyards lane

The Clerk advised that the land drainage inspector was awaiting information from the landowner. Cllr Turner advised that it had yet to be rectified. The Chairman asked the Clerk to liaise with the Lengthsman.

• Stonebow Road Culvert

The Clerk advised members that the proposed work by Severn Trent had been postponed until after the new year and the culvert was scheduled to be repaired over the coming fortnight.

7) OPEN SPACE REVIEW – Progress update

The Chairman read the following report from Cllr Wild:

The following is an update regarding the progress made by the Open Space Committee

The Group met on the 13th December to re-establish a working group. The committee consists of Les Wild, Jason Marshall, Lucy Wood, Tony Gibbs and Paula Newell.

The focus of the group is to make a recommendation to the Parish Council over the next few weeks of how to procure the project and then manage the tender process and Installation

A number of actions were taken away by individuals of the group

Over the last month a number of actions has already been undertaken. This includes meeting a number of play equipment providers. The committee now have a profile of the play equipment suppliers including guarantees, specifications, maintenance costs, payment methods, design requirements, scope of their work, financial stability, references etc.

The committee have two more companies to meet in January namely Kompan and Playdale

A final list of companies interested will then include HFN, Redlynch, Sutcliffe's, Wicksteed, Kompan and Playdale.

There are also a number of other actions required to complete the scope of work and work is progressing to complete these actions. These actions include:

- a. Advancing the current design for tender documents
- b. A planning application
- c. A design for the car-park extension, refurbishing the existing car-park and alterations to the highway entrance
- d. Specification for improving the grassed sports surfaces

Cllr Wild has met with Wychavon Planning Department to discuss the need for planning and the information required for the planning application. Planning will be requirement for the change of use to the car-park but WDC are recommending we submit the whole proposal. – The Chairman advised that a member of the public had disrupted the meeting and that a letter had been sent from the Parish council to the resident who had been fairly rude to Cllr Wild.

The committee have also met with Worcestershire County Council Highways dept to ascertain the requirements for amending the new entrance to the public highway.

The committee are currently progressing a meeting with Western Power Distribution with the intention of establishing the feasibility of moving the Overhead electricity and pole adjacent to the village hall to an underground solution

The committee also have a group focusing on the playground equipment and trim trail equipment based on the masterplan and the public consultation feedback

Cllr Wild is currently working on a document outlining the different options, costs and risks associated with procuring the work. This will involve the Parish Council having to spend money up front but the extent of this will be detailed in the proposal. The intention is to release this to the Parish Council at the earliest opportunity.

8) VILLAGE HALL - Update

The Chairman advised there was no further update this month.

9) STREET LIGHTS – Column 32 & general maintenance

The Chairman advised that herself, the Clerk and Cllr Pell had met onsite with the resident. She advised that the light had originally been placed far from any residence and that residential development had occurred many years later, resulting in column 32 now being close to a property that had a high feature window and that the street light is causing disturbance to the new owner. Further to this meeting the Clerk advised she had met with E.on to discuss the options regarding column 32. The Clerk advised she had three prices from E.on regarding cleaning, safety checking and reducing the hours the light is lit. Option 1 £190. Clean and replace lamp, replace existing photocell with Part Night cell (light off at 00:00 back on at 05:30, test lantern and issue certificate. Option 2 £500, replace existing lantern with new LED lantern, replace existing bracket arm, test and issue certificate. The Clerk advised that the price to safety check all of the PC street lights having had advice from the SLCC that this should be done periodically. The members discussed the options and Option 1 was selected for column 32. This was proposed by Cllr Gardner and seconded by Cllr Pell and agreed by all. The members also requested to go-ahead with the safety check of all of the rest of the street lights (41). The quote for this for 39 lights is £1560. The Clerk will advise E.on about the additional lights that are not on the original map. Cllr Pell proposed the safety check and Cllr Ward seconded this with all members in agreement.

10) DRAKES BROUGHTON SEWERAGE SYSTEM

The Chairman advised members that a meeting with Severn Trent regarding the capacity of the existing sewerage system would be planned over the coming weeks and she would report back at February's meeting. She suggested the attendees should be Cllr L Wild, Mr R Durant, Mr R Griffiths, herself and the Clerk, she asked if any other members wished to be included and members agreed they were happy with the representatives selected. Cllr Gardner suggested that Cllr Small should be invited.

11) PLAY PARK SWING

The Chairman advised members that a member of the VHC had reported one of the swings broken in the play park. The Chairman thanked Cllr Wild who had investigated and repaired this very swiftly. He advised he thought the damage was caused by i vandalism. The reimbursement for parts was included under agenda item 16.

12) PAS ENFORCEMENT SUMMIT 31/01/2019

The Clerk advised that Cllr Wild had volunteered to attend as our representative. The Clerk will collate any other queries and comments from members and ask Cllr Wild if he would be prepared to raise these on behalf of the PC.

13) REPRESENTATIVES' REPORTS

a) County Councillor

County Councillor Adams confirmed the speed review meeting on 8th January at Windmill Hill. He was pleased that the Highways Dept were keen to engage with this, he will also be requesting a clean-up of 'Debby's Lane' and visiting the deep ruts on Sidings Road. He asked the Clerk if the Walcot Lane closure was rectified. Cllr Turner advised they had just moved the signs onto the pavement. County Councillor Adams requested members support Peopleton PC with their concerns over the Peopleton Junctions and speeds along that stretch of the Highway. The Clerk reminded members she had very recently circulated the consultation regarding the Pinvin Cross Roads

District Councillor

District Councillor Middlebrough advised that there was a 3.3% growth in the tax base, advising that a no increase precept would therefore generate 3.3% extra on last year due to the new developments. District Councillor Middlebrough advised that WDC is looking to bring in the Government lead proposal for unoccupied premises meaning they would pay double council tax if unoccupied for two or more years. District Councillor Middlebrough advised that despite last minute adjustments, the plans for the Sanctuary Housing Development looked good. He went onto speak of the appeals, The Old Post Office was dismissed as it was against the NP and that the Planning officers were optimistic that the Walcot Lane appeal would also be dismissed. Cllr Pell asked when the adjustments were due on the B4084 as the Bovis development was starting to gather pace, and the District and County Councillor advised this

may not take place until the houses are occupied but they would investigate and report back at February's meeting.

b) Other reports as necessary

Cllr Gardner advised that Cllr Small reported that the residents of Woodleigh were not using the resident's car parks and choosing to park on the road side making the road side very congested. Cllr Crouchman asked District and County Councillor what the regulations are regarding security lights on buildings that dazzle or distract road users. Cllr Middlebrough offered to find out and advise. Cllr Proctor-Nichols thanks County Councillor Adams for setting up the speed review meeting so swiftly Cllr Turner advised that the VAS did not appear to be working. The Chairman asked the Clerk to liaise with the Lengthsman regarding this. Cllr Turner advised Millennium Wood had been renamed Stoulton Wood and queried this. A discussion took place. Cllr Turner advised the Cul De Sac signs had not been erected in Woodleigh, The Clerk advised she had chased this up in October. District Councillor Middlebrough asked the Clerk to email him regarding this and he would follow it up. Cllr Turner advised that the Toad warning sign on Besford lane had been repaired. Cllr Turner advised that the footpath through the Bovis development was not to be re-routed as originally advised but would be closed for 6 months.

Cllr Pell advised that closing the gates at the Village Hall had not deterred youths in cars who entered the car park and set off fireworks on NYE even closing the gate as they left! There had also been an incident of a motorbike driving over and around the playing field.

14) TASKS FOR LENGTHSMAN

N/A

15) VILLAGER UPDATES

The members and the Chairman asked the Clerk to report anything she deemed relevant.

16) FINANCE

The monthly reconciliation of cash and other monies received was undertaken for December by Cllr Yeo.

Cllr Pell reported all finances were in order having completed the half yearly finance scrutiny.

The Chairman shared the projected budget with members in preparation for precept setting. She recommended a 2% increase on the precept, which including the 3.3% due to increased residency would cover the cost involved with the Open Space and supporting the VHC refurbishment both major projects for 2019/20. The Chairman asked members to thoroughly review the figures and email any comments to her within the next week. The precept request will be submitted prior to February's meeting.

It was proposed by Cllr Pell and seconded by Cllr Driscoll to authorise the following payments:

a) Mrs N Nicholson – Clerk salary – December	£461.34
b) Mr B Arrowsmith – Lengthsman – December	£220.00
c) Mr B Arrowsmith – Litter Clearing Playing fields – December	£28.80
d) Mr B Arrowsmith – Quarterly Bus shelter cleansing	£30.00
e) Mr L Wild – Play park Swing repair – Materials	£45.60
f) E.on Energy Solutions Ltd – Street Light repair column13	£109.20

Remittance - WCC Lengthsman Payment Feb 2018 - £220.00

VHC – Part payment towards Loan - £3230.10 (The Chairman confirmed loan was £5500 and full repayment was due by 31.12.19)

17) PLANNING

- a) Outcome of Meeting held 20th December Re: APP/H1840/W/18/3212206 Land to South of Walcot Lane, Drakes Broughton. Outline planning application for the development of up to 10 dwellings and other ancillary works.
The Chairman advised members that a meeting had taken place on 20th December to discuss the written submission from the PC to the inspectorate. In attendance: The Clerk, The Chairman, Cllr Wild, Cllr Proctor, Cllr Pell, Cllr Yeo and Cllr Ward.
The settlement boundary was discussed. The fact that the inspector had ratified the NP was discussed as was case law upholding Neighborhood plans in other areas. Cllr Wild agreed to collate all the information and produce a written response on behalf of the PC. The Clerk confirmed this had been submitted in the required timescale.
- b) Comments made on planning applications to Wychavon
W18/02470/FUL 40 Stonebow Road, Drakes Broughton. Ground Floor single storey extension in the form of an orangery to provide an increased floor space to the current restaurant. Recommend Approval.
- c) Applications Approved:
W/17/02505/RM Land Adjacent, Glassier, Worcester Road, Drakes Broughton. Revised housing mix, house types and site layout. Amended soft landscaping framework.
W/18/01976/HP Touchwood, Station Road, Wadborough. Proposed extension and alternations comprising new first floor accommodation of 2no bedrooms, family bathroom and store, demolition of conservatory extension to lounge/dining, alterations to kitchen, new utility and pantry.
W/18/01731/FUL Kites farm, Worcester Road Pirton. Agricultural Livestock Building.
W/18/02156/HP The Old smithy, Mill Lane, Wadborough. New garage/office to replace existing workshop/office in curtilage of existing cottage – variation of condition 2 to allow a revised design and scale (eaves and height increased by 1m) and to remove condition 4.
W/18/02278/FUL Masons Arms, Station Road, Wadborough. Extension to restaurant and internal alterations.
- d) Applications Refused: N/A
- e) Appeals:
App/H1840/W/18/3208074 Old Post office, Worcester Road, Drakes Broughton. New build 2-bedroom bungalow to garden land at the rear of The Old Post House with shared access to Stonebow Road – Appeal Dismissed.
- f) Applications Awaiting comment:
W/18/02491/CU Fort Fran, Mill Lane, Drakes Broughton. Change of use of land to equestrian use for installation of ménage to be used in conjunction with proposed riding school.
W/18/01952/S106 Thorndon, Windmill Lane, Stoulton. Application under section 106A of the Town and country Planning Act 1990 to modify the requirements relating to the legal agreement dated 21 May 2001 associated with planning permission reference W/98/1347/COU. District Councillor Middlebrough confirmed this was being dealt with by WDC legal team to ensure all changes are legal and that no loop hole would appear to the current residency stipulations.

18) CORRESPONDENCE

- Rural Bulletin
- WDC Minerals Consultation
- WDC Enforcement Summit
- WCC Budget engagement conference
- PC Letter to Mr I Wilcox
- Crowle PC re New Councilor training– The Chairman asked the Clerk to ascertain the cost.
- Parish Games – New landlord of the Old Oak is taking on organizing and has asked if the PC will once again pay the entrance fee. Members agreed.

19) INFORMATION AND DATE OF NEXT MEETING

Thursday 7th February 2019 at 7.30pm at Drakes Broughton Village Hall – Monthly Parish Council Meeting.

The meeting closed at 9.00pm.