

**MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 7<sup>th</sup> FEBRUARY 2019 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.**

**PRESENT:** Cllr J Butterworth (Chairman), Cllr D Proctor, Cllr M Ward, Cllr T Pell, Cllr A Crouchman, Cllr M Gardner, Cllr R Turner, Cllr J Driscoll, Cllr Yeo, Cllr S Wynn, Cllr R Small, Cllr A Tanfield & Cllr L Wild.

**IN ATTENDANCE:** Mrs N Nicholson (Clerk), District Councillor Middlebrough.

**PUBLIC:** Mr J Cooper, Mr J Lee, Mrs L Lee, Mr S Bryant, Mrs A Bryant & Mr R Booker.

**1) APOLOGIES:**

Cllr J Proctor-Nichols & County Councillor Adams

**2) DECLARATION OF INTEREST**

N/A

The meeting was closed to hear representations from the public:

Mr R Booker raised his concerns regarding the water management in the Walcot lane development. He outlined flooding issues within gardens on Brickyards Lane and detailed concerns and correspondence with Elan Homes. Mrs & Mrs Lee seconded everything that Mr R Booker raised, as did Mr & Mrs Bryant; all are residents of Brickyard Lane and all are being affected by the additional water run off that the development is causing. District Councillor Paul Middlebrough explained that this was an issue for the planning and enforcement teams at WDC and asked that all correspondence is forwarded to him to follow up on. The Chairman thanked Cllr Middlebrough and the residents of Brickyards Lane.

Mr J Cooper raised concerns over the damage to the road surface being caused by the construction traffic attending the Walcot Lane development. He also raised concerns over responsibilities for the hedges and ditches once the site is inhabited. The Chairman advised that as per legislation ditches and hedges are the responsibility of the landowner and there if there is any flooding or visibility issues in the future the proper process would be followed.

The Chairman thanked all members of the public for attending and re-opened the meeting.

**3) VACANCY FOR A PARISH COUNCILLOR FOR PIRTON**

The Parish Council Co-opted Mrs A Tanfield to represent Pirton. The co-option forms were signed in front of the Clerk and members welcomed Cllr Tanfield to the meeting.

**4) LOCAL POLICING**

The Clerk read the local policing report for November, December and January as follows:

4/11 Report from Pershore Road regarding break into outbuildings.

6/11 Magnolia Close and Shrubbery Road attempt break into garages

8/11 Shrubbery Road vehicle broken into

11/11 Chevington Lane shed break. Stihl garden strimmer stolen

15/11 Pirton. Landrover stolen and recovered

01/01 Woodleigh. Caravan on driveway broken into but nothing stolen

05/01 Walcot Lane. Shed break in which took place anytime from 27/12 onwards. Unclear if anything has been stolen.

12/01 TWO reports of burglaries in Stonebow Road, Drakes Broughton. Both properties were broken into via the back door.

23/01 A report of a burglary in Walcot Road, Drakes Broughton. Reporting break in to a garage.  
25/01 A report of a vehicle crime in Williamson way, Drakes Broughton. Reporting number plates stolen off a vehicle.

Members noted the increase in burglaries in Drakes Broughton.

The Clerk advised that PC Zoe Carter is leaving the team.

## 5) MINUTES

The minutes of the Parish Council meeting of 3<sup>rd</sup> January 2019 were proposed by Cllr Pell, seconded by Cllr Driscoll, agreed by all and signed by the Chairman as a true record of the meeting.

## 6) MATTERS ARISING

- Crushed Ditch in Brickyards Lane

The Clerk advised that this is still in the hands of the land drainage inspector. District Councillor Middlebrough agreed to take this up alongside a review of the ditches all the way down Brickfield Lane, in light of the residents' comments at the beginning of the meeting.

- Stonebow Road Culvert

The Chairman advised members that this had been reinstated to a high quality, however during the works one of the PC street lights had been knocked out of position. The Chairman advised that this had been swiftly rectified by Severn Trent.

- Cul De Sac signs for Woodleigh

The Clerk advised that WDC had apologised for the delay in obtaining the new signs. They have advised that the signs will be in situ within the next fortnight. District Councillor Middlebrough asked the Clerk to inform him if they were not.

- Thorndon Caravan Site.

District Councillor Middlebrough advised that the 106 agreement was still in the hands of the Lawyers.

The mess and abandoned caravans, number of caravans and extended occupation was discussed. District Councillor Middlebrough agreed to take this up with Enforcement at WDC.

- PAS Enforcement Summit

This event was cancelled due to inclement weather.

- Adjustments to B4084 re Bovis development.

District Councillor Middlebrough advised that the road would be adjusted in accordance with process.

- Bright Security Lights on buildings dazzling road users.

District Councillor Middlebrough advised that this could be an enforcement issue as planning permission was required for lights of a certain intensity. Cllr Crouchman thanked Cllr Middlebrough for looking into this.

- Croome Close

Cllr Wild advised that the mess on the disused land at Croome Close has at last been cleared up.

## 7) OPEN SPACE REVIEW – Progress update

Cllr Wild updated members with the report from the Open Space review committee.

The Chairman asked Councillors to confirm that they had received the documents relating to the Open Space review that had been circulated prior to the meeting. The documents are the Open Space Committee interim report, Open Space budget and Drakes Broughton car park survey.

Cllr Wild advised that he and the Chairman had during the day attended meetings with both Wychavon and the School. The Wychavon meeting was to start the process of getting access to the money that is allocated in the unilateral agreements with the developers to improve primarily the community facilities on the Playing field. There is circa £60k available now for general improvements and a further circa £60k available now for formal sport facilities. The Outdoor space concept master plan and the budget were shared with Wychavon for comment and it was agreed that the PC are now in a position to apply for the available 106 money to be released and that the proposal will be documented in readiness for review at the next Localism panel meeting on March 19<sup>th</sup>.

Cllr Wild asked members to consider the additional car parking on the master plan. The recent numbers survey had shown that whilst the existing car park was very busy at school drop off and pick up times it was never full. The cost of the additional car parking shown on the master plan would require considerable amount of money, up to £200K and would not be able to be funded by the 106 monies. Members were asked to consider the ethical position of spending money for car parking and using some of the limited open space we have to provide this vs using the money and space towards more play/sports provision. The Chairman proposed the car park was left as it was at this stage and money and focus be on the play/sports provision and asked members to vote. The majority of members were in agreement. It is thought that at this stage money will be spent on improving the condition of the football pitches (using the formal sport contribution) and introducing new play equipment.

**8) VILLAGE HALL - Update**

The Chairman advised the VHC was still looking for the right company to progress the architectural plans and provide some high-level costings. She advised progress is s being made.

**9) STREET LIGHTS – Column 32 & general maintenance**

The Clerk advised that following agreements made at last month's meeting she had done some further research and now recommends that the lights are cleaned at the same time as the safety checks are undertaken as it will be more cost effective. The total cost for clean, safety check and the new photo-time cell for column 32 will be £2100 plus VAT. Members were in agreement and Cllr Driscoll proposed the additional spend and Cllr Ward seconded it. The Chairman asked the Clerk to make the necessary arrangements with E.on. The Clerk advised that previous discussions regarding required upgrading to the streetlights had assumed it was all 41 lights however she had ascertained that only 22 require upgrading and this can be done at a reduced cost if done as the bulbs fail.

**10) DRAKES BROUGHTON SEWERAGE SYSTEM**

The Chairman and Clerk advised members that the meeting with Severn Trent had been successful and that Severn Trent have an ongoing project looking at the capacity of the DB sewerage system and are very keen for any/all information they could receive from the community to assist with this. ST have asked for any flooding knowledge from residents in the last 30 years and to this end an advert will be placed in the next edition of The Villager directing parishioners to an online questionnaire or to the Clerk who has paper copies of the form if they are needed. Cllr Wild advised members that ST were unaware of a number of underground springs within the village. Cllr Wild advised that the new sewerage systems were not combined systems and will only need to deal with household waste. The Clerk advised that hydraulic modelling is now going to take place. The Chairman advised that ST plan to have a proposal for the ST management to consider by the end of the year and had agreed to update the PC on progress by the end of March prior to April's meeting.

**11) PARISH COUNCIL ELECTIONS**

District Councillor Middlebrough advised members that full details about the elections can be found on the Elections Website. Nomination forms will need to be submitted for all nominees between 22<sup>nd</sup> March and 3<sup>rd</sup> April and the election date should an election be required will be 2<sup>nd</sup> May. Cllr Middlebrough advised to consider moving the annual PC meeting if an election is required.

**12) REPRESENTATIVES' REPORTS**

**a) County Councillor – Not present.**

**District Councillor**

District Councillor Middlebrough advised that there would be a 0% increase in Council Tax from WDC again this year.

**b) Other reports as necessary**

Cllr Gardner raised concerns regarding roadside stones in Wadborough infringing the highway. The Chairman advised to photograph these and report to WCC hub. Cllr Wyn raised the requirement for a dog waste bin in Pirton, The Chairman advised that this had been discussed previously and deemed not necessary. Cllr Turner asked if the PC could write to the Countryside Centre regarding funding for footpaths. The members agreed and the Chairman asked the Clerk to write on behalf of the PC. Cllr Pell advised that she had attended the passenger transport group meeting and advised that there would be no changes to the existing buses for at least 6 months during the period of the WCC scrutiny panel. First bus will have to reapply for the school bus routes in July and Cllr Pell foresaw a meeting with them in due course. Cllr Pell advised that the Riverside Centre Youth Club have requested a meeting with Cllr Pell with a view to discussing a minibus to enable access for the youth of DB. Cllr Proctor advised there is a large pot hole on 'Debby Lane'. The Clerk asked for the exact location or advised Cllr Proctor to report it to the WCC Hub. Cllr Small advised of over 30 potholes and the bottom end of Brickyard Lane. The Clerk was asked to report this to Highways.

**13) TASKS FOR LENGTHSMAN**

Cllr Small advised that he had passed a list to the Lengthsman which included Brickyards Lane drains and Chevington lane, dains & gullies. Cllr Turner asked if the VAS could be turned to face the other way.

**14) VILLAGER UPDATES**

The members and the Chairman asked the Clerk to include information about the Walcot lane road closure, 0% increase in precept and the sewerage notice.

**15) FINANCE**

The monthly reconciliation of cash and other monies received was undertaken for January by Cllr Ward.

The Chairman advised the precept request had been submitted and that 2019/2020 would be a 0% increase.

The Chairman advised that a new internal auditor crib sheet had been produced due to changes in requirements of the external auditor and was currently under the review of the finance committee.

It was proposed by Cllr Pell and seconded by Cllr Turner to authorise the following payments:

a) Mrs N Nicholson – Clerk salary – January	£461.34
b) Mr B Arrowsmith – Lengthsman – January	£220.00
c) Mr B Arrowsmith – Litter Clearing Playing fields – January	£28.80
d) N Power – Street Lighting Electricity 01.10.18 – 31.12.18	£686.34
e) Smart Cut Ltd – Grass Cutting - September (not received chq 1764)	£324.00
f) Mrs N Nicholson – Clerk OPE – 10.18 – 02.19	£127.60

Remittance – WPD Wayleave Payment - £72.44

**16) PLANNING**

a) Comments made on planning applications to Wychavon:

W/19/00089/FUL Hyde Farm, Worcester road, Pinvin, Pershore, WR10 2DX. Change of use of land for 15no. touring holiday pitches, together with 3no. glamping pods and shower/toilet block. Recommend approval.

W/19/00035/ADV Plough and Harrow, Worcester Road, Drakes Broughton. 2x hanging signs, 2x Amenity Boards, 1x fascia, 3x sets of sign written displays, 1x Transom sign, 2x Post mounted signs. Recommend approval.

b) Applications Approved:

W/18/02470/FUL 40 Stonebow Road, Drakes Broughton. Ground floor single storey extension in the form of an orangery to provide increased floor space to the current restaurant W/18/02329/FUL Land Adj to bergamot, Mill Lane, Wadborough. Erection of detached dwelling (amendment to planning approval 17/01103/FUL)

W/18/02491/CU Fort gran, Mill Lane, Drakes Broughton. Change of use of land to equestrian use for instillation of ménage to be used in connection with the proposed riding school.

c) Applications Refused: N/A

d) Appeals:

APP/H1840/W/18/3212206 Land to the south of Walcot Lane, Drakes Broughton. Outline planning application for the development of up to 10 dwellings – awaiting outcome.

APP/H1840/W/19/3219858 Land adjacent to Wheelright Walcot Lane, drakes Broughton. Construction of 2no. Bungalows.

APP/H1840/W/18/3209690 Applegrove, Worcester road, Drakes Broughton. Erection of a three-bedroom bungalow - outline permission – all matters reserved.

e) Applications Awaiting comment:

W/19/00160/FUL Land between 38 and The Old Oak Public House, 40 Stonebow Road, Drakes Broughton. Development of a single dwelling with associated car parking and single garage.

Pinvin Junction Highway Improvements – members discussed this and asked the Clerk to compile a comment drawing attention to the staggered junction from Peopleton – Stonebow Road.

Bovis Walk-about - The Clerk advised she had contacted Bovis and the site will open next week, Bovis are happy to meet with members of the PC. The Chairman asked which members would like to attend with and Cllr Pell and Cllr Small asked to be included.

The Chairman advised that the 106 social housing agreement had been amended to include Pirton on the Elan Homes development but not as yet on the Bovis agreement. Cllr Middlebrough advised he would speak to WDC legal dept.

## 17) CORRESPONDENCE

- WDC regarding NHB
- Resident regarding Grit box request for Woodleigh/Woodland Close – members discussed this, and it was deemed not possible logistically.
- Resident call regarding dog fouling Woodleigh
- WPD regarding tree near power cables in the Playing fields – Cllr Wild advised he had met the surveyor and filled in the relevant paperwork. WPD will notify the Clerk of the date of work.
- West Mercia – rural crime update
- WCC – natural network scheme launch.
- WPD – Stakeholder workshops
- WDC – Community Grant Scheme
- Blue-Bird Care regarding advertising.
- Resident regarding road mess on Walcot Lane – advised to contact WDC
- Resident regarding protecting small woodland from development – advised that our parishes were covered by the Neighborhood plan.
- X2 resident calls regarding water runoff and flooding on Brickyards lane from the Walcot development. Attended and discussed at the beginning of the meeting.
- Resident requesting VAS in Wadborough – members agreed that once the new VAS had been purchased the VAS will be rotated throughout the parishes.
- Resident requesting Village gates be considered for Pirton, as discussed at the Pirton Parish meeting – members agreed to put this onto March's agenda.

## 18) INFORMATION AND DATE OF NEXT MEETING

Thursday 7<sup>th</sup> March 2019 at 7.30pm at Drakes Broughton Village Hall – Monthly Parish Council Meeting.

The meeting closed at 9.30pm.