

**MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 5<sup>th</sup> SEPTEMBER 2019 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.**

**PRESENT:** Cllr J Butterworth (Chairman), Cllr A Tanfield, Cllr A Crouchman, Cllr J Yeo, Cllr M Gardner, Cllr R Small, Cllr D Proctor, Cllr R Bessant, Cllr R Turner, Cllr R Roberts and Cllr J Proctor-Nicholls

**IN ATTENDANCE:** Mrs N Nicholson (Clerk) and District Councillor M Ward

**PUBLIC:** N/A

**1) APOLOGIES:**

County Councillor Rob Adams, Cllr T Pell, Cllr L Wild & Cllr S Wynn

**2) DECLARATION OF INTEREST**

N/A

**3) LOCAL POLICING**

The Clerk drew attention to the police report circulated prior to the meeting. She advised there had been six reportable incidents in August.

**4) MINUTES**

The minutes of the Parish Council meeting of 1<sup>st</sup> August 2019 were proposed by Cllr Tanfield, seconded by Cllr Proctor, agreed by all and signed by the Chairman as a true record of the meeting.

**5) DATE OF MEETING APRIL 2020**

The Chairman advised members that she is not available to Chair the April 2020 meeting. Cllr Les Wild will Chair the meeting in her absence.

**6) MATTERS ARISING**

• VAS – update

The Clerk advised the members that the County Council will install the mounting post for the VAS the first week in October and once this is in place the lengthsmen will erect the VAS at this location (Near the Williamson Way & Shrubbery Road junction.)

• Report Back from meeting with Rooftop

The Chairman advised members that she was in regular contact with Rooftop who were trying to source a contractor to remove the abandoned cars and clear up the car park area in Woodleigh.

• Charity Event

The Chairman advised members that the organisers are liaising with Cllr Wild and the Clerk regarding the logistics of the event.

• Request to use some of the Playing Field areas

The Chairman advised members there had been a number of requests to use the playing field, some in conjunction with Village hall hire and some stand alone requests. The Chairman suggested a small working party be assembled to review how the Parish Council proceeds with this going forward. The working party would need to review booking and charging process as some of the requests are commercial ventures. The requests included inflatables for a party to be held at the Village Hall, one by a new DB running group and a request to run a football holiday camp during the school holidays. A discussion arose about the field being treated recently and not being currently in use. Discussions arose regarding the requests benefiting the local community. The working party Cllr Butterworth, Cllr Wild, Cllr Small & Cllr Bessant will report back at the next PC meeting.

- Hedge Cutting

The Clerk asked for confirmation of overgrown hedges requiring resident letters. The Members confirmed the locations and the Chairman asked the Clerk to send the relevant letters.

## 7) **OPEN SPACE REVIEW – Progress update**

The Chairman read the following report from Cllr Wild:

### **New Play Area**

Six tenders were received on the 5th August from all the invited suppliers. A review of the tenders and formal clarification process was undertaken to understand the inclusions and exclusions of the tenders. There was a variance in costs between all tenderers.

The Open Space committee met on the 15th August to review the submissions and decide on the way forward. We have selected three suppliers for interview which are:

1. Sutcliffe
2. Kompan
3. Wicksteed

These have been selected on the quality of their design, adherence to the brief, range and quality of play equipment and value for money. Interviews will take place on 19th and 23rd of September.

The Open Space group have likes and dislikes with all three of the selected tenders. However, we should be able to work with the chosen supplier to arrive at a preferred solution

There will also be an additional sum of money required for additional paving and safety measures between the carpark, village hall and new play area.

Drawings of the three selected tenders are available to view and any comments from councillors would be welcomed.

### **Recreation Field**

The work to improve the surface of the recreation field has now been completed. In the last month there has been a hive of activity by PDS Sports Limited. Work included herbicidal weed killing, Vertidrain, 13 lorry loads of fine sand over the field, seeding and fertilising. PDS have also repaired the goal areas which required filling and seeding.

We've had to remove the junior practice goals to facilitate the change in orientation of the junior pitch. After attempts by the lengthsman and myself, we had to use the contractor's machinery because the goal posts were surrounded in concrete. Unfortunately, these were damaged during removal so we will need to decide to either repair or scrap them. There was also a metal stump left in ground which the lengthsman removed. PDS Sport have also been in touch with Smart cut about future grass cutting methods and how they should vary the direction of cut

Cllr Wild also advised that he would be in touch with Steve Hill regarding the recreation field hedge cutting for early October.

## **8) VILLAGE HALL REFURBISH AND DEVELOPMENT UPDATE**

The Chairman advised members that the Parish Council have been successfully invited to apply for funds from the WDC Community Legacy Grant scheme. There is now a small working party working to produce the bid. The competition will be fierce and to complete the criteria a public consultation will be held on Friday 4<sup>th</sup> October. Mrs S Boniface is attending a workshop on running a public consultation event this evening. The bid will be looking to secure circa £200K to add to the NHB funds of approx. £64k with the restyling of the hall looking to cost circa £275K. The emphasis has to be on a new offering, WDC funding is not available for a simple refurbishment. The bid will need to evidence how it is reaching areas of the community not currently catered for. To this end Cllr Tanfield asked members and the Clerk to try and get information from members of the community who haven't booked the Village Hall in its current state and have opted to hold parties or run clubs at other facilities. The full application for the grant will need to be submitted by 15<sup>th</sup> November.

Further to this the monthly VHC Coffee, cake and chat event (3 C's) will take place tomorrow and now includes a second-hand school uniform rail.

## **9) TRAFFIC ISSUES – SPPEDING TRAFFIC & COMMUNITY SPEEDWATCH INITIATIVE, SRP and GRANT APPLICATION**

The Chairman advised that the contact regarding the police commissioner grant application for additional VAS, Roundalls & White gates was currently on annual leave. She will update members on progress with this at October's meeting. Cllr Bessant advised more monitoring in the village is needed at different locations prior to being invited to join the Community Speed watch Initiative. Cllr Bessant advised that there are enough volunteers to run the programme and would send them all a holding email.

## **10) STREETLIGHTS – POWER SUPPLY LIGHTS 39&40, INSPECTION AND COMDITION SURVEY**

The Chairman advised members that E'on couldn't inspect lights 39&40 due to the cabling not being WPD. Cllr Small advised that they had hologram labels similar to WCC lights. The Chairman asked the Clerk to determine that the lights are not WCC owned. Cllr Small also advised that the houses in the area were Rooftop owned. The Chairman advised that further investigation was required, and she would update members at October's meeting.

## **11) BUS SHELTER CONDITION**

The Chairman advised that a resident had written in regarding the overgrowth inside the bus shelter on B4084. The Clerk advised that the lengthsman had now cut it right back.

## **12) REPRESENTATIVES' REPORTS**

### **a) District Councillor**

District Councillor Ward advised members that the NHB scheme would continue in its current format until 2021. Councillor Ward advised he would investigate reports of refuse lorries use of Stonebow Road as a cut through. District Councillor Ward advised there had been a meeting with Jack Heggerty (WDC), Elan Homes, Mr Booker (Resident) B Barnes (WCC highways) S Ash (WDC enforcement) and Cllr Wild at the Elan Homes site. District Councillor Ward confirmed that as the Sales office is a temporary structure planning permission is not required. The curb damage would be tarmacked during development and corrected after completion of the site by Elan homes. Damage to the layby opposite will be repaired by WCC Highways. Cllr Bessant raised concerns that Council/taxpayer money was being used to repair developer damage. WCC will sweep the roads. The green areas will be cleansed, and the drainage engineer will speak with Mr Booker regarding the flooding queries.

### **b) Other reports as necessary**

Cllr Gardner raised the ongoing concerns regarding Wadborough crossroads. Cllr Crouchman raised concerns regarding the hedges on Station Road encroaching onto the highway. Cllr Proctor-Nichols updated members on SWDP review progress, he has reviewed the complex documents and reminded members that comments on the land allocated will be required in October. Cllr Proctor raised her concerns regarding the large potholes on Debby's Lane. The Clerk advised she had reported these to WCC B Barnes. Cllr Small gave the Clerk a list of worn white lines throughout Drakes Broughton to be reported to WCC Highways.

### 13) VILLAGER UPDATES

Items to be included:

- Community Legacy Grant
- Public Consultation event for Village Hall improvements 4<sup>th</sup> October
- Football Pitch improvements
- Hedge cutting, pavements and Highway visibility

### 14) TASKS FOR LENGTHSMAN

- Remove broken glass from alleyway on Woodleigh

### 15) FINANCE

The monthly reconciliation of cash and other monies received was undertaken for August by Cllr Proctor-Nichols & Cllr Roberts.

The Chairman advised members that the refurbishment of the phone box in Wadborough had taken longer than expected resulting in a bill of £900 rather than the quoted £750. The Chairman advised members that it had been agreed to spend up to £1000 on the phone box but this was to include electrics. This change in price did not leave much for any electrical work.

Cllr Tanfield agreed to undertake the half year finance security and report back at October's meeting.

It was proposed by Cllr Crouchman and seconded by Cllr Turner to authorise the following payments:

a) Mrs N Nicholson – Clerk salary – August	£471.96
b) Mr B Arrowsmith – Lengthsman – August	£220.00
c) Mr B Arrowsmith – Litter Clearing Playing fields – August	£100.80
d) Mrs N Nicholson – Quarterly Line rental	£60.00
e) S.W.Norton – Redecorate and repair Wadborough phone box	£900.00
f) Mrs N Nicholson – Clerk quarterly OPE	£39.59
g) Phil Day Sports – Treatment of Football Pitches	£12144.00
h) Savills (UK) Ltd – Pirton recreation ground annual rental	£148.20
i) Smart Cut Ltd – Grass Cutting – August	£294.00

Remittance – WCC Lengthsman reclaim - June	£220.00
--	---------

### 16) PLANNING

- a) Sanctuary development - footway lighting

The Chairman asked members if they wanted to support and maintain footway lighting on the Sanctuary development. Members discussed this and decided not at this time, consistent with the decisions not to have footway lighting on Elan homes and The Bovis developments. The Chairman asked the Clerk to reply accordingly.

- b) Bovis development 106 monies

The Chairman advised that she was hoping to engage Bovis in a discussion about the direction of use of their 106 monies. Currently the agreement states it must be used for formal sport and therefore cannot be used towards the playpark. If this cannot be agreed the Playpark cannot be improved until the money is received from the Sanctuary Development slowing down the open space improvements considerably.

- c) Comments made on planning applications to Wychavon: W/19/01002/LB Surmans Farm, Sidings Road, Pirton. External and internal repairs and alterations to north gable to include timber frame and infill panels, cellar access, replacements windows and rainwater goods and reinstatement of chimney. recommend approval. W/19/01798/HP 1 Woodland Close, Drakes Broughton. Proposed loft conversion with rear facing dormer window and single-storey side extension. No Objection.  
W/19/01326/FUL Woodhall Farm, Brickyard Lane, Drakes Broughton. Erection of steel framed tractor garage and workshop for maintenance of farm equipment. Recommend refusal.  
W/19/01784/FUL The White Barn, Brickyard Lane, Drakes Broughton. Erection of stables and change of use of land from agricultural to domestic. Recommend refusal.
- d) Applications Approved: W/19/01262/HP Pirton Court, Pirton. To increase the height of existing boundary wall. Associate listed building application. W/19/01301/LB
- e) Applications Refused: N/A
- f) Applications Awaiting comment: N/A
- g) Appeals: W/19/00246/FUL The Old Coal Yard, Windmill Lane, Stoulton. Awaiting outcome.

## **17) CORRESPONDENCE**

- Resident regarding Elan homes surface water management
- WCC Local minerals plan
- Resident re Footpath
- Resident Re Bus shelter access
- Resident Regarding Dog Waste
- Resident regarding speed limit on B4084
- Tour of Britain notice
- Resident re Croome Close garden

## **18) INFORMATION AND DATE OF NEXT MEETING**

Thursday 3<sup>rd</sup> October 2019 at 7.30pm at Drakes Broughton Village Hall – Drakes Broughton and Wadborough with Pirton monthly Parish Council meeting.

The meeting closed at 9.10pm.