

MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 3rd OCTOBER 2019 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.

PRESENT: Cllr J Butterworth (Chairman), Cllr A Tanfield, Cllr A Crouchman, Cllr M Gardner, Cllr R Small, Cllr D Proctor, Cllr R Bessant, Cllr R Turner, Cllr T Pell, Cllr L Wild & Cllr S Wynn

IN ATTENDANCE: Mrs N Nicholson (Clerk) County Councillor Rob Adams and District Councillor M Ward

PUBLIC: Mr D Rhodes

1) APOLOGIES:

Cllr J Yeo, Cllr R Roberts and Cllr J Proctor-Nicholls

2) DECLARATION OF INTEREST

Cllr R Bessant W/C

3) LOCAL POLICING

The Clerk drew attention to the police report circulated prior to the meeting. She advised there had been five reportable incidents in September including the arson attack at the Playing fields.

4) MINUTES

The minutes of the Parish Council meeting of 5th September 2019 were proposed by Cllr Gardner, seconded by Cllr Turner, agreed by all and signed by the Chairman as a true record of the meeting.

5) MATTERS ARISING

• VAS – update

The Chairman advised members that the unit was now with the lengthsman and The Clerk advised that the mounting post was now in place.

• Report Back from meeting with Rooftop

The Chairman advised that there had been no further action. Cllr Crouchman asked if it was possible to contract the work and invoice Rooftop. The Chairman advised that Rooftop have intimated that they would provide a skip, but clear up work could not be invoiced to them.

• Charity Event

Cllr Pell advised that the event had been very crowded but well attended. Cllr Bessant advised that it was nice to see members of the community gathering at the facility. Cllr Small advised that they had made circa £1100 for the charity.

• Junior Practice Goals

The Chairman advised that as per the minutes last month a decision regarding repairing of the goal posts was required. However, a member of the football club had made a unilateral decision to remove the goal posts and had written to the VHC to advise. The goal posts were in fact PC owned. Members agreed for The Chairman to write to the football club explaining the ownership and asking for a contribution towards replacement of the goal posts.

• Arson attack at The Playing Field

The Chairman advised members that the new bench recently purchased by the Parish Council had been badly damaged in an arson incident that had also caused damage to the rear of The Village Hall. The Chairman advised that members of the community had rallied around to put out the fire and that Thanks needed to be noted to Mr Huxley for boarding up the Village Hall and removing the damaged bench. A discussion arose about the culprits and the police not attending the incident. The Chairman advised members that following the incident some residents had raised the question of having a Neighbourhood Watch scheme in Drakes Broughton. Cllr Pell has all the required information.

6) OPEN SPACE REVIEW – Progress update

Cllr Wild updated member as follows:

The Open Space review committee have narrowed the six tenders down to three. All three had been interviewed and this evening had been narrowed down to two companies. Both companies will be invited to hone all the best ideas and submit a revised tender with a view to selecting one and ordering the play park in December to have it in situ by the Spring. Cllr Wild will use The Villager to advertise this to ensure all residents are aware of the progress and timescales. The Chairman advised that 106 monies allocated in the agreement were to be used "formal sports", however following negotiation Bovis and Wychavon have both agreed for these monies to be used to fund the Open Space project and be spent on the play park. This amendment now needs formal agreement from WDC Localism Panel. County Councillor Adams suggested inviting the Localism Panel to meet at DBVH to see for themselves the requirements.

7) VILLAGE HALL REFURBISH AND DEVELOPMENT UPDATE

The Chairman advised members that the first public consultation was tomorrow. The Chairman thanked the school for printing the required survey questionnaires for the event and she asked for volunteers for a letterbox drop. The Chairman thanked the architect who has help development information for builders to provide cost estimates for the work. There are currently 2 builders who might be interested in pricing up the project. A second public consultation will be held on 17th October with a final bid being ready for 15th November submission date. The Chairman thanked Cllr Tanfield, Mrs S Boniface and Mrs M Williams for their hard work in preparing the bid so far.

8) TRAFFIC ISSUES – SPEEDING TRAFFIC & COMMUNITY SPEEDWATCH INITIATIVE, SRP and GRANT APPLICATION

The Chairman advised members that the much hoped for Police Commissioners grant for village gates and roundalls had not come to fruition due to a change in criteria for the grant monies. County Councillor Adams asked that the cost be ascertained, and he could then review if he could contribute from his County Councillor discretionary fund. County Councillor advised there had been a delay in the WCC monitoring strips and he will chase these up. Until monitoring is completed there will be no further progress from the community speed watch team.

9) PIRTON RECREATION FIELD – HEDGE CUT

The Chairman advised members that a local farmer had very generously cut the hedge at the Playing Field for the Parish Council. Thanks to be noted in The Villager report.

10) PROGRESS REPORT FROM PLAYING FIELD USE REVIEW

The Chairman advised that the Initial meeting had taken place. It had been decided that the VHC bookings that wanted to use a portion of outdoor space for a bouncy castles etc would incur a small charge (£10) which will be administered and retained by the VHC. The standalone requests to use the whole area/ football pitches needed more research as it was thought there would need to be various options and pricing for regular users/ one off usage and /or the football pitches. The subgroup considering the playing fields will be doing some further research and create some T&C's for consideration. There is going to be a need for a group to oversee the Open Space going forwards and it was suggested that the Terms of Reference for the Open Space Review Group should be expanded to include this. Cllr Wild agreed to ask the current Opens Space Review Group to comment on this suggestion

11) STREETLIGHTS – POWER SUPPLY LIGHTS 39&40, INSPECTION AND COMDITION SURVEY

The Clerk advised she has reviewed the files and that all the 41 lanterns are owned by the Parish Council and have been successfully tested in the past. The last record of this on file is 2003. She will advise E'on.

12) SEWERS PROJECT UPDATE

The Chairman drew attention to the recently circulated update from Severn Trent advising that the hydraulic model is near completion.

13) DRAKES BROUGHTON – PLAYING FIELD HEDGE CUT

Cllr Wild advised it is booked and will be completed as soon as the weather is dry enough.

14) RURAL RESEARCH EVENT

Cllr Wild advised members that he and Cllr Yeo had attended. They were the only attendees as no other villages sent representation. Cllr Wild reported that the event was well run, it was a privately commissioned research company paid for by WDC to ascertain how the new houses have impacted the communities.

15) PARISH CONFERENCE 17th OCTOBER

Cllr Crouchman volunteered to attend and report back in November's meeting.

16) PREPARATIONS FOR WINTER INCL: GRIT BINS

Cllr Small advised there is the PC have enough salt. A discussion arose regarding additional grit bin requirement. The Clerk confirmed this was all at an additional cost as free yellow bins were no longer issued. Members decided there is not a requirement at this time. Cllr Small and Cllr Gardner confirmed the generators had been tested.

17) REPRESENTATIVES' REPORTS

a) County Councillor

County Councillor Adams advised that work on the Pinvin junction was due to start on 14th October. County Councillor Adams advised that there had been another accident on the A44 and he was inviting to meet cabinet member for Highways, Alan Amos, on site to look at the speed reduction request again. He asked if a representative from DB PC would join him and Cllr Small agreed to attend. Councillor Adams advised that the road markings had been put in place on Debby's lane and that the new speed reduction on Windmill Hill will come into force next week. Councillor Adams advised that The Carrington Bridge improvements are on track time wise. Councillor Adams encouraged attendance and comment on the consultation over the proposed new sites in the SWPD, reminding members the consultation window was fairly short.

b) District Councillor

District Councillor Ward advised members that WDC was running a zero-waste campaign through until 23rd September. Cllr Ward also reiterated what Cllr Adams had said regarding the SWDP consultation period and suggested that Cllrs must make their voice heard.

Cllr Small advised Cllr Ward that the public litter bins were still not being fully emptied and were overflowing.

The Chairman advised Councillor Ward that she was dismayed to find that 'Pirton' parishioners were not getting equal rights to social housing despite all the work that had taken place to correct the error in the original 106 agreement for the 32 houses on Walcot Lane. This is due to the updated document not being made available to those running the scheme at the application stage.

c) Other reports as necessary

Cllr Gardner raised his concerns regarding rotten trees on Mill Lane. Cllr Crouchman advised members that The Masons Arms has reopened, and the roadside hedge had been cut back.

Cllr Turner advised that Bovis had found no re-route for the footpath and was concerned Sanctuary Housing might do the same.

Cllr Wild asked The Clerk to ensure the old bench on the playing field is removed within the next month.

Cllr Pell advised members she had attended a transport group meeting and that First have only been issued a temporary contract for the school routes. She advised that some routes around Eckington and Fladbury had been cut, but current route through our Parishes remain unchanged.

Cllr Small advised that the Millennium Wood car park is very busy and there are some overnight stays

18) VILLAGER UPDATES

Items to be included:

- New VAS
- Thanks, regarding Public Consultation event for Village Hall improvements 4th October/17th October
- Play Park progress – Cllr Wild to send in a separate advert
- VHC fundraising group
- Thanks to community & M Huxley for swift support following arson attack
- Property marking at the VHC 3C's event 11th October
- Neighbourhood Watch advert for interest.
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19) TASKS FOR LENGTHSMAN

- Grips to be dug into the verges throughout the Parishes to enable rainwater to drain easily into roadside ditches and gullies.

20) PLAY PARK SWEEPING – litter clearing contract

The Chairman advised that following reports of broken glass at the Play Park and consultation with The Clerk and Cllr Wild she proposed to ask the litter clearing contractor to sweep the play park on a fortnightly basis on a specific day. This arrangement will have a new and separate contract. Members agreed this was a good idea and the Chairman asked the Clerk to draw up contracts accordingly drawing the contracts in line with the bus shelter cleansing contract i.e. quarterly/months contractors fee.

21) FINANCE

The monthly reconciliation of cash and other monies received was undertaken for September by Cllr Proctor & Cllr Small.

The Clerk advised she had received and posted the external audit conclusion notice.

Cllr Tanfield reported that the half year finance security was all in order.

It was proposed by Cllr Pell and seconded by Cllr Tanfield to authorise the following payments:

a) Mrs N Nicholson – Clerk salary – September	£471.96
b) Mr B Arrowsmith – Lengthsman – September	£220.00
c) Mr B Arrowsmith – Litter Clearing Playing fields – September	£100.80
d) PKF Littlejohn LLP – External Audit Fee	£240.00
e) Insideout Architecture + Interiors Ltd – VHC Architect final payment	£1200.00
f) Smart Cut Ltd – grass cutting September	£354.00

Remittance – WCC Lengthsman reclaim - July	£220.00
WDC Precept	£9998.00
WDC Grant	£525.00
106 Kendrick reimbursement playing field veritdrain	£10120.00
WCC lengthsman reclaim – August	£220.00

22) PLANNING

a) Sanctuary development

The Chairman advised members that Sanctuary Housing have advised that preparation work is starting at their site behind the school. The Chairman advised members that they had asked The Parish Council for proposed road names. The members decided that local apples would be appropriate as the site is names The Orchard. Cllr Pell agreed to compile a list of names for the Clerk to circulate for selection from.

b) Bovis development 106 monies

The Chairman advised that Bovis had agreed to the redirection of their 106 monies to be used towards the Play Park development rather than the stipulated formal sports. The Chairman expressed her thanks to Bovis and advised members this now needed agreement from WDC localism panel.

c) Comments made on planning applications to Wychavon: N/A

- d) Applications Approved: W/19/01002/LB Surmans Farm, Sidings Road, Pirton, Worcester, WR8 9EB. External and internal repairs and alterations to north gable to include timber frame and infill panels, cellar access, replacement windows and rainwater goods and reinstatement of chimney.
W/19/01798/HP 1 Woodland lose, Drakes Broughton. Proposed loft conversion with rear facing dormer window and single story side extension.
W/19/01411/HP Chaparral, Stonebow road, amendment to plans regarding application for boundary fence.
W/19/01326/FUL Woodhall Farm, Brickyard Lane, Drakes Broughton. Erection of steel framed tractor garage and workshop for maintenance of farm equipment
- e) Applications Refused: N/A
- f) Applications Awaiting comment: N/A
- g) Appeals: W/19/00246/FUL The Old Coal Yard, Windmill Lane, Stoulton. Awaiting outcome.

23) CORRESPONDENCE

- WCC Roadworks report
- WCC snow contractors
- WDC Street trading consultation
- WCC passenger transport survey
- WDC Parish Conference
- WDC Rural Research event
- SWDP Plan review
- Resident regarding VAS location
- Resident regarding Various issue around DB – incl: Cul De Sac signage – Croome Close. Members discussed the request for cul de signage at Croome Close and decided it was not necessary.
- WDC Parish News sign up link
- Oscar appeal
- Request for financial support from Drakes Broughton Baby and Toddler Group – The Chairman advised members that Cllr Tanfield had found the toddler group some funding ideas and grant to apply for.
- West Mercia Website
- Resident regarding farm traffic Chevington Lane

24) CLERK APPLICATION FOR SUPPORT TO COMPLETE CILCA QUALIFICATION

The meeting was closed at 9:30pm to the public.

The Parish Council unanimously support the application made by the Clerk to complete the CILCA qualification by awarding a total of £750 towards the cost of the course. This figure is calculated £350 Course registration fee, £140 Classroom based tutorials (7 @ £20 each), and the sum of £260 made as a one off payment once the qualification is obtained.

It is understood that much of the course work can be completed during the normal working day. There will be no additional hours or time in lieu awarded for hours spent outside the normal working day to complete the qualification.

We would expect the Clerk to remain in post for a minimum of 2 years post qualification. If the Clerk resigns the position within 2 years of obtaining the qualification 100% of the grant monies will need to be repaid to the Parish Council.

25) INFORMATION AND DATE OF NEXT MEETING

Thursday 7th November 2019 at 7.30pm at Drakes Broughton Village Hall – Drakes Broughton and Wadborough with Pirton monthly Parish Council meeting.