

MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 10th JUNE 2021 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL

PRESENT: Cllr J Butterworth (Chair), Cllr T Pell, Cllr R Bessant, Cllr A Tanfield, Cllr S Quinton, Cllr P Crouchman, Cllr R Small, Cllr M Griffith, Cllr T Turner, Cllr S Boniface, Cllr M Williams & Cllr J Murphy.

IN ATTENDANCE: Mrs N Nicholson (Clerk) & County Councillor L Robinson

PUBLIC: None

1) APOLOGIES: Cllr J Yeo, Cllr R Roberts and District Councillor M Ward

2) DECLARATIONS OF INTEREST
None

3) MINUTES

The minutes of the meeting held on 6th May 2021 were proposed by Cllr Pell, seconded by Cllr Boniface, agreed by all and signed by the Chair as a true record.

4) MATTERS ARISING

- Rooftop

The Chair advised that Cllr Roberts had reported on 24th May that groundwork and debris clearance of the car parks off Woodleigh has begun. There is still further work to be done, however the Chair thanked Cllr Roberts for his tenacity and that despite this taking sometime, at last some action was being taken. Cllr Roberts had advised that he would continue to monitor the area and the work being done.

- Summer Community Event

The Chair reminded Members of the planned local, low key event. Posters are now on display advertising the event.

5) FINANCE

- a) The monthly reconciliation of cash and other monies was undertaken for May by Cllr Tanfield.
- b) Insurance renewal - The Chair thanked members for their swift responses to the insurance renewal quote. She explained that due to a small number of claims AXA had broken the long-term arrangement and due to the premium increase Members had decided to move provider to Hiscox from 1st June 2021.
- c) s106 allocation update – the Chair advised Members that the Parish Council had submitted an application for s106 moneys that is available for ‘built sport’ in Drakes Broughton. The application was considered by the Localism Panel on Monday 7th June. They have recommended that the money is made available; the application is now going to Executive Board for consideration. If approved the circa £40K will be used towards changing facilities and toilet facilities in the refurbished Village Hall. A condition of the funding is that there needs to be a formal arrangement in place between the Village Hall trustee’s and the Parish Council to ensure the facilities are available for use with formal sport activities on the playing field i.e. The Football Club.
The Chair went on to explain that there was still a funding gap for the Village Hall refurbishment of circa £20K. The Chair suggested that the Community infrastructure levy of £6700 be used for the hall (as it is only allocated for use in the Drakes Broughton Ward) and that £10K be used from the PC reserves. She explained that there is a further £10K grant from the Village Hall committee and there will still be further fundraising required for the furniture and fittings. Cllr Butterworth proposed using the CIL and £10K from the PC reserves, this was seconded by Cllr Williams and agreed by all.
- d) The Chair thanked Mr Pickering for completing the internal audit. The Clerk confirmed the internal audit report was completed and had been submitted with the AGAR to the external auditor. The Chair noted that Mr Pickering was retiring from the internal audit and that a new internal auditor would be required for next year.
- e) SLCC Membership - The Members agreed to renew the Clerks’ Membership to the SLCC, which provides the Clerk advice on various matters when required.

It was proposed by Cllr Griffiths and seconded by Cllr Small to authorise the following payments:

(a) Mrs N Nicholson – Clerk Salary –May	£488.45
(b) Mr B Arrowsmith – Lengthsman Services – May	£220.00
(c) Mr B Arrowsmith – Play Park maintenance – May	£242.00
(d) OPUS Energy Ltd – Monthly streetlight electricity	£10.59
(e) OPUS Energy Ltd – Monthly Streetlight electricity	£183.34
(f) SLCC – Membership renewal	£130.00
(g) D Pickering – Internal audit fee	£70.00
(h) M Harley Tree Care – Supply & fit tree supports (106)	£60.00
(i) Came & Company – Annual insurance premium	£1941.10
(j) One Creative Environments Ltd- Principal Designer fee (Legacy Grant)	£900.00
(k) Signs Express (Worcester) – New Play Park Sign (106)	£452.88
(l) Smart Cut Ltd – Grass cutting May	£333.70

Remittance: WCC Lengthsman reimburse March £220.00

6) OPEN SPACE REVIEW

a. Playing Field Litter Pick

Cllr Boniface advised that this was planned for 24th July, falling nicely to clear up after the Summer Community Event. The Chair advised that Community Litter Picking was happening in all of the three Villages and a recent incident in Pirton had seen over 5 bags of rubbish collected. The Chair also reported that following this incident the bench that had been by the phone box for many years and well used by cyclists and walkers and people from the care home had vanished! The police have been informed.

b. Litter Bins

The Clerk advised that further to the decisions made last month and with input from the Open Space Committee, it had been decided to trial bin liners in the bins at the centre of the play park and have WDC risk assess moving one of their bins to the Worcester Road pedestrian entrance and one to the entrance to the Play Park, near the new signage. There also was a suggested move of the dog waste bin to make it more accessible. The Clerk would progress these moves and report back next month.

c. Signage

The new sign was in place.

d. Flooding on the playing field

The Chair advised that the issues with the land drains on Brickyard Lane have all been reported by the Parish Council and hopefully by the local residents as well. Cllr Small advised that the broken culvert was a landowner issue and Cllr Roberts was following this up.

The Chair advised that the PC are in correspondence with Elan Homes about the timing of the survey of the drain on their land that is known to be broken or blocked. The PC have asked for the results of the survey to be made available before any work is done to pipe and fill the ditch. The PC are awaiting a response from Elan Homes on this – together with information about the timing of the work, as the PC have also asked to be notified so that people can attend to see the survey work happening. The MPs office have been involved after Les Wild wrote asking for some support to try to resolve the ongoing problems and it has been disappointing to see the content of the responses sent to the MPs office from both Elan Homes and Wychavon District Council. Elan Homes appear to be recommending that the Parish Council need to fix the drainage on the playing field by introducing a balancing pond, and Wychavon DC have been disappointing in their portrayal of the Parish Council and the work that has been done to try to resolve the problems. It appears to be forgotten that the ditch did carry water and the land drainage system for the playing field did work up until the Elan development started, and that the Parish Council did commission a survey of the land drains that couldn't be completed because of a breakage or blockage in the pipe by plot 30 of the development.

County Councillor Robinson advised that WDC as the land drainage authority should certainly be involved in resolving this issue.

e. **Football Club Storage**

The Chair advised that the football club have been aware for some time now that they would need new storage as the Open Space development plan moves forwards. However this need has become more urgent as during this month one of the garages, owned by the VHC and used by the football club, was damaged by someone climbing onto the roof. The garage is not being used now and an alternative storage solution has been provided by a very accommodating Village Hall Committee. This alternative is short term though as the Village Hall will be emptied for the rejuvenation work by the end of the summer. The Chair showed Members the area of the Playing Field the proposed football storage would be placed. The Football Club had sent detailed examples of the proposed storage unit and the new DBFC Chair had offered to attend this meeting. The proposal was a shipping container that would be wooden clad to be in keeping with the refurbished Hall and new Play Park. Members agreed that, as long as the cladding was as appeared in the examples and ongoing maintenance was undertaken by the FC this appeared to be a good solution. Agreement was proposed by Cllr Pell, seconded by Cllr Murphy and agreed by all. The next stage would be demolition arrangements for the old garages and a site meeting with the FC regarding the siting of the new storage solution.

7) COMMUNITY BUS

Cllr Pell advised that the funding had been secured for the Community Bus service to continue until Christmas.

CB5- Drakes Broughton, Peopleton, Worcester, Every Tuesday arriving in Worcester at 10.30am and departing at 14.00

To join the service, you must register with Worcester Wheels 01905 450654

CB4 - Naunton Beachamp, Upton Snodsbury, Broughton Hacket, Churchill, White Ladies Aston, Peopleton, Drakes Broughton, Pershore.

Arriving in Pershore at 10.30 and departing at 12.30

For this service you need to register with Ring and Book service run by Pershore Volunteer Centre Community Transport 01386 554299

8) VILLAGE HALL REFURBISHMENT AND DEVELOPMENT – progress update

Progress with ITT

The Chair advised that at a meeting that morning, the final evaluation of ITT had taken place and the builder had been selected. Both the successful candidate and the unsuccessful would be informed forthwith. The contract would then be detailed and drawn up with the selected builder. It was likely the work would take 27 weeks to complete with building work anticipated to start at the end of August. There is a meeting planned with WDC on 16th June to provide WDC with the details of how their Legacy Grant money would be spent on this project. Cllr Small advised that the church had offered to host the PC meetings whilst the Village Hall was closed. The Chair advised this was an exciting rejuvenation and the Hall would reopen with verandas and a café area and hopefully a reopening party sometime in March 2022.

Funding update – as advised under Finance.

9) REPORT BACK FROM PARISH MEETINGS

The Chair thanked everyone who attended the Parish Meetings this year. The draft minutes are now available on the website and any actions raised are being pursued. The Chair thanked Cllr Williams for drafting the minutes of the Drakes Broughton Parish meeting. The Chair advised that holding the meetings on a separate day to the Parish Council meeting and having representatives from Community groups present worked really well.

10) PIRTON PLAYING FIELD

The Chair gave some background information regarding the Pirton Playing field - Many years ago, Pirton village enjoyed the free use of the old school room in the School House in Pirton as a village hall. When the School House was sold (by the Croome Estate) the Parish Council were granted the use of a playing field for 25years, on a lease with a peppercorn rent. After the 25 years the lease was renewed for a further 25 years with an RPI linked rental of approx. £160PA, there is now 7 years remaining on that lease. There is renewed enthusiasm in

the community to use this playing field area but before there is further investment it would be helpful to know if the lease can be renewed when it expires. The Members agreed that the next step is to confirm renewal or better still any opportunity to purchase the land.

11) TRAVELLERS AND TRAVELLING SHOW PEOPLE SITE ALLOCATION.

The Chair thanked Cllr Williams for her detailed report on this, circulated prior to the meeting and asked Members if there were any questions. The Clerk asked what, if any, the consultation response was to be and Cllr Williams suggested she compile as response for the Clerk to submit on behalf of the PC.

12) REPRESENTATIVE REPORTS

Worcestershire County Councillor Linda Robinson

Councillor Robinson gave her report:

“Good evening everyone. It is a real pleasure to be with you all for this my first Parish Council meeting for Drakes Broughton. I recently attended both your Parish meetings at Pirton and D.B. and was pleasantly surprised at their good turnout. Unfortunately, some parish meetings are not so well attended. It certainly demonstrated that your residents really care about their local community which is to be encouraged.

For me it was a great opportunity to get a heads up on many of your local issues and begin to recognise their diversity. That and conversations I have had with Mark your District Councillor, Rob as your former county representative, plus insights from having joined your neighbourhood Facebook group combined with my own local knowledge as a near neighbour are all helping to build a picture of where D.B. is currently. The final and to me very important part of this is your input as a Parish Council. I am a great advocate of the all the hard work that Parish Councils do on behalf of their residents. I now have 13 in our Upton Snodsbury Division to work with so am looking forward to being part of your team.

My first month in office seems to have been spent at Induction meetings and trying to get my head around County’s complicated IT system. I am due to meet up soon with their key officers including Barry Barnes for highways once he comes back from annual leave.

In readiness for that I would welcome a list from your Clerk a list of your key highways issues in order of priority. I am aware of some but would appreciate your input.

With so many parish councils to attend, together with District and County Evening Meetings I need to try and spread myself fairly amongst you and hope you will appreciate that there will inevitably be some diary clashes on occasion.

My intention going forward is that I will attend in person whenever possible and if I was unable to do so I will send a report to your Clerk in advance of the meeting.

Once at the meeting I would appreciate being able to give my report as early as possible in the agenda and answer any questions. Your Clerk would then send me a summary after the meeting if anything relevant to County came up later after I had left. This would hopefully then allow me to move onto another meeting when necessary. I have sought advice from other County Cllrs. who also have large rural divisions and this is how they seem to manage their time effectively.”

From her attendance at the Parish meetings Cllr Robinson noted the following issues raised:

The continued use of Stonebow Road as a diversion route including large lorries. Her thought was potentially the village becoming non-HGV with a diversion along the lesser populated Windmill Hill.

Issues with cars still getting stranded in the Walcot Lane ford was a concern especially as a man had died there a few years back. The Clerk advised that additional signage had been requested and that the poor repair of the

road was a concern. Previously the District Councillor had spoken of a level crossing type warning system that was being trialled elsewhere in the Country.

The delayed work to install the pedestrian crossing on Worcester Road.

Cllr Tanfield raised a query to Cllr Robinson regarding the Broadband speeds in Pirton and the ending of the WCC top up scheme. Cllr Robinson asked Cllr Tanfield to email her the details.

Members Reports

Cllr Tanfield asked if the PC will cover the cost of a replacement bench in Pirton – the Chair advised that replacement cost should be ascertained and a formal request for the money then be submitted to the Parish Council to consider. It was noted that other parishes had had benches supplied by Severn Waste.

Cllr Turner advised that he would Repair the Worcester Road pedestrian sign that had been twisted around during the month.

Cllr Turner noted that the footpath through the Sanctuary homes building site continued to be closed despite prebuilding assurance that it wouldn't have to be closed!

13) AREA OUTSIDE THE SHOPS

The Chair advised that the letter to the shop keepers was on hold pending a site meeting with WDC CEO to review the area.

14) TRAFFIC SPEED – VAS UPDATE

The Chair advised that data had been collected and that Cllr Bessant had details and prices for purchasing an additional VAS. These would be circulated for discussion at the July meeting. Cllr Bessant was pursuing the Community Speed watch programme. The Members asked the Clerk to chase up the installation of the VAS pole for Wadborough.

15) PERIODIC HIGHWAYS REVIEW

The Chair thanked Cllr Robert and Cllr Small for reviewing the Highways and submitting the reports to WCC. The Clerk asked Cllr Robinson to follow up on the broken inspection cover on Stonebow Road reported for over 1 month still no action, it is a safety issue. Cllr Small advised that Cllr Roberts had phoned and been advised they would repair it this week. Cllr Robinson asked for the reference number should it not be completed.

There were no additional tasks for the lengthsman.

The Chair advised that the lengthsman annual risk assessment had been completed.

16) VILLAGER SUBMISSION

The Chair advised that the Clerk has submitted this and it was on the PC website

17) PLANNING

- a) Comments made on planning applications to Wychavon: 20/00734/FUL Drakes Broughton Village Hall, Walcot Lane. Extension to village hall, and installation of new play apparatus at Drakes Broughton Village Hall and recreation ground – (variation of Condition 3 ref. 20/00533/FUL) No Objection.
21/00843/HP The Old Coal Yard, Windmill Lane, Stoulton, Worcester, WR7 4RP. Single storey side extension and detached garage. Objection submitted.
21/01060/OUT 7 Greenfields Close, Drakes Broughton. Outline application for the erection of a single dwelling and access. No Objection.
20/00818/FUL Land between 38 and The Old Oak Public House, 40 Stonebow Road, Drakes Broughton. Erection of a single dwelling with associated car parking and double length garage. Objection submitted.
21/01199/HP Victoria House, Wadborough. Proposed single storey rear extension to replace conservatory. No Objection.
21/01240/HP Deerfold House, Wadborough. Extend above existing garage to create home office and family accommodation. Detailed Objection submitted.
- b) Applications Approved: 20/02923/LB Sawbrook House, Pirton. Various timber frame repairs.
- c) Applications Refused: N/A

- d) Applications Awaiting comment: 21/01049/HP Mulberry Meadow, 4 The Paddock, Stonebow Road, Drakes Broughton. New attached double garage with 2 bedroom guest apartment over. 21/01194/FUL 30 Shrubbery Road, Drakes Broughton. Shopfront Replacement.
- e) Appeals: APP/H1840/W/20/3266091 The Timber Yard, Crabbe Lane, Wadborough. Erection of 1 No. live/work unit following demolition of existing buildings.
- f) Planning Correspondence: Correspondence from the applicant at the Old Coal Yard Stoulton regarding the PC Objection.

18) CORRESPONDENCE

- DBFC regarding access to shockwave the pitches at the end of the season.
- Resident of Pirton regarding a tree, correspondence via MP.

19) INFORMATION AND DATE OF NEXT MEETINGS

Thursday 1st July 2021 at 7.30pm – Monthly Parish Council Meeting – Drakes Broughton Village Hall.

Meeting Closed 9.05pm.