

# MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 1<sup>st</sup> JULY 2021 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL

**PRESENT:** Cllr J Butterworth (Chair), Cllr T Pell, Cllr A Tanfield, Cllr P Crouchman, Cllr R Small, Cllr R Roberts, Cllr M Griffiths, Cllr J Yeo & Cllr M Williams.

**IN ATTENDANCE:** Mrs N Nicholson (Clerk), County Councillor L Robinson & District Councillor M Ward

**PUBLIC:** None

1) **APOLOGIES:** Cllr Turner, Cllr Murphy, Cllr Boniface, Cllr Quinton and Cllr Bessant

2) **DECLARATIONS OF INTEREST**  
None

3) **MINUTES**

The minutes of the meeting held on 10<sup>th</sup> June 2021 were proposed by Cllr Pell, seconded by Cllr Williams, agreed by all and signed by the Chair as a true record.

4) **MATTERS ARISING**

- Summer Community Event – The Chair reported that the new date for the event was still being finalised, but the proposed date was 29<sup>th</sup> August. The organising group want to ensure the building work hasn't commenced. The occasion will be in some way linked to the closure of the old hall.
- Community Bus – Cllr Pell advised that the Community Bus had gained more funding than required and she proposed to try and increase the service provision to the outlying villages in our area – there would be a meeting later this month and Cllr Pell would update Members at the August PC meeting.

5) **FINANCE**

- a) The Chair advised that the £39,177K s106 allocated for formal sport had been agreed to be released to be used towards the Village Hall rejuvenation project – this required a formal agreement between the PC and the VH Trustee's and a separate access for changing facilities to be used by those using the pitches/playing field. This document has been approved by WDC and circulated to Members.
- b) The monthly reconciliation of cash and other monies was undertaken for June by Cllr Tanfield.

It was proposed by Cllr Griffiths and seconded by Cllr Pell to authorise the following payments:

(a) Mrs N Nicholson – Clerk Salary – June	£488.45
(b) Mr B Arrowsmith – Lengthsman Services – June	£220.00
(c) Mr B Arrowsmith – Play Park maintenance – June	£242.00
(d) Mr B Arrowsmith – Quarterly bus shelter cleansing	£30.00
(e) OPUS Energy Ltd – Monthly streetlight electricity	£10.72
(f) OPUS Energy Ltd – Monthly Streetlight electricity	£175.74

Remittance: WCC Lengthsman reimburse February £220.00

WCC Lengthsman reimburse April £220.00

6) **REPRESENTATIVES REPORTS**

**District Councillor M Ward:**

Cllr Ward advised Members that he has attended the meeting at the Shops to discuss the area with WDC CEO. He commented on the direction from Vic Allinson to access a Rooftop fund. The Chair advised that this direction was to the Rooftop Community fund that can be accessed by Rooftop tenants. Cllr Butterworth advised there would be a follow up meeting in the autumn. The actions that had been agreed so far are for WCC to drop the curbs either side of the service road so wheelchairs and pushchairs could cross. WDC Enforcement will be reviewing the planning aspects of the deliveries to the rear of the shops.

Cllr Ward advised there was a Parkway liaison meeting planned later in the month.

Cllr Ward advised of a Green Recovery seminar he had attended and expressed the merits of putting solar panels on the Village Hall roof.

Cllr Ward advised that the ward boundary review was still on going with the consultation beginning on 11<sup>th</sup> July.

### **Members Reports**

Cllr Crouchman advised Members of the Summer Fair being held at St Peters Church, Pirton on 7<sup>th</sup> August.

Cllr Yeo advised that NJK Parish Hall had recently raised £700plus from bar revenues at a community event.

Cllr Pell advised she had a meeting on the Playing Field tomorrow, regarding potential hire for Tai Chi.

### **7) DRAKES BROUGHTON PLAYING FIELD ISSUES UPDATE**

#### **a. Signage**

The Chair advised that Cllr Turner had repaired the damaged sign at the Worcester Road pedestrian entrance. The Chair advised that the old 'dogs prohibited' sign still required removal.

\*County Councillor L Robinson joined the meeting

#### **b. Flooding on the playing field – land drains from playing field to Brickyards Lane update**

Cllr Roberts advised that he had attended a site visit with the WDC drainage officer. It was found that the excess water outside The Firs was actually a leaking water main and the residents are now required to repair this. The Drainage Officer feels that the existing ditch and outflow may prove to be satisfactory once the water main is repaired or it may require rodding but is a step at a time approach being taken. Cllr Roberts and Cllr Small will assist the residents by doing some pumping out to reduce the volume of water at the location. The junction chamber had been accessible due to a damaged lid, the drainage officer thought the chamber was in poor repair and smelled contaminated. However, the lid had now been repaired and there is no longer access to the Chamber. The drainage officer has given Cllr Roberts a course of actions to go through in order to get remedial action at the junction chamber. The Chair thanked Cllr Roberts and Cllr Small on their work on this.

#### **c. Football Club Storage**

The Chair advised that the football club has secured funding from Sanctuary to help pay for the removal of the Village Hall owned garages that the football club have enjoyed free use of for many years and also towards the cost of a new storage facility for their equipment. The old garages have been cordoned off and will be removed in the near future. The new store will be located as per the agreed Open Space Master Plan; it will be a clad container. To formalise the siting of the storage on the Parish Council owned land it is proposed that a formal agreement is put in place between the Parish Council and Football Club that documents the arrangements and the Chair proposed an annual fee of £100PA be sought from the FC to go towards the litter removal on the playing field. The Members agreed. A draft has been circulated for review. Discussions are ongoing between the Parish Council, Open Space Review Group, Village Hall Management Group and the Football Club about the Football Club storage, two proposed options have been given to the Open Space Committee to direct which is best. The Chair advised that the football club have recently purchased some large goals that require storage outside of the container.

Cllr Small gave an overview of the existing garage history and suggested the original space maybe a good idea, The Chair raised the issue of space being tight for the additional elements planned in that area going forward. Cllr Roberts thought it was important that the residents who back onto the new storage location be advised.

#### **b. Litter Bins**

The Clerk advised that she had attended a site visit of the proposed moves to the WDC litter bins on and around the Play Park. The WDC Street Scene officer had risk assessed and agreed to all three moves suggested. Namely: Move the Walcot Lane dog waste bin to next to the VH entrance gate, move the litter bin from the VH entrance gate to the entrance of the Play Park, in line with the new big 'welcome' signage and move the litter bin from the Walcot Lane pedestrian entrance to the Worcester Road pedestrian entrance. Each move

would cost the PC £49.16. Cllr Butterworth proposed this, and the moves were seconded by Cllr Griffiths and agreed by all.

The Chair advised that The Community Litter pick is planned for 24<sup>th</sup> July, Cllr Boniface is organising this.

#### **8. VILLAGE HALL REFURBISHMENT AND DEVELOPMENT – progress update**

- a) Progress with contract: The Chair advised Members that since the last meeting there has been a meeting attended by Les Wild (Open Space Committee Chair), Cllr Butterworth, Tina Pell (VH), Elaine Niven (Contract administrator), Craig Walding (CDMC coordinator) and the builder to talk about the contract. The final 2 prices were received this evening, 2 prices with 2 choices of roof, the price for the better roof maybe unachievable even with the additional funding secured.
- b) Rejuvenation Plan: Les Wild, Tina Pell (VH) and Cllr Butterworth (PC) met with representatives Paul Curry and Tracy Perkins from Wychavon District Council at the Village Hall to update them on project progress. One of the things we discussed was money and how the PC claim it; this may prove to be quite complicated! Legacy Grant and New Homes Bonus are all claimed via Paul Curry, legacy Grant is paid at agreed milestone points, New Homes Bonus is normally upon completion of whatever the NHB money is being spent on and 106 money is claimed via Heather Peachy and needs invoices. All payments are made ex VAT and the VAT element has to be reclaimed from HMRC by the Parish Council. Just as soon as the project price is agreed, and the payment schedule drafted with the builder, the stage payment amounts and events need to be agreed with Wychavon. A copy of the up-to-date rejuvenation plan has been be circulated to Members.

Funding update – as advised under Finance.

#### **9. PIRTON**

The Chair advised that the Playing Field lease had been checked and there are still 11 years remaining. The land agent has also confirmed the land is not for sale.

Cllr Tanfield; re Pirton Broadband. Cllr Tanfield advised that following a complaint to Open Reach regarding delayed information and the closure of the WCC broadband top up scheme it now transpires that the top up scheme is still running it is just awaiting funding from central government.

Cllr Tanfield advised the Members that the replacement bench for Pirton Village Green would cost circa £500. County Councillor Robinson offered to purchase the bench from her divisional fund. The Chair and Members expressed their thanks. County Councillor Robinson advised that WCC may install the bench if the purchase was from them. Cllr Tanfield would review if the WCC benches were a like for like replacement and liaise directly with County Councillor Robinson.

The Chair advised that following the correspondence brought forward via the MP regarding the tree on St Peters Drive, she is hopeful that after the resident provides some further information to the Highways Green Team, they will then be able to remove some branches to reduce the problems caused by seasonal leaf fall and to improve light levels in the property.

Cllr Roberts advised he would be reviewing the location and misdirection occurring because of the position of the St Peters Close signage this month and report back at the next meeting.

10. **AREA OUTSIDE THE SHOPS** The Chair advised that following the site visit with WDC COE the letters to the shop keepers had been sent and that two replies had been received so far. Once the ideas and indication of direction had been ascertained from the proprietors then the working party would meet again to decide the next steps.

#### **11. TRAFFIC SPEED – VAS UPDATE**

The Members asked the Clerk to chase up the installation of the VAS pole for Wadborough again as it was still not in-situ.

#### **12. PERIODIC HIGHWAYS REVIEW**

The Chair thanked Cllr Robert and Cllr Small for reviewing the Highways and submitting the reports to WCC. Cllr Roberts reported that the broken inspection cover on Stonebow Road, reported for over 2 months now still had not been repaired. The Clerk advised she would contact Severn Trent direct. The Chair asked her to get an update on the Drain Improvement project at the same time.

#### **13. VILLAGER SUBMISSION**

The Chair advised that she and the Clerk would compile an update by the deadline.

County Councillor Robinson asked for her contact details to be added.

The Chair paused the meeting for County Councillor Robinson to deliver her report and take any questions  
**County Councillor Report:**

“Since we last met, I am still busy trying to adjust to my new County role and have attended even more inductions and training meetings. As I am sure you can imagine there is a lot of information to process. Whilst there are advantages to this all being done remotely; it is harder to put names to faces that you have not had the opportunity to meet in person. Live meetings are now taking in place with the first County Planning Committee being held next Tuesday with strict Covid precautions in place.

Last week I had my first conversation with Barry Barnes as he had been away on annual leave so we had not yet made contact. He spoke at length and explained in detail his role as my Highways liaison officer which was very interesting. I suspect he will be my most used officer contact across our Division and look forward to working with him on highways issues on your behalf.

I would like to share with you a wonderful opportunity for any one from Drakes Broughton that might like to volunteer to help at the Commonwealth Games which are being held in Birmingham next year.

Please visit [www.birmingham2022.com/get.involved/volunteering](http://www.birmingham2022.com/get.involved/volunteering) for more details.

The County Council are very good in communicating latest COVID statistics with members and I will share some of them with you as part of my report.

The vaccination take up continues to be good with appointments now being made for the over 18's. In reaction to a surge in cases and in order to get as many people vaccinated as possible there are now 'walk in' centres where no appointment is necessary. These are open to over 18's and are held at the Guild Hall in Worcester and the Atrix in Bromsgrove. Incredibly 1m. jabs were delivered over the weekend when these were ramped up 18 more locations across the area for the two days only. Only today we are hearing that it is likely there will be a third rollout of a booster injection in September to coincide with the annual flu jab. Priority will start with the over 70's and the most vulnerable.

More cases of the Delta variant which originated in India have been recorded in Worcester.

Confirmed cases in Worcestershire have increased. There are now 71 in Evesham & Pershore which is an increase of 126%.

The advice remains to not drop your guard and continue to practice 'hands, space and fresh air' at all times.

At least 2.7m people in the U.K. have downloaded the new NHS app which is separate from the Test & Trace one and allows users to share their vaccination status when travelling internationally or attending large events in the UK such as Wimbledon or Euro 2020 games. A huge bonus has been the surge in downloads has triggered a rise in numbers registering for organ donation. 51,000 donor preferences have been added in the last four weeks which is five times more than in April.

Finally, some interesting national travel stats that I came across

On trains passenger levels have fallen to 22% of pre Covid levels whilst

Bus travel is currently at 21% and traffic volume is at 90%

One of my fellow County Councillors attended a parish council meeting in Rushwick last week he has now been contacted by Test & Trace and has been advised to self-isolate for ten days as one of the Parish Councillors has tested positive.

I hope you will appreciate that this has led me to think that having given my report this evening and answered any questions you may have for me, I will then take the precaution to leave your meeting. Unless of course there is a particular item on the agenda that you would like me to stay for and then perhaps you could move that item forward. Your clerk can then alert me if any further issues come to light that need my attention.

Please refer to this link for details of major road works in Pershore and Pinvin over the next few weeks

[Closures ahead as roadworks revealed for busy Pershore road | The Evesham Observer](#)

For noting my new County e mail address is [LRobinson2@worcestershire.gov.uk](mailto:LRobinson2@worcestershire.gov.uk) “

County Councillor Robinson left the meeting.

#### **14. PLANNING**

- a) Comments made on planning applications to Wychavon: 21/01194/FUL 30 Shrubbery Road, Drakes Broughton. Shopfront Replacement. Recommend approval.  
21/00489/LB 39 Worcester Road, Pirton. To replace rotten wooden garage doors with brick, painted to mimic removed garage doors. Garage was converted to an office back in 1990's and is no longer used as a garage. Recommend approval.
- b) Applications Approved: 20/00734/FUL Drakes Broughton village hall, Walcot Lane. Extension to village hall, and installation of new play apparatus at Drakes Broughton village hall and recreation ground – (variation of Condition 3 ref. 20/00533/FUL).  
21/00843/HP The Old Coal Yard, Windmill Lane, Stoulton, Worcester, WR7 4RP. Single storey side extension and detached garage.  
20/00818/FUL Land between 38 and The Old Oak Public House, 40 Stonebow Road, Drakes Broughton. Erection of a single dwelling with associated car parking and double length garage.  
21/00348/HP 13 Shrubbery Road, Drakes Broughton. Erection of two storey side extension.
- c) Applications Refused: N/A
- d) Applications Awaiting comment:  
21/01049/HP Mulberry Meadow, 4 The Paddock, Stonebow Road, Drakes Broughton. New attached double garage with 2 bedroom guest apartment over.  
21/01262/HP 15 Hawthorne Close, Drakes Broughton. Removal of existing conservatory and erection of ground floor rear extension.
- e) Appeals: APP/H1840/W/20/3266091 The Timber Yard, Crabbe Lane, Wadborough. Erection of 1 No. live/work unit following demolition of existing buildings.
- f) Planning Correspondence: Member to enforcement regarding The Old Smithy, Wadborough.

#### **15. CORRESPONDENCE**

- Resident regarding verge cutting near Williamson Way junction – The Clerk reported this had now been cut by WCC
- X3 requests to use Playing Field
- Resident regarding poor repair of shop steps
- WCC 278 works notification

#### **16. INFORMATION AND DATE OF NEXT MEETINGS**

Thursday 5<sup>th</sup> August 2021 at 7.30pm – Monthly Parish Council Meeting – Drakes Broughton Village Hall.

Meeting Closed 8.50pm.