

**PRESENT:** Cllr J Butterworth (Chair), Cllr T Pell, Cllr A Tanfield, Cllr P Crouchman, Cllr R Small, Cllr R Roberts, Cllr R Bessant, Cllr R Turner, Cllr S Boniface, Cllr S Quinton, Cllr J Murphy & Cllr M Williams.

**IN ATTENDANCE:** Mrs N Nicholson (Clerk), County Councillor L Robinson & District Councillor M Ward

**PUBLIC:** 6 Members of Public in attendance.

1) **APOLOGIES:** Cllr Yeo & Cllr Griffiths

2) **DECLARATIONS OF INTEREST**

None

The Meeting was closed for public representations:

There was a request from a resident to lower the speed limit to 20MPH on Walcot Lane. The Chair explained that it was not in the Parish Councils power to do this, but the Clerk would make the request to WCC Highways, and they would review and decide if this was appropriate.

5, Worcester Road residents attended following on from a meeting with the Chair of the Parish Council and Chair of the Open Space committee about concerns and objections to the proposal to locate a wooden clad shipping container as a store for the football club on the site designated on the Open Space master plan. The Chair advised that this was an agenda item, and that the location would be discussed as a proposal for an alternative location and a report on that had been received from the Open Space Committee.

3) **MINUTES**

The minutes of the meeting held on 1<sup>st</sup> July 2021 were proposed by Cllr Pell, seconded by Cllr Williams, agreed by all and signed by the Chair as a true record.

County Councillor Robinson joined the meeting.

4) **MATTERS ARISING**

- Summer Community Event – The Chair reported that the event would take place on Sunday 29<sup>th</sup> August 3:30pm – 5:30pm. It has been advertised in the Villager. There will be a tombola, a raffle and light refreshments will be available. Any funds raised will go towards the cost of removing the electricity poles that are at the rear of the hall as they will be surplus when the electric supply is moved underground. A local resident is organising a cricket based community activity. The Hall will be open on the day so that residents can say a fond farewell and also see the rejuvenation plans. The Chair asked Members to try and get some volunteers to help on the day. The Chair advised there was a meeting regarding organisation and logistics on 19<sup>th</sup> August.

5) **FINANCE**

- a) The monthly reconciliation of cash and other monies was undertaken for July by Cllr Tanfield.

It was proposed by Cllr Small and seconded by Cllr Crouchman to authorise the following payments:

|   |         |
|---|---------|
| (a) Mrs N Nicholson – Clerk Salary – July                   | £488.45 |
| (b) Mr B Arrowsmith – Lengthsman Services – July            | £220.00 |
| (c) Mr B Arrowsmith – Play Park grounds maintenance – July  | £192.00 |
| (d) OPUS Energy Ltd – Monthly streetlight electricity       | £10.50  |
| (e) OPUS Energy Ltd – Monthly Streetlight electricity       | £158.92 |
| (f) Mrs A Tanfield – reimburse Pirton telephone box signage | £84.96  |
| (g) Smart Cut Ltd – Grass cutting - June                    | £333.70 |
| (h) Smart Cut Ltd – Grass Cutting – July                    | £485.10 |
| (i) Mrs N Nicholson – quarterly contribution to telephone   | £60.00  |

|  |        |
|--|--------|
| (j) Mrs N Nicholson – Quarterly OPE                | £33.04 |
| (k) Mr B Arrowsmith – notice board locks & varnish | £55.00 |

Remittance: WCC Lengthsman reimburse May £440.00  
WCC Lengthsman reimburse June £220.00

## 6) DRAKES BROUGHTON PLAYING FIELD ISSUES UPDATE

### a. Litter Bins

The Clerk advised that all the bins had now been relocated as requested by WDC. The Chair advised that these serviced, lidded bins should help with the rubbish, but Members should monitor the situation for review at September's meeting.

### b. Litter Clearance during contractor's holiday.

The Chair advised that the contractor is away for x2 weekends and that provision for the litter clearance is required. Cllr Small & Cllr Turner volunteered to cover the weekends and suggested that the money saved could go towards the Village Hall fundraising. The Chair thanked both Members.

### c. Community Litter Pick

The Chair thanked Cllr Boniface for organising the 2<sup>nd</sup> Community Litter Pick. Cllr Boniface advised that despite there only being 5 volunteers they had collected a significant amount of litter.

### d. Flooding on the Playing Field.

The Chair advised that, Mr Summers from Elan Homes has said that he is hopeful that the Subscan agreed at the meeting with PC in April would be going ahead in the 2<sup>nd</sup> week in August. Mr Summers has advised that he has reviewed the previous Subscan report and no blockage was found, he will make the report available to the PC & the residents soon. The Chair is continuing to keep pressure on Mr Summers as the Subscan must be done while the ground is dry enough for the machinery. The Chair is keeping the Elan Home residents affected informed.

### e. Football Club Storage – update

The Chair advised Members that following a number of resident contacts regarding the proposed location of the container, she and Mr Wild (Chair of the Open Space committee) met on site with several residents on 28<sup>th</sup> July to listen to their concerns regarding the proposed site. There was a general unhappiness about the plan to put the shipping container 1m from the boundary of their properties. The Chair and Mr Wild had explained the process that had resulted in the site being chosen (Including various community consultations and input from the football club) The Chair and Mr Wild agreed to consult the Open Space Committee to ascertain if the site proposed by the residents was viable. The Chair advised Members that they had received a report from the Open Space Committee on the advantages and disadvantages of the new location. There was a general discussion on the impact on the rest of the Master Plan and the darkness of the corner for location b. The Members then voted unanimously to move to the second location providing that it was workable around the drainage outfall and for the Football Club. The Chair advised that if this was all viable the public could be consulted on 17<sup>th</sup> August at the Village Hall rejuvenation community meeting.

### f. Football Garages

The Chair advised that the Football Club had secured the funding to remove both the garages and the concrete bases. The Chair advised that once the FC were ready to proceed the Village Hall Management Committee would contract with the company doing the work and they would be reimbursed by Sanctuary Homes. The Chair advised that due to the urgent need to remove the garages and in light of the review to the new storage location – temporary storage for the Football Club equipment would be required.

### g. Security

The Chair advised that due to local knowledge that open land was being sought to set up temporary homes the Village Hall gate had been shut. The Chair asked if further security measures were required. She advised that the Open Space Committee had suggested that when there was information such as this a car or van could be parked in front of the gates. Cllr Turner suggested installing a height bar. Cllr Pell advised regarding

CCTV and it being incorporated in the Village Hall rejuvenation and that extending it to cover the Play Park and or to implement this sooner would be considered. The Chair advised this would be very welcome as there had been a nasty theft incident reported at the Play Park this month too.

## **7. OTHER PLAYING FIELD ITEMS**

### **a. Cycle Parking**

The Chair advised that there is a provision in the s106 agreement for the Bovis Development, that provides for Cycle Parking at various sites in Drakes Broughton. The money has been given to WCC and the PC has to access the provision via a scheme to get 'free bike parking' The Parish Council can get parking racks for three bikes and so can the Village Hall and, after being initially told that installation was not included, the Chair advised she has now gained an agreement from WCC to pay for the installation. The Chair advised that she is awaiting confirmation that the racks will still be available in March 2022 as they cannot be installed until after the Village Hall refurbishment.

### **b. Requests to hire the Playing Field**

The Chair advised that the PC is receiving a number of requests to hire the Playing Fields and she asked for Members to join a working party to review how to manage this going forward. Cllr Pell & Cllr Bessant agreed to join the working party.

### **c. Request to Plant three trees**

The Chair advised that a resident has requested to plant three trees as a memorial. The Chair suggested that some thought needs to be given on how to manage this going forward and a policy may be needed with a list of needed items e.g., trees shrubs, benches that could be referred to for memorials.

### **d. Report from Open Space Committee**

The Chair asked Members for thoughts and comments regarding the recently circulated report from the Open Space Committee regarding the next stages and suggested installations. She drew members attention to the cycle track being the most popular request from residents followed by the MUGA. The cycle path can be noisy and attract teenagers from out of the area. Cllr Small raised a concern having a cycle path near ball games, there was a risk of the ball hitting a cyclist. Cllr Bessant thought that the grass areas and green spaces should be valued and that the entire space didn't need to be developed. Cllr Roberts also raised the point that the MUGA would bring a much more urban feel to the area and that maintaining the rural, rustic feel of the Playing Fields was equally important. The Chair suggested that maybe a review of the Master Plan was required to shape the next stage appropriately and Members agreed. The Chair suggested there maybe a need for a professional input. Members agreed that this was a good idea and suggested that consulting the public again would also be a good idea as there are many new residents and new Play Park users.

## **8. VILLAGE HALL REFURBISHMENT AND DEVELOPMENT – progress update**

- a) Progress with contract: The Chair confirmed that the contract had been signed with the builder and that the work would commence on 6<sup>th</sup> September. The Chair advised that getting to this point was a considerable achievement and she wished to thank all those that made this happen. This included the bid team, Cllr Boniface, Cllr Williams, Cllr Tanfield (and herself) and the working party which in addition included Lucy Wood, Les Wild and Cllr Pell. She also wished to thank Elaine Nivern who is the contract administrator for the project. The Chair advised that the contract is for a 27 week build period and allows for 5% financial retention for 6 months after the work is completed.
- b) Cash flow for the rejuvenation work  
The Chair advised that a cash flow forecast for the project had been discussed with Wychavon DC and they have agreed a plan for accessing the money for the project. The Chair advised that this quite complex as the money has to be accessed via two routes from Wychavon DC and the VAT has to be reclaimed. This will require close attention so the money is available as and when it is needed.
- c) Agreement between DBVH and DBWPPC relating to access to toilet and changing facilities  
The Chair advised that there is now an agreement in place between the Village Hall and the Parish Council that will mean that people can book the changing and toilet facilities at the hall if they have a formal

agreement with the Parish Council to use the Playing Field. This is a requirement of access to the s106 money that has been made available to the rejuvenation project to help fund the changing room and toilet facilities.

d.) Consultation Community event

The Chair advised that the community would be consulted at The Village Hall on 17<sup>th</sup> August. It would be a chance for the community to see the rejuvenation plans. There was a discussion about the building materials being stored on site and Cllr Williams advised that there would be a temporary storage container on site for the contents of the Village Hall to be stored in. Cllr Turner asked if any of the rooftop garages were empty for this storage. Cllr Roberts thought not as they were rented out.

## **9. PIRTON**

a. Bench

The Chair advised that Cllr Tanfield was progressing the purchase of the new bench and that County Councillor Linda Robinson was funding this from her divisional fund. The Pirton residents express their gratitude. County Councillor Robinson asked if there could be a plaque on the bench acknowledging her donation.

b. St Peters Drive Road sign.

The Chair advised that WCC Highways have agreed to move the sign and that the work had been scheduled.

c. Phone Box

The Chair thanked Cllr Tanfield for the recent general tidying up of the phone box. The Chair advised that Pirton residents had agreed that the phone box would be used primarily to house a community book swap but it will continue to be used as a collection point for the foodbank and maybe used as a space to provide information about local history.

## **10. AREA OUTSIDE THE SHOPS**

The Chair advised that the PC had received two positive responses from the Shop owners in reply to the letter sent. A follow up letter has been sent to the third owner. The Chair advised that the next step would be a meeting of the subgroup to discuss the responses and agree the next steps.

District Councillor Ward confirmed the WCC Highways would be introducing dropped curbs either side of the service road.

County Councillor Robinson was looking into the possibility of introducing a 2-hour waiting limit to the parking bay. She asked to meet the Chair and Cllr Roberts on site to discuss this.

## **11. BUS SERVICE – update**

Cllr Pell advised members that there were sufficient funds raised to continue the service and maybe funds for extras. The 2 buses will continue to run until Christmas. The Wadborough residents can access the Pershore route and there was a meeting planned next week to ascertain if they could access the Worcester route. Cllr Pell advised that there had been contact from Fladbury PC during the month, the current buses could not be extended to include them due to distance, but Fladbury PC are looking into setting up a similar Community Bus service themselves.

Cllr Williams asked regarding the advertising of the service and Cllr Pell advised that to use the service residents must ring up and register. Cllr Pell also advised that they were working with WCC to have the route included on the website. County Councillor Robinson took the details to follow this up.

Cllr Small left the meeting.

## **12. BOUNDARY COMMISSION REVIEW**

The Chair advised that she would send details regarding this via email for Members to review and comment on.

### **13. County Councillor Report:**

County Councillor Robinson delivered her update of the current County Council business.

This included:

The Climate emergency target of reaching net carbon neutral by 2050 in line with the Government target.

The Covid update which saw Wychavon having 320 cases in the last seven days, slightly raised by 20 confirmed cases at Vale Fresco salad growers in Evesham.

Hospitals, Worcs. Royal and the Alexandra Hospital in Redditch are reporting their highest attendance levels in 19 months, with some patients left waiting on trolleys for 12 hours and ambulances queuing outside.

The Care Quality Commission has released figures from April last year to this March. Sadly 475 care home residents lost their lives to COVID in 92 individual care homes in the County

The challenge of self-isolation for those who have been in close contact with positive cases is leading to some supply difficulties in the food chain and the service sector.

County Councillor Robinson advised that she had a day out planned with WCC leader and asked if a list of matters facing Drakes Broughton could be forwarded to her. She already hoped the visit would include the ford on Walcot Lane.

County Councillor Robinson advised that she had heard that a level crossing in Pirton might be permanently closed by the rail network. This was discussed and the Chair advised that if it was the Pirton level crossing it would have a significant impact on school buses, access to the Church, access to Croome and be significant in cutting one half of Pirton off from the other.

#### **District Councillor M Ward:**

Cllr Ward advised Members that the SWDPR had faced a delay due to the service providers

Cllr Ward advised there has been an illegal encampment at Abbey Park with significant anti-social behaviour and that a plan for knee height barriers and boulders had been drawn up and approved to ensure this wasn't able to happen again.

Cllr Ward advised that 7 underpasses in Droitwich were being renovated with art work and improved lighting.

Cllr Ward advised that the Boundary Commission review would result in 2 less District Councillors.

#### **Members Reports**

Cllr Crouchman advised some footpaths in Wadborough were impassable due to crops growing and the paths not been sprayed this year. Cllr Turner would review this and if necessary, report to the Countryside Centre so letters could be sent to the farmers.

Cllr Crouchman raised her concerns regarding the speed and size of the farm machinery on Station Road. The Clerk suggested she could write to the Croome Estate and ask that tenants talk to their contractors.

Cllr Murphy raised her concerns regarding the woodland adjacent to Station Road and its lack of forestry management she was concerned that there was a danger that trees could fall into the road or onto the properties in the location. The Chair asked the Clerk to raise this concern with the Croome Estate.

Cllr Murphy raised her concern that Wadborough Park farm barns had not been taken down. There had been a significant time since the enforcement notice to do this has been served Cllr Murphy also raised that illegal tyre burning was happening at the site. County Councillor Robinson offered to follow this up.

Cllr Turner asked regarding the water level at the ford and what if anything WCC were doing to ensure that drivers were not put at danger entering the water. A discussion arose and County Councillor Robinson advised that she would visit the site on her planned visits day with the leader of WCC. County Councillor Robinson was hopeful for a camera operated barrier much like a level crossing. The Chair advised County Councillor Robinson that a significant improvement to the warning signs was needed urgently.

#### **14. TRAFFIC SPEED UPDATE**

The Chair confirmed that the new VAS post had been installed in Wadborough. Members agreed to move the battery-operated VAS there for 3 months.

Cllr Bessant asked if the Clerk could write to the Community Speed watch to try and move this forward.

#### **15. PERIODIC HIGHWAYS REVIEW**

The Chair thanked Cllr Roberts and Cllr Small for reviewing the Highways and submitting the reports to WCC.

#### **16. VILLAGER SUBMISSION**

There was no August edition.

#### **17. PLANNING**

- a) Comments made on planning applications to Wychavon: 21/01226/HP 15 Hawthorne Close, Drakes Broughton, Removal of existing conservatory and erection of ground floor rear extension. No Objection.  
21/01060/OUT 7 Greenfields Close, Drakes Broughton. Outline application for the erection of a single dwelling and access. No Objection.  
21/01049/HP Mulberry Meadow, 4 The Paddock, Stonebow Road, Drakes Broughton. New attached double garage with 2 bedroom guest apartment over. Objection submitted.  
21/01619/FUL Bow Brook Farm, Brickyards Lane, Drakes Broughton. Part change of use of land for siting 2 NO. holiday lodges (one of which is repositioning lodge #2 from extant planning approval 20/01655/CU) No Objection.  
21/01639/CU 1 The Firs, Worcester Road, Drakes Broughton. Change of use of land to domestic garden. No Objection.  
21/01671/HP Woodside, Station Road, Wadborough. Proposed conservatory to the side elevation. No Objection.
- b) Applications Approved: 21/01199/HP Victoria House, Wadborough. Proposed single storey rear extension to replace conservatory.  
21/01194/FUL 30 Shrubbery Road, Drakes Broughton. Shopfront Replacement.
- c) Applications Refused: 21/01240/HP Deerfold House, Wadborough. Extend above existing garage to create home office and family accommodation.
- d) Applications Awaiting comment: 21/01668/FUL Land to the South of, Walcot lane, Drakes Broughton. Erection of 12no dwellings with new access.  
The Members discussed this application and noted that the proposal was for land that is outside the development boundary in the current Neighborhood Plan and should be strongly objected to on that basis. The site is included in the current SWDPR however this is not ratified and includes many sites that will not go forward into the final version. It was noted that an application on this site for 10 houses was turned down by WDC and turned down by the inspector at appeal due to the current Neighborhood Plan. The Chair advised that she would write to the WDC CEO regarding its removal from the SWDPR. The Chair asked all members to send their specific comments to Cllr Boniface who would compile and send the PC comment to the Clerk for submission. The Chair and District Councillor Ward advised Members and residents to object as individuals too. Cllr Ward advised that he would ensure this application went to Planning Committee.

The Chair noted that the residents of Drakes Broughton had voted for this to be the village boundary and that the sheer volume of development in the locality was already significant with drainage and road infrastructure issues as noted earlier this evening.

- e) Appeals: APP/H1840/W/20/3266091 The Timber Yard, Crabbe Lane, Wadborough. Erection of 1 No. live/work unit following demolition of existing buildings.
- f) Planning Correspondence: N/A

The Chair reminded members that there was a joint meeting with Stoulton PC regarding the joint response to the SWDPR on 11<sup>th</sup> August.

Cllr Crouchman left the meeting.

#### **18. CORRESPONDENCE**

- Wychavon Parish Games – Cancelled
- X4 Residents regarding football club storage location
- Resident regarding noisy neighbours – Passed to police
- Resident regarding hedges encroaching pavement on Shrubbery Road – reviewed by Cllr Roberts but no issue could be located.
- Resident regarding safety matting lifting at the Play Park – Letter sent to Play Park suppliers

#### **19. INFORMATION AND DATE OF NEXT MEETINGS**

Thursday 2<sup>nd</sup> September 2021 at 7.30pm – Monthly Parish Council Meeting – Drakes Broughton Village Hall.

Meeting Closed 9.55pm.