

MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 2nd SEPTEMBER 2021 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL

PRESENT: Cllr J Butterworth (Chair), Cllr T Pell, Cllr A Tanfield, Cllr P Crouchman, Cllr R Small, Cllr R Roberts, Cllr R Bessant, Cllr R Turner, Cllr S Boniface, Cllr S Quinton, Cllr J Yeo & Cllr M Williams.

IN ATTENDANCE: Mrs N Nicholson (Clerk) & County Councillor L Robinson

PUBLIC: 1 Member of Public in attendance.

1) APOLOGIES: Cllr Griffiths, Cllr Murphy & District Councillor Ward.

2) DECLARATIONS OF INTEREST

None

3) MINUTES

The minutes of the meeting held on 5th August 2021 were proposed by Cllr Pell, seconded by Cllr Boniface, agreed by all and signed by the Chair as a true record.

4) MATTERS ARISING

None

Meeting was closed for public representations:

The resident who requested to plant the memorial trees at the Playing Field gave an overview of his late wife's service to the Village of Drakes Broughton as a teacher, parent, and as a Parish Councillor.

The Chair asked The Clerk to ascertain which of the dates suggested would be most suitable and liaise accordingly to allow the memorial tree planting to proceed.

5) FINANCE

- a) Half year finance review - The spend to date figures were reviewed against budget. The predicted spend would potentially be the full precept amount as was the expectation. There were some areas of overspend but these were balanced by underspends in other areas.
- b) Asset Register – The asset register was reviewed, and a Councillor custodian was allocated for each asset. Cllr Murphy was allocated the bus shelter in Wadborough. Cllr Yeo would be custodian of the flooding pumps and the notice board in Wadborough. Cllr Quinton would review the condition of the bench at Pirton recreation ground. Cllr Griffiths was allocated the Drakes Broughton Playing Field and associated equipment (he would liaise with the Open Space committee on this)
- c) Village Hall Refurbishment Invoicing – The Chair drew Member's attention to the legal advice that had been sought regarding the VAT associated with the payments for the refurbishment. Reminding Members that any items purchased by the VHC must be paid for by them and the associated VAT would not be reclaimed. No money should pass from the VHC to the Parish Council to ensure the PC adhere to the VAT legislation.

County Councillor Robinson joined the meeting.

- d) Funding for Pirton Bench - The Clerk confirmed that the County Councillor had completed the relevant paperwork and that the contribution would be processed by the WCC remittance team in due course.
- e) The Chair advised that electricity prices are rising, and the Parish Council had been approached to consider signing a fixed price contract now that would start in June 2022. The alternative would be to allow market forces to work and follow the normal practice of obtaining a price nearer to the end

of the current contract. The members discussed these options and Cllr Roberts volunteered to look at all the information gathered and ascertain if the energy usage could be reduced by upgrading to LED/Solar options before seeking to re contract the electricity.

- f) The monthly reconciliation of cash and other monies was undertaken for August by Cllr Tanfield.

It was proposed by Cllr Pell and seconded by Cllr Butterworth to authorise the following payments:

(a) Mrs N Nicholson – Clerk Salary – August	£488.45
(b) Mr B Arrowsmith – Lengthsman Services – August	£220.00
(c) Mr B Arrowsmith – Play Park grounds maintenance – August	£192.50
(d) OPUS Energy Ltd – Monthly streetlight electricity	£10.88
(e) OPUS Energy Ltd – Monthly Streetlight electricity	£161.96
(f) Mrs A Tanfield – reimburse Pirton Bench	£488.25
(g) Savills (UK) Ltd – Pirton recreation field – Rent	£166.80
(h) Wychavon District Council – Annual charge for bin empty and cleanse	£186.22
(i) Worcester container Hire – Village Hall storage for refurbishment (Legacy Grant)	£192.00
(j) Mrs E Niven – Contract purchase for VH refurbishment (Legacy Grant)	£84.00
(k) Paul Richardson Building & Contractor Ltd – Payment towards roof materials for VH refurbishment. (Legacy Grant)	£25212.60

Remittance: WCC Lengthsman reimburse July £220.00

HMRC VAT Reimburse Nov – March £595.00

Wychavon District Council – Legacy Grant 1st stage payment £92000.00

6) DRAKES BROUGHTON PLAYING FIELD ISSUES UPDATE

a. Litter Bins

Cllr Small advised that the three bins installed by Sutcliffe Play with no lids were having the litter taken and strewn about by crows and asked if there was a plan to alter or add lids. Cllr Small advised these bins were very well used.

b. Litter Clearance during contractor's holiday.

The Chair thanked Cllr Small and Cllr Turner for covering the contractor's holiday.

Cllr Boniface advised that there was an increasing amount of litter deposited near the Williamson Way junction and that a resident had cleared it yesterday.

c. Flooding on the Playing Field.

The Chair advised that, Mr Summers from Elan Homes had advised that the subsidence will happen, but work wouldn't begin until W/C 6th September at the earliest.

d. Football Club Storage – update

The Chair advised Members that there had been several meetings and discussions about the site since the last meeting and there was an opportunity for people to talk to the Parish Council about the site at the event held in the Village Hall on 17th August. A small group representing the Open Space committee, Parish Council, Village Hall Committee and the Football Club met on 24th August to discuss the suggested revised location and logistics. At the meeting it was agreed that the new store will be sited in the corner of the Playing Field. There will be a gap of circa 1m behind the store. The clad container will be seated on hardcore, and the new goals will be stored behind a fence in front of the store. The company who are laying the foundations estimate it will take 1.5 days to lay the base. Whilst they are working there will be a need to close the older children's play area so that contractors can access the site and remove waste etc safely. Before any work starts the Football Club need to provide an H&S statement and a method statement. They will also need to sign the lease agreement with the Parish Council for the site.

- e. Football Garages
The Chair advised that once the new Football Club store was in place the garages belonging to the Village Hall Committee would be removed.
- f. Trees
As discussed earlier in the meeting. Cllr Quinton volunteered his advice if it is needed regarding tree varieties.
- g. Security
Cllr Pell advised that there had been an issue with youths on a motorbike this month, the police had been involved and the culprits apprehended.
- h. Play Park safety inspection – The Chair advised that the annual safety inspection had been completed. There were no immediate concerns but there was some wear and tear that needed monitoring as a result of the high usage and popularity of the Play Park.

7. OTHER PLAYING FIELD ITEMS

a. Cycle Parking

The Chair advised that the PC is awaiting confirmation that the stands can be ordered but not delivered until completion of the VH refurbishment.

b. Report from Open Space / Parish Council meeting 1st September

The Chair advised Members that the meeting had taken place and the Open Space Committee reported that the cycle track was the most popular choice from the consultations. The Open Space Committee are going to approach the school regarding the pitches if there is a need to re look at how to use the space available behind the Village Hall effectively. Then it was agreed that the Parish Council should seek some more professional advice around the space available and the types of facilities suitable for the space and location. Cllr Butterworth proposed a spend of up to £1000 to get the advice required, this was seconded by Cllr Roberts and agreed by all. Cllr Roberts suggested that if there was a need to be more funding for this professional advice to be of a high enough level to make the decisions required regarding the next stages of the Open Space development that more money should be made available as this advice was really important.

c. Picnic in the Park

The Chair advised that there was a low turnout but those who had attended had enjoyed a lovely afternoon and said a fond farewell to the Village Hall. She wished to thank members of the community for attending.

d. Football Goals

The Chair advised that the new portable football goals were very large. It has been agreed to store them tethered to the existing garages used by the football club until new football club store is in place.

The Chair advised Members that the Football Club had agreed for a Charity Football match to take place at the Playing Field this Sunday. The Members discussed the process of booking to use the Playing Field and it was agreed that a reminder to the Football Club be sent advising that all bookings must come via the Clerk and each booking request be decided by the Parish Council as the owners of the Playing Field.

8. VILLAGE HALL REFURBISHMENT AND DEVELOPMENT – progress update

The Chair advised that the contract with the builder had been signed and work would start Monday 6th September and was anticipated to last 27 weeks. While the building work is happening the DBVH management team will continue to work to complete the non-building side of the rejuvenation project so that everything is in place for when the Hall reopens.

The Chair advised that the PC had received the first stage payment from Wychavon DC for New Homes Bonus and Legacy Grant and the PC have spoken to Wychavon about accessing the s106 money.

9. AREA OUTSIDE THE SHOPS – next steps

There was a discussion about the lack of response from the third shop keeper and Cllr Pell reported that the shop keeper has sent an email to the Parish Council, but the Parish Council have no record of receiving it. Cllr Pell will try to find out where the email is. Cllr Roberts suggested posting the second letter to the shop keepers home address with a note to ring about the 'lost' email.

10. FACILITY – WALCOT MEADOW

The Chair advised that during the month there had been a failure of the sewerage pumping system at Walcot Meadow Development. The PC has taken an active role in resolving the issue. The facility has not yet been adopted by Severn Trent so despite attending they were unable to do anything. Following contact from the PC, Elan Homes attended and repaired the pump. The PC and residents have been assured that the telemetry is being fitted so that in future any problems would be reported. The PC have been advised that the Environment Agency has been involved.

11. PIRTON BENCH

Cllr Tanfield advised that the replacement bench had been ordered and that it was due to be received mid-October.

12. BUS SERVICE – Update

Cllr Pell advised that the Wadborough residents can access both the Worcester & Pershore route of the Community Bus service. They have to ring and register first.

13. SWDPR/SWDP Parishes Committee meeting, report back.

The Chair advised that she, Cllr Williams, Cllr Tanfield, and Cllr Pell had met with members of Stoulton PC on 11th August to discuss the SWDPR. At the meeting it was agreed that Stoulton PC would reach out to other local Parish Councils to see if they would want to join a SWDP Committee to work together to improve impacts of the proposed Parkway Development on parishioners. A further meeting took place on 25th August. This second meeting was attended by the Chair and Cllr Pell representing DBWPPC and two Members from Stoulton PC, two Members from Whittington PC, a member from White Ladies Aston and a representative from Norton-juxta-Kempsey PC. At this meeting it was agreed that the Committee would write to Wychavon DC to ask for a meeting to talk with them in the first instance about 3 areas of concern, namely: infrastructure, impact on Parishes and in particular Stoulton, and the size of the proposed development.

14. BOUNDARY COMMISSION REVIEW

The Boundary Commission review was discussed, and the Chair encouraged Members to go onto the website and review and submit comments as individuals.

15. County Councillor Report:

County Councillor Robinson delivered her update of the current County Council business.

There was a discussion about the Pedestrian Crossing on the Worcester Road and its proximity to the Stonebow Road junction.

Members asked County Councillor Robinson to look into extending the 30MPH speed limit on Stonebow Road due to the new junction to Kendrick Homes development.

Members Reports

Cllr Crouchman advised the Masons Arms had reopened in Wadborough.

Cllr Turner advised he currently had use of the WCC Strimmer and was strimming back the local footpaths.

16. PERIODIC HIGHWAYS REVIEW

The Chair thanked Cllr Roberts and Cllr Small for reviewing the Highways and submitting the reports to WCC.

17. VILLAGER SUBMISSION

The Clerk would create a summary of business for the September deadline.

18. TRAFFIC SPEED – VAS UPDATE & Community Speed Watch

Cllr Bessant advised Members that there were ongoing difficulties with obtaining the data from the solar powered VAS. Cllr Bessant suggested that a different make of VAS be sought for the next purchase. Cllr Bessant advised that the solar VAS was now outside of the warranty period and that SWARCO had offered various levels of extended warranty schemes as circulated. The Members discussed the options and asked Cllr Bessant to obtain prices for a call out if an extended warranty was not purchased. The members thought that the ongoing issues that had not been resolved should be covered within the initial warranty as the issues had been on going from before the warranty expired.

Cllr Bessant advised that there was a new contact now in place at the Safer Road Partnership and that she could now progress the Community Speed Watch. This required a on site survey and at least 6 volunteers to be trained to use the speed gun. Cllr Bessant asked if the Clerk could ask for volunteers in the Villager submission.

19. PLANNING

- a.) Comments made on planning applications to Wychavon DC: 21/01668/FUL Land to the South of Walcot lane, Drakes Broughton. Erection of 12no dwellings with new access. Recommend Refusal.
21/01619/FUL Bow Brook Farm, Brickyards Lane, Drakes Broughton. Part change of use of land for siting 2 NO. holiday lodges (one of which is repositioning lodge #2 from extant planning approval 20/01655/CU) No Objection with comments about public footpath and access.
21/01639/CU 1 The Firs, Worcester Road, Drakes Broughton. Change of use of land to domestic garden. No Objection.
21/01671/HP Woodside, Station Road, Wadborough. Proposed conservatory to the side elevation. No Objection.
- b.) Applications Approved: 21/01049/HP Mulberry Meadow, Stonebow Road, Drakes Broughton. New attached double garage with 2 bedroom guest apartment over.
21/01639/CU 1 The Firs, Worcester Road, Drakes Broughton. Change of use of land to domestic garden.
- c.) Applications Refused: N/A
- d.) Applications Awaiting comment: 21/01912/FUL Thorndon Grove, Stoulton. Conversion of existing agricultural building including link extension to form a residential dwelling (replacing approved residential conversion ref 19/00835/GDPQ)(variation of condition 2 ref. 20/01714/FUL)
- e.) Appeals: APP/H1840/W/20/3266091 The Timber Yard, Crabbe Lane, Wadborough. Erection of 1 No. live/work unit following demolition of existing buildings.
- f.) Planning Correspondence: Chair to SWDPR team regarding the inclusion of land outside the Village Boundary.

20. CORRESPONDENCE

- PC to Croome Estate & reply re Wadborough Woodland
- PC to Croome Estate & reply re Speeding farm machinery
- PC to WCC regarding signage at Walcot Lane ford

- PC to WCC regarding speed reduction Walcot lane
- PC to WCC regarding additional VAS locations Pirton
- From Bowbrook Lodges re nature improvements & walks
- Resident regarding SWDPR impact on Wadborough

21. INFORMATION AND DATE OF NEXT MEETINGS

Thursday 7th October 2021 at 7.30pm – Monthly Parish Council Meeting – St Barnabas First & Middle School.

Meeting Closed 9.30pm.