

**MINUTES OF A MEETING OF DRAKES BROUGHTON AND WADBOROUGH WITH PIRTON PARISH COUNCIL HELD ON THURSDAY 7<sup>th</sup> JULY 2022 AT 7.30 PM AT DRAKES BROUGHTON VILLAGE HALL.**

**PRESENT:** Cllr J Butterworth (Chair), Cllr T Pell, Cllr A Tanfield, Cllr R Bessant, Cllr A Crouchman, Cllr Yeo, Cllr Small, Cllr Cullen, Cllr Roberts & Cllr Turner.

**IN ATTENDANCE:** County Councillor Linda Robinson, District Councillor Mark Ward & Mrs N Nicholson (Clerk)

**PUBLIC:** None

1) **APOLOGIES:** Cllr Murphy & Cllr Williams & Cllr Boniface

2) **DECLARATIONS OF INTEREST**

None

3) **MEMBER VACANCY PIRTON**

The Chair advised that the vacancy for the Pirton Ward remained unfilled but was still widely advertised.

4) **MINUTES**

The minutes from the meeting held on 9<sup>th</sup> June 2022 were proposed by Cllr Roberts, seconded by Cllr Pell, agreed by all and signed by the Chair as a true record.

5) **MATTERS ARISING**

**Trees on Playing field** – The Chair advised Members that resident/owner of the trees had been written to to request the second tree is addressed and start a dialogue regarding the potential felling of the trees. The resident has been reminded to use the service gate to complete any works and to notify the Clerk.

**Pirton Bench** – The Chair advised that this was still waiting the return of the WCC Parish Gang to secure it. The Chair asked County Councillor to ascertain a completion date as the bench has remained an outstanding issue for 12 months.

**Litter Bin Stonebow Road** – The Clerk confirmed that WDC were happy to relocate the bin to the suggested location, namely the lamp post at the top end of Shrubbery Road. The relocation cost would be £21. Member agreed to the location and as a goodwill gesture would not ask the resident to pay for the relocation. This was proposed by Cllr Butterworth and seconded by Cllr Yeo and agreed by all.

**Flooding on the playing field** – District Councillor Ward was asked to follow up with the WDC drainage enforcement to get an update for the August meeting.

**Waborough Crossroads** – County Councillor Robinson advised that she has seen the residents and owners of the hedge twice and there had been some cutting back to improve visibility. The Highways liaison officer has confirmed there will need to be a further reduction in the height of the hedge and Cllr Robinson will revisit the residents. Cllr Crouchman asked if the white lines at the give way junction could be repainted. There was a discussion about the possibility of converting the junction to a stop junction but there was a feeling that this would be rejected by WCC Highways.

**Wadborough Verges** – Cllr Robinson advised that the highways liaison officer had seen the verges and identified 4 properties that would be written to. The Chair confirmed that notices asking residents to remove the verge markers had now been placed in the villager twice.

**Wadborough litter bin** – Cllr Crouchman advised that the proposed site for the new litter bin would be on an existing pole on the sharp bend, which is technically in the entrance to Pirton. The Clerk would ask WDC if the bin can be placed there and obtain prices for the August meeting.

**6.) CODE OF CONDUCT** – The new code of conduct recently reviewed and sent out by WDC had been circulated to all members. It is advised that all Councils adopt the code. The adoption of the code was proposed by Cllr Butterworth, seconded by Cllr Pell and agreed by all.

## **7.) FINANCE**

**Internal Audit:** The Chair advised that the Council had received a clean bill of health from the internal auditor. With an advisory note that those signing the cheques should initial the cheque stubs and the corresponding invoice. Thanks was given to the new internal auditor Ms S Carlyle.

The monthly bank reconciliation for June had been completed by Cllr Tanfield.

It was proposed by Cllr Pell and seconded by Cllr Small to authorise the following payments:

a) Mrs. N Nicholson – Clerk Salary – June	£501.55
b) Mr B Arrowsmith – Lengthsman Services – June	£240.00
c) Pirton Village Committee – Jubilee Grant	£60.00
d) Drakes Broughton Village Hall – Annual room hire	£200.00
e) Drakes Broughton Village Hall – Jubilee Grant	£60.00
g) One Creative Environments Ltd – Open Space Phase 2 masterplan (S106)	£1740.00
h) One Creative Environments Ltd – V Hall refurbishment principal designer fee (Leg Grant)	£900.00
i) SLCC – Annual Membership Fee	£144.00
j) SSE – streetlight electricity May & June	£956.00
k) Smart Cut Ltd – Grass cutting – May	£516.00
l) Smart Cut Ltd – Grass cutting – June	£216.28

Remittance:

VAT Reclaim submitted: £11352.98

WCC Lengthsman reimburse £240.00

The Chair noted that the S106 funding from WCC for the cycle racks had still not been received.

## **8.) VILLAGE HALL REJUVENATION AND REOPENING**

The Chair advised that the work to the Hall is pretty much complete now although there are the occasional bits of work being still being undertaken to complete the project. The Hall is open and being used. Things are going well however, if people want to join the team who look after the hall (management group, organizers for community events, gate shutters, folk to help in the café) they would be warmly welcomed.

A final breakdown of the finances from the rejuvenation project has been circulated.

During the last month notes were circulated about a continuation of the arrangement between the Village Hall Management Group and the Parish Council that allows for a space at the back of the hall to be used for bouncy castles for people who are hiring the hall. Any charge made to the hirer will be retained by the Village Hall Management Group.

Plans are now being made for redemption of the vouchers given by the Trustees and Management Group to Pirton, Wadborough and Drakes Broughton for free use of the hall for a community event.

## **9.) OPEN SPACE PHASE 2 CONSULTATION**

The Chair advised that the Parish Council needs to ensure that there has been a full consultation with opportunity for people to comment on the plans/ opinions for Phase 2 of the Open Space Development. There was a discussion regarding what actions are needed to ensure that people, and in particular people who live close to the playing field, get a chance to see and comment on the plans before any decision is made on which equipment will be installed and what the layout of the area will be.

Cllr Bessant & Cllr Pell suggested using the time during the café opening time on a Friday afternoon or potentially a Saturday morning. It was suggested a leaflet advertising the consultation be delivered to all properties adjoining the Playing Field and an advert placed on the Facebook notice board.

#### **10.) GROUND MAINTAINANCE PLAYPARK**

The Chair advised that the Clerk had approached Smart Cut Ltd to see what additional groundwork they could offer. The Clerk confirmed that they could pick up all the strimming and safety surface maintenance. Leaving litter picking and furniture cleaning. Cllr Small advised that he was doing the litter picking until the end of the month. The Chair thanked Cllr Small. The Chair asked the Clerk to check with Mr Wild if the Smart Cut offer was acceptable to him as Chair of the Open Space Committee.

It was noted that one of the bins at the Play Park was full.

It was suggested that the signage and the furniture could be cleaned during the Community Litter picking.

#### **10.) AREA OUTSIDE THE SHOPS – Progress update**

The Chair advised that meeting had been arranged with the shopkeepers that coming Monday.

The Chair advised that all ownership had been ascertained and that the responsibility for maintenance of the area was divisible by each shop unit. The quest for public money to fund this was extremely difficult due to the fact the land is privately owned.

Cllr Robinson raised concerns that the dropped curbs would not be effective if the state of the service road was not addressed. It was noted that the dustbins were also obstructing the pavement.

#### **11.) COMMUNITY SUPPORT**

The Chair advised that the Wychavon Community liaison officer had raised concerns regarding the accessibility for vulnerable members of the Parish accessing foodbanks and other food provisions. A discussion was had about having a food provision in the village and it was thought to be unnecessary and that the Church had taken the lead on collecting and donating to both of the food provisions in Pershore and that they were readily available for people to access.

The Chair advised that she had approached Rooftop & Sanctuary homes to see if they would fund x2 community notice boards to assist in keeping the residents of Drakes Broughton informed given the increase in size to the village. The suggestion was that half the board be information on what's going on and one half be used for local businesses to advertise services.

#### **12.) SWDPR – Report from Community Group liaison meeting on 28.06.22**

The Chair advised that to date the Community Group meetings have really been briefings from WDC to the Community Group. The Community Group has asked for a meeting where they be allowed to create the agenda and bring forward questions.

Once the SWDPR consultation dates are announced the Parish Council will hold road shows in each of the Parishes to inform the public on the size and scope of the proposals. The Chair advised there were some major concerns that could directly affect our Parishes, namely volumes of traffic through Drakes Broughton

as construction traffic may find it difficult to pass over the bridge in Windmill Lane and what happens if the proposed solar farm near Wadborough does not come to fruition. Cllr Roberts asked if Highways was attending the meetings as the infrastructure must be in place well before development starts. The Chair confirmed that there are plans for more roads and statements like 'infrastructure lead' are being used – however it is thought that infrastructure is often funded by contribution from the developers who usually are not required to contribute until they develop and sell the houses.

### **13.)DBFC – UPDATE INCLUDING REVIEW OF MEMORADUM OF UNDERSTANDING**

The Chair advised that the revised Memorandum of Understanding has been provided to DBRFC for consideration. The agreement makes provision for training on 2 evenings a week and for matches on Saturdays. This is consistent with the use that the football club have made of the pitches/ field in previous years.

The VH management Group have also met with DBRFC to discuss use of facilities at the hall.

A revised document regarding the football store and the agreement to site it on the playing field has been sent to DBRFC for consideration.

The Parish Council renewed contact with Sanctuary about funding promised to the DBRFC to pay for the removal of the garages used by the football club and owned by VH and preschool. We are awaiting the outcome of a meeting between DBRFC and Sanctuary to see if funding for their removal will still be granted by Sanctuary Homes.

### **14.)REPRESENTATIVES REPORTS – Reports from County & District Councillors had been circulated prior to the meeting.**

Cllr Crouchman asked if there was an update on the pedestrian lights on the Worcester Road, they were still non operational despite assurances that they would be operational prior to any occupation of the homes. Cllr Robinson had no update – she advised it was a national Highways team that was dealing with it.

Cllr Robinson advised that she had been on a site visit following a resident complaint regarding drainage on Stonebow Road – there was a discussion regarding the complaint and the location as there had been a similar report that had been resolved by the Lengthsman. Cllr Robinson would email the details to the Clerk & Cllr Roberts to review.

Cllr Robinson reported that Gigmill bridge had been cleared and rebuilt by the public rights of way team making the footpath from Drakes Broughton to Pershore much more accessible.

#### **Members Reports**

Cllr Pell gave a summary from the latest Vale Transport correspondence; a meeting has been arranged with new Chair of Highways and Transport Committee. The aims are to try and restore some pre Covid services to include Eckington – Worcester via Drakes Broughton. To look into moving the bus stop on the Worcester Road to a safer more prominent position nearer the pedestrian crossing. To ask that the bus stop in the service Road in Stoulton be brought back into use.

Cllr Bessant would organise to brief Cllr Murphy regarding downloading the Wadborough VAS data in September.

Cllr Turner thought that the Bovis footpath should re-open soon as they had not applied for an extension.

Cllr Small advised that an officer from County Hall had been and assessed the school sign lights and had advised that they would be repaired but there was a very long waiting time. Cllr Robinson would look into how this could be actioned faster.

### **15.)PERIODIC HIGHWAYS REVIEW**

The Chair thanked Cllr Roberts and Cllr Small for reviewing the Highways and reporting local issues.

## 16.)VILLAGER SUBMISSION

The update had been submitted by the Clerk.

## 17.)PLANNING

- a) Comments made on planning applications to Wychavon: W/22/01242/HP Oakfield, Station Road, Wadborough. Front extension. New pitched roof to side over flat roof garage. Render of all elevations and changes to external fenestration. No Objection.  
w/22/01234/HP 1 The Firs, Worcester Road, Drakes Broughton. Proposed ancillary home office. No Objection.  
W/22/01123/HP 42 Beech Ave, Drakes Broughton. Rear single storey flat roofed extension. No Objection.  
W/22/01167/FUL 28A Shrubbery Road, Drakes Broughton. Proposed 2 bedroom flat above the existing shop and adjacent to existing flats above. Objection/comments regarding parking and general repair.  
W/22/00947/HP Two Springs, Besford Road, Wadborough. Retrospective application for the alteration/extension of an existing link/conservatory room and pitched roof garage to habitable family rooms. Objection errors in application in formation.
- b) Applications Approved: N/A  
c) Applications Refused: N/A  
d) Applications Awaiting comment: N/A  
e) Appeals: APP/H1840/W/22/3295278. Thorndon Grove, Windmill Lane, Stoulton. Conversion of existing barns including link extension, to replace approved residential conversion. Resubmission of planning permission 20/01714/FUL to include two storey rear extension.

## 18.)CORRESPONDENCE

- 20's plenty for Worcestershire campaign
- WDC forwarded resident complaint regarding overgrown ditch and verge
- WCC Notice - Footpath DB-538, Drakes Broughton & Wadborough
- Resident regarding messy verge DB

## 19.)INFORMATION AND DATE OF NEXT MEETING

The next Parish Council will be meeting on **Thursday 4<sup>th</sup> August** 2022 at 7.30pm at Drakes Broughton Village Hall

**\*\*Note September meeting will be held on Thursday 8<sup>th</sup> September.**

Meeting closed 21.35.