

**BROADWAY PARISH COUNCIL**  
**MINUTES**  
**of PARISH COUNCIL MEETING**  
**held at 5 Russell Square, High Street, Broadway,**  
**on Thursday, 21<sup>st</sup> October 2010, at 7.00 pm**

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The Chairman welcomed the Clerk, Kevin Beasley to the meeting, who was now recovering from his recent accident but who would need to take things slowly for a while. On behalf of the Parish Council, the Chairman thanked the Assistant Clerk, Gwen Tomkins, for the extra hours she had worked during the Clerk's absence and for keeping the office running smoothly and efficiently.

**PRESENT:** District Councillor D. W. Folkes, Councillors T. L. Greig, R. Haslam, L. Keane, Mrs. A. Locker, F. L. Penny, N. Robinson, G. Shaw, Mrs. S. Stephenson, Mrs. J. M. Stock, J. Williams  
 Also present: County and District Councillor Mrs. Eyre, J. Vincent (Broadway Trust), CSO Philip Schoenrock/West Mercia Police

- (1) **APOLOGIES FOR ABSENCE:** Councillors Mrs. Wilson and C.E.G. Toye from whom written apologies were received and accepted.
- (2) **DECLARATIONS OF INTEREST:** None
- (3) **POLICE REPORT:**

CSO Philip Schoenrock gave WPC Gail Greenhouse's apologies, and reported that there had been one domestic burglary, and few minor criminal incidents. A PACT meeting held on the 19<sup>th</sup> October had resulted in no great issues being raised. Regarding the domestic burglary, Councillor Haslam asked if it was police practice to contact neighbours as he understood this had not been done, and CSO Schoenrock stated that this matter would be addressed.

- (4) **MINUTES OF PARISH COUNCIL MEETING HELD ON 26:08:10**

Proposed by Councillor Greig, seconded by Councillor Haslam, and carried unanimously, the Minutes of the Meeting held on 26<sup>th</sup> August 2010 were approved, signed, and dated as a true record.

- (5) **BROADWAY COMMUNITY AWARD PRESENTATION TO 2010 WINNER:**

The 2010 winner of this award, Mr. William (Bill) Bailey, attended the meeting and the Chairman presented him with a cheque in the sum of £100 which Mr. Bailey stated he would donate to Broadway First Scouts Cubs Section. Mr. Bailey sang in the choir for twenty-one years at St. Michael's Church and was Broadway Parish Clerk for twenty-eight years from 1961 to 1989. He is now Vice-Chairman of Broadway Cricket

Club and has been Treasurer for forty-six years. He provides tremendous support by coaching the juniors every Friday evening in the season and attends every week-end match. His name has been added to the plaque which hangs in the Lifford Hall. Mr. Bailey thanked the Parish Council saying how pleased and honoured he was to receive the award.

The Parish Council wished it to be known that all other candidates merit special commendation, and it was hoped they may be nominated in future for the award. They were Mrs. Tina Anderson, Mr. Red and Mrs. Kay Haslam, Mrs. Joy Stock, Mrs. Karalee Evans, Mrs. Joan Parfitt, Mr. Simon Williamson, Mrs. Michaela Schmitz, Mrs. Phillipa Wakelin, Mr. Christopher Keylock, and Dr. Karen Bloch.

(6) COUNTY AND DISTRICT COUNCILLOR'S REPORTS:

County and District Councillor Mrs. Eyre gave an update on the recent comprehensive spending review announcement.

- The overall figure to be saved by local government over the next four years would be 7.2%, equating to approximately £60M at County Council level which would be permanently taken out of the system. The County Council had already identified £30M worth of changes which would be the subject of much consultation. To reach the figure required there would be service reductions and £43.5M had already been identified.
- School funding would be totally protected and the Sure Start centre in Leamington Road would soon be opened.
- There would be a reduction of ninety grants equating to £100M with ten remaining, mainly in education.
- Concessionary fares would be impacted to a certain extent.
- Council tax is now frozen.
- More details had been announced regarding the Home Scheme system which is about building. If Council build, it would be allowed to keep Council Tax for the following six years which would be under consultation.
- Regarding gritting, stocks of salt were good and residents and business owners were being encouraged to clear snow from outside houses and shops during winter months without fear of being sued. Such an occurrence was unlikely but the County Council had set up a £25K fighting fund to offer support and advice to anyone experiencing legal trouble giving residents the confidence to responsibly clear their own drives and allowing areas of the village not on the main gritting routes to be cleared.

Councillor Robinson commented on an article he had read which stated that those civil servants earning a salary in excess of that of the Prime Minister should get a salary cut, and questioned whether this was the case within Worcestershire County Council. Councillor Mrs. Eyre replied that the Chief Executive had agreed to a pay freeze.

Councillor Robinson also questioned how the decision to replace the toilets at the Fish Hill picnic site could be justified bearing in mind the proposed huge cuts in public spending, but Councillor Mrs. Eyre replied that she had queried this decision and

suggested that a letter from the Parish Council giving its views on the matter would be of support.

Councillor Mrs. Stephenson again raised the subject of the poorly kept state of the road from the Football Club in Broadway to Childswickham. She stated that other roads leading into Broadway were well maintained but this one appeared to be the exception.

The Clerk had previously reported the need for weeds to be removed from the sides of the roads, the pathway cleared, and overhanging branches of trees and bushes cut back. Although it had been agreed by County Highways that this work would be carried out, there had been an unacceptable delay in the work commencing, and the Clerk will continue to press the matter.

Councillor Mrs. Locker reported that there was a similar situation past the turning circle in the upper High Street and the Clerk stated that he would follow this matter up.

(7) CLERK'S REPORT AND CORRESPONDENCE:

Two reservations of the Green for 2011 had been requested – St. Mary's annual school fete (21<sup>st</sup> May) and Broadway Show Society Annual Horticultural and Craft Show (10<sup>th</sup> September). Public liability insurance will be produced nearer the dates.

Mr. and Mrs. Bruce of Meadow Orchard had voiced their concerns about the amount of parking near their home with vehicles parked on both sides of the road which could potentially result in a serious accident near to a bend on the road. (Comments made on this issue are dealt with in Agenda Item 8 under PACT report). Mr. and Mrs. Bruce also reported that apple trees in the field next to Meadow Orchard, which they understand to be owned by Mr. Keil, were in a very neglected state. The Clerk was instructed to write to Mr. Keil advising of the complaint.

A request was made some time ago to mark the site of China Square. The Clerk had made strenuous efforts to find something of its history so that a plaque can be erected, but to date had been unsuccessful. Several names of people who may be able to throw light on this matter were put forward by council members, and the Clerk will contact them accordingly.

The scat next door to the Police Station had been reported as damaged. It was removed by the lengthsman and taken to Richard Hope of Bretforton for repair after a quotation was given and accepted by the Emergency Committee. The work had since been carried out and an invoice in the sum of £100 received.

A notification of adoption of the Wychavon Residential Design Guide Supplementary Planning Document (SDP) had been adopted by the Planning Policy Committee and subsequently approved by the Executive Board on 07:09:10. Copies were circulated to the Planning Committee and the notification of adoption is available on the Wychavon website [www.wychavon.gov.uk](http://www.wychavon.gov.uk).

The Footpath Officer reported that the work party had corrected the leaning signpost outside Cotswold Court. The bottom of the post had rotted in the ground and was re-erected about two feet lower but would now need a new upright. There may be an opportunity at a later date to add the Wychavon Way sign to this post which would be further investigated.

Mrs. Stone of Snowhill Road had reported six to seven diseased chestnut trees opposite Pye Corner Cottage. This had been reported to the District Council Tree Officer who will report back at the next Tree Committee meeting.

A letter had been received from the District Council Street Lighting Officer stating that Lamp No.28 in upper High Street had been damaged as a result of some form of unreported incident. Contractors had made the column safe and an estimated cost of the emergency attendance was given as £150. The column was bent, but the Clerk had asked for a report to ascertain whether a replacement was required at this time. The cost of a replacement was estimated at £1,000.

Following agreement at the last meeting to paint the street columns in Leamington Road and the adjacent housing estate, the Clerk had contacted the County Council who informed him that the work should commence shortly.

A scat, consisting of a piece of oak on top of two stone pillars outside the former Coach and Horses in the upper High Street, was in need of a new piece of oak. The Clerk had obtained a quotation from Hillbarn Sawmills of £40 for a freshly cut piece of green oak, or £100 for an air dried piece of oak. After discussion it was unanimously agreed that the Clerk should contact the Sawmills and order the freshly cut green oak at £40.

The Parish Council had been informed that the car park at Shear House would be closed for resurfacing work from Monday, 25<sup>th</sup> October, to Wednesday, 3<sup>rd</sup> November inclusive. The Chairman had spoken to the site contractor to ensure that spaces were available for Shear House residents.

Regarding the Land Drainage Act 1991 (Maintenance of Watercourses), a copy letter had been received from the County Council Engineering Consultancy Manager addressed to Rooftop Housing Group regarding the culvert in Leamington Road, stating that the required work had been satisfactorily carried out and requesting that a regular inspection and maintenance regime be put in place particularly during the Autumn months.

Letters were received from St. Mary's Catholic Primary School and the Tenants' Association of The Court in Broadway requesting funding. Both letters would be discussed at the next meeting of the Finance Committee.

The Parish Council had given a donation to Broadway Guides towards a trip to Slovenia, and a representative of the Parish Council had been invited to a presentation evening regarding this trip to be held on 4<sup>th</sup> November at Hanley Swan, near Malvern, commencing at 7.30 pm.

A letter had been received giving an update on the progress of the Development Plan for South Worcestershire which replaces the Joint Core Strategy and Site Allocation and Policy (DPD). A revised preferred options strategy for South Worcestershire had been produced, and a number of discussion events arranged. All councillors were advised of these events, and those with interest in planning were encouraged to attend. Two meetings will be held at the Civic Centre in Pershore on Wednesday, 10<sup>th</sup> November, 3.30 – 5.00 pm, and Tuesday, 23<sup>rd</sup> November, 6.30 – 8.00 pm.

(8) REPORTS FROM VARIOUS GROUPS AND COMMITTEES:

- **Activity Park** – Councillor Greig reported that a quarterly inspection had been carried out on 21<sup>st</sup> September as a result of which action had been taken to rectify several items in need of attention, and a maintenance programme was put in place for winter/springtime.  
Refuse bin collections had been set up on a seasonal basis with collections made once a week on Mondays from 31<sup>st</sup> October until 1<sup>st</sup> April, after which twice weekly collections would recommence.  
Alexandra Park of the District Council was producing a book on activity centres in the Cotswolds area and had requested the inclusion of Broadway's Park. All councillors were in favour, and Councillor Greig was requested to contact her advising her of the decision.  
A temporary 'NO DOGS' sign was now in place at the entrance to the Activity Park.  
An incident of a fire on the table in the youth shelter had been reported. The police had given a crime number of 22CE/73721F/10 and had confirmed that more regular patrols would be made in the Park.  
Feedback from parents using the toddlers' area suggested the need for A-frame picnic tables. The Clerk was instructed to obtain quotations and to report back accordingly.  
George Stoyan of Rooftop Housing had updated the Parish Council on the construction of the new toilet block, and had reiterated a firm commitment to the building of the toilets. There had been a regrettable delay due to drainage issues, but the Clerk had been advised that building would commence within the next month. It was agreed that because of the delays both temporary toilets were to remain in place for the time being.
- **Visitor Management** - Councillor Greig reported that a meeting had been held on 1<sup>st</sup> September, at which the following items were discussed –  
**Parking:** a question was asked if there was the likelihood of yellow lines being introduced in Station Road from a safety point of view.  
**Road Signage:** the question of improvement of directional signage from the A44 was raised as it was felt that all traffic should be directed to approach the village from the Evesham Road and not the Leamington Road  
**Advertising signage:** Derek Wakelin, together with the Traders' Association, had produced a paper giving a clear set of voluntary guidelines which Broadway Trust and the Traders' Association could adhere to. There were some concerns, however, that there were some "serial offenders" whose use of signage and

advertising was perceived as detracting from the attractiveness of Broadway. This was not a desirable outcome for residents or visitors, and all parties agreed that a joint statement of principles would be a positive result.

**Markets:** It was agreed that the markets had been a success and, subject to agreement from the Parish Council and the Broadway Trust, they would be welcome to return next year.

- **P A C T** – Councillor Greig reported on the meeting held on the 19<sup>th</sup> October  
**Vehicle Activated Speed Signs:** a unit had been ordered with Broadway, Childswickham, Wickhamford and Badsey sharing the cost between them. The posts had been ordered from the County Council and would be erected by them eight weeks from the order date. Each parish was to be responsible for the collection and installation of the sign at regular intervals. The suppliers of the equipment would give the necessary training, and Broadway's lengthsman had agreed to undertake this task.  
**Speeding:** Speed checks in Snowhill Road were encouraging in that only a small per cent of speeding was encountered.  
**Station Road:** There were still major concerns regarding parking especially near to the Cheltenham Road junction. The Clerk was instructed to contact Highways regarding the possible extension of yellow lines to discourage parking in this area.

(9) DATES OF PARISH COUNCIL MEETINGS 2011:

The dates for regular meetings of the Parish Council next year, as laid down in Standing Orders, would be as follows. All meetings are on Thursdays, commencing at 7.00 pm prompt.

January 20th  
 March 24<sup>th</sup> (followed by Annual Parish Meeting at 8.00 pm)  
 May 26<sup>th</sup> (Annual General Meeting)  
 June 23rd  
 August 25th  
 October 20th  
 December 15th

(10) PLANNING:

**Parish Council Comments:**

**MEETING: 06:09:10**

Applications W/10/01693/CU  
 and W/10/01694/LB

**MR. A. EWART,**  
 The Goldsmithy, 62 High Street  
 Proposed change of use from residential to retail, first and second floor levels

The Parish Council object to this application on the grounds that it is inconsistent with the policy of increasing residential use.

Application W/10/02009/CU

**MR. M. DAVIS**  
 Pear Tree Cottage, Springfield Lane  
 Change of use of agricultural land adjacent to Pear Tree Cottage to domestic garden

The Parish Council object to this application as it is felt it could be the subject of a building plot in the future.

**MEETING: 27:09:10**

Application W/10/02152/PP **MR. BEETSON**  
6 Bibsworth Avenue  
Single storey rear extension  
The Parish Council raised no objections to this application

**MEETING: 11:10:10**

Application W/10/02286/PN **MR. STOYAN,**  
Rooftop Housing Group  
Amendment to Planning Permission W/09/01605/PN to vary size and  
position of solar panels on Plots 1 – 6  
The Parish Council raised no objections to this application

Application W/10/02162/PP **MR. M. DAVIES**  
Pear Tree Cottage, Springfield Lane  
Creation of access and detached double garage and demolition of  
existing prefab. garage.  
The Parish Council raised no objections to this application

**Wychavon approvals:**

Application W/10/01590/PP **Mr. & Mrs. Hemming,** Treetops, Evesham Road.  
Single storey extension to front of dwelling  
Application W/10/01895/PP **Dr. Bloch,** Springfield House, Springfield Lane  
Parapet gables to approved plans  
Application W/10/01696/PP **J. Aspey,** The Old Bake House, Kennel Lane  
Proposed two storey rear extension  
Application W/10/01779/PP **Mrs. K. Moss,** 11 Fleece Road  
Rear shower room and lounge extension  
Application W/10/01715/LB **Miss A. White,** 140 High Street  
New oak louvered vent to rear gable. New stone louvered vent in plinth on east  
elevation. Replacement of existing internal 1970's softwood casement window with new  
oak mullioned fixed light window  
Application W/10/01780/ET **Foxbrook Properties Limited,** land between 33-39 Averill Close  
Extension of Time application for permission W/05/01087/PN for the erection of two  
bungalows.  
Application W/10/01748/PP **Mr. M. Hall,** Chandlers, 24 Leamington Road,  
Erection of timber car port  
Application W/10/01963/PP **Mr. J. Hankinson,** 154 High Street  
Erection of oak framed sunroom  
Application W/10/02009/CU **Mr. M. Davis,** Pear Tree Cottage, Springfield Lane  
Change of use of agricultural land adjacent to Pear Tree Cottage to domestic garden  
Application W/10/01694/LB **Mr. A. Ewart,** The Goldsmithy, 62 High Street  
and W/10/01693/CU Proposed change of use from residential to retail, first and second floor levels

**Wychavon refusal:**

Application W/10/01691/PN - **Dr. G. K. Jelfs,** 49 High Street  
Proposed dwelling to rear of 49 High Street

(11) SCHEDULE OF PAYMENTS AND RECEIPTS:  
between 20:08:10 and 14:10:10

<b>Payments:</b>		<i>net of VAT</i>
e-on / Village Green electricity supply		29.42
Permutation Company / repair of computer		29.00
K. Beasley / Clerk's salary - August		1,135.57
G. A. Tomkins / Asst. Clerk's salary – August		658.90
Worcestershire County Council / pension re Clerk		366.34
GBD (Evesham) Limited / mowing		583.30
B & W Hire / Activity Park hire of toilets		264.00
Jack Harris Gardening / Activity Park maintenance		170.00
Cotswold Building Supplies /Activity Park maintenance		11.92
Vale Press / office stationery		46.00
Fat Cat Studio / replacement Activity Park plaque		22.00
C. Thomas / Activity Park maintenance		183.00
24/7 Security / quarterly charge		89.00
Dan Gabb Personal Training / Activity Park training x 2		164.50
HM Customs and Excise / PAYE		1,479.30
K. Beasley / Clerk's salary – September		1,135.37
G. A. Tomkins / Asst. Clerk's salary – September		723.33
Worcestershire County Council / pension re Clerk		366.34
WDC / office service charge and insurance		313.82
M. Parkinson / clearing stream at Activity Park		232.50
Westcotec / speed sign (25% of total cost)		778.75
J. Hankinson / Activity Park maintenance		170.00
Jack Harris Gardening / Activity Park maintenance		100.00
M. Parkinson / repairs to bus shelter		180.00
GBD (Evesham) Limited/ mowing		583.30
B & W Hire / hire of toilets in Activity Park		330.00
D/D WDC /weekly trade refuse collection		61.85
D/D Unicom / telephone – internet		50.04
D/D WDC / weekly trade refuse collection charge		41.24
D/D WDC / weekly trade refuse bin hire		268.00
 <b>Receipts:</b>		
Signpost	/	£ 21.19
Averys	/	contribution re office water supply
		contribution re sale of ice creams in
		Activity Park 23.72
Sketts	/	donation re use of green for Plum Market 100.00
WDC	/	refund of business rates 64.71
WDC	/	second payment of Precept 43,000.00
Signpost	/	contribution to office electricity 21.81



Evesham & Pershore Housing Association/	sponsorship of Activity Park toilets	100.00
Evesham & Pershore Housing Association/	sponsorship of Activity Park toilets	100.00
Contributions from Public towards cost of 'doggy bags'		25.00

All payments had been verified by the Clerk together with two nominated signatories.

(12) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS:

Councillor Mrs. Stock raised concerns regarding parking at the top of Bloxham Road. The Clerk read out a copy letter from Highways addressed to a resident of the Sands Estate concerning parking in the vicinity of Leamington Road, Bloxham Road and Sands Close. The letter stated that if the parking was dangerous or obstructive, it was a matter which the Police could investigate and enforce if required. The obstruction, however, should be total - that is to say, that the vehicle and/or pedestrian movement is fully prevented, and occurring at the time of the enquiry. Waiting restrictions - i.e. yellow lines, would not normally be considered to resolve dangerous/obstructive parking.

The Chairman closed the meeting at 8.11 pm. and opened the Public Information Session.

PUBLIC INFORMATION SESSION:

Mrs. Dottie Friedli raised the question of whether Parish Council members were able to join other organisations within the Village - i.e. the Broadway Trust, as she felt it would be beneficial to all concerned. The Chairman stated that he saw no reason to exclude councillors from joining any organisation as long as declarations of interest were made as appropriate.

The Chairman finally closed the meeting at 8.15 pm

Date and Time of next Meeting:  
Thursday, 16<sup>th</sup> December 2010, at 7.00 pm