

BROADWAY PARISH COUNCIL
MINUTES
of PARISH COUNCIL MEETING
held at 5 Russell Square, High Street, Broadway,
on Thursday, 23rd June 2011, at 7.00 pm

PRESENT: Councillors D. W. Folkes (Chairman), Mrs. D. Hardiman, R. Haslam (Vice-Chairman), L. D. Keane, Mrs. A. Locker, F. L. Penny, N. Robinson, Mrs. S. Stephenson, Mrs. J. M. Stock, J. Williams, Mrs. C. C. B. Wilson
 Also present: County and District Councillor Mrs. Eyre (from 7.15 pm to 7.30 pm), District Council B. M. Parmenter (from 7.30 pm), Mr. J. Vincent / Broadway Trust, West Mercia Police, Evesham Journal, one member of the public

- (1) APOLOGIES FOR ABSENCE: None
- (2) DECLARATIONS OF INTEREST: None.
- (3) PRESENTATION OF GRANT CHEQUES:

It was agreed at the last meeting to award grant cheques to Broadway Bowling Club and St. Mary's Catholic Primary School. Mr. Steve Aldren from the Bowling Club, and the Head Teacher of St. Mary's Primary School, Mrs. Le Maitre, accepted the cheques and thanked the Parish Council on behalf of their organisations. Mrs. Le Maitre gave a brief Powerpoint presentation, put together by the children, about the activities within the school and how the money will benefit them. Mrs. Le Maitre then gave an open invitation to any councillor who wished to visit the school to see the facilities.

- (4) POLICE REPORT:

WPC Greenhouse reported that the village had been fairly quiet with no incidents to report. Further enquiries were ongoing regarding the series of recent burglaries, including liaising with other Forces. Due to faulty equipment there had recently been no speed enforcement but this would now recommence following repair of the equipment.

Councillor Mrs. Stephenson had noticed a number of missing drain covers around the village, to which WPC Greenhouse replied that this was not specific to Broadway and was linked to the scrap value of metal and the current economic climate.

- (5) MINUTES OF ANNUAL MEETING OF COUNCIL HELD ON 19:05:11:
 Proposed by Councillor Mrs. Wilson, seconded by Councillor Keane, and carried unanimously, the Minutes of the Annual Meeting of the Council held on 19th May 2011 were approved as a true record, dated and signed.

(6) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

A copy of County and District Councillor Mrs. Eyre's report was circulated to all councillors, and included local issues regarding the Badsey Brook scheme, local bus services, Broadway library, signage and highway matters. A full copy of this report is available in the Parish office.

The Chairman then introduced Mr. Neil Anderson, Head of Culture and Community, and Mr. Peter Sugg, Capacity Building Manager, from the County Council. Mr. Anderson stated that the Government was making huge savings nationally which included spending on libraries. The County Council had made it clear it did not wish to follow the same lines as some neighbouring county councils who are announcing the closure of several libraries, and proposed that each library be appraised with four possible outcomes – other services to use part of the library; the library to move to another community building in partnership with other services; the library to stay in the same place but with more community involvement; closure with alternative arrangements such as mobile libraries visiting the area. It was hoped that the final outcome, e.g. closure, could be avoided as far as possible. The library is well supported and used, and every effort will be made to retain a library service within the village, but savings do have to be made in order for this to happen. The annual cost of running the library is approximately £80-90,000, and an overall national saving of twenty-eight per cent is required. It is hoped to keep as much of the service support as much as possible and the most expensive part of the library's expenditure is the building itself and the cost of staffing. It was suggested that the library building could be used by other organisations and groups in the evenings. The County Council will be talking to the two local schools, the police, the local housing association, and the Parish Council, to develop a proposal whereby the library can be retained, followed by a public meeting after consultation with the Parish Council.

(7) CLERK'S REPORT AND CORRESPONDENCE:

The Traders' Association requested use of the Green for the evening of Friday, 29th July, for a Summer Party to be held after the late night shopping event, to include music, seating, possible stalls and a barbeque, and Brompton House requested use of the small Green to hold a fete with approximately six stalls from 10.00 am to 2.00 pm. on Saturday, 13th August. Both requests were approved by the Parish Council subject to sight of public liability insurance certificates.

The Chairman, Councillor Mrs. Stock, and the Clerk attended a ceremony to celebrate the completion of the new development at Shear House on Friday, 17th June, when Peter Luff MP unveiled a commemorative stone at the site.

The County Council has advised of a Public Closure Order for the entire length of Footpaths Nos. 604, 605 and 606, from the High Street to the junctions with Footpaths Nos. 494 and 495, in order to facilitate the construction of a new foul sewer. It is expected that this Order will only be operative for six months commencing 20th July.

A further temporary Closure Order has been received in respect of Springfield Lane from its junction with Back Lane for a distance of approximately forty-five metres.

This is to facilitate Severn Trents new connection works, and is expected to only be operative for three days commencing 6th July.

Mr. Frank Benham, the Footpaths Officer, reported that maintenance and clearance work has been completed on a number of footpaths throughout the village.

The Clerk attended a training event regarding the Standards Regime and Code of Conduct. It is anticipated that the Standards Regime will be dismantled by the Localism Bill which will come into force in 2012. It is envisaged, however, that some form of local codes of conduct will need to be established for Parish Councils.

Details of the Countryside Access Volunteer Group Scheme, which has replaced the Parish Paths Partnership, have been received. The Clerk has forwarded the details to the Footpaths Officer, Mr. Frank Benham, for completion and return to the County Council.

The County Council is promoting a discounted compost bin scheme which is available until March 2012. A 220-L bin is available for £8.00 + £5.00 delivery (retail price £39.00). A poster is displayed in the Parish Council office.

The Government has recently introduced the New Homes Bonus which is designed to ensure that the economic benefits of growth are returned to the local authorities and communities where that growth takes place. The District Council is holding a special event for Town and Parish Councils on Monday, 18th July, commencing at 6.00 pm at the Civic Centre in Pershore. There are two places available for each Parish Council.

The Clerk placed an advertisement in the local press regarding the availability of land for use as allotments. To date, no replies have been received. The Clerk asked if any councillor was aware of any land which could be available as several requests for allotment spaces have been received.

(8) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

Activity Park: Councillor Mrs. Wilson stated that the Play Inspection Company's Annual Inspection report had been received in which no major items of concern were reported. There was one item considered to be a moderate risk (since corrected), and other items reported to be of low or very low risk would be dealt with by the maintenance team. A copy of the report is available at the Parish Office. The maintenance team has started work on the items requiring attention, and a quotation has been received for the replacement of the perished spacers on the Altima equipment in the sum of £588.00 including installation. The Clerk was instructed to ascertain whether this repair was covered under the warranty, and will report back to the Activity Park committee accordingly.

The Clerk had written to Rooftop Housing Group regarding the delay in the building of the new toilet facilities, following which Rooftop agreed to increase the

monthly payment to the Parish Council to £117, which sum covers the whole of the cost of one of the toilet units.

Visitor Management Group: A meeting was held on 1st June at the Parish Council office when items discussed were as follows:

Grassed verge areas outside Lloyds TSB Bank and the Market Pantry: The County Council were pursuing quotations but it was suggested that the lengthsmen or a local building contractor may also be able to provide a quote.

Markets: there had been considerable feedback from the recent markets held in the village, and concerns were raised of overpricing and not showcasing local products. The District Council would contact the organisers of the markets outlining these concerns. It was suggested that consideration could be given to a tender process for markets in 2012.

Signage: The picture of a cup on the brown entrance signs to the village will be replaced by the picture of a museum, as there is already a knife and fork representing catering facilities on the signs. The District Council's Regeneration Manager, Chris. Brookes, together with Professor Derek Wakelin, were to put together a document highlighting the benefits of appropriate and discreet signage for distribution to businesses.

Visitor Survey: The District Council, together with the Visitor Management Group, were seeking to carry out a visitor survey with the overall aim of understanding why people visit Broadway. Chris. Brooks would advertise the contract on the website with a view to carrying out the work during the summer holidays and into September in an effort to ensure that a full cross section of visitors were interviewed.

Tree Committee: Councillor Robinson reported that the village tree survey had been completed by Abbey Forestry when the following comments were made - the large pine in the car park near the Lifford Hall, together with the lime in the Swan car park and the chestnut outside the Deli, would benefit from some minor dead wooding; a number of trees required monitoring for various damage including canker and other physical damage caused; limited height clearance of side branches on trees in public spaces/ consideration should be given to a crown raising exercise. It was proposed by Councillor Robinson, seconded by Councillor Penny, and carried unanimously, that a quotation be obtained for the work. The Clerk will contact Abbey Forestry accordingly.

The Clerk reported that the trees in Station Road are all doing well, and the Parish Council had received two further donations towards the cost bringing the total to £650.00

(9) BROADWAY COMMUNITY AWARD 2011:

Details had been sent to all councillors regarding the forthcoming Community Award for 2011, and notices would be sent out during August notifying the public. This is the eleventh year of the Award, and the number of nominations over the last two years has, unfortunately, declined. All councillors were asked, therefore, to make a concerted effort to not only nominate someone themselves but to encourage organisations of which they are members to also nominate.

(10) PLANNING:

At a meeting held on 13th June, the Gloucestershire/Warwickshire Railway gave a short presentation to the Planning Committee on their proposed plans for the station at Broadway. Anyone wishing to see a copy of their proposals please contact the Clerk.

Councillor Keane, Chairman of the Planning Committee, together with the Clerk, attended a drop-in event for the Strategic Housing Land Availability Assessment, at the Civic Centre, Pershore, on 15th June, to discuss the potential sites and planning criteria which will be used to assess future housing allocations. The Preferred Options document will now be considered by all three councils in July 2011, followed by formal public consultation in September and October 2011. There will be an event in Broadway with a provisional date of 30th September to allow residents to view the proposed sites and to make comments.

Councillor Williams stated that a number of comments had been made regarding the recently installed wind turbine at Middle Hill, and felt that it should be pointed out that the Parish Council planning committee had recommended refusal to this planning application and had raised very valid reasons for doing so. The Chairman stated that the District Council had also refused the application but the applicant had appealed against the decision and it was subsequently approved by the Appeals Inspector.

Parish Council comments:**MEETING: 23:05:11**

Application W/11/00855/PP **MR. NARDINI,
J.RIGG CONSTRUCTION LIMITED**
Old Mill, Cheltenham Road
Demolition of existing utility room, erection of single storey link extension, increase height of boundary walls, alterations to access and erection of new entrance gates

The Parish Council raised no objections to this application.

Application W/11/00688/PP **MS. CHAMBERS**
Vine Cottage, 98 High Street
Addition of an Orangery style extension to rear of existing building

The Parish Council raised no objections to this application.

Application W/11/00878/LB **HSBC BANK PLC**
53 High Street
Stabilising repairs to gable end masonry

The Parish Council raised no objections to this application.

MEETING: 13:06:11

Application W/11/01108/PP **MRS. E. DEWEY**
2 Wells Garden
Erection of single storey rear extension and alterations

The Parish Council raised no objections to this application

Application W/11/00983/PP **MR. M. DAVIES**
Pear Tree Cottage, Springfield Lane
Minor alterations to approved plan for garage - W/10/02162/PP

The Parish Council raised no objections to this application

Application W/11/00947/PP **MR. J. WONG**
 Beech Cottage, Middle Hill
 Garden room extension and extra dormer window. Removal of chimney.
 The Parish Council raised no objections to this application.

Wychavon Approvals:

Application W/11/00687/DW Wychavon District Council, Milestone Ground, Childswickham Road
 Extension to existing public "pay and display" car park to include for gates access to remaining area of informal football club overflow parking part of which will be improved using suitable stone.

Application W/11/00772/PP Mr. & Mrs. Badham, 2 Sandcroft Avenue
 Formation of room in roof space with rear dormer extensions and front roof light

Application W/11/00706/PP Mr. Lee, Three Ways, Springfield Lane
 Erection of wooden summerhouse in corner of rear garden

Application W/11/00732/PP Mr. Willoughby, 35 Sandcroft Avenue
 Demolition of existing single storey extension and construction of new single and two storey side and rear extensions. New single storey garden store.

Application W/11/00633/ET Mr. J. Mould, Cascade, Cotswold House, 21 The Green
 Application for extension of time on planning permission W/07/02810/PN for extension of existing building to create additional retail unit

Application W/11/00855/PP Mr. Nardini, J. Rigg Construction Ltd., Old Mill, Cheltenham Road
 Demolition of existing utility room, erection of single storey link extension, increase height of boundary walls, alterations to access and erection of new entrance gates plus chimney repair works

Application W/11/00688/PP Ms. Chambers, Vine Cottage, 98 High Street
 Addition of orangery style extension to rear of existing building

Application W/11/00947/PP Mr. J. Wong, Beech Cottage, Middle Hill
 Garden room extension and extra dormer window

Application W/11/00878/LB HSBC Bank plc, 53 High Street
 Stabilising repairs to gable end masonry

Application W/11/00592/PN Mr. J. Wong, stable block at Middle Hill Park, Middle Hill
 Change existing eight holiday lets by reducing to three.

Wychavon Refusal:

Application W/11/00656/PN Mr. A. Barker, The Vineyard, Leamington Road
 New bungalow to plot at rear of Vineyard with existing vehicle access.

(11) SCHEDULE OF PAYMENTS & RECEIPTS from 10:05:11 to 14:06:11

Payments: verified by the Clerk together with two nominated signatories

	<i>net of VAT</i>
Worcestershire County Council / pension re Clerk	385.86
Unicom / telephone, internet	48.59
Cartridge World / office supplies	14.97
Fat Cat Studios / China Square plaque	22.00
Abbey Forestry / annual tree inspection	65.00
Abbey Forestry / tree maintenance	555.00
Grassroots Garden Services / Activity Park maintenance	60.00
J. Hankinson / Activity Park maintenance	58.00
Aon Limited / Parish Council insurance	9,083.54
E-on / office electricity	209.78
Broadway Communication Group / newsletter annual donation	480.00
K. Beasley / Clerk's salary – May	1,156.86

G. A. Tomkins / Asst. Clerk's salary – May	614.20
E-on / Village Green electricity	11.52
Society of Local Councils / publication	14.75
B & W Hire Limited / activity park toilets hire	264.00
Grassroots Garden Services / activity park maintenance	70.00
Jay P Building Solutions / activity park maintenance	220.00
Cotswold Building Supplies / activity park maintenance	6.41
G.B.D. (Evesham) Limited / mowing	583.30
C. Thomas / activity park maintenance	245.00

Receipts:

H.M. Revenue and Customs / VAT repayment	3,311.32
Rooftop Housing Group / sponsorship of activity park toilets	100.00
Signpost / office electricity contribution	144.47

(12) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Stephenson pointed out that a number of posters advertising Giffords Circus required removal. She also wished to point out that on the list circulated to all councillors giving contact details that her home telephone number is ex-directory, but if anyone wished to contact her to do so via the Parish Council office.

Councillor Mrs. Stock asked why the wall which had fallen down on the footpath between Back Lane and the library had still not been repaired. The Clerk stated that there was still an issue regarding ownership, but he would chase the matter up again and report back.

Councillor Miss Hardiman reported that the central car park ladies toilets were still shut at 10.30 am on 14th June, and asked if it could be investigated as to why this had occurred.

Councillor Penny stated that the barrier at the emergency exit to Shear House car park was still raised on a number of occasions.

Councillor Robinson reported that the verges of the Green required weeding and asked who was responsible. The Clerk would investigate and should this matter be the responsibility of the Parish Council it was unanimously agreed that the work be put in hand. Councillor Robinson also reported he had been asked if a waste bin could be installed along West End. The Clerk will investigate and report back accordingly.

Councillors Haslam, Williams and Mrs. Wilson, raised concerns regarding Shear House Car Park as there were a number of vehicles parking over the kerbs with two wheels on the pavement. There is a "PRIVATE" sign on the telegraph pole outside the front of the Shear House development which is very confusing to drivers as they think the car park is for private use only. The height restriction sign under the archway has

disappeared and requires replacement. The Clerk was instructed to contact Rooftop Housing regarding these matters.

It was also felt that the signage outside the car park was of a poor standard, but it was understood that new signage was imminent due to Shear House becoming a long stay car park.

The Chairman closed the meeting at 8.00 pm and opened the next agenda item -

PUBLIC INFORMATION SESSION:

Mrs. Dottie Friedli reiterated the comments made by Councillor Mrs. Stock regarding the wall which had fallen down on the footpath, and felt that as it constituted a danger it should be repaired immediately and as soon as ownership was established then an invoice be issued. The Clerk will investigate and report back.

The Chairman finally closed the meeting at 8.05 pm.

Date /Time Next Meeting / Thursday 25th August 2011 / 7.00 pm