

**BROADWAY PARISH COUNCIL**

***MINUTES***  
***of PARISH COUNCIL MEETING***  
***held at 5 Russell Square, High Street, Broadway,***  
***on Thursday, 26th March 2009, at 7.00 pm***

Present: District Councillor D. W. Folkes, Councillors T. L. Greig,  
 R. Haslam, L. D. Keane, F. L. Penny, G. Shaw, N. Robinson,  
 Mrs. S. Stephenson, J. Williams, Mrs. C. C. B. Wilson

In Attendance: County Councillor Mrs. E. Fyre / Messrs. George Stoyen and  
 Geoffrey Bowman (Architect), Rooftop Housing Group / WPC  
 Gail Greenhouse, West Mercia Police / Evesham Journal /  
 Cotswold Observer / District Councillor Mrs. Audrey Steel

- (1) APOLOGIES FOR ABSENCE: Councillors Mrs. A. Locker, Mrs. J. Stock,  
 C. E. G. Toye  
 Letters of apologies received and accepted.
- (2) DECLARATIONS OF INTEREST: None
- (3) POLICE REPORT:

WPC Gail Greenhouse reported the following crime figures. which presented a very  
 pleasing downward trend -

2006/07 total - 141 recorded  
 2007/08 total - 119 recorded  
 2008/09 total - 92 recorded

All dates are between 1<sup>st</sup> April and 31<sup>st</sup> March except 2008/09 which only covers  
 until 28<sup>th</sup> February (11 months).

During the last few weeks 17 speeding tickets were issued in Station Road, and  
 six in Snowhill Road. Enforcement will be continued during the next few months.

WPC Greenhouse reported that Inspector Sean Kent would be Inspector Booker's  
 successor, and Councillor Robinson requested that the Parish Council be introduced to  
 him as soon as convenient so that the good work with the Police could continue.

- (4) PRESENTATION / VEHICLE ACTIVATED SPEED SIGNS:

Councillor Mrs. Audrey Steele reported on how the four-village partnership of  
 Inkberrow, Cookhill, Hanbury and Bradley Green obtained VAS signs. Investigations  
 were made into the different types of signs available – mains, battery and solar – together  
 with the costs and positioning. The partnership then decided on the solar powered units

rather than mains because of the cost, and battery which required recharging every seven to eight days. Safety issues could also be caused when charging the battery. A local tradesman was asked to erect the necessary posts on which to place the signs.

Councillor Mrs. Steele reminded the Parish Council of their responsibility for insurance, and suggested that the units be marked with Smartwater. The positioning of units should be on the left hand side of the road if possible, since large vehicles could block the beam if placed on the right hand side.

The Chairman reported that a PACT Meeting with representatives from parishes interested in the scheme had met with Dave Clee, the Safer Roads Manager at the County Council, and WPC Gail Greenhouse, to discuss the various options available. Mr. Clee suggested that the battery powered units were more favourable as they were easier to move from one site to another, whereas the solar powered units required professionals to move because of the solar panels, therefore incurring additional costs. He also suggested that the County be used to install the posts, costing approximately £250 per post, which would ensure the safety of the site, etc.

The Chairman then asked the Council for its agreement in principle for Broadway, in partnership with three other parishes – Childswickham, Wickhamford, and Badsey (including Alderton) – to purchase a VAS unit, subject to further investigation. This proposal resulted in eight votes in favour and one against.

At this point, a further presentation was made by Rooftop giving a brief update on the PROPOSED DEVELOPMENT OF SHEAR HOUSE CAR PARK.

Messrs. Stoyan and Bowman (Architect) of Rooftop Housing Group presented the latest plans (previously circulated to all Councillors). Having consulted Highways and Planning, and taking into consideration the comments made at the last meeting regarding access to the car park, Rooftop now presented Option 3. Councillors Penny and Williams stated they were totally opposed to this and that they wanted the housing at the far end of the car park so that traffic did not go past the properties. Mr. Bowman stated that several other options had been discussed, but in their opinion the latest option was the best balance of advantages and disadvantages. Councillor Greig added that Broadway needed all its car parking spaces, and 'hiding' the car park would not help the situation. It was hoped that the Activity Park would bring more people into the village and the Shear House car park was the nearest, with the safety of children visiting the Park paramount.

Mr. Stoyan stated that when the scheme was presented to the Planning Department, Highways would be consulted on the road safety issues and any conditions noted would have to be met within the scheme. Councillor Mrs. Eyre stated the Rooftop needed to be aware that (a) the Activity Park would bring visitors in cars from the surrounding villages; (b) the Lygon Arms was reappraising its parking facilities and that possibly 30/40 vehicles currently using their facilities would have to find alternative arrangements within the village, and (c) it had been proven that young people will make use of 'hidden spaces' which may be problematic within the proposed option at Shear House.

The Chairman thanked Messrs. Stoyan and Bowman for their presentation and stated that the District Planning Authority would decide upon this matter and the best way forward.

## (5) MINUTES OF PARISH COUNCIL MEETING HELD ON 22:01:09

Proposed by Councillor Greig, seconded by Councillor Shaw, the Minutes of the Meeting held on 22<sup>nd</sup> January 2009 were unanimously approved and duly signed and dated as a true record. Councillor Penny requested an update on the matter of the gate next to No.1 The Sands, and the Clerk informed him that a report was still awaited from the Enforcement Officer.

## (6) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

Councillor Mrs. Eyre had circulated two reports – one summarising (a) how the Council Tax 2009/10 is spent; (b) the new waste and recycling service; (c) improvement of train services in the Cotswolds, and the other reporting on the 2007 flooding giving an update on sixteen areas within the village. A copy of each report is attached herewith.

## (7) CLERK'S REPORT AND CORRESPONDENCE:

The Friends of St. Mary's RC Primary School had written to ask for use of the village green on Saturday, 13<sup>th</sup> June, and St. Saviours had requested Saturday, 11<sup>th</sup> July. Public liability insurance was requested in both cases. Fox's Morris Men requested permission to dance around the War Memorial from 3.00 pm to 5.00 pm on Saturday, 11<sup>th</sup> July.

The Clerk received notification from the District Council of Street Collections in Broadway during the year. Notices of collection dates will be found on the village noticeboard, at the library, and displayed in the Parish Office.

The winner of the 2008/2009 Wychavon Bursary Award, Mr. John Maughan, was nominated by Hartlebury Parish Council. Dave Smith, Broadway's nomination, had been invited to a reception at the Civic Centre on Wednesday, 4<sup>th</sup> March, to receive a Certificate of Commendation.

Wychavon Sport had again requested the support of the Parish Council in the 2009 Wychavon Parish Games. The entry fee remained the same as last year at £5.00 for each event entered, with a maximum entry fee of £50.00. This figure has been budgeted for.

An invitation from Russells had been received to attend an inaugural gathering to launch the Broadway Arts Festival. The Clerk had requested that the Parish Council be kept informed of all future themed events/activities which would run from 2010 to 2016.

A copy letter addressed to the District Council had been received from Dr. Bloch complaining that one of his district nurses had been issued with a ticket for parking in Broadway's upper High Street while attending a patient, in spite of her car displaying a notice to that effect. The traffic warden had refused to cancel the notice at the time, and the parking services department had also refused to rescind the fine on appeal. Dr. Bloch had received a reply from the District Council stating that it was unable to comment on

this specific incident as it was not possible to identify the penalty charge notice from the information provided. The reply also stated that the enforcement staff of the District Council had been instructed to ignore notes displayed in car windows as there was significant abuse made of such signs stating "Doctor/Nurse on call".

Two copy letters had been received from the Engineering Consultancy Manager at the District Council regarding the Land Drainage Act 1991/Maintenance of Watercourses. One addressed to Mr. R. J. Belfit of Winchcombe, owner of land in West End Lane, requested the general clearance and maintenance of the watercourse on his land, stating that if this work was not completed within fourteen days then formal notice would be served. A letter had since been received stating that this work has been carried out satisfactorily but requesting Mr. Belfit to put in place a regular inspection and maintenance regime, particularly during the autumn months, to avoid similar actions being taken. The other letter addressed to Mr. D. Parker of Broadway, owner of land in Snowhill Road, requested the removal of a fallen tree together with general clearance and maintenance of the watercourse on his land within twenty-eight days, and to confirm that the work had been completed.

Mr. Jones had also written regarding the Parish Flood Data Sheets and Action Plans. This major exercise had now been completed and the next step was to prepare a report to the Executive Board of the District Council, scheduled for April 2009. The report will set out recommendations on a package of measures which may be possible to move forward with the aim of reducing the risk of flooding across the district in a number of ways, some of which had already commenced. The actions will then be prioritised so that maximum benefit can be focused where it was needed most. It was also expected that the professional partners of the District Council will continue to move forward having already carried out many actions wherever possible. The Clerk had also received notification of the flood alleviation support grant scheme and this one-off grant of up to a maximum of £5,000 was available to Parish Councils to help fund work to reduce the risk of flooding or to help build resilience to flooding. The cut-off date for applications was Thursday, 30<sup>th</sup> April. The Clerk asked for any comments or suggestions.

A further donation of £20 had been received for the Broadway Village Activity Park which had been gratefully acknowledged.

Cotswolds Conservation Board had written to confirm that as a result of the recent ballot to fill the vacancy on their Board for a Parish member in Parish Group I, Mrs. Elizabeth Hodges of Chipping Campden Town Council had been elected.

Following on from the last Parish Council meeting regarding the reporting of dog fouling, a letter was received from St. Mary's Roman Catholic Primary School, supported by twenty parents, which was forwarded to the District Council Dog Warden. The Clerk had since received a copy letter addressed to the headmistress of the school stating that the reported areas will be patrolled to assess the extent of the problem and appropriate action taken against any witnessed person failing to clear up after their dogs.

The Clerk had received a reply from the County Council after reporting adverse comments on the unkempt appearance of a number of lamp columns throughout the village. The estimated cost to repaint one column is £50 and the Clerk stated that funds were available within the Parish Council reserves. The Chairman stated that the columns needed to be maintained to prevent further deterioration, and it was unanimously agreed to put a repainting programme in place. The Clerk was instructed to contact the County Council for action.

David Jelfs informed the Council of recent work carried out by the Cotswold Wardens in the village – (1) the stile near the railway line on the Childwickham Road had been replaced with a kissing gate; (2) undergrowth had been cleared around the wall to the orchard near the turning circle at the top of the High Street; and (3) work had commenced on the clearing of the wall next to the path leading to the Recreation Ground.

The District Council informed the Clerk that following a recent survey carried out by an arborist, three horse chestnut trees had been identified in the Milestone Ground car park area as needing to be felled due to disease. The work was expected to be carried out during a week-end towards the end of March, and the Chairman reported that the trees had since been felled.

Garry Owen, Chairman of the GWSR, had advised of an event to take place in Broadway on Sunday, 24<sup>th</sup> May, to promote the GWSR railway and its push to Broadway. Further details were to follow nearer the time, and Mr. Owen stated that representation of the Parish Council at this event would be most welcome.

The Tree and Landscape Officer at the District Council had informed the Council of a tree preservation order at 24 Lifford Gardens - No.001 2009.

The County Council had advised the finalised route of the Wychavon Way. Improvements to the public rights of way involved were expected to be completed at the end of this summer, with a launch for the whole route after that. (A map of the route is available in the Parish Office).

Details of the Wychavon Community Grants 2009 Scheme had been received, and relevant posters displayed on the noticeboards. Application packs were available from the District Council, and the closing date for receipt of applications was noon on Friday, 29<sup>th</sup> May. The administrator of the Grant Scheme, Jem Teal, will be present at the Funding Fair at The Old Library, Droitwich, on Tuesday, 31<sup>st</sup> March, from 5 to 8.00 pm.

The latest edition of Town and Parish Standard, issued by the Standards Board for England, had been received and circulated to all councillors for information.

The County Highways Liaison Engineer, David Hunter, had sent the 2009/10 Contract Documents for the Parish Lengthsman Scheme which the Clerk signed and returned. The annual budget allocation available for the scheme had increased to £2,100.

The report from Abbey Forestry circulated at the last meeting recommended that minor works were required on one horse chestnut in the Millennium Garden, and one on the grassed area by the bus stop on the Springfield Road junction. The removal of a badly damaged low branch of a tree outside Roberto's on the Green was also required. A quotation was received from Abbey Forestry of £780 + VAT, which would be shared between the Parish Council and the Broadway Trust, and it was unanimously agreed that this work should be carried out. The Clerk was instructed to contact Abbey Forestry.

The Parish Council received a cheque for £500 for Broadway becoming the Western England winner (Communications Category) in the Calor Village of the Year 2008 competition. The co-ordinator of this event, Mr. Neil Hilton, asked residents and local organisations for their ideas on how to allocate these funds, but no-one replied. Mr. Hilton, however, made the following suggestions - £165 each to Signpost and the Youth Club, and £170 to the Library. This suggestion was unanimously agreed and the Clerk was instructed to issue the relevant cheques.

The Clerk was instructed to request the assessment of several roads within the village for the installation of grit bins. The following roads met the criteria and bins will be installed during September/October - Sandcroft Avenue, Lime Tree Avenue, Bloxham Road, Church Street, and at the top of Fish Hill. As previously reported, the cost was approximately £105 per bin. It was suggested that the Parish Council purchase a bin for the upper High Street, and this was unanimously agreed. The Clerk was instructed to make further enquiries with the County Council regarding the correct procedure for installing its own bin.

Regarding the repaired tarmac area outside the front of the arcade area, the County Council Environmental Services had notified the Clerk that a defect would be issued on the gas company involved as they had now had more than sufficient time to rectify the matter.

The Lengthsman advised that his hourly rate will be increased from £12 to £13 per hour with effect from 01:04:09. This is the first increase since he started working for the Parish Council two years ago. The Parish Council raised no objections to this increase.

The County Council had sent details of Evesham Area Forum taking place at 7.00 pm on Wednesday, 8<sup>th</sup> April, at Evesham Town Hall, giving people the opportunity to find out what is happening in the Evesham area.

Mrs. Dottie Friedli, who maintains the Millennium Garden, reported that during the recent works carried out at the adjacent Electricity Station weedkiller had been used resulting in damage to plants within the Garden. The Clerk contacted the Utility Company concerned who were to make further investigations.

## (8) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

All reports had been previously circulated to the councillors.

**Visitor Management:** Councillor Greig highlighted the matter of bins in the High Street many of which were in poor repair. The Clerk requested the Lengthsman to prepare a report regarding repairing and/or moving some of the bins. The maintenance of the existing bollards would also be referred to the Lengthsman, and the Clerk was instructed to report back to the Parish Council regarding both these items.

The Leamington Road roundabout situation was still ongoing and, because of the costs involved, the Clerk was now investigating the cost of planning low maintenance shrubs.

**Broadway Village Activity Park:** Councillor Mrs. Wilson reported that the opening date of the Activity Park would be Saturday, 9<sup>th</sup> May, at 1.00 pm., and asked all councillors to attend if at all possible.

Reports were also circulated regarding *PACT* and the *Tree Committee* to which there were no further comments.

## (9) PROPOSED POSITIONING OF ADDITIONAL BOLLARDS IN THE HIGH STREET:

As agreed by the Parish Council, a small group consisting of District Councillors Folkes and Mrs. Eyre, Councillors Greig and Robinson, and the Clerk, recently met to discuss the positioning of additional bollards in the High Street. The group visited both the proposed sites :-

## (a) the area between the Swan Inn and Russell's Restaurant

It was noted that disabled parking is allowed in this area and placement of bollards would, therefore, cause problems if disabled people were legally parked. There had been no accidents reported in this area in recent years, and having discussed the issue of parking with the traffic wardens they have been booking drivers for illegal parking. It is the recommendation of the group, therefore, that no bollards are required in this location.

## (b) the area between Small Talk and the Doctors' surgery

It was noted that the gravelled area here is much narrower, and any vehicle parking on the gravels encroaches onto the paved area. All the businesses, with the exception of Priory Gallery, have and use unloading facilities at the rear of their premises. It is the group's recommendation, therefore, that two bollards are placed at either end of this area.

Councillor Shaw reported that every morning at 7.30 a.m. a vehicle was parked outside the Post Office partly on the verge, and suggested that this area could also be

considered for bollards. The Clerk stated he would report this to the Police as a first course of action.

It was agreed that further discussion was required regarding this matter.

(10) PLANNING:

**Parish Council Comments:**

- MEETING: 26:01:09**
- Application W/08/03278/AA      OKA Direct Limited, 46 High Street  
Display of 3 x signs  
The Parish Council raised no objections to this proposal
- MEETING: 16:02:09**
- Application W/09/00103/PP      Mrs. J. Galbraith, 8 Cheltenham Road  
Erection of white PVC conservatory with glazed frames, stone dwarf wall and glass roof  
The Parish Council raised no objections to this proposal
- Application W/09/00092/CU      Mr. & Mrs. P. Lee-Woolf, Coach House Farm, Cheltenham Road  
The Parish Council object to this proposal as being overdevelopment, and agree with the reasons given by the District Council in their Planning Refusal Notice to the original application, W/08/02672/CU viz:-  
"The application relates to the extension of a dwelling subject to an agricultural worker's occupancy restriction. The proposed change of use of the redundant office building and the addition of the conservatory which will link the ancillary accommodation to the main dwelling would create a large and substantial permanent agricultural dwelling. The total area of residential floor space will increase to 258m<sup>2</sup> which would be difficult to sustain in the long term on an agricultural income. Accordingly, the proposal is contrary to Policy COM7 of the adopted wycavon discic :Local Plan
- MEETING: 02:03:09**
- Applications W/09/00168/PP      **MR. B. DONOGHUE**, Hensley House, 158 High Street  
and W/09/00169/LB      Various alterations including raising of rear extension, construction of new chimney and works to west wing  
The Parish Council raised no objections to this application
- Application W/09/00335/PP      **MR. J. DARBY**  
Hunters Court, 50 High Street  
Single storey extension to provide family room off kitchen  
The Parish Council raised no objections to this application.
- Application W/08/03018/CU      **MR. HALL**  
Barnfield Cider Mill, Childswickham Road  
Development proposal for new Chalet Park to include fifteen mobile homes and access road  
The Parish Council object to this application on the following grounds: although it is noted that planning has already been granted for six holiday units, any future development of this kind is felt to be detrimental to the area, and by agreeing to this application future ribbon development could follow the Childswickham Road into the village of Broadway itself. Furthermore, the Parish Council query whether this application should be for a new development rather than a change of use, and it is also unclear whether these units are for holiday lets or for residential use.
- MEETING: 16:03:09**
- Application W/09/00324/PP      **MR. DAW'S**  
20 Phillips Road  
Single storey garden room, front porch and additional parking space.  
The Parish Council raised no objections to this proposal.



Application W/09/00281/PN

**J. RIGG CONSTRUCTION LIMITED**

Pry Lane, Cheltenham Road

Demolition of old store and external store, erection of kitchen and store, removal of access door with replacement stone window, removal of porch and reinstate window, erection of a garage (retrospective).  
After much debate, the Parish Council raised objections to this proposal. There were two votes in favour, four votes against, and one abstention.

Application W/09/00434/PP

**MR. M. ROYSTON**

The Laurels, 3 Colletts Gardens

Construction of single storey extension to form breakfast room.

The Parish Council raised no objections to this proposal.

**Wychavon Approvals:**

Application W/08/02979/PP

Mr. Evans, Highgate Cottage, Cheltenham Road

Replacement of existing flat roof of garage with new pitched roof

Application W/08/03042/PP

Mr. A. Spence, 3 Bibsworth Lane

Proposed single storey rear extension

Application W/08/02920/LB

HSBC Bank, 53 High Street

Rebuild boundary wall on a like for like basis utilising existing masonry blocks in NHL 3.5 lime mortar. Remove leylandii trees and replace with beech hedge.

Application W/08/03278/AA

Mrs. M. Christie, 46 High Street

Display of 3 x signs

Application W/08/03175/PP

Mr. & Mrs. R. Day, Willows, Leamington Road

Demolish existing conservatory at rear and erect extension to provide extension to kitchen and lounge and room above

Application W/09/00103/PP

Mrs. J. Galbraith, 8 Cheltenham Road

Erection of white pvc conservatory with glazed frames, stone dwarf wall and glass roof

Application W/08/03166/PP

Mrs. J. Bateman, Lower Fold, High Street

Demolition of existing garages/workshop and stores and construction of new garage/garden store with studio on roof space.

Application W/08/03233/PP

Mr. Cater, 2 Cheltenham Road

Loft conversion with half gable to side with window to be fixed, and obscure skylight to rear

Application W/09/00103/PP

Mrs. J. Galbraith, 8 Cheltenham Road

Erection of white pvc conservatory with glazed frames, stone dwarf wall and glass roof

Application W/09/00092/CU

Mr. & Mrs. P. Lee-Woolf, Coach House Farm, Cheltenham Road

Erection of conservatory and residential use of ancillary accommodation building. Resubmission of W/08/02672/CU.

**Wychavon Refusal:**

Application W/08/03125/PP

Mr. A. Salt, 120 High Street

Rebuilding of stone boundary wall

**Wychavon Withdrawal:**

Application W/08/02905/PN

Mr. T. Hartland, Hill Farm, Bibsworth Lane

Proposed replacement dwelling and detached garage Withdrawn 15:01:09

**Notification of Planning Appeal:**

Application W/08/02457/PP

Mr. K. Grant, Cobblestones, 3a The Green

Erection of pergola (retrospective)

Appeal start date: 15:01:09

## (11) SCHEDULE OF PAYMENTS: from 13:01:09 to 18:03:09

|   | net of VAT |
|---|------------|
| Maurice Parkinson / lengthsman – repairs to benches     | 98.00      |
| 24/7 Security / security contract (Jan. to April)       | 65.00      |
| SLCC / annual subscription                              | 149.00     |
| K. Beasley / Clerk's net salary / January               | 1,090.19   |
| G. A. Tomkins / Assistant Clerk's net salary / January  | 586.10     |
| Cartridge World / office supplies                       | 39.95      |
| Abbey Forestry / tree report                            | 100.00     |
| e-on / office electricity (Oct. to Jan.)                | 212.51     |
| Unicom / telephone + internet                           | 53.08      |
| Permutation Co. Ltd. / computer security (annual)       | 58.00      |
| Scribe 2000 / software licence (annual)                 | 245.00     |
| E-solutions / photocopier charge                        | 37.88      |
| Grimshaw Kinnear Ltd. / Broadway Village Activity Park  | 6,746.00   |
| Wychavon District Council / office service charge       | 212.47     |
| Proludic Ltd. / playground equipment                    | 35,967.00  |
| Kompan Ltd. / playground equipment                      | 45,562.76  |
| Kompan Ltd. / playground equipment                      | 7,178.43   |
| J. Hankinson / Broadway Village Activity Park           | 75.00      |
| Severn Trent Water / water charge (Sept. to Feb.)       | 33.87      |
| The Play Inspection Co. Ltd. / playground inspection    | 365.00     |
| Vale Press Ltd. / stationery                            | 52.00      |
| K. Beasley / Clerk's net salary / February              | 1,090.39   |
| G. A. Tomkins / Assistant Clerk's net salary / February | 549.90     |
| Worcestershire County Council / K. Beasley / pension    | 315.39     |
| Unicom / telephone + internet                           | 55         |

All payments had been verified by the Clerk together with two nominated signatories.

## (12) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Wilson reported that the area outside the Hunt Field required reseeded, and the Clerk was instructed to request a costing from the Lengthsman.

Councillor Mrs. Stephenson had asked Councillor Mrs. Eyre at a previous meeting regarding water on Snowhill Road and requested an update. Councillor Mrs. Eyre reported that works had been carried out on the pond area at Keytes Nest Farm and she would make further investigations to ascertain whether these works had caused the problems of water on the road and report back.

The Chairman closed the meeting at 8.20 pm.

(13) PUBLIC INFORMATION SESSION:

There was no public information session as the ANNUAL PARISH MEETING followed immediately.

Date/Time Next Meeting: 28<sup>th</sup> May 2009 at 7.00 pm  
(ANNUAL GENERAL MEETING)



**County and District Councillor Liz Eyre's report BROADWAY FLOODING 2007  
– based on discussions and information provided by Agency officers**

**March 26<sup>th</sup> 2008**

The County and District Council, EA and Severn Trent ( Agencies) have undertaken detailed technical investigation into the issues associated with the local flooding.

A programme of works is in development and individual projects are already in hand.

**Culvert under highway Upper High Street**

In the heavy storms of July 2007 water flowed down Upper High Street for the following reasons:

- 1.The culvert headwall on the upstream side of the road was affected by debris.
- 2.. There was a large 18 inch log stuck in the manhole chamber in the road causing the culvert to be blocked and thereby causing water to surcharge up the manhole chamber, dislodge the cover and then flow down the road.
- 3.. There was an obstruction in the culvert under the highway in the shape of a 150mm diameter metal pipe that crossed transversely at bed level. This had the effect of reducing the cross-sectional area of the culvert as well as increasing the likelihood of blockages occurring at this spot. It was thought to be a Severn Trent water main pipe. It was investigated by Severn Trent with a view to the pipe being removed them.

Even if the culvert entrance had been totally clear and there had been no log in the system, it is more than probable that due to the severity of the storms (perhaps 1 in 400, quite possibly higher) the culvert would not have coped anyway and so water would still have overtopped the culvert headwall and flowed down the road.

**Severn Trent obstructions on Highway land**

Part of the culverted water course passes through private land. And part through the highway. This section of the report deals with the area within the highway. This area has been investigated and priority remedial actions have been put in place.

- (1) A camera survey was done (I have copy should any Parish Councillor wish to see it).

The survey re the highway area was adequate and indicated

- part obstruction to the stone culvert by a utility service
- partial debris blockages to the private part of the system.

Debris from the culvert, within the highway limits, was removed

A request was made to Severn Trent through our Land Drainage Partnership re the establishment of other lines of main together with the removal of the 150mm diameter pipe. Last week Severn Trent made a trial hole to locate the water main running through the culvert. I am informed that the main is being removed and diverted **by end of March 2009**. Work is currently going on at the turning circle.

Indications of another pipe going through the culvert appear to be unfounded. Severn Trent established that the other water main is in the verge. It does not similarly cut through the stone culvert.

#### **Capacity of the Culvert**

I understand the capacity of the culvert should be determined in order to establish the storm event it is capable of dealing with. I am following up with officers.

And I note that in the event of any upsizing of the highway section of the culvert, then this would need to be applied to the continuation of the culvert immediately downstream, which is privately owned but this view also needs to take account of the views of WDC.

#### **Partial blockages to the private part of the system**

Details re the remaining partial blockages to the private part of the system (National Trust and a landowner) have been forwarded to Wychavon DC for consideration as to any actions that may undertake under the Land Drainage Act.

I have seen a copy of WDC's summary and am ensuring, through local residents, WDC have all the information before a final report is produced.

I hope to be able to share the views of WDC by mid April.

#### **The Bypass Drainage System**

Copies of the Consultants Drainage Scheme design drawings for the Bypass have been passed to a resident and can be requested by the Parish Council if required.

I am informed by the professional officers that there is no evidence to suggest that the planning conditions re the bypass drainage system have not been adhered too.

Any additional flows from the new carriageway are via **balancing ponds**, which were designed about 1994 to cater for a 1 in 25 year storm, the details of which would have been provided to the National Rivers Authority, the regulatory body at the time. However, although it would seem likely, it has not been confirmed by the Consultant that this met with design standards at that time, when the National Rivers Authority were the regulating body.

The design would have also allowed for a percentage silting. The current design standard required by the Environment Agency is for a 1 in 100 year storm event, plus there would be an allowance for silt build up + 20% when calculating the capacity of the balancing pond.

The figures for the July 2007 event range from 1 in 200 to 1 in 450 / 650 depending on the location.

All the water flowing from the balancing pond is attenuated by means of a 60 mm dia. orifice, and so only a small steady volume of water enters the watercourse that feeds into the culvert passing under Upper High Street..

The original water course down Fish Hill still follows the same path, although part piped into the stone culvert system, as before the bypass was constructed

#### **Capacity of Balancing Ponds.**

We currently have no evidence that the storms of 1998 and/or 2007 actually caused the balancing pond to overflow. Investigations to date with the Landowners, indicate that the Balancing Ponds did not overflow in July 2007 and have remained only partly full a majority of the time since their construction.

Nevertheless I have requested asked that the County Council:

- (1) Carry out maintenance to the ponds and remove any silt and vegetation
- (2) Halcrow establish the size of pond to meet the current design guides and carry out a feasibility study on either enlarging the existing or constructing an additional unit.

#### **Installation of grid on culvert headwall**

An angled designed grid for the Culvert system, made of "plastic " material, ordered as promised earlier this year, is I understand is now in place. Regular maintenance of the grid will help reduce the risk of the culvert headwall becoming blocked or obstructed.

#### **Proposed Action**

Broadway Parish Lengthsman will carry out regular checks on the grid and clears any debris from it. Any major problems that are discovered should be passed via Parish Clerk to Maintenance Depot.

#### **Culvert under Cheltenham Road**

It is noted that at no time have the Environment Agency mentioned the replacement of the Culvert under the Cheltenham Road to the County Council as Highway Authority. See note below re EA scheme that could alleviate work to culvert.

#### **Leamington Road – Bypass to High Street**

Severn Trent has carried out survey to Leamington Road, exploratory digging in January. Non return valves are fitted to certain parts of the foul sewer. In other areas surface and sewer water feed into a combined 9" soil and surface water sewer which will could surcharge after a small amount of rain causing a back up into house drains until the main sewer drained down. A remedial scheme has been designed and tendered and now needs budget approval. Per the land drainage department at Wychavon the project has been deferred. Due to the large number of flooding problems arising out of the 2007/08 events the Leamington Rd flooding was given a lower priority compared with other similar problems where flooding is more severe and occurs more often. Thus the scheme will not be done in the current investment period ending in 2010. It is not possible to say if it will go ahead in the next period 2010 -2015 as we have not yet agreed with OFWAT where investment will be targeted in this period and thus we cannot yet comment on what priority this will receive.

Wychavon have investigated the outfall from Shear House Car Park and the County has jetted along Leamington road following on from this location .

Houses that historically have flooded between 1998 and 2007 and post 2007 are reporting a much improved situation

#### **Leamington Road North Bypass to Willersey.**

Camera survey and inspections have taken place. The existing stone culvert has been extended by use of concrete pipes at the time of the construction of the Broadway bypass. Part of the original stone structure has moved and provides a restricted flow. (This damage may have occurred during the July 2007 Floods).

It has been scheduled for replacement.

The method may be by either a replacement concrete box culvert or the use of twin 600mm dia pipe depending on service alignments, mainly foul sewers.

No actual date has been given yet but a provisional date is to be July/August 2009, during school summer holidays to avoid disruption of school transport both in Worcestershire and Gloucestershire.

It should be noted that a large increase in capacity can not be achieved as the condition and size of the down stream watercourse, part of which has been built over would move flooding to another location. This improvement work would be outside the remit of the County Council as Highway Authority.

#### **High Street adjacent to No. 75**

Water flowing from the service road adjacent 75 may be from the culvert under the private road away from the High Street being partly obstructed or again under size for the present conditions. (WDC Land Drainage). This is being investigated.



### **Water is flowing from private side roads on to High Street**

Water is flowing from private side roads and fields (there is a legal aspect to this - Legal Services are inquiring what action might be able to be taken. (Sections 151 and 156 HA 1980) if the flow contains silt and other deposits.

### **High Street – stone culvert**

There are two possible approaches here:

Total length replacement 2,400m at a cost over 500k including service realignment and reinstatement or a new pipe in the carriage way with its own new gully connections and leave the old culvert with the existing house/ old connections, thus reducing flow in the old culvert .

The challenges are discussed but no immediate solution is proposed. There appears to be no budget for either route and the time scale for onsite works, if funding permitted, could be in the region of 3 to 4 months with road closures in operation on different lengths of the high street during the summer months. The Council would have to consider that neither residents nor traders would be entitled to compensation, the works would have an affect on both the Tourist Trade and trade in general bearing in mind no compensation is payable for Highway maintenance works

No modelling has yet taken place to check the viability of a scheme.

### **Back Lane junction with High Street.**

Existing 225 mm pipe crossing Broadway Trust Land next to tree is part invaded by roots and misaligned by root expansion.

A new connection is proposed from the existing Back Lane highway drain (which was replaced by Chase Homes the developer) into the existing 450/600 mm dia storm water system that flows to outfall in Cheltenham road. The line of the new pipe ( 300 or 375mm depending on cover) will follow the gravel path (Highway Land) with the construction of two number manholes Line of the new pipe ( 300 or 375mm depending on cover) to follow the gravel path ( Highway Land) with the construction of two number manholes. The realignment of the pipe run at a lesser angle will allow for a greater flow into the existing pipework.

The provisional date is September/October 2009.

### **High Street drainage gullies**

Gullies in the High Street have been cleansed, bar the private area to the front of the Lygon Hotel. The section from the Memorial to Cheltenham road,

which is complained about re: slow running and surcharging is to be re-jetted and put on the 3 month cycle for gully cleansing. The area also to be included in the County Council "HOT SPOT" list for areas to be targeted if severe weather warning are given by Met Office.

I am requesting the Lygon are asked to clear their gullies.

Note:

1. The County is in the process of mapping all gullies and their condition for a review of the cleansing rota 2009/2010, so that in the future problem areas are already known about.

2. Broadway PC. has a Lengthsman ( £2,000.00 per annum payable by WCC) for which reporting of blocked or slow running gullies are part of the duties together with any cleaning of headwalls etc. Reports made directly to the Clerk who can input electronically to the Control Centre at County Hall via the web site.

**Future Communications re Special Flood Alleviation Projects EA Schemes for Badsey Brook.**

A formal log report has been shared with me as your councillor to progress with both maintenance works and scheduled improvements from the Special Projects Flood Alleviation Budget.

The County Council has made special funding available through the Special Projects Flood Alleviation Budget but this has had to be prioritised across all the communities in Worcestershire flooded in the recent events.

The County Council has promised to make contributions to the Environment Agency Schemes for Badsey Brook, Phases 1 to 3 as shown at the Public Meeting in January 2009.

**Broadway** Phase 1 Provision of upstream " Holding Reservoir" above Lifford Gardens and associated ditch works to Bunches Brook .

Cat 2 on Schedule in that it removes flow from carriageway and would probably alleviate works to bridge on Cheltenham road.

**Childswickham and Murcot** Phase 2 Enlargement of Stream to provide storage and to create overflow into Badsey Brook, together with the upgrade to culverts at Broadway road, Childswickham and road to Murcot.

**Wickhamford** Phase 3 Provision of flood defences and construction of additional culvert under the P R of W at Wickhamford Lane

The County and District Council the EA and Severn Trent are undertaking the detailed technical work required to understand some of the contributory factors

associated with the flooding, other than the extreme storm / water conditions. The partners are also developing a programme of works for the Broadway area. As detailed above some smaller schemes have already been actioned.

A future meeting will also take place with members of the Parish Council, officers of both Worcestershire and Wychavon and other service providers during April / May 2009.

Information for the public will then be distributed through Parish Council.