

BROADWAY PARISH COUNCIL
MINUTES
of PARISH COUNCIL MEETING
held at 5 Russell Square, High Street, Broadway,
on Thursday, 25th June 2009, at 7.00 pm

Present: District Councillor D. W. Folkes, Councillors T. L. Grcig,
R. Haslam, L. Keane, Mrs. A. Locker, F. L. Penny, N. Robinson,
Mrs. S. Stephenson, Mrs. J. M. Stock, Mrs. C. C. B. Wilson
Absent: Councillor C. E. G. Toye

- (1) **APOLOGIES FOR ABSENCE:** Councillors G. Shaw and J. Williams
County & District Councillor Mrs. Eyre
- (2) **DECLARATIONS OF INTEREST:** There were no declarations of interest.
- (3) **POLICE REPORT:**

An e-mail received from WPC Greenhouse was read out by the Clerk stating that there was nothing specific to report but that there were a few general ongoing problems which the Police were aware of and were dealing with. It had been reported that a mugging had taken place in the village and it was queried why this incident had not been reported by the Police. There was also a query as to whether the incident had been recorded on CCTV. The Clerk was instructed to report this matter to WPC Greenhouse. Councillor Robinson asked about the signs 'Bikers Beware' which had been placed around the area, and it was reported that the signs were placed all over the district as a campaign to raise awareness of motorbikes at this time of the year when more motorcycles were on the road.

- (4) **MINUTES OF PARISH COUNCIL MEETING HELD ON 28:05:09:**

Proposed by Councillor Haslam and seconded by Councillor Mrs. Wilson, the Minutes of the Meeting held on 28th May 2009 were unanimously approved, and were duly signed and dated as a true record.

- (5) **COUNTY AND DISTRICT COUNCILLORS' REPORTS:**

In the absence of County and District Councillor Mrs. Eyre her report had been circulated. Councillor Mrs. Eyre had asked for the Parish Council's comments regarding the value of her reports – how they could be improved and how links could be improved with councillors. All councillors acknowledged the value and work put into producing the reports, and thanked Councillor Eyre for all her work. It was felt that the reports could perhaps be more concise and should be circulated to councillors at the same time as agendas and relevant papers which were distributed to members a week before the date of the meeting so that they could be read more fully and questions prepared.

(6) CORRESPONDENCE AND CLERK'S REPORT:

As instructed at the last meeting, the Clerk had replied to Ms. Layland regarding the dispute of the name of Childswickham Road. There was nothing further to report at the present time.

David Jelfs had provided a list of ongoing jobs in Broadway to be carried out by the North Cotswold Wardens as follows :-

- continuation of walling at Tower Farm, Cotswold Way
- repair of wall beside path to Recreation Ground
- replacement of stile at Warners Farm
- replacement of two stiles with kissing gates at Bibsworth Farm and one stile with kissing gate Cheltenham Road
- replacement of gate on stone pillars at Middle Hill
- footpath clearance on - Sands Estate, next to Collins Butchers, Back Lane to Meadow Orchard, Back Lane to Leamington Road, and path by Kingsdale Court/Bredon View.

The 1st Broadway Guides had acknowledged with thanks the Parish Council's donation to their funding of £100.

The Administrator/Clerk of Evesham Police Station had advised of an initiative run by volunteers from the West Mercia Constabulary in the Wychavon Area called 'The Bobby Club'. This Club gives advice on road safety and general safety to children, with membership open to those of pre-school and first school age. A free magazine is published three times a year which is circulated to 7,500 children in the Wychavon area, and as it is the Club's intention to further improve this service, it is asking if the Parish Council would be willing to make a donation towards the running of this club. It was proposed by Councillor Penny, seconded by Councillor Mrs. Stock, and unanimously agreed, that as this magazine was directly beneficial to young local children the Clerk would issue a cheque payable to 'The Bobby Club' of £100.

Councillor Charles Toye had moved away from the village and details of his new address can be found on the village noticeboard or from the Clerk.

Jim Burgin, Wychavon Heritage Manager, had advised of the Wychavon Building Design Awards for 2009. The five categories consist of

- Heritage Award for the conservation of a historic building or new work within an historic context
- Home Award for a new build
- Home Award for extensions and conversions
- Sustainability Award for projects demonstrating high standards of energy conservation or sustainable construction
- Community Architecture Award for projects which serve the community – village halls, schools, etc. The Parish Council was well placed to ensure a strong rural representation in the nomination process and it would be very pleasing to put

forward a nomination from Broadway. Nominations must be received by 17th July.

The voice of learning disability – Mencap – had asked for a donation to provide services in the District of Wychavon with one such service being Worcestershire Pathway. This is a scheme which supports people with a learning disability to explore job opportunities and to decide the best career path. It was agreed, however, not to send a donation at this time as Mencap were having a street collection in the village in July and were also holding a fete on the small Green in August.

Two donations had been received for the Activity Park. £50 from Mr. and Mrs. Rastall, who provided ice creams at the opening event, and £100 from Mrs. Valender towards the cost of the football nets. The Clerk had acknowledged both donations with the Council's sincere thanks.

Mr. and Mrs. Knight of the Horse and Hounds in Broadway had requested permission to sell ice creams and soft drinks in the Activity Park, and Mrs. Knight had indicated a contribution to funds may be made if permission is granted. The Parish Council asked for further information such as the frequency of selling, litter removal, etc. before a decision could be made. Councillor Robinson felt that this should be carefully looked into, and also at the possible construction of a hut for the long term and charging a rent for example. The Clerk was instructed to contact Mr. and Mrs. Knight to discuss issues raised and report back to Council.

The Clerk had investigated the possibility of the placement of a barrier at the bottom of the path from the Activity Park. County Council Public Rights of Way state the path itself is too narrow and it was suggested that the barrier could be on the grass verge next to the road. This had been passed to the Highways Safer Roads team for comments and a reply is awaited.

As instructed, the Clerk had sent in planning application comments regarding the Hybrid Planning Application at Long Marston.

Due to exceptionally bad weather on Saturday, 6th June, Broadway Ladies Bowling Club had been forced to cancel arrangements for their Mini Market, and now had rescheduled the reservation of the small green for 15th August.

It had been noticed there was water ingression at the front of the Parish Council office, and the Clerk had contacted Bigwoods who manage the Russell Management Company. A representative visited the office to inspect the area, and a report is currently awaited.

The Clerk had returned the documentation to the external auditor, Clement Keys, relating to the annual audit. The Clerk advised the Council that due to the additional income and expenditure incurred due to the redevelopment of the Activity Park an intermediate audit had to be submitted meaning that more documentation was required by

the auditors and that the audit fee would increase. Closure of the audit was awaited to complete this year's process.

The Clerk contacted Elizabeth Jones, the District Council Enforcement Officer, for an update regarding 1 The Sands. The gate had now been removed and Ms Jones had satisfactorily reviewed the border fences. The Clerk and Ms. Jones had both requested that the path be cleared of overgrown vegetation as soon as possible.

Mark Colston of Environmental Services had confirmed that he was happy to arrange for the columns along the High Street to be painted and now needed confirmation of the column point numbers and the colour of black. The Clerk was instructed to confirm to Mr. Colston the column point numbers and the paint colour of black.

Following up the item on dog bins at the last meeting, the Clerk had received confirmation from Client Services at the District Council that if the Parish moved any existing dog bin they would still be emptied.

Concerning the availability of allotments in Broadway the Clerk had contacted Martin Tout at District Property Services regarding the acquisition of some space. A reply was awaited.

Signpost were proposing to set up a 'Memory Café' for dementia sufferers and their carers, and had submitted an application for a grant from Grassroots. Unanimous agreement was given from councillors to support the application, and the Clerk was instructed to write a letter of support and to give a reference.

(7) REPORTS OF COMMITTEES AND WORKING GROUPS:

VISITOR MANAGEMENT: Councillor Greig reported on the meeting held on 3rd June stating that Chris. Brookes had prepared Minutes.

The signage in the Church Street car parks would be updated and it was agreed to wait until planning application was received for Shear House Car Park before any alterations were made.

The map on the High Street at Croft Villa was still to be resolved.

It was proposed that the sign to the Activity Park which currently states 'Swings and Things' should be amended to 'Activity Park and Picnic Area'. Mr. Doug. Eyre was agreeable to amend the sign if acceptable. The Parish Council were in favour of this proposal and the Clerk was instructed to write to Mr. Eyre to authorise the amendments.

PACT: Councillor Greig reported on the meeting held on 16th June. Twenty-eight surveys were completed in Broadway – matters raised were as follows :-

- overhanging hedges in Childswickham Road (being dealt with by Highways)
- occasional cyclists on footpaths (being monitored by the Police)
- requests for more high visibility patrols on the Avenues estate (Police patrol on a regular basis depending on the availability of officers)

- dog fouling in Wells Gardens (this needs to be reported directly to the Dog Warden)

Councillor Greig also gave an update on the Speed Activated Signs. Broadway, Badsey and Wickhamford have all agreed in principal, but Childswickham had yet to confirm. It was suggested that one representative from each Parish should meet David Clee, County Safer Roads Manager, to discuss where the signs could be positioned. It was agreed that Councillor Greig should be the representative for Broadway.

ACTIVITY PARK: Councillor Mrs. Wilson reported that the Activity Park was receiving great reviews from everyone who had visited. She stated that Councillor Greig was currently contacting those who, at the opening event, had intimated willingness to help in any way, and was currently advising them of numbers to contact should they see any problems within the Park, and also asking if they would be agreeable to help with maintenance, etc. It was then proposed to meet with these people and arrange rotas etc. Councillor Greig reported that he had checked with the Police and any helpers would not be required to be CRB (Criminal Records Bureau) checked.

(8) **BROADWAY COMMUNITY AWARD:**

Notices promoting this annual scheme, intended to recognise the efforts of our citizens who do so much for the village without personal reward or benefit, had been placed on the village noticeboard, at the Church, and at the Library. Nominations (reasons must be given in writing for choosing the person nominated on no more than one side of A4 paper) should be submitted to the Clerk no later than Friday, 18th September. The decision of a winner is delegated to the Finance Working Group.

(9) **PLANNING:**

Parish Council comments:

MEETING: 15:06:09

Application W/09/01212/LUP

MR. E. POWER
5 Highgate Court, Cheltenham Road
Loft conversion with dormers to rear

With six votes in favour and one abstention, the Parish Council raised no objections to this proposal.

Application W/09/01049/PN

MR. THORNTON
Brookfields, Leamington Road
Erection of greenhouse

The Parish Council raised no objections to this application

Wychavon Approvals:

Applications W/09/0-0451/LB &
W/09/00407/PP

Mrs. T. Smith, Pye Corner, Snowhill Road
Proposed alterations to form kitchen area

Applications W/09/00711/LB &
W/09/00710/PP

Mr. B. Donaghue, East House, 162 High Street
Demolition of single garage and construction of new garage with storage loft above

Applications W/09/00673/LB &
W/09/00639/PP

Mrs. F. Tibbits, Pond Close Farm, 87 High Street

Application W/09/00642/CU

Alterations to dwelling and relocation of rear access and gates
Alsings Commercials Ltd., Gt. Collin Farm, Collin Lane

Application W/09/00059/PP Change of use of redundant agricultural bldg. to use for purposes with class B2
Mr. P. Everatt, Tanners Cottage, 126a High Street
Like for like replacement of windows and door to front, side and back of property.

Wychavon Refusals:

Application W/09/00678/LB Mr. A. Riley, Unit 2 Russell Square, 20 High Street
Listed Building Consent for erection of awning to front elevation
Application W/09/00427/PN Mr. C. Holmes, Rookery Farm, Middle Hill
Erection of a proven 15kw wind turbine on a 15m tower

Withdrawal:

Application W/09/00883/PP Dr. J. Fyles, Bredon View, Evesham Road
Installation of retaining walls to create level driveway with carport and bin store. Creation of new level garden area. ~~Withdrawn 03.06.09~~

(10) SCHEDULE OF PAYMENTS between 22:05:09 and 15:06:09 net of VAT

Unicom / Telephone,Internet	62.35
B & W Hire Limited / hire of toilets	75.00
Signs R Us / Activity Park signage	48.00
Play Inspection Co. Limited / playground inspection	365.00
Vale Press Limited / stationery	11.00
J. Hankinson / activity park opening	300.00
K. Beasley / Clerk's salary – May	1,203.78
G. A. Tomkins / Asst. Clerk's salary – May	451.47
Proludic Limited / activity park	541.00
Allianz Insurance / insurance premium	7,586.16
Giffords / activity park maintenance	139.15
Lengthsman contract / activity park maintenance	104.00
Colorbase 2010 / activity park opening	90.00
GBD (Evesham) Limited / mowing	598.76
GBD (Evesham) Limited – mowing activity park	91.00
E-on / electricity for Green	78.76
Vale Press Limited / activity park opening posters etc.	278.00
First Broadway Guides / donation	100.00
Allianz Insurance / additional premium	189.89
J. Hankinson / activity park maintenance	35.00
J. Hankinson / activity park maintenance	50.00

(11) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Greig asked if toilet facilities could be made available in the Activity Park as a temporary measure until a decision is reached regarding the Shear House development which includes the building of toilets at the Park. He agreed to obtain quotations and the Emergency Committee would then decide on appropriate action.

Councillor Mrs. Wilson, as a follow up to the matter of allotments, stated that local residents with large plots of land in the Stroud area had given some of this over for allotments, and suggested that if the District Council could not make any land available then could this be put forward as another suggestion.

Councillor Penny reported that Mrs. Lesley Auden, the previous Vice-Chairman of the Parish Council who had moved to Worcester, was currently in hospital, and proposed that the Parish Council send flowers and a card. There was unanimous agreement, and the Clerk was instructed to organise this.

The Chairman closed the meeting at 7.50 pm and opened the PUBLIC INFORMATION SESSION:

Mr. Jones of Walnut Close reported that the public right of way between Gordon Close and the Sands Estate was overgrown and required cutting. The Clerk would report this to the PROW Department at the District Council.

Mrs. Jones of Walnut Close expressed her concern regarding 'an outbreak of house building in Broadway' and asked the Parish Council had any comments. The Chairman assured residents that the Parish Council was very much against such developments within the village, and that any building of additional housing should be attached to towns rather villages because they have better infrastructure and facilities to better cope with such developments.

Mrs. Friedli advised the Parish Council that the Tourist Information Centre would have a stand at an Open Day at Farncombe Estate to be held on 13th September, and if the Parish Council would like to provide information about what it does within the village then please would they send the information to her.

Mrs. Friedli also commented on the lack of signage for places of interest within the village – the TIC, Gordon Russell Museum, Activity Park, and asked why could not signs be top priority during planning procedures of these places of interest. It was agreed to follow up this matter at the next Village Management Group meeting to be held in September, together with the new maps in the car parks, etc.

The Chairman finally closed the meeting at 8.00 pm

Date and Time of next Meeting:
Thursday, 27th August 2009, at 7.00 p.m.