

*MINUTES
of PARISH COUNCIL MEETING
held at 5 Russell Square, High Street, Broadway,
on Thursday, 19th January 2012, at 7.00 pm*

PRESENT: District Councillor D. W. Folkes (Chairman), Councillors Dr. R. Clements, Miss D. Hardiman, R. Haslam, Mrs. A. Locker, F. L. Penny, N. Robinson, Mrs. R. Rogers, Mrs. Stephenson, Mrs. J. Stock, J. Williams, Mrs. C. Wilson

Also in attendance: District Councillor B. Parmenter, Mr. J. Vincent/Broadway Trust, WPC Greenhouse/West Mercia Police, Evesham Observer

ABSENT: County & District Councillor Mrs. E. Eyre. Evesham Journal

(1) APOLOGIES FOR ABSENCE: Councillor L. D. Keane (apologies received and accepted)

(2) DECLARATIONS OF INTEREST: None

(3) POLICE REPORT:

WPC Greenhouse stated that the village was currently quiet with only one attempted burglary reported. Overall the level of crime was low. Councillor Mrs. Wilson asked about a statue which had been stolen from one of the local galleries. WPC Greenhouse replied that this matter had not been reported to the Police and was being dealt with through the gallery's own insurance.

(4) MINUTES OF PARISH COUNCIL MEETING HELD ON 15:12:11

Proposed by Councillor Mrs. Stock, seconded by Councillor Williams, the Minutes of the Parish Council meeting held on 15th December 2011 were unanimously approved, and were duly signed and dated as a true record.

(5) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

A copy of County and District Councillor Mrs. Eyre's report had been circulated to all councillors, and additional copies were available for the public.

Several councillors had questions regarding the Badsey Brook flooding scheme, and after discussion it was agreed to call an additional meeting regarding flooding matters. The Clerk was instructed to organise a meeting and to invite Councillor Mrs. Eyre, the Environment Agency and David Lavender from the County Council.

(6) CLERK'S REPORT AND CORRESPONDENCE:

A reservation for the Green was made by Broadway United Reformed Church for their annual fete on 30th June, and a reservation for the small Green was made by 1st

Broadway Guides for 19th May. Both dates were available and public liability insurance requested.

The District Council had grant packs available regarding the Wychavon Community Grant 2012, and all grant applications needed to be returned to them by noon, 30th March. Details were also available from the Parish Council.

The Clerk had contacted Cresswell Coaches requesting an update on the situation of the newly introduced bus service from Childswickham to Evesham via Broadway, and was informed that the average number of passengers using the service each way was eighteen. This was a trial period, but the feedback so far was positive.

The lengthsman and his brother, Maurice and Thomas Parkinson, had now been accepted on to the County Council's list of approved contractors for snow clearance, and had been given set areas within the county to clear 'A' roads and the main 'B' roads, although this did not include minor roads around the village. The lengthsman stated, however, that he was willing to clear the minor roads at the following costs – weekdays 8.00 am to 5.00 pm £35 per hour, weekdays outside these hours and Saturdays, £45 per hour, and Sundays and Bank Holidays £55 per hour, subject to a minimum of two hours per call. It was unanimously agreed that these arrangements should be accepted.

The Clerk attended an open meeting at Evesham Rowing Club on 12th January to discuss initial ideas for the Olympic torch coming through areas of Wychavon, which would come through Broadway on Sunday, July 1st, but the exact route and timings could not be published until two weeks before that date due to security reasons. It was obviously an honour that Broadway had been chosen. After discussion, it was unanimously agreed that a celebratory event should be organised to coincide with the torch coming through the village, and the Clerk was instructed to contact various organisations within the village to see if they would be willing to participate.

The District Council Tree Officer had sent a copy of an application to remove a beech tree at Broadbeck House, 3 The Old Mill, Cheltenham Road, which was growing very close to both the property and the neighbouring property with the limbs of the tree touching the roof. In the past, the ground around the base of the tree had been excavated which could affect its future stability. A suitable replacement would be planted. Councillors raised no objections to the removal of the tree.

Concerns had been raised at previous meetings regarding large stones placed on the verge outside a number of properties along Snowhill Road. The County Council and the Parish Council had contacted the properties concerned, but to date only one householder had complied with the stones' removal. After discussion, it was agreed that the Clerk should contact Highways to suggest that a further letter be sent to the owners of the properties concerned highlighting the legal situation should an incident occur relating to the presence of the stones.

The damaged wall on the footpath between the Library and Back Lane had now been fully repaired.

The pipe work in the High Street was currently due to be finished, and representatives from the Parish Council, Broadway Trust, and the Traders, were invited to a brief meeting with David Lavender of the County Council and the contractors in the High Street to approve the works.

(7) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

Visitor Management: Following the recent visitor survey it was agreed that a breakfast launch would be organised to take place on Monday, 23rd January, in the Edinburgh Room of the Lygon Arms, from 7.00 until 9.00 am. An invitation had been sent to all traders and members of the Parish Council were also invited. The survey had highlighted many positive aspects but had also identified areas for improvement, and the aim of the event was to help create actions to improve the experience of visitors and potentially create commercial opportunities.

Activity Park: The building of the toilet block was progressing, with Keytes Lane being currently closed for one week to conclude the necessary pipework.

Tree Committee: It had been reported to the Clerk that, unfortunately, five further trees along Station Road had been vandalised. Andrew Woods, the Parish tree consultant, had been contacted and stated that although these trees were not dead, and would re-grow, they would not blossom this year. Councillors were extremely disappointed that vandalism had taken place but after discussion it was proposed by Councillor Robinson, seconded by Councillor Mrs. Wilson, and unanimously agreed, that the damaged trees should be replaced as soon as possible.

(8) QUARTERLY FINANCIAL STATEMENT:

A copy of the ¼ year accounts and bank reconciliation statement had been circulated to all councillors for information. Councillors raised no issues with this statement.

(9) PLANNING:

Parish Council comments:

MEETING: 19:12:11

Application W/11/02598/PP

MR. J. LENG, Copgrove, West End,
New stone built dovecote/barbeque room

The Parish Council raised no objections to this proposal

Application W/11/02575/PP

MR. C. LEE, Three Ways, Springfield Lane
Proposed single storey garden room. Replacement of front hedge with 1.6m high dry stone wall.

The Parish Council raised no objections to this proposal

Application W/11/02720/AC

NORTH COTSWOLD HUNT, land adj. to Millennium Garden off High St.
Improvement to existing access into 'Broad Close' field off B'way High Street

The Parish Council raised no objections to this proposal

Applications W/11/02609/CU and W/11/92610/LB **MR. J. KEIL**, Tudor House, 67 High Street
Change of use of existing antique dealer's premises into a Museum including provision of fire/smoke protection to existing staircase escape routes and limited wheelchair facilities.

The Parish Council raised no objections to this proposal

Wychavon Approvals:

Application W/11/02472/PN **Mr. S. Symonds**, Downrip Farm, Willersey Road, Badsey
Installation of solar PV panels

Application W/11/02271/PP **Mr. Higham**, Windrush Guest House, Station Road
Erection of single storey extension and replacement shed/summerhouse

Applications W/11/02134/LB and W/11/02133/CU **Lucy's Settlement**, The Cotswold Teddy Bear Museum, 76 High Street
Proposed change of use from flooring studio-showroom with flat over to single residential dwelling including closure of internal doorway and one external doorway, together with re-opening of one internal doorway with alterations to adjacent stairs and creation of partition wall lobby plus infilling of gap in garden wall between Nos. 74 and 76

Application W/11/02307/PP **Mr. James**, Pye Corner Farm, West End Lane
Proposed conversion of outbuilding adjoining existing house to ancillary use

Application W/11/02084/PP **Mr. Delaney**, Christies Guest House, 101 High Street
Refurbishment of existing self-contained holiday home r/o 101 High Street

Application W/11/02358/AA **Sue Ryder**, Flat 2 North Cotswold Hunt, High Street
Two fascia signs to replace those already installed. Proposal to replace old branding with new updated branding. (SPLIT DECISION – part refused and part approved – see letter 19.12.11).

Application W/11/02229/PN **Allens Caravans**, Leedons Park, Childswickham Road
Demolition of existing facilities buildings and erection of new leisure facility comprising swimming pool and hall, new outside bowling green and service building and workshops with associated storage yard

WITHDRAWAL:

Application W/11/02354/PP **Mr. Frimley**, Milestone House, 122 High Street
Construction of three bay oak garage to rear of property adjacent to road

APPEAL DECISION:

Application W/11/00656/PN **Mr. A. Barker**, The Vineyard, Leamington Road
Appeal dismissed: 06:01:12

(10) SCHEDULE OF PAYMENTS/RECEIPTS from 07:12:11 to 11:01:12

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Office / milk, coffee, sugar		15.83
Office / postage stamps		41.52
Office / stationery		3.32
Worcestershire County Council / pension contribution		385.86
Unicom / telephone, internet		55.43
Broadway Traders' Association / grant - Christmas lights		500.00
Vale Press Limited / stationery		48.00
Colwyn Thomas / activity park maintenance		208.00
Abbey Forestry / tree maintenance		461.80
Cotswold Building Supplies / activity park maintenance		333.86
Grassroots Garden Services / activity park maintenance		530.00
K. Beasley / Clerk's salary – December		1,156.80
G. A. Tomkins / Asst. Clerk's salary – December		497.65
HM Revenue and Customs / P.A.Y.E		1,198.71
Justice Fire and Security / office security maintenance		127.96
Wychavon District Council / refuse collection bin – Station Road		182.74

Receipts:

Wychavon District Council / Christmas lights grant	500.00
Broadway Trust / contribution to tree maintenance	121.00
Rooftop Housing Group / sponsorship of activity park toilets	117.00

(11) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Stephenson was pleased that work had been completed to cut back vegetation along Childswickham Road between the railway bridge and Tuck Mill, but she had previously raised concerns with the Clerk regarding safety issues as there was now a hidden drop from the road into the ditch. The Clerk had informed Highways of this matter and three bollards had now been positioned on the site, but Councillor Mrs. Stephenson queried whether the bollards were sufficient, and the Clerk was instructed to contact Highways for their comments.

Councillor Mrs. Stephenson also asked if something could be done regarding the tree outside Budgens in Russell Square which was leaning quite badly to one side. The Clerk was instructed to contact the Russell Management Company requesting them to rectify the matter if possible.

Councillor Mrs. Wilson asked when work would commence to replace the grassed areas with slabs outside Lloyds TSB and St. Patricks. The Clerk reported that the work was due to commence shortly but that he would chase the matter up with Roy Fullee of the County Council and report back accordingly.

Councillor Penny stated that he had previously reported to the Clerk that the parking restriction signs in Colletts Fields were missing but as yet had not been replaced. The Clerk reported that he had raised this matter with the District Council but as no action had been taken to date he would report the matter again.

Councillor Penny also raised concerns regarding the state of the road surface in Sandcroft Avenue, and the Clerk was instructed to report the matter to Highways.

A further matter reported by Councillor Penny was that each time it rained there was standing water opposite the Cheltenham Road junction. The Clerk stated that this matter had been reported to David Lavender of Highways who had scheduled repair work to the area.

The Chairman closed the meeting at 7.42 pm and opened the next agenda item

(12) PUBLIC INFORMATION SESSION:

Mr. Vincent of the Broadway Trust asked if there was an update regarding the ownership of the culvert at the top of the High Street. It was agreed that this matter should be included in the Flooding Meeting (see Agenda Item 5) which the Clerk had been instructed to organise.

~~There being no other business, the Chairman closed the meeting at 7.46 pm~~

*Date / Time Next Meeting / 22nd March at 7.00 pm
followed by Annual Parish Meeting at approximately 8.00 pm*