

*MINUTES  
of MEETING OF THE PARISH COUNCIL  
held at 5 Russell Square, High Street, Broadway,  
on Thursday, 15<sup>th</sup> January 2015, at 7.00 pm*

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**PRESENT:** Councillor D. W. Folkes (Chairman), Councillors Dr. R. Clements, Miss D. Hardiman, A.A.L.Holmes, Mrs. A. Locker, B. M. Parmenter, F. Penny, N. Robinson, Mrs. R. Rogers, Mrs. S. Stephenson, Mrs. J. Stock, J. Williams  
In attendance: County Councillor Mrs. Eyre, Broadway Trust (G. Love)

**ABSENT:** Evesham Journal

(1) **APOLOGIES FOR ABSENCE:** Apologies were received and accepted from Councillor Mrs. C.C.B.Wilson

(2) **DECLARATIONS OF INTEREST:** None

(3) **POLICE REPORT:**  
Neither CSO Schoenrock nor a police representative was able to attend this meeting but CSO Schoenrock had forwarded the following report -  
No decision had yet been reached on a replacement for PC Pegler but an appointment should be made within the next few weeks.

Since the last meeting West Mercia police had received thirty-nine calls from Broadway residents resulting in nine offences being recorded - one dwelling burglary, two burglaries from other buildings, one attempted theft from a car park cash machine, one assault and three criminal damages. Also reported was that in neighbouring parishes a number of tradesmen's vehicles had been broken into for power tools and materials, and the police would like to remind everyone to mark power tools etc. with postcodes.

Councillor Parmenter referred to the attempted theft from the car park machine and reported that actually the entire machine had been taken from the Milestone car park.

Councillor Mrs. Eyre asked the Clerk to advise the police of mud on the Childswickham Road between the bridge and Pennylands Bank as this required police investigation as this was not a highways issue.

(4) **MINUTES OF PARISH COUNCIL MEETING HELD ON 11.12.14**  
Proposed by Councillor Mrs. Stephenson, seconded by Councillor Parmenter, the Minutes of the Parish Council meeting held on 11<sup>th</sup> December 2014 were unanimously approved, and were duly signed and dated as a true record.

(5) **COMMUNITY AWARD 2014:**  
The Chairman was pleased to announce that the winner of the 2014 Award was Mr. Graham Love who was nominated for all his hard work and commitment in opposing applications for housing developments in several areas of the village, and whose name will be added to the board which hangs in the Parish office. Congratulations went to the

other residents nominated - Messrs. John Hankinson, John Hincks, Terry Reed and Mark Riley, and Mrs. Debbie Williamson. The Chairman then presented a cheque to Mr. Love in the sum of £100 which he kindly donated to the Midlands Air Ambulance and thanked the Parish Council.

(6) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

County Councillor Mrs. Eyre's report was circulated to all councillors (a copy of which is available in the Parish office/web site) a brief summary of which was as follows:

Regarding the County Council's 2015/16 Local Government Settlement, linked to the Council's draft budget and medium term financial plan, economic growth is showing signs of improvement across the County. There is a proposed 1.94% increase in Council Tax and a £26M savings plan for 2015/16.

Councillor Mrs. Eyre highlighted the importance of fostering, and requested councillors to discuss this matter among the community. Anyone showing interest should be encouraged to take up this very rewarding and worthwhile enterprise.

An update was given on local highway matters, together with flooding and drainage issues, in particular regarding the Broadway flood storage area, and emphasis was given to raising the local funding required of £312,000 to secure the project.

Councillor Robinson, on behalf of the traders, and with the full support of all councillors, raised severe concerns regarding the work being undertaken by Severn Trent in Leamington Road. Work was behind schedule, and several promises made regarding opening the road for the late night shopping events and Christmas had been broken, all of which was having a detrimental effect on many traders. After discussion, it was proposed that the Clerk write to, or arrange to meet with, Severn Trent to voice these concerns. Councillor Mrs. Eyre also felt that a reduced charge in the car parks should be sought from the District Council as similar reductions were made in Evesham while the bridge work was being undertaken.

(7) CLERK'S REPORT AND CORRESPONDENCE:

The District Council had launched its 2015 Community Grant Scheme. Up to £50,000 was available for voluntary and charitable groups for projects which included all aspects of life such as community buildings, sports and arts, together with any projects which benefited the community including people from different backgrounds or differing abilities. All projects must be sustainable and inclusive for all. Closing date for applications - noon on Friday, 27<sup>th</sup> March.

The Clerk was asked to further investigate the water issues at the Snowhill Road/West End junction. The Senior Special Projects Engineer at Worcestershire Highways stated that the location was on their camera survey list for investigation and promised that it would be completed as soon as possible due to the recent concerns regarding the icy conditions it had caused on that stretch of road and any necessary work would be undertaken.

Letters of thanks were received from all the recipients of annual donations. The Evesham Volunteer Centre informed the Parish Council that during 2014 seventy-four Broadway residents used the Community Car Scheme operated by the Centre to make six hundred and twenty-one journeys to such destinations as hospitals, doctors and dentists, and also for shopping and social trips. Nine Broadway residents also benefited from

individual support and companionship through home visits to alleviate isolation and loneliness. Five residents also attended the monthly luncheon club which is a community based social activity.

The fingerpost situated on the Leamington Road/High Street corner had rotted at its base, and the Clerk reported this matter to the District Council who would organise a replacement.

At the last meeting Councillor Penny raised concerns regarding the hanging sign outside the Lygon Arms. Subsequently, the Clerk contacted the maintenance team at the Lygon Arms who confirmed after inspection that the post and sign were safe but would attempt to fix the sign in order to stop it banging in high winds.

The Chairman had been invited to attend the official re-launch of the newly refurbished facilities at Brompton House on the 21<sup>st</sup> January, and to perform the ribbon cutting ceremony.

The Clerk had spoken to the Chairman of Broadway Trust and confirmed that a meeting to discuss the amended terms and conditions for the hiring of the village greens would take place as soon as could be arranged. The Clerk would contact those councillors who had indicated an interest to attend when a date was confirmed.

(8) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

*Finance Working Group:*

A meeting was held on Tuesday, 13<sup>th</sup> January, at which the budget and precept were discussed (see Item 9 below). The following items were also discussed –

Review of salaries of Clerk and Assistant Clerk – the National Joint Council for Local Government Services has reached agreement on the new pay scale for Clerks for 2014/16 which is to be implemented from 01:01:15, and it was unanimously agreed to recommend to the full council that the Clerk's salary be increased in line with these new pay scales. Proposed by Councillor Mrs. Stephenson and seconded by Councillor Mrs. Stock, approval was unanimously agreed. It was also unanimously agreed to recommend that the salary of the Assistant Clerk be increased by 25p per hour from 01:01:15. Proposed by Councillor Mrs. Stephenson and seconded by Councillor Parmenter, approval was unanimously agreed

A grant application had been received from Broadway Arts Festival, and the Clerk had met with the Chairman, Mrs. Sonia Woolven to discuss the matter. The Festival, which recently received a highly commended certificate from the Worcestershire Awards for Excellence for Best Festivals and Events 2014, is held every two years with the next main event being in 2016, but the committee was aware of various issues concerning the attitude of some residents towards many of the events and pricing, and was actively addressing these matters. To this end, on 21<sup>st</sup> June 2015, the Arts Festival was planning a family day called "Midsummer Madness", when there would be a parade of schoolchildren from both schools in Broadway and Willersey School culminating on the green where there would be children's entertainment followed in the early evening with a Pig Roast and musical entertainment for the whole family.

The Group fully discussed this application and recognised the conscientious effort being made by the Festival committee regarding future events which always bring so many visitors to the village, and wished to recommend to the Parish Council that a grant of £500 be made to help fund the "Midsummer Madness" event. Proposed by Councillor

Miss Hardiman and seconded by Councillor Mrs. Stephenson, approval was unanimously agreed.

(9) SETTING OF PRECEPT AND BUDGET 2015/16:

The Finance Working Group held a meeting on Tuesday, 13<sup>th</sup> January, when the Clerk produced the three quarterly year financial accounts to the 31<sup>st</sup> December 2014 together with the proposed budget figures for 2015/16. The accounts and budget were fully explained by the Clerk and discussed, and any necessary amendments were made to the budget. Copies of the up to date accounts and proposed budget were circulated to all councillors. The Group would like to recommend approval of the budget for 2015/16 and the setting of the precept at £87,500.00 which remains the same as last year. Both recommendations were proposed by Councillor Mrs. Stephenson, seconded by Councillor Mrs. Stock, and approval was unanimously agreed

(10) PLANNING:

**Parish Council comments:**

**MEETING: 09:12:14**

Application W/14/0256/PP Mr. N. Tabor, Lybrook Farmhouse, Snowhill Road  
Bay window to rear  
The Parish council raised no objections to this proposal

Application W/14/02299/OU Ms. E. A. Wilkes, Staddlestones, Station Road  
Outline application for one bedroom apartment over existing garage block.  
Construct 4 two bedroom houses to rear to include changes to existing car parking layout.  
The Parish Council raised objections to this application on the grounds of backland and over-development.

**MEETING: 22:12:14**

Application W/14/02636/PP Mr. & Mrs. P. Everatt, Tanners Cottage, 126A High Street  
Two-storey extension, crection of replacement garage and single storey porch.  
The Parish Council raised no objections to this application

Application W/14/02662/PN Mr. Griffin, 77 & United Reformed Church, High Street  
Single storey kitchen extension to Church Hall  
The Parish Council raised no objections to this application

Application W/14/02663/PN Mr. Griffin, 77 & United Reformed Church, High Street  
Retention of hardstanding and proposed associated drainage  
The Parish Council raised objections on the grounds that it causes harm to and does not preserve or enhance the conservation area, and it is within the curtilage of a listed building. Concerns were also raised regarding vehicles reversing into the road from this area in close proximity to a busy road junction. The District Council were asked to note that this is a retrospective application.

**MEETING: 19:01:15**

**Wychavon Approvals:**

Applications W/14/01981/CU and W/14/09982/LB Mr. G. K. Jelfs, 49 High Street  
Alterations to rear of listed building, repair and extension to brick outbuilding, conversion of stone shed to residential use  
Application W/13/01493/PN One Property Group, land off Kingsdale Court  
Construction of 13 dwellings including new access and associated works.  
Application W/14/02211/CU Horse & Hounds, 54 High Street  
Alterations to 2-storey outbuilding to provide accommodation for landlord.

Wychavon Appeal Decision:  
Application W/14/00341/PN

Messrs. MJ & NJ Tabor Lybrook Farm, Snowhill Road  
Demolition of redundant farm building and erection of holiday bungalow  
Appeal dismissed 02:12:14

Withdrawal:  
Application W/14/02299/OU

Ms. E. A. Wilks, Staddlestones, Station Road  
Outline application for one bedroom apartment over existing garage block.  
Construction of four two-bedroomed houses to rear to include changes to the  
existing car parking layout.

Withdrawn 10:12:14

(11) SCHEDULE OF PAYMENTS/RECEIPTS from 01:10:14 to 30:11:14

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Office cash / milk/coffee/sugar		13.42
Office cash / postage		53.00
Office cash / supplies		2.09
Save Broadway Campaign / unpaid cheque		800.00
Worcestershire County Council / pension contribution		432.12
Unicom / telephone-internet		55.22
Broadway Youth Club / grant		500.00
Abbey Forestry / tree maintenance		180.00
Tower Trophies / bench plaque		49.42
Warners Retail Limited / defibrillator		997.50
Justice Fire & Security / office security maintenance		139.82
Wychavon District Council / refuse collection bin		74.31
K. Beasley / Clerk's salary / December		1,190.69
G. A. Tomkins / Asst. Clerk's salary / December		379.50
EBC Group (UK) Ltd / photocopier charges		20.17
Colwyn Thomas / activity park maintenance		210.00
Vale Press Limited / stationery		18.00
HM Revenue & Customs		1,017.80
<i>Receipts:</i>		
Lloyds Bank / gross interest		5.09
Lloyds Bank / interest re fixed term deposit		113.69

(12) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Stephenson stated that despite the Clerk reporting on a number of occasions an accumulation of water at the bottom of the lane opposite the Station Road/Cheltenham Road junction, nothing appeared to have been done to alleviate the situation. In response, highways had inspected the site and reported that there were no safety concerns. Councillor Mrs. Eyre suggested that the Clerk contact the County Council Senior Highways Liaison Engineer to investigate the matter further.

Councillor Dr. Clements, supported by several other councillors, raised concerns regarding parking problems on Boxing Day when the Hunt met. Visitors parked the entire length of Station Road despite the yellow lines being in place which was repeated in several other locations around the village. After discussion, it was suggested that the

traffic wardens should be in attendance during these type of events. The Clerk was instructed to contact the Parking Department to discuss this matter further.

Councillor Penny reported that cars were regularly parking on the small grassed area at the bottom of Sandcroft Avenue which was causing damage to the grass, and wished to know who owned the land, if the area could be tarmaced, or if additional parking could be made available elsewhere. The Clerk would contact Rooftop Housing Group and will report back accordingly.

The Chairman, again supported by several councillors, asked if anything could be done to extend yellow lines in a number of locations to deter inappropriate parking. Councillor Mrs. Eyre suggested the Clerk contact Mr. Hemstock at the County Council to raise this concern and investigate the matter.

The Chairman closed the meeting at 7.40 pm and opened the PUBLIC INFORMATION SESSION:

Mrs. Friedli wished to support the councillors' views/concerns regarding the parking problems.

Mr. Love asked if the corner area on the junction of Leamington Road and the High Street could be made tidy, and the Clerk would ask the lengthsman to undertake this work. Mr. Love also reported that the road from Broadway to Snowhill, particularly on the Worcs/Glos. Border section, was very uneven and dangerous to motor vehicles. The Clerk would contact Highways to look into this matter and report back accordingly.

The Chairman finally closed the meeting at 7.45pm

*Date /Time Next Meeting: Thursday, 19<sup>th</sup> March, at 7.00 pm  
Followed by Annual Parish Meeting at approx. 8.00 pm*

### **County Council**

15/16 The key headlines from the Local Government settlement, which links to the Council's draft budget and medium term financial plan are:

- Economic growth is showing signs of improvement across the County.
- Capital investment is continuing across the County: Phase 4 Malvern Hills Science Park, Worcester Technology Park, Worcestershire Parkway at Norton and Bromsgrove Parkway ...
- Investment in key corporate priorities including pooling funds with partners.
- Implementing a new Care Act to give better care to vulnerable old people.

The net budget is still around 1 million a day - £321,000

There will be proposed a 1.94% increase in Council Tax linked to pressures within services provided to Looked after Children – an extra £4m is required.

We still have a £26million savings plan for 15/16

### **School changes in the area**

Governors of Droitwich Spa and Pershore High School are exploring the possibility of altering their admissions arrangements so that pupils join the High School in Year 7 as from September 2016.

2 First schools out at consultation about adding a year 6 - Honeybourne & Bretforton.

The Local Authority recognises the right of schools to undertake this type of consultation. It will be responding to the consultation within the appropriate timescales. Parents and other interested parties are encouraged to respond with their views so that the governors of the school get a clear picture in terms of the views of all those potentially affected by

### **MBE for dedicated fostering couple**

A couple have devoted more than 50 years of their lives to fostering have been recognised with an MBE. Brian and Jillian Jones were named in The Queen's New Year's Honours and will be presented with the accolade later this year.

### **Local Highway update**

**Gritting** - Worcestershire Highways gritting crews clocked up almost 9,000 miles last week.

**New county boundary plates** have been added on the A44 at Fish Hill, paid for by the Worcestershire Local Enterprise Partnership. This is the first phase of a wider promotion of Worcestershire project, on the major corridors into the county.

~~**Mud on road opposite Wickhamleigh between to Bridge - Childswickham Road - Service Request 6238461.**~~ Highways have no power of enforcement so are unable to prevent local

farmer from doing what he is doing. It is only the police who will be able to prevent this." Following up on this point.

**Escape Lane Fish Hill.** Order placed but will be done with grass cutting due to cost of lane closure .Date required from M Hunt?

**Post outside Landmark**

**Lifford Gardens** – call for inspection

**Springfield Lane** - Footpath and GWR fencing

## **Flooding and Drainage**

**The Flood Storage area**

The Risk team is leading on community communication for the Broadway Flood Storage Area an updated newsletter will be produced soon after the English Severn and Wye Regional Flood and Coastal Committee meeting this week.

**The general update**

- The 18 acres of land, where we want to build the Flood Storage Area is secured,
- The detailed design work and reservoir safety work has been carried out,
- A planning application will be submitted very shortly,
- A provisionally secured grant could allow construction to start in 2016,
- a funding shortfall and the start of construction is subject to securing the £312,000 locally

**Culvert**

The feasibility study for a solution is being finalised . A community meeting will happen as soon as possible.

**Sewage and water quality Severn Trent**

Upsizing sewers to 450, 750 and 1500mm diameter to relieve flooding to 6 properties and to help with drainage issues is still causing problems. Contractor issues now seem resolved. Road closure from Leamington Road's junction with U45408 Colletts Fields to it's junction with U45414 Wells Gardens is still in place with diversion for all vehicles including HGV under 14' 3" via Bypass and Station Road . Vehicles over 14' 3" have permission from the Highway Agency to use the A46 and Gloucester County Council to use the B4077 and B4632. Completion date query.

**SR 6251422 sewage leaking from Cheltenham Road manhole** on 28<sup>th</sup> June after flooding 30/06/14 6251424. sewage leaking from Childswickham Road manhole on 28<sup>th</sup> June after flooding. Manhole cover lifted. Await outcome of Severn Trent work..

6251423 – sewage and water Sands slip road Leamington Road – full report with photos sent to Seven Trent. Await outcome of Severn Trent work .

**Water leakage on to road at the West End/Snowhill Road junction,**



Icy weather /water on road issue – the camera survey teams will be investigating no time scale yet.

#### **Drainage works outside the Lygon -**

Work up the High street, holding tanks, in road 152/149 High Street has finished, work near the Lygon is to start. The hotel and shops have been notified – WCC will try to avoid Gold Cup week.

**Run off opposite Wickhamleigh** Liaison Officer following up for future discussion.

#### **Planning**

Just a comment from officers at WDC re no feedback from the PC –e.g. Brooklea

#### **Community**

**BROADWAY Library** is to be used as a hub by the village's Safer Neighbourhood police officers. Officers will use the library's facilities as a Community Policing Post in order to be more visible within the area.

#### **Trader issues**

Applications for Licences for tables and chairs on the highway  
Additional parking spaces between 6.00pm and 6.00am  
Broadband work upgrade – to exchange – an additional step involving road works  
Highway extents in High Street – S Philpott  
Compensation Severn Trent  
Reduced car parking charges Learnington Road – awaiting Traders business case.

#### **Resident issues**

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**Gully high street – S Bates – SR5975901 / SR6245143.resolution?**  
**Station Road Outside Rosewood - water on road - Service Request number for this report is 6238459 02-July-2014.**Road currently closed due to major utility works situation will be reviewed once they have finished.  
**6251420.Lime tree near The Old Bakery – take out or pollard**  
Grass Cutting: Any issues contact <https://www.worcestershire.gov.uk/online-reporting/> or phone Highway Control Centre 01905 822009

#### **Signage**

Bowles club– discussions to continue.  
BAF – start talks for 2015.  
Short stay carpark – Broadway map missing new design map with museums on it.  
Low sign issue for disabled user

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