

*MINUTES  
of MEETING OF THE PARISH COUNCIL  
held at 5 Russell Square, High Street, Broadway,  
on Thursday, 19<sup>th</sup> March 2015, at 7.00 pm*

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**PRESENT:** Councillor D. W. Folkes (Chairman), Councillors Dr. R. Clements, Miss D. Hardiman, A.A.L. Holmes, Mrs. A. Locker, B. M. Parmenter (Vice-Chairman), F. Penny, Mrs. R. Rogers, Mrs. S. Stephenson, Mrs. J. Stock, J. Williams, Mrs. Wilson  
In attendance: County Councillor Mrs. Eyre, Broadway Trust, West Mercia Police

**ABSENT:** Evesham Journal

(1) **APOLOGIES FOR ABSENCE:** Apologies were received and accepted from Councillor Robinson

(2) **DECLARATIONS OF INTEREST:** None

(3) **PRESENTATION OF GRANT CHEQUE:**

At the last Parish Council meeting it was agreed to approve a grant of £500 to Broadway Arts Festival in order to help fund a Midsummer Madness event to be held on 21<sup>st</sup> June. The Chairman invited the Chairman of the Arts Festival, Mrs. Sonia Woolven, to accept the cheque which was gratefully received.

(4) **POLICE REPORT:**

CSO Schoenrock introduced PC Luke Ganderton to the Council who had replaced PC Les Pegler as Police Officer with responsibilities for Broadway. PC Ganderton stated that, together with CSO Schoenrock, a police presence would still be regularly maintained within and around the village, and that if any issues arose they should be reported directly to the police (999 for emergencies and 101 for any other matters).

CSO Schoenrock gave an update on the crimes reported at the previous meeting – investigations into the house burglaries were still ongoing with West Mercia Police liaising with cross-border police authorities, and in connection with the recent spate of these incidents the Warwickshire Rural Watch website, supported by West Mercia Police, was highlighted as being helpful giving good ideas on crime prevention matters; regarding the retail thefts it was stated that each incident the premises was promptly visited by the local policing team who gave suitable crime prevention advice. Councillor Rogers asked if any information had been obtained from CCTV cameras following the recent incident at the local art gallery, to which CSO Schoenrock replied that a vehicle had been identified. It was later found abandoned from which evidence was gathered. Councillor Parmenter questioned whether the local CCTV cameras were of a sufficient quality as he felt that this matter should be further discussed.

(5) **MINUTES OF PARISH COUNCIL MEETING HELD ON 15:01:15**  
Proposed by Councillor Miss Hardiman, seconded by Councillor Parmenter, the

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Minutes of the Parish Council meeting held on 15<sup>th</sup> January 2015 were unanimously approved, and were duly signed and dated as a true record.

(6) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

County Councillor Mrs. Eyre's report was circulated to all councillors (a copy of which is available in the Parish office/web site) a brief summary of which was as follows:

NHS South Worcestershire Clinic Commissioning Group was one of the first in the country to be handed responsibility for planning and arranging GP services which were previously commissioned by NHS England and would now mean a more "joined-up" approach to health services in the area.

Update on the flood storage area – the eighteen acres of land needed were now secured, detailed design work and reservoir safety work had been carried out, and a planning application submitted. The key risks to the project were that the tender is higher than expected and the community funding is not raised.

A meeting had been arranged to discuss progress regarding the culvert at the turning circle at the upper end of the High Street

Concerns had been raised regarding dropping off areas and parking outside both schools in Leamington Road, and further discussions were to take place in an attempt to resolve the current problem.

(7) CLERK'S REPORT AND CORRESPONDENCE:

The Clerk attended a meeting of the Localism Board on 25<sup>th</sup> February at Pershore to present the Parish Council's proposal to allocate the New Homes Bonus to the Flood Alleviation Scheme. Following the Clerk's successful presentation, the Board put forward a recommendation of approval to the Executive Board who subsequently gave approval on the 17<sup>th</sup> March. Councillor Parmenter thanked the Clerk for an excellent presentation.

Both the Parish Council and the Traders' Association had each met with Severn Trent to discuss various concerns regarding the work being undertaken in Leamington Road. Severn Trent confirmed that the road would be open for one-way traffic during Cheltenham race week, and also that all construction work would be completed by the end of March.

As instructed at previous meetings the Clerk had contacted the Senior Highways Liaison Engineer regarding (a) the area at the bottom of the lane at the Cheltenham Road/Station Road junction – unfortunately, he stated that this was not a highways issue and suggested the lengthsman undertake some minor maintenance work in an attempt to alleviate the problem; (b) the road from Broadway to Snowhill – he had inspected the road and reported that the Worcestershire section was in fairly good condition but on entering Gloucestershire it was very poor and uneven. The Clerk was instructed to contact Gloucestershire County Council Highways Department and was awaiting a reply; and (c) he also confirmed that the repairs to the escape lane on Fish Hill would be carried out week commencing 9<sup>th</sup> March.

The ongoing saga of the light column/water ingress at the Snowhill Road/West End junction was at last making progress. The column had caused damage to a land drain resulting in water spilling across the road. It had been suggested that the

column should be moved approximately 1m, the cost of which would be around £6-700 which would be included in the annual maintenance budget. All councillors were in agreement that this work should be carried out.

Four replacement trees had now been planted in the High Street, together with one in the upper part of the High Street as previously agreed.

There had been positive feedback from the Parish Council articles in the last two editions of Broadway Newsletter, and the Chairman thanked Councillor Dr. Clements for assisting the Clerk in writing these articles.

Ten new waste bins had been installed in the High Street by District Council contractors.

The Chairman and Clerk joined Mr. Guy Warner of Budgens to officially commission the new defibrillator outside Budgens store in Russell Square.

The County Council had forwarded details of the Lengthsman Scheme for 2015/16. The budget for the period 01:04:15 to 31:03:16 would remain the same as the previous year at £2,212.43. The new contract was duly signed and returned to the County Council, and a copy had been sent to the parish lengthsman, Maurice Parkinson.

A card of thanks was received from the members of the Youth Club for the grant they recently received.

The Italian Market will take place on Sunday, 3<sup>rd</sup> May, on and around the Green.

(8) **REPORTS FROM VARIOUS GROUPS AND COMMITTEES:**

*Visitor Management Group:*

A meeting was held on 04:03:15 at the Parish office when the following matters were discussed:-

Mr. Ed. Dursley from the County Council gave an update on the signage project which it was hoped to be completed shortly.

There were discussions regarding better directing visitors to the long term car parks in an attempt to resolve traffic jams around the short term car park, and illegal parking, etc.

Councillor Robinson gave a summary regarding the Severn Trent road works in Leamington Road and the impact on traders. Work was now progressing well and expected to finish by the end of March.

Broadway Trust confirmed that the new terms and conditions for the hiring of the village green were almost complete and a meeting with the Parish Council would be arranged shortly.

The next meeting will be held on Monday, 1<sup>st</sup> June, at the Parish Office.

(9) **PLANNING:**

**MEETING 19:01:15**

Applications W/14/02837/PN  
and W/14/02838/LB

**H. W. KEIL LIMITED**, Forge House, 34 High Street  
Curtilage refurbishment works including resurfacing driveway and repaving courtyards, forming new entrance doors and surrounds, new roof canopies and replacement of pebbledash with smooth render

The Parish Council raised no objections to this application

Application W/14/02732/PP

**MR. & MRS. PIERCY**, Holly Tree Cottage, Pennylands Bank  
Detached garage with utility and storage

The Parish Council raised no objections to this application

Applications W/14/02842/PN      **MR. DUDLEY, RPD MANAGEMENT LIMITED**  
 Coach House Restaurant, The Green  
 The Planning Committee raised concerns that due to the design there was potential for conversion to a dwelling.

**MEETING: 02:02:15**

Application W/15/00095/CU      **MR. N. TABOR, Lybrook Farm, Snowhill Road**  
 Proposed alterations and conversion of existing stable into bungalow.  
 The Planning Committee raised no objections to this application

Applications W/15/00089/AA      **LLOYDS PHARMACY, 22 High Street**  
 and W/15/00090/LB      Two non-illuminated sets of hand painted letters  
 The Planning Committee raised no objections to this application

Application W/15/00148/PP      **MR. D. PHILLIPS, 68 High Street**  
 Existing 2no. roof lights to rear elevation replaced 3no. new roof lights to front  
 elevation and 1no. to rear  
 The Planning Committee raised no objections to this application

**MEETING 23:02:15**

Application W/15/00241/PP      **MRS. SOTOWICZ, 96 High Street**  
 Demolition of and erection of replacement rear extension  
 The Parish Council raised no objections to this application

**MEETING: 09:03:15**

Applications W/15/00277/CU      **H. W. KEIL LIMITED, 46 High Street**  
 and W/15/00278/LB      Alterations and extensions to existing showrooms and workshop,  
 removal of open canopy sheeted roofed area and stores beneath  
 The Parish Council raised no objections to this application.

Application W/15/00312/LB      **MR. M. PETROCELLI, 45 Gordon Close**  
 Replacement of external door  
 The Parish Council raised no objections to this application

Application W/15/00408/PN      **ENVIRONMENT AGENCY, land rear of Lifford Gardens**  
 including part      of Abbots Grange, 5 Church Street  
 Flood alleviation scheme comprising earth bund, flood storage area,  
 control structure, fish passage improvement/brook restoration works,  
 maintenance access track, and landscaping.  
 The Parish Council raised no objections to this application.

**MEETING: 16:03:15**

Applications W/15/00327/PN      **LYGON ARMS, 28 High Street**  
 and W/15/00328/LB      Works to existing hotel car park including installation of control  
 barriers two original car parks and retention and reduction in size of  
 temporary overflow car park  
 The Parish Council raised no objections to this application

Application W/15/00343/PP      **E.ON ENERGY SOLUTIONS**  
 Application W/15/00344/PP      27 Bibsworth Avenue  
 Application W/15/00345/PP      15 Orchard Avenue  
 4 Bredon View  
 Installation of external wall insulation to all elevations of the above  
 properties  
 The Parish Council raised no objections to the above applications

Application W/15/00371/PN MS. E. A. WILKS,  
Staddlestones, Station Road  
To construct three 2-bed 4-person houses on land to rear of  
apartments "Staddlestones" including minor changes to existing car  
parking layout

The Parish Council raised no objections to this application

**Wychavon Approvals:**

Application W/14/02636/PT Mr. & Mrs. P. Everatt, Tanners Cottage, 126A High Street  
Two-storey extension, erection of replacement garage and single storey porch  
Application W/14/02662/PN Mr. Griffin, United Reformed Church, 77 High Street  
Single storey kitchen extension to Church Hall  
Applications W/14/02837/PN H. W. Keill Ltd., Forge House, 34 High Street  
and W/14/02838/LB Curtilage refurbishment works including resurfacing driveway and repaving  
courtyards, forming new entrance doors and surrounds, new roof canopies and  
replacement of pebbledash with smooth render  
Applications W/15/00089/AA Lloyds Pharmacy, 22 High Street  
and W/15/00090/LB Two non-illuminated sets of hand painted letters  
Application W/14/02586/PP Mr. N. Tabor, Lybrook Farmhouse, Snowhill Road  
Bay window to rear  
Application W/14/02732/PP Mr. & Mrs. Piercy, Holly Tree Cottage, Pennylands Bank  
Detached garage with utility and storage  
Application W/15/00148/PP Mr. D. Phillips, 68 High Street  
Existing two rooflights to rear elevation, one new roof light to be added to rear.  
2 dormer roof windows to be added to front elevation  
Applications W/14/02843/LB Mr. Dudley, Coach House Restaurant, The Green  
and W/14/02842/PN  
Proposed refurbishment, replacement of fire escape stairs, new oak wagon way  
screen and external cating out garden  
Application W/15/00124/PP Mr. P. Cockle, Rickfield, Station Road  
Single and two-storey extension

**Wychavon Refusals:**

Application W/14/01604/LB Mr. M. Horton, Bantits, 11 Church Street  
and W/14/01603/PP Proposed demolition of two existing storage buildings due to state of disrepair  
to be replaced by two new oak framed garden storage buildings

**Wychavon Appeal Decisions:**

Application W/14/00341/PN MJ and NJ Tabor, Lybrook Farm, Snowhill Road  
Demolition of redundant farm building and erection of holiday bungalow  
Appeal Dismissed 04:11:14

**Withdrawal:**  
W/14/02663/PN

Broadway Reformed Church 77 High Street  
Retention of hardstanding and proposed associated drainage  
Withdrawn 09:03:15

**(10) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:01:15 to 28:02:15**

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Wychavon District Council / refuse collection bin		162.50
Unicom / telephone-internet		54.08
Midlands Air Ambulance / Community Award donation		100.00
PMC Polythene / dog foul bags		150.00
Grassroots Garden Services / activity park maintenance		48.00
Wychavon Sport / parish games sponsorship		50.00
Society of Local Councils / annual subscription		167.00
Cotswold Security Ltd. / security contract		89.00

Grassroots Garden Services / activity park maintenance	48.00
K. Beasley / Clerk's salary / January	1,162.36
G. A. Tomkins / Asst. Clerk's salary / January	485.22
Pro-Com Services / computer maintenance	157.90
Maurice Parkinson Contracts / general maintenance	100.00
Maurice Parkinson Contracts / lengthsman scheme	291.00
Worcestershire County Council / pension contribution	443.24
Unicom / telephone-internet	56.61
Play Inspection Co. / quarterly activity park inspection	100.00
Colwyn Thomas / activity park maintenance	113.75
Scribe 2000 Ltd. / computer licence	245.00
Worcestershire Co. Council / lighting initiative charge	6,076.39
R J Agricultural Services / Millennium Garden	100.00
Cotswold Bldg. Supplies / activity park maintenance	16.76
DLF Trifolium / activity park maintenance	66.60
Richard Langham / planning-housing objections	1,750.00
Richard Langham / planning-housing objections	1,000.00
E-on / village green electricity	83.60
E-on / office electricity	239.64
Francis Carne Associates / dog foul stickers	16.65
K. Beasley / Clerk's salary / February	1,162.36
G. A. Tomkins / Asst. Clerk's salary / February	452.30
GBD (Evesham) Ltd. / activity park maintenance	60.00
Severn Trent Water / office water	52.16

*Receipts:*

Lloyds Bank / gross interest	5.10
Worcs. Co. Council / lengthsman scheme	28.00
Save Broadway Campaign / planning/housing objections	800.00
Signpost / contribution to office alarm system	69.91
Crabtree & Eggleton / donation to Bench	250.00
Lloyds Bank / gross interest	4.90
Worcs. Co. Council / lengthsman scheme	291.00

**(11) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:**

Councillor Mrs. Stephenson asked where the responsibility lay regarding the maintenance of the small pull-in area outside the graveyard in Snowhill Road. The Clerk will contact Highways to ascertain if it had responsibility and, if so, to get the necessary action taken.

Councillor Mrs. Rogers reported that the bench on the grassed area at the Station Road/Cheltenham Road junction was in need of cleaning. The Clerk was instructed to contact the lengthsman to undertake this work.

Councillor Dr. Clements enquired regarding the progress of the Neighbourhood Plan. Councillor Parmenter replied that the matter would be taken up by the newly elected Parish Council.

Councillor Miss Hardiman invited all Parish Councillors to the official launch of the Broadway Community Library launch at the Lygon Arms on the 27<sup>th</sup> March commencing at 7.00 pm.

The Chairman closed the meeting at 7.35pm and opened the PUBLIC INFORMATION SESSION:

Mr. Vincent of Broadway Trust informed the Council that an item regarding Broadfest had been posted on Facebook and had passed a copy to the Clerk. Through the Chair, the Clerk informed the Council that this was Mr. Vincent's last meeting as Chairman of Broadway Trust and thanked him for his valued contributions/reports at the meetings.

The Chairman finally closed the meeting at 7.40 pm

*Date /Time Next Meeting: May 14<sup>th</sup> - 7.00pm – Annual Meeting of the Parish Council*

## Broadway Parish Council Report County Councillor Liz Eyre March 2015

### County Council

- budget finalisation and end of year work,
- commissioning services to achieve better outcomes and vFM is still a key theme,
- Health and Wellbeing Board – better care fund of £39m for focussed high need group group,
- CCG commissioning - NHS South Worcestershire Clinical Commissioning Group (CCG) is responsible for the NHS in your area responsible for:

Planning health services, based on assessing the needs of our local community;

Paying for services that meet the needs of our patients;

Monitoring the quality of the services and care provided to our patients.

They are the largest of the three CCGs in Worcestershire, encompassing 32 member GP practices across Droitwich, Evesham, Malvern, Pershore, Tenbury and Worcester. They hold a budget of £307 million to commission hospital, community and mental health services for a population of just over 292,000 patients. Their Governing Body is clinically-led, including seven GPs, a registered nurse and a secondary clinician, all of whom have day-to-day knowledge of the health problems that residents face. Its role is to ensure that the CCG has appropriate arrangements in place to exercise its functions effectively, efficiently and economically, and in accordance with the generally accepted principles of good governance, the NHS Constitution and our own local constitution. To maintain active engagement of all member GP practices across south Worcestershire and to be able to respond effectively to the healthcare needs of local communities, they are organised into four distinct locality groups: Droitwich and Ombersley, Evesham, Bredon and Broadway, Malvern Hills and Pershore, Worcester City. Patients and doctors in south Worcestershire are being given a greater say in how the area's GP services are run. **NHS South Worcestershire Clinical Commissioning Group (CCG) is one of the first in the country to handed responsibility for planning and arranging GP services.** GP services were previously commissioned by NHS England, but the new arrangement will mean the CCG is able to take a more 'joined-up' approach to health services in the area. "This new approach will now enable us to better meet the challenges of an ageing population with complex health care needs by putting in place commissioning arrangements that will deliver a high level of joined up care both in and out of hospital" Work to shape the new local commissioning arrangement has already begun. "We've been working with local GPs and patient groups to identify what excellent primary care looks like and to agree priorities for how services can be improved." The CCG has set up a committee involving lay members and only one GP to avoid conflicts of interest, which will be monitored by NHS England.

Highways

**Worcestershire Health and Well-being Board continues to press for progress with the review of Acute Hospital Services in Worcestershire.**

The proposed clinical model is currently being independently reviewed by the West Midlands Clinical Senate as part of a national NHS process. The Board supports the clinical case for change and would like the proposals to go to public consultation as



soon as possible. The Board also recognises that there are some concerns about the quality of services at Worcestershire Acute Hospitals NHS Trust, and will work with the relevant authorities to ensure that these are fully explored and addressed. The review has been going on now for over three years! .

**Flooding:** scheme to reduce flood risk to residents in Broadway, Childswickham and Murcot below:-

- **Regional Flood and Coastal Committee members continue to support** flood alleviation work across Worcestershire. 13th January 2014), members of the Environment Agency's English Severn and Wye Regional Flood and Coastal Committee (RFCC) pledged approximately £6 million over the next 6 years towards flood alleviation works across the catchment. The Local Levy funds pledged by the RFCC members will support national Grant in Aid funds that were announced by the Government in December 2014. This local investment has helped provisionally secure a further £15 million of national funding over the next 6 years. This will allow schemes to progress across Worcestershire, including the £3 million Badsey Brook Flood Alleviation Scheme will reduce the risk of flooding to approximately 290 properties along Badsey and Bunches Brook in Broadway, Childswickham and Murcot.
- The 18 acres of land where we want to build the Flood Storage Area is secured.
- the detailed design work and reservoir safety work has been carried out.
- **planning application has been submitted for the Flood Storage Area in the field behind Cheltenham Road, Broadway next to the brook.** The detailed design work, reservoir safety designs approvals, archaeological reports, Environment Impact Assessment, Flood Risk Assessment and all statutory planning requirements have been carried out. The scheme was initially estimated to cost in the region of £3 million and £592,000 was allocated to the scheme from the Severn and Wye Regional Flood and Coastal Committee in 2014/15 to purchase the land and carry out all the design and planning work. The current programme is to gain planning approval this summer and continue negotiations with key local stakeholders. Once the construction details are finalised and any planning approval/conditions known, a competitive tendering process for the construction phase will occur later this summer. The current aim is to start construction in 2016 and have the scheme fit for service by the end of that summer.
- **Key risks.**
  - Tender comes in higher than expected
  - Community funds are not raised

EA have managed to secure just over £1.7 million from a national grant towards the scheme (maximum available under the criteria). This is subject to at least £312,000 being added to this from local sources. This means that we will then have in the order of £2.6 million overall. Some of the costs to date have been higher than anticipated around negotiations and the planning stage. Staff and consultant hours have been charged to the project for example, so every letter responded to and meeting adds costs to the project. Construction industry costs nationally are also rising at quite a high rate. In conclusion, once we have the final construction costs, risks and compensation estimates we may find that there is a funding shortfall.

#### **House on road to Childswickham**

Meeting with landowner planned, myself and highways planned

#### **Culvert – Turning Circle etc High Street**

Next meeting to progress outcome 20/3 – parish office

**Water leakage at the West End/Snowhill Road junction**, but because of the icy weather. Location on our Camera survey teams list for investigation – in the Q.

#### **Garden Waste Service**

From 1 April, the garden waste service will expand from three collection vehicles to four. This will allow more properties to benefit from this very popular service. The target for 2015/16 is an extra 2,000 bins and a further 3,000 bins by 2117/18. We are also nearing the end of the first year of our chargeable bulky waste collection service. To date there have been over 2,200 transactions over this first year, which means we have managed to save the projected £10,000 plus an extra £13,000. Commercial waste has also seen a growth in customers resulting in an additional £11,500 compared to budget for this year.

#### **Dropping off area outside Broadway First School**

Drop off zone and the main entrance in to school at the far end of the building: zigzags are in front of the office end of the school, 'Drop-Off' point denoted by signs on the fences, cars stopping on the end of the zigzags. three requests:

- 1) zig-zags are moved to the other end of the school building  
Or
- 2) They are slightly shortened
- 3) A designated 'Drop Off' point painted on the road.

#### **Highways**

A new county boundary plates has been added on the A44 at Fish Hill. This was paid for by the Worcestershire Local Enterprise Partnership and is the first phase of a wider promotion of Worcestershire project, on the major corridors into the county.

**Fish Hill-** repairs to the escape lane on the A44 at Fish Hill are due to commence w/c 11<sup>th</sup> March 2015.

**Severn Trent work** – robust challenge by the traders

**Divisional Funds**

Support this year for the Lifford Hall, Ashmolean Education room, youth club – I trip