

*MINUTES  
of ANNUAL MEETING OF THE PARISH COUNCIL  
held at 5 Russell Square, High Street, Broadway  
on Thursday, 17<sup>th</sup> May 2018, at 7.00 pm*

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PRESENT: Councillor B. M. Parmenter (Chairman), Councillors Dr. Clements, D. W. Folkes, G. J. Franks, Miss D. Hardiman, A.A.L.Holmes, G. Love, N.D.A.Robinson, Mrs. R. Rogers, Mrs. S. Stephenson

Also in attendance: County & District Councillor Mrs. E. Eyre, District Councillor B. Thomas

- (1) ELECTION OF CHAIRMAN:  
As there were no other nominations it was proposed by Councillor Miss Hardiman, seconded by Councillor Folkes, and carried unanimously, that Councillor Parmenter be re-elected as Chairman
- (2) SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN:  
Councillor Parmenter signed and dated the Declaration of Acceptance of Office of Chairman in the presence of the Clerk as Proper Officer of the Council.
- (3) ELECTION OF VICE-CHAIRMAN:  
As there were no other nominations it was proposed by Councillor Franks, seconded by Councillor Love, and carried unanimously, that Councillor Robinson be re-elected as Vice-Chairman.
- (4) SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE OF VICE-CHAIRMAN:  
Councillor Robinson signed and dated the Declaration of Acceptance of Office of Vice-Chairman in the presence of the Clerk as Proper Officer of the Council.
- (5) APOLOGIES FOR ABSENCE: Apologies were received and accepted from Councillors Mrs. Wilson and F. L. Penny, West Mercia Police, Mr. R Goldsmith (BroadwayTrust), Mr. J. Aspey (Broadway Business Association)
- (6) DECLARATIONS OF INTEREST: None

(7) POLICE REPORT:  
Neither PC Lewis nor PCSO Schoenrock were able to attend due to work commitments/leave, but have submitted the following report –  
Since the last meeting the Police received sixty-five calls from Broadway residents asking for advice or assistance resulting in the following offences being recorded:-  
One burglary of non-residential property (shed), one burglary of residential property (a property under construction when white goods were targeted), one theft from within a dwelling (cash from a wallet), two criminal damage (one malicious damage on a building site and one damage on a private property), one theft from a motor vehicle, and one theft from a front garden. The remaining calls related to concerns for welfare, suspicious incidents, highway incidents, and non-violent domestics. There are no crime patterns developing within the village, but residents should not be complacent as neighbouring parishes had suffered

burglaries from both sheds and garages. The police advice was for residents to periodically review their security as a matter of course.

There were no comments or questions to be passed on to the Police from councillors.

- (8) **MINUTES OF PARISH COUNCIL MEETING HELD ON 22:03:18**  
Proposed by Councillor Mrs. Stephenson, seconded by Councillor Mrs. Rogers, the Minutes of the Parish Council meeting held on 22nd March 2018 were unanimously approved by those present, and duly signed and dated as a true record.
- (9) **ELECTION OF MEMBERS TO COMMITTEES:**

**Emergency Decisions Group:**

Chairman (Cllr. Parmenter)  
Vice-Chairman (Cllr. Robinson)  
Clerk (Mr. Beasley)

**Planning Committee:**

Prior to the agreement of councillors to continue to be members of or join the Planning Committee, the Chairman notified all councillors that a training session, run by the District Council Planning Department, was to be arranged so that members had a more in-depth knowledge of planning regulations etc. and how to reply to consultations.

Cllr. Folkes  
Cllr. Franks  
Cllr. Miss Hardiman  
Cllr. Holmes  
Cllr. Love  
Cllr. Parmenter  
Cllr. Penny  
Cllr. Mrs. Rogers  
Cllr. Mrs Stephenson

**Finance Working Group:**

Cllr. Folkes  
Cllr. Franks  
Cllr. Miss Hardiman  
Cllr. Holmes  
Cllr. Parmenter  
Cllr. Robinson  
Cllr. Rogers  
Cllr. Mrs. Stephenson

**Activity Park Committee:**

Cllr. Dr. Clements  
Cllr. Folkes  
Cllr. Holmes  
Cllr. Parmenter  
Cllr. Penny  
Mr. J. Hankinson (co-opted member)

**Flooding Committee:**

Cllr. Folkes  
Cllr. Parmenter  
Cllr. Penny  
Cllr. Mrs. Wilson  
Mr. J. Hankinson (co-opted member)

**Tree Committee:**

Cllr. Dr. Clements  
Cllr. Folkes  
Cllr. Franks  
Cllr. Parmenter  
Cllr. Robinson  
Mr. A. Woods – Parish Consultant  
Mrs. S. Griffiths - District Tree Officer  
Mr. R. Goldsmith, Broadway Trust

**Neighbourhood Plan Steering Group:**

Cllr. Franks  
 Cllr. Love  
 Cllr. Parmenter  
 Mr. N Pearce (Consultant)  
 Mr. J. Aspey  
 Dr. T. Bloch  
 Mr. R. Goldsmith  
 Mr. R. Kemp  
 Mr. P. Reading  
 Mr. S. Williams

Each Committee/Group would elect a Chairman as the first item on its agenda at its next meeting.

**(10) ELECTION OF REPRESENTATIVES:****Visitor Management Group:**

Cllr. Folkes  
 Cllr. Miss. Hardiman  
 Cllr. Robinson  
 Cllr. Mrs. Rogers  
 Cllr. Parmenter

**P.A.C.T**

Cllr. Folkes  
 Cllr. Mrs. Rogers  
 Cllr. Miss Hardiman  
 Cllr. Parmenter

**Broadway Business Association:**

Cllr. Mrs. Rogers

**Broadway Library Community Group:**

Cllr. Miss Hardiman

**Broadway Youth Club:**

Cllr. Holmes

**Parish Tree Officer:**

Cllr. Dr. Clements

**Parish Tree Consultant:**

Mr. Andrew Woods

**Parish Footpaths Officer:**

Mr. F. Benham

**Parish Lengthsman:**

Mr. M. Parkinson

**(11) COUNTY AND DISTRICT COUNCILLORS' REPORTS:**

Reports from Councillors Mrs. Eyre and Thomas had been circulated to all councillors and the Chairman asked both councillors to give a brief summary of their reports.

Councillor Mrs. Eyre highlighted the following items:

A joint scheme by the **Police and Crime Commissioner and West Mercia Police** had been launched giving members of the community the opportunity to make comments on police visibility, accessibility, and integrity, with quarterly results published for each local policing area.

The **West Mercia Police Community Messaging Service** was available for everyone to sign up to, which circulated messages regarding crimes in a particular area/village.

Details of completed **footway works** were given, together with ongoing issues concerning potholes, carriageway works and gulley/ditch clearing. Councillor Mrs. Eyre asked if any councillors were aware of areas where such work was required, to notify her for possible inclusion in future highway programmed works. Councillor Robinson advised Councillor Mrs. Eyre of the poor state of the road leading up to the Dormy House. Councillor Mrs. Eyre replied that this stretch of road was on the list, but due to its location near the County border line there may need to be cross-border co-operation with Gloucestershire County Council.

**Local issues** included (a) the manhole early warning system in Childswickham Road which was now in operation, (b) the sewer capital project which was still being developed, (c) an update on GWR regarding the proposed collision beams, signage, car park planning application, and installation of additional yellow lines, (d) speeding/crossing in Leamington Road, (e) West End Lane verges and clearance of vegetation still to be undertaken and (f) issues regarding parking – a leaflet ‘No Way Thru’ had been produced by Hereford & Worcester Fire and Rescue Service highlighting the stark realities of inconsiderate parking and providing some parking tips such as parking close to the kerb, not too close to corners etc., only park on one side of the road (where possible) in narrow streets, and obey the highway code and road markings.

Councillor Dr. Clements asked if GWR could install a litter bin at the entrance to the station due to the large increase in pedestrians entering and exiting the station, and the Clerk was instructed to write to GWR to raise this matter. Councillor Dr. Clements also raised concerns regarding the 30 mph speed limit signage, and in support Councillor Parmenter added that the 30 mph signs should be relocated further away from the bridge to alert drivers before approaching the bridge, particularly in connection with both the proposed car park and its entrance next to the bridge. Councillor Mrs. Eyre suggested that Highways be asked to move the signs as far as is permitted from the bridge within the order, and for speed records to be taken. Councillor Parmenter asked Councillor Mrs. Eyre if this could be taken forward with the appropriate County Officers. Councillor Franks reported that the planning committee had discussed the proposed car park planning application, and had raised very strong concerns regarding the safety aspects of both the entrance from Evesham Road and the exit onto Childswickham Road. In its response the Planning Committee had suggested the moving of the 30 mph speed limit signs on the Evesham Road nearer to Pennylands Bank and the introduction of a 30 mph limit for the whole length of the road from Broadway to Childswickham.

Councillor Franks also raised concerns yet again regarding the parking problems on the Sands Estate, and that more needed to be done to address this every increasing problem.

A scrutiny of **Rural Bus Services** had been undertaken and the recommendation had been submitted into a report

The Clerk had received a request from Broadway Bowling Club for support for a brown sign at the entrance to Kennel Lane showing the location of the Bowling Club as 2019 would be its centenary year and it would like to mark this with this much need sign. Councillor Mrs. Eyre reported that such a sign had to be agreed by ‘Visit England’ who she was meeting in June, and would ask for their views/comments on this proposal. Councillor Love added that to qualify for a brown sign it needed to be a visitor attraction, and it was agreed that due to the prestige of Broadway Bowling Club it would meet that criteria.

Councillor Dr. Clements referred to the item concerning the proposed crossing in Leamington Road and asked where such a crossing would be located. Councillor Mrs. Eyre replied that the head teachers of both schools needed to be consulted as to its location. Councillor Dr. Clements also queried the use of the children’s crossing warning flashing light signs which notify drivers of the crossing/dangers etc. Councillor Mrs. Eyre replied that she understood it was the crossing patrol person who switched the lights on and off, and she was pleased to hear that St. Mary’s School had now employed a lollipop person subject to the appropriate checks etc.

There being no further questions/comments for Councillor Mrs. Eyre, the Chairman thanked her for the report and asked District Councillor Thomas to give a brief summary of his report which was as follows -

Wychavon had been named third in the **Halifax Rural Quality of Life Survey** for 2018, and had scored particularly well on personal wellbeing and life expectancy.

The District Council had approved its protocol on further funding received from the Government regarding the **New Homes Bonus**, and the District Council anticipated receiving a further £16million over the next few years of which (a) around £12million would be allocated to council-led projects which will directly benefit communities and the local economy, including the private new housing company, strategic land investment fund, railway station car parking improvements, and improved leisure facilities, (b) up to £3million on a brand new Community Legacy Grant scheme which parish and town councils could bid for, and (c) around £1million for grants and existing commitments including the annual grants to the Citizens' Advice Bureau, the District's three volunteer centres, and the annual community grants scheme. It would be updating its website and notifying parish and town councils accordingly. Councillor Love asked if the process of applying for funding was affected. Councillor Thomas replied that the process would be changing and whereas previously there had been a direct allocation of funds based on houses built within the parish, this would no longer be the case. A large number of Councils throughout the country use the New Homes Bonus to solely fund core services, but Wychavon District Council was the only Council in the country not to follow suit. There would now be a cumulative pot and parishes will be able to submit a bid for funding, together with evidence of public consultation/support towards a particular legacy project. Councillor Love also asked if it was appropriate that New Home Bonus monies should be spent on Wychavon's private housing company. Councillor Thomas replied that the council had identified that there was a lack of market rentable properties and, in his opinion, it was right that the council allocate funding to this project. Councillor Robinson asked how competent the District Council was to run a private housing company, where would any profit go and who would fund any losses? Councillor Thomas replied that the directors had yet to be appointed but would not be exclusively from Wychavon, and added that the properties built would be open-market rentable properties, not social housing.

Work had started on the two-storey extension to **Evesham Leisure Centre** on Abbey Road which was set to undergo a £3million transformation to improve and extend facilities to meet the demands of the growing number of customers.

Regarding **local matters** - Councillor Thomas reported that the vehicles and other items outside a property in Bibsworth Avenue was proving to be more complicated as the vehicles were fully taxed etc. The owner had been asked to remove the items concerned, but had refused. Worcestershire Regulatory Services were investigating other avenues in connection with both the mess outside the property and also with the state of the property itself.

There being no further questions/comments for Councillor Thomas, the Chairman thanked him for the report.

(12) **CLERK'S REPORT AND CORRESPONDENCE:**

At the last Parish Council meeting Mr. G. O'Brien resigned as a councillor. The Clerk, as legally required, notified the District Council and a statutory Notice of Vacancy was issued and displayed. The District Electoral Services department had written to confirm that it had not received a request from ten electors for an election to take place and, therefore, the Council could now co-opt a replacement member. The Clerk had issued a Notice of Co-option for the vacancy of a councillor which would be considered at the Parish Council meeting on the 16<sup>th</sup> August. Anyone interested in serving the community as a Parish Councillor should complete the application form available from the Parish Office to be returned to the Clerk by the 31<sup>st</sup> July.

The Chairman and Clerk recently attended a defibrillator training course at the Signpost office run by Mr. Robin Farnworth, Broadway's First Response Officer. Both found the course very informative and interesting, and after discussion it was unanimously agreed to arrange a training course for the Parish Councillors interested in doing so.

The County Council had issued the 2018/19 Lengthsman Scheme Annual Agreement which was duly signed and returned. A copy was sent to Maurice Parkinson, the parish lengthsman. The Lengthsman Scheme budget had been maintained at the same level as the previous year, and as such the budget for Broadway to cover the period 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019 would be £2,212.00.

The District Council had arranged a Parish/Town Council event at the Civic Centre, Pershore, on Thursday, 5<sup>th</sup> July, commencing at 6.00 pm. Topics included – New Homes Bonus Protocol, Wychavon Village of Culture, GDPR and Community Led Housing. Anyone interested in attending was asked to contact the Clerk (limited to two representatives per Council).

A resident of Broadway had offered the Parish Council a one metre high native oak tree and had suggested that it be planted in the Activity Park. All councillors were agreeable to this kind gesture, and the Clerk would contact the resident concerned and make the necessary arrangements.

The Chairman and Clerk attended a GDPR training session organised by Worcestershire CAIC on Wednesday, 23<sup>rd</sup> May, at County Hall, Worcester, from 7.00 pm to 9.00 pm.

The latest issue of the Badsey Brook Flood Risk Management Scheme had been circulated to councillors, and copies were available in the Parish Office.

The Light Column (No:113) located opposite the Cheltenham Road/Station Road junction was reported to the County Council as it was leaning slightly to one side. Its contractor had inspected the column and reported that it was currently stable, but was in need of replacement. After discussion, it was agreed that the Clerk would obtain a quotation from the County Council, and report back accordingly.

The Clerk had contacted the Countryside Agency who are responsible for the maintenance of the footpaths, following concerns from a number of residents regarding the poor state of footpaths 521 and 522 from the new development in Leamington Road through to Gordon Close. It had been agreed, subject to obtaining access to the sites, to resurface both these footpaths with stone chippings.

The work to rebuild the wall at a property at the Cheltenham Road junction, together with pruning of the tree which was causing the damage, had been completed by the owner of the property.

Broadway First School was currently undertaking a consultation on the proposal to open a pre-school. The reason the school was consulting on a pre-school was because one of the two pre-schools which serve Broadway closed last summer and, consequently, some parents were now taking their children to providers in Evesham. The school was now looking for the provision of an additional pre-school provision for parents. After discussion it was unanimously agreed that the Parish Council was fully supportive of the proposals feeling it would be of great benefit to parents and the future development of the school, and the Clerk would contact the school accordingly.

At the last meeting the Clerk circulated a copy of the District Council's recently adopted policy relating to members' use of Social Media and asked if councillors wished to note the District Council policy as a reference or to devise and adopt its own. After discussion councillors were agreeable to use the District Council policy as a reference.

The District Council were currently undertaking a consultation on the revised Statement of Principles under the Gambling Act 2005. The proposed changes included a new section recognising the links between Public Health and gambling-related harms, and how the Council would like to work together with the local Public Health team to try and better understand such issues. The Statement of Principles was also updated to contain more detailed information in relation to (a) the regulation of gambling activities in clubs and alcohol licensed premises, (b)

the issuing and monitoring of Unlicensed Family Entertainment Centre Permits, (c) the issuing and monitoring of Prize Gaming Permits, and (d) the registration and monitoring of Small Society Lotteries. The consultation would remain open for comments until 27<sup>th</sup> July and all comments received would be considered by the Council before the publication of the new Statement of Principles before the end of 2018.

Mr. John Payne, of Matters Grey, was advising Rooftop Housing Group on the overall development of Parsons Garden, Learnington Road, particularly on the sales and marketing aspect. After discussion, it was agreed that sufficient information regarding this aspect of the development was available and that a presentation was not required.

As requested the Clerk had written to the editor of Broadway Newsletter regarding the concerns about the article relating to the 'tree of light'. A response had been received stating that there was a lack of available space within the magazine, but that the list of names was available on its website, and that an explanation had been sent to Councillor Miss Hardiman. After discussion, it was agreed that the Chairman and Clerk would arrange a meeting with representatives of the Broadway Newsletter.

The Clerk, as previously advised, had re-submitted the New Homes Bonus application to the District Council Localism and Communities Advisory Panel, for funding of £68,000 to be allocated to the Badsey Brook Flood Alleviation Scheme. Following its recommendation to the Executive Board for consideration, the Board had written to the Clerk confirming that the funding had been approved. The Chairman wished to advise councillors that a resident had written to the District Council Executive Board prior to the meeting raising concerns regarding declaration of interest and the consultation procedure, and a copy of the letter had been circulated to all members of the Board for consideration. The Chairman had written to Mr. Hegarty, Managing Director of Wychavon District Council, regarding the contents of the letter, together with a copy of the minutes concerning this matter. Mr. Hegarty replied that the District Council needed to ensure that its procedures were followed when considering New Homes Bonus applications and that, in this case, there were no concerns whatsoever regarding the application, including drawing members' attention to any third party representation. It was agreed that the Clerk would contact the Standards Conduct Committee to obtain an independent view/report on the matter.

(13) REPORTS FROM VARIOUS GROUPS AND COMMITTEES:

***Business Association:***

Mr. Joc Aspey, Chairman of the Business Association, was unable to attend the meeting but had sent the following report – the recent GWR 'Wartime in the Cotswolds' event was well received despite the poor weather and the Business Association intend to work with GWR to make this an annual event. The Ferrari Owners Club event on 6<sup>th</sup> May was again well received. The Broadway Station shuttle bus service was, unfortunately, not working as well as planned as the operator was not getting sufficient business to make the venture viable. As part of the Association's initiative to broaden its services to members it was offering basic First Aid training courses, starting on 7<sup>th</sup> June. Plans were in progress regarding the Food Festival on 9<sup>th</sup> September, as were plans for a sponsorship scheme regarding the Christmas lights.

***GWR:***

The latest communications from GWR, together with the latest issue of the Friends of Broadway Station Newsletter, had been circulated to all councillors. Mr. Colin Fewell was unable to attend the meeting, but had forwarded an update from the recent GWR board meeting, confirming that the board unanimously agreed that the next capital project should be the installation of the collision beams at the Broadway Bridge. An order had been placed for the two beams which were now subject to individual design, manufacture, galvanising, etc. The

manufacturers had indicated that the beams would not be ready to install before September. GWR would then apply for an order for two days' partial closure in order to attach the fixings etc. and a one day full closure to install the beams.

Councillor Robinson referred in particular to the GWR 'Wartime in the Cotswolds' event, but should make reference to all events held on the village greens, that there should be an overall person in charge of the event present or be contactable at all times to whom any issues/problems etc. could be referred. It was agreed that this was a sensible idea and suggested it should be included within the hiring of the greens terms and conditions.

***Neighbourhood Plan Group:***

Councillor Franks reported that the Steering Group was progressing well with the Neighbourhood Plan, and documentary evidence continued to be resourced/gathered to format the policies within the plan. The programme schedule had been updated as the overall plan was slightly behind schedule, but it was still planned to produce a draft plan by the end of the year. There would be further consultation with the village to update and inform residents during the year. The next meeting of the Group would take place on Tuesday, 29<sup>th</sup> May, at the Parish Office, commencing at 10.00 am. There being no comments/questions the Chairman thanked Councillor Franks for the report.

***Finance Working Group:***

A meeting was held on the 16<sup>th</sup> May. The approval of the Annual Governance Statement, the Accounts for the Year Ending 31<sup>st</sup> March 2018, and the Report from the Internal Auditor were covered in agenda items (14), (15) and (16).

The following items were also discussed:

**Grant Applications** had been received from (a) the Patient Participation Group of Barn Close Surgery for the printing costs of producing three issues of its newsletter throughout the next year totalling £369.00, (b) Broadway Players for assistance to purchase platform staging which would be used at a number of locations both in conjunction with any existing stage/platform or freestanding - total cost approximately £6,000, and (c) Nomads Community Bus for assistance towards the upkeep and running costs of the bus. After discussion (Councillor Mrs. Stephenson declared an interest regarding item (a) and took no part in the vote regarding this application) the Finance Working Group would like to recommend:

A grant of £369.00 to Patient Participation Group, which was proposed by Councillor Miss Hardiman, seconded by Councillor Holmes, and unanimously agreed by those eligible to vote.

A grant of £1,000.00 to Broadway Players which was proposed by Councillor Mrs. Stephenson, seconded by Councillor Holmes, and unanimously agreed.

The group asked the Clerk to obtain a set of accounts from the Nomad Community Bus group before making a decision on this application.

***Clerk's Salary Review***

The National Joint Council for Local Government Services had reached agreement on the new pay scales for 2018/2019 to be implemented from 1 April 2018. The group would like to recommend that the Clerk's salary be increased in line with the agreed scale which was proposed by Councillor Miss Hardiman, seconded by Councillor Mrs. Stephenson and unanimously agreed.

The Group then reviewed and amended (as required) the **Risk Analysis Schedule, Asset Register and Health and Safety Policy**, and recommended approval. Proposed by Councillor Mrs. Rogers, seconded by Councillor Robinson, this recommended was unanimously agreed.



## (14) APPROVAL OF ANNUAL GOVERNANCE STATEMENT:

A copy of the Annual Governance Statement had been circulated to all councillors and the Clerk fully explained each section of it to all councillors. It was then proposed by Councillor Miss. Hardiman, seconded by Councillor Robinson, and unanimously agreed to its approval.

## (15) APPROVAL OF ACCOUNTS Y/E 31:03:18:

A copy of the accounts for the year ending 31<sup>st</sup> March 2018 had been circulated to all councillors. The Finance Working Group held a meeting on the 16<sup>th</sup> May to examine the accounts in detail with the Clerk as the Responsible Finance Officer, and wished to recommend approval of the accounts to the Council. It was then proposed by Councillor Holmes, seconded by Councillor Mrs. Rogers, and unanimously agreed to its approval.

## (16) REAPPOINTMENT OF INTERNAL AUDITOR AND REVIEW OF INTERNAL AUDIT:

A copy of the Internal Auditor's report had been circulated to all councillors and was read out by the Clerk, and was noted by the council. Mr. Ian Fraser had indicated his willingness to continue as Internal Auditor for a further year which was recommended by the Finance Working Group. It was then proposed by Councillor Holmes, seconded by Councillor Miss Hardiman, and unanimously agreed to accept both the report and the agreement that Mr. Ian Fraser continue as Internal Auditor.

## (17) PLANNING:

**Parish Council Comments:**

MEETING: 20:03:18

Application 18/00363/HP

**MR. & MRS. GROVES**

27 Orchard Avenue.

Demolition of outhouse and single storey extension

The Parish Council raise no objections to this application

Applications 18/00380/HP  
17/00599/HP**MR. M. DALLARD AND MRS. C. HUGHES**

52 Sandcroft Avenue

Proposed rear extension to improve ground floor and first floor accommodation

as approved under permission 17/00599/HP but without compliance with

Condition 3 (approved plans) in order to change approved materials

The Parish Council raised no objections to this application

Application 18/00436/LB  
& 18/00435/HP**MR. T. MORRIS**

Flat above] 4A and 4B, The Green

Replacement windows to first and second floor, new door and staircase at first floor

level and alterations to internal layout on second floor as approved 14/01039 flat

above 4A/4B The Green – listed building consent application

The Parish Council raised no objections to this application

Application 18/00096/LUL  
& 18/00097/LB**COTSWOLD ARCHITECTURE LTD**

Broom House, 9 Church Street

Conversion of existing office building to a dwelling house

Additional information and amendments received

The Parish Council raised no further objections to the additional information and amendments to this application, but would like a condition stating that the windows on the north elevation should be of obscure glass due to a loss of amenity to the neighbouring property

MEETING: 03:04:18

- Application 18/00352/HP                    **MR. & MRS. M. KELLY**  
Rose Cottage, Back Lane  
Kitchen and garage extension  
The Parish Council raised no objections to this application
- Application 18/00375/HP                    **MR. A. RICH**  
41 Bibsworth Avenue  
Garden shed – retrospective  
The Parish Council raised no objections to this application, but felt that the shed was a little oversized compared to a standard shed
- Application 18/00469/FUL                    **MR. & MRS. A. ELMAGDOUB**  
Proposed demolition of existing house and erection of new dwelling  
The Parish Council raised objections to this application as it is contrary to SWDP 18 in a number of aspects - the increase in the footprint of the replacement – the planning statement 1.10(iii) states that the existing property is 145 sq.m. and the replacement is 212 sq.m. – a 46% increase. Also, the proposed building is out of character and scale with the surrounding properties and landscape.  
2 members voted to object to the application, 0 members supported and 6 abstained
- Application 18/00546/FUL                    **FARNCOMBE ESTATES HOLDING LIMITED**  
Farncombe Estate, Farncombe Drive  
New estate road from lower car park to Barnyard – minor realignment of scheme approved under planning permission 17/02103  
The Parish Council raised no objections to this application, but concerns were raised regarding the lighting on the development, particularly that there is an increasing amount of light pollution from this site and would like this to be investigated further.
- MEETING 18:04:18**
- Application 18/00686/HP                    **MR. R. CHADBURN**  
Groeclyn, Leamington Road  
Erection of white upvc double glazed conservatory to rear of property  
The Parish Council raised no objections to this application
- Application 18/00594/HIP                    **MR. & MRS. G. REID**  
Highgate Lodge, Cheltenham Road  
Two storey and single storey side extensions  
The Parish Council commented as follows – the proposed extensions are over large and dominating and potentially harmful to the amenity of 1 Highgate Court.
- Application 18/00466/HP                    **MR. P. NORMAN**  
1 The Old Bakery, Cheltenham Road  
Erection of extension to side of property  
The Parish Council raised no objections to this application
- Application 18/00447/HP                    **MR. M. LEA**  
125 High Street  
Two storey and single storey rear extensions, front bay window and replacement window above, and two roof lights to existing rear roof slope  
The Parish Council were confused regarding the plans and request clarification on the following – (04) the location plan shows the boundaries of 125 High Street appears to go straight down with no deviation, but (05) the existing plan and (06) the proposed plan, both show that the extent of 125 High Street crosses the boundary line shown on the location plan into the neighbouring property.
- Applications 18/00637/ADV  
and 18/00643/LB                    **LANDMARK**  
37 High Street  
Main ‘Landmark’ sign to replace former ‘Lloyds Bank’ sign  
Hanging signs to replace former ‘Lloyds Bank’ hanging signs  
The Parish Council is of the opinion that the proposed replacement lettering is too large and is inconsistent with similar applications.

**Wychavon Approvals:**

18/00317/FUL	<b>BROADWAY TOWER BARNs, BROADWAY TOWER COUNTRY PARK, FISH HILL.</b> Conversion of and alterations to existing buildings of provide Visitors Centre and E-Bike Hire Reception. Demolition of existing agricultural building and erection of new building to provide E-Bike Storage and additional food preparation area in association with existing Country Park café. As permitted under planning permission ref no: W/16/01647 but without compliance with condition 8 (to amended list if approved plans)
18/00302/FUL	<b>MR. S. KNIGHT</b> , Two Keepers Cottages, Cheltenham Road Proposed two holiday cabins with associated parking
18/00068/FUL	<b>MR. E. GROVE</b> , Pole Elms, Springfield Lane Replacement dwelling
17/02455/FP & 17/02456/LB	<b>MR. T. DINGLEY</b> , Holmwood, 150 High Street Garden room – removal of pair of double doors and replace with windows and stonework recovered from previous building works (Planning 11-00063). East elevation of house. erection of canopy over side door of property.
18/00279/FUL	<b>MR. G. DAVIES</b> , 5 Keil Close New shop window
18/00436/LB & 18/00435/HP	<b>MR. T. MORRIS</b> , Flat above 4a and 4b The Green Replacement windows to first and second floor, new door and staircase at first floor level and alterations to internal layout on second floor as approved 14/01039 flat above 4a/4b The Green – listed building consent application
18/00352/HP	<b>MR. &amp; MRS. M. KELLY</b> , Rose Cottage, Back Lane Kitchen and garage extension
18/00363/HP	<b>MR. &amp; MRS. GROVES</b> 27 Orchard Avenue. Demolition of outhouse and single storey extension
18/00096/FUL & 18/00097/LB	<b>COTSWOLD ARCHITECTURE LTD</b> Broom House, 9 Church Street Conversion of existing office building to a dwelling house
18/00466/HP	<b>MR. P. NORMAN</b> 1 The Old Bakery, Cheltenham Road Erection of extension to side of property
18/00170/FUL	<b>BROADWAY FIRST SCHOOL</b> Lime Tree Avenue Construction of a new classroom and small practical area
18/00201/HP	<b>COTSWOLD ARCHITECTURE LTD</b> Lambrook, Church Street Construction of a garden room as approved by W/15/00950/PP but without compliance with condition 2, to amend the list of approved drawings to allow an increase in footprint of the garden room and changes to the grazing and the roof lantern design
18/00375/HP	<b>MR. A. RICH</b> 41 Bihsworth Avenue Garden shed - retrospective
17/02421/FUL	<b>SPITFIRE BESPOKE HOMES LIMITED</b> Land at Leamington Road Residential development, a community well-being building, new vehicular access, landscaping and public open space as approved W/13/00680/PN but without compliance with Condition No 2 (to amend list of approved plans, to reduce total number of units to 124 and amend design of plots 73 - 103)
18/00054/HP	<b>MR. P. RIMMER</b> 17 Sands Close Proposed 1 <sup>st</sup> floor extension to provide additional bedrooms and en-suite. Ground floor utility extension
18/00380/HP & 17/00599/HP	<b>MR. M. DALLARD AND MRS. C. HUGHES</b> 52 Sandcroft Avenue Proposed rear extension to improve ground floor and first floor accommodation as approved under permission 17/00599/HP but without compliance with Condition 3 (approved plans) in order to change approved materials
18/00594/HP	<b>MR. &amp; MRS. G. REID</b> Highgate Lodge, Cheltenham Road Two storey and single storey side extensions

18/00546/FUL **FARNCOMBE ESTATES HOLDING LIMITED**  
 Francombe Estate, Francombe Drive  
 New estate road from lower car park to Barnyard minor realignment of  
 scheme approved under planning permission 17/02103

**Withdrawals:**

18/00307/GPDE **MR. R. CHADBURN**  
 Greenlyn, Leamington Road  
 Notification for prior approval for the proposed larger home extension for  
 conservatory to the rear of the dwelling **Withdrawn 19/03/2018**

18/00096/FUL  
 & 18/00097/LB **COTSWOLD ARCHITECTURE LTD**  
 Broom House, 9 Church Street  
 Conversion of existing office building to a dwelling house  
**Withdrawn 30/04/2018**

**(18) SCHEDULE OF PAYMENTS AND RECEIPTS from 01:03:18 to 30:04:18**

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Worcestershire County Council / Pension Contribution		529.61
Unicom / Telephone/Internet		86.87
Unicom / Office Electricity		50.73
Scribe 2000 Limited / computer licence		347.00
Avon Planning Services / neighbourhood plan		690.00
Water Plus / office water		39.97
Maurice Parkinson / Lengthsman Scheme		114.00
Cotswold Security / office security maintenance		356.00
Grassroots Garden Services / Activity Park Maintenance		96.00
EBC Group (UK) Ltd/ photocopier charges		30.09
K. Beasley / Clerk's Salary / March		1,274.95
G. A. Tomkins / Assistant Clerk's Salary / March		457.70
HM Revenue and Customs / PAYE		1,024.12
Wychavon District Council / grant		1,000.00
Smart Cut Limited/ mowing contract		334.00
E.ON / village green electricity		197.31
Cash / postages		13.23
Cash / milk/coffee/sugar		18.79
Cash / neighbourhood plan		33.00
Cash / office supplies		4.48
Cash / general maintenance		15.00
Tudor House, Broadway / grant		1,000.00
Colwyn Thomas / activity park maintenance		245.00
Wychavon District Council / refuse bin		356.00
Information Commission / data protection		35.00
Worcestershire County Council / pension contribution		529.61
Unicom / telephone-internet		101.52
Unicom / office electricity		48.90
K. Beasley / Clerk's Salary / April		1,283.59
G. A. Tomkins / Assistant Clerk's Salary / April		361.12
Cotswold Security Ltd / office security maintenance		89.00
Kompan Ltd / activity park maintenance		136.00
Wychavon Sport / parish games sponsorship		50.00
Grassroots Garden Services / activity park maintenance		504.00
Roger Albutt / activity park maintenance		150.00

A T Woods / tree maintenance	110.00
Abbey Forestry / tree maintenance	369.00
Cotswold Building Supplies – activity park maintenance	996.47
Worcestershire CALC / annual subscription	922.59
Avon Planning Services / neighbourhood plan	180.00
Campaign to Protect Rural England / annual subscription	36.00
Came and Company / insurance	4,394.49

*Receipts:*

Lloyds Bank / gross interest	3.83
Lloyds Bank/ interest re Fixed Term Deposit	98.63
Broadway Traders' Association /village green hire charge	750.00
Signpost / contribution to office water	19.98
Worcestershire County Council / lengthsman scheme	824.00
Lloyds Bank / gross interest	5.38
Wychavon District Council / precept	41,352.00
Wychavon District Council / grant re precept	3,649.00

**(19) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS:**

Councillor Mrs. Stephenson referred to the item in the clerk's report relating to the leaning light column and asked if the area could be cleared of overgrowth when the light column was replaced as the footpath sign was obscured. The Clerk would report this matter accordingly.

Councillor Mrs. Stephenson also raised concerns regarding the table and chairs outside 'The Bakehouse', the new tea room in the High Street. Councillor Mrs. Eyre confirmed that the owners had been spoken to, and having been shown a photograph of the outside of the tea room showing the tables and chairs still in situ, this clearly was still contravening the street scene policy. The new Street Scene policy, which also would include A-Boards, was due to be discussed at the next Visitor Group Management meeting on 4<sup>th</sup> June and any necessary actions etc. against any business would then be enforced.

Councillor Mrs. Rogers asked if everyone was aware there was an all-day music event on 28<sup>th</sup> July at the football club. The Chairman added that two letters had been received from residents of Station Road who were concerned about the noise levels and the proposed finish time of eleven o'clock which was considered too late as there were a number of care homes and B & B establishments along Station Road. The Clerk stated that the football club would already hold a premises licence, and that such an event would almost certainly be covered, but added that he would confirm this with Worcestershire Regulatory Services.

Councillor Mrs. Rogers also asked if the Christmas Lights for 2018 could be discussed at the next meeting as there appeared to be conflicting information/reports regarding this matter.

Councillor Love reported there appeared to be a clash of events with the "Womens' Tour of Britain" cycle event coming through the village on Saturday, 16<sup>th</sup> June, which was during the period that Broadway Arts Festival was taking place from 8<sup>th</sup> to 17<sup>th</sup> June inclusive. The Parish Council was aware of both events, and final confirmation of the route etc. had only recently been agreed by the race organisers. Broadway Arts Festival had been in contact with officers at the District Council to ensure that, as far as possible, there was the least amount of interruption to the Arts Festival events taking place that day.

Councillor Love also raised the point that there was still a problem of communication regarding events etc. happening around the village, and suggested that an official noticeboard

in addition to the Parish Council noticeboard on the wall outside Broadway Deli should be considered, and possibly a similar one in the library for example. Councillor Love added that an official Parish Council Website or Newsletter would also aid communication of events and information to residents and visitors alike. It was agreed to investigate both these matters for further discussion and that the Chair and Clerk would meet with the editor of Broadway Newsletter to discuss the future plans etc.

Councillor Miss Hardiman reported that some residents of Station Road are putting grass cuttings in the ditch on the opposite side of the road. Councillor Mrs. Eyre stated that this was fly-tipping and anyone caught could face a fine. It was agreed that an item be placed in the next issue of the Newsletter highlighting this issue in general.

Councillor Robinson reported that there had been a recent rug/carpet sale event at Childswickham Village Hall and a number of yellow signs had been put up around Broadway advertising the event. Councillor Robinson was concerned that this was detrimental to the appearance of the High Street and had asked the Chairman of Childswickham Parish Council to ask their Village Hall hiring committee to ask event organisers not to put signs up in High Street, but was awaiting a reply.

There were no further issues raised by councillors.

(20) PUBLIC INFORMATION SESSION:

The Chairman closed the meeting at 9.05 pm and opened the PUBLIC INFORMATION SESSION:

As there were no members of the public in attendance the Chairman finally closed the meeting at 9.05 pm

*Date /Time Next Meeting: Thursday, 21<sup>st</sup> June, at 7.00 pm*

## Broadway Parish Meeting 17<sup>th</sup> May 2018 Cllr LIZ EYRE COUNTY COUNCIL

Thousands of people across Worcestershire will help shape local policing services in the coming years as part of a new project. **The joint scheme from the Police and Crime Commissioner and West Mercia Police will see members of communities asked their thoughts on police visibility, accessibility and integrity.** Quarterly results will be published for each local policing area. Those results will give the police a reliable evidence base to understand where communities feel well connected to the force and have high levels of confidence, and where improvements are needed.

I am now successfully signed up as a resident to **West Mercia Police's Community Messaging Service** - for the area in which I live. It was not hard. I accessed West Mercia's Website. I clicked on Jobs and Opportunities - that was a bit odd but I expect access to messages about crimes in my area is an opportunity! This led me to a simple process to sign up to CMS. I chose community messages not rural as a start - I am not sure I need to see all messages about rural issues in the whole of West Mercia. Give it a go.

### Highways General

1. A new drain management system is coming the full change will come about in 6 months. Members are pushing for trial/pilot Issues such as flood areas – the hot spots are known to Ringway.
2. Report it: there is an App My Street/My Council. It has an added advantage that GPS knows which Council to send the issue to: Gloucestershire/Worcestershire. We are not using it .Ringway is developing an app but I believe that negates open and transparent contracting. Looking again at My Council. Feedback as to is it fixed is an issue.
3. Street works – co-ordinate works on highway. Additional co-ordinators coming on board. Inspection team also needs increasing. major works 3 months notice, Does not always happen due to emergency works.

**Footway works** – see below completed during 2017/18 are highlighted in red.

I still have some small funds available as part of the additional £6m footways programme for the Whole County. I will discuss with my county highways liaison engineer to discuss any other footway works required in the next few weeks

We must start to plan for 19/20

Sands Estate, Broadway	Additional £6m Project	Apr/May 2018	Liz Eyre
Lifford Gardens, Broadway	Additional £6m Project	Apr/May 2018	Liz Eyre
Main St, Sedgeberrow (by bus	Additional £6m Project	May/Jun 2018	Liz Eyre

stop)

Main Street, Cropthorne	Core budget 18/19	Jul/Aug 2018	Liz Eyre
Manor Road, Wickhamford	Programmed Feb	Complete	Liz Eyre
Coombefield Road Wickhamford	PRT complete	Complete	Liz Eyre
Bricklehampton Lane Pershore	PRT complete	Complete	Liz Eyre
49 Pitchers hill Wickhamford	PRT complete	Complete	Liz Eyre
Leamington Road, Broadway	Programmed Feb 18	Complete	Liz Eyre

The above scheduled works may be subject to change in light of programming logistics and/or issues relating to weather etc. Should this occur, you will be informed

#### Local issues

1. Manhole Childswickham Road - early warning - permanent solution – signs went up in time
2. Sewer capital project update:
  - Flow and depth monitors are to be installed during the week commencing 21/05/2018 (delayed due to arranging/agreeing traffic management)
  - Manhole and contributing area surveys commenced on 08/05/2018 and expected to be completed by 16/05/2018.
3. **GWR:** They are working on adding a collision beam as a priority and raising funds now. The collision beams will be attached later this year
  - Yellow backed height restriction signs either side of bridge (4) have been ordered KH.
  - Flashing signs either side of the bridge was something that the railway company was considering, WCC have provided them with a quote for the works but we don't plan to install them. The statistics are worrying see this link <https://www.networkrail.co.uk/communities/safety-in-the-community/safety-campaigns/check-it-dont-chance-it/>
4. Planning application for the Station Car Park has come in 18/00534/full: a 54 ?space car park run by WDC is to come forward.
  - Additional yellow lines Station Road and Evesham Road done
  - 
  - Pedestrian signs and actual station signs seem to be done – any comments are being produced – WIP
5. **Streetworks** will come to Broadway Village Management meeting on on June 4<sup>th</sup> Childswickham is invited.
6. **Speeding Leamington Road** Trials have shown introducing a 20mph does not give the desired result. What are we doing to reduce speeds in this area?



- St Mary's is advertising for a school crossing patrol person. Neither individual nor parent rota has come about. I funded dropped kerbing £2,000 to enable school to have crossing patrol person to assist outside the school. The flashing lights on Leamington Road are to be on with the crossing person but I am told they are on. My 15 year request for a zebra crossing has been passed onto a new team. We are on the list of crossing requests from throughout the County. We have scored better than previous years probably because of more housing. There is an annual budget which is fully allocated for 2018/19. I hope to be updated August / September as to whether a crossing could be progressed during 2019/20. I am asking the parish council if it would part fund if the engineers think it was feasible to move this request forward.
- Two petitions from the 2 schools have been presented to the County Council.

**7. Leamington Road verges.** At 3 sites developers are ruining the verges

- Spitfire large site 75 houses - lorries using road space badly
- Sheldon Avenue 12 house - parking on and off verge
- 11 Leamington Road garden landscaping - parking on verge

Some restitution but a better process is needed. .

**Lifford Gardens** – yellow lining done

**Drain cover and early warning system Childswickham Road** - awaiting response re action when pressure builds up on the system. .

**Bottom of Pennylands** – stop sign and re white lining ordered

**West End Lane Broadway from Cheltenham Road to West End View Farm**

- a. Vegetation in some parts is restricting the road width. Requested rural team to remove the vegetation.
- b. Deep rutting along the edge and churning up the verges. There are no foundations to this road. East - mainly farm machinery impacting. West - in part the movements re the EA scheme. Post EA scheme there I have asked for restoration and some strengthening along the edges as we did in Haselor Lane
- c. An overgrown ditch needs clearing. G'oBrien to pass details to Kevin so WDC can write to riparian owner..

8. **Issues re Parking** thanks to concerns in Charlton a leaflet from the fire authority, was produced which led to a campaign that HWFRS led on with support from West Mercia Police to warn the public of the impact of careless parking on emergency vehicles. More information was in the News section of the HWFRS website, so that parishes could raise awareness with your communities and fellow councillors: <http://www.hwfire.org.uk/news/30-01-2018-no-way-thru-can-mean-no-help-for-you>

**NO WAY THRU – can mean no help for you! 30 January 2018 in News**



Hereford & Worcester Fire and Rescue Service (HWFRS) supported by West Mercia Police are reminding drivers to be mindful of where they park on narrow roads as it could prevent fire engines and other emergency vehicles from accessing an emergency. HWFRS also distributed leaflets, candidly branded 'No Way Thru' to warn members of the public about the stark realities of inconsiderate parking, and provide some parking tips to enable emergency service vehicles access. When parking please:

- Park close to the kerb
- Fold in wing mirrors
- In narrow streets only park on one side of the road (where possible)
- Obey the Highway Code and road markings such as yellow lines and box junctions
- Do NOT park too close to corners or traffic calming measures

Assistant Chief Fire Officer John Hodges said: "We are urging people to think before they park, emergency vehicles need more space than an average car. Inconsiderate parking can obstruct emergency vehicles and cause delays." "If you would struggle to fit a car or van through parked cars it is very unlikely a fire engine and other emergency access vehicles will get through. Please think about how and where you park. Every second counts when someone needs our help!"

**A report for WCC Scrutiny May 9<sup>th</sup> 2018 and WDC's Rural Panel on Worcestershire's non-commercial rural transport arrangements – Wychavon January 13<sup>th</sup> 2018**  
**Author Cllr Liz Eyre**

**Recommendations**

1. Acknowledge that unmet need is more than medical and shopping – leisure/culture/physical activity/mental health – family connections.
2. Acknowledge that commercial providers are not the answer especially in communities where a high number of older people live and where concessionary fares are an element.
3. **In terms of need**
  - Health - WCC should work with Healthwatch to pull together the medical offer: Age UK, West Midlands Ambulance service. Healthwatch can support and have some clout.
  - Access to shopping - WCC should work together with Age UK and Supermarket arrangements to communicate a Worcestershire offer.
  - Access to Leisure and Culture – the way forward seems to be community transport schemes. WCC should provide case studies – best practice for communities to assist fund and achieve such schemes. .
  - Jobs and education – a brief summary of what is available from WCC, employers, Colleges might be helpful.
  - Commercial route information.

The information offer for the various audiences should be locally appropriate, accurate and current especially phone numbers.

**4. A front end to a community transport website would make engagement easier**



Beneath each entry portal should be a pathway to the next level down

- Health might be medical dentist chiropody or SEN
  - Shopping might be Age UK transport scheme, internet or supermarket scheme
  - Leisure/Culture/Wellbeing might be to physical activity or older peoples social isolation schemes – then link to community transport
- 5. Fairness** The last review of the subsidised network was 2014. The routes currently in place are as result of the 2014 consultation exercise which was based on the scoring of existing bus routes and public consultation.

**Worcestershire Subsidised Local Bus Service Performance Indicator** weighting seems to have been devised as follows:

- Cost Per Passenger Score,
- Pax per Journey Score,
- Deprivation Index Score,
- Car Ownership Index,
- Primary Journey Purpose Index
- d Access to Other Services Index these were then applied to the existing routes to decide which were to continue to receive subsidy.

WCC are currently looking at re-tendering services.

Each service is currently scored based on the criteria previously sent, minor adjustments are made based on patronage figures, public and member request and any additional S106 requirements and funding.

This could be an opportunity to adjust the criteria for public good.

- Access to tourism and leisure do not seem was considered in the last round of tendering.
- A higher priority was given to Health Care, Employment, Education.
- It should be noted services to leisure centres operated commercial have been poorly used
- Rurality in the context of leisure, health and tourism should be more highly rated.

Finally WCC should join with the LGA in lobbying for free bus scheme changes

- A fully funded scheme

## County Highways

I know there is some disquiet about County Highways but Charlton has historically had above its share of county monies for the last few years. We cannot ask taxpayers to pay more. In general I feel they have provided an excellent service this year:

**Winter Gritting** started as usual on 15<sup>th</sup> October 2017. Staff has been on standby and actively monitoring both the existing network, receiving forecasts throughout the winter up to the official end yesterday. They treated 150,759 miles of road, manages ploughing of the network during 5 snow events (3 of which were major events) and assisted communities with their own clearance of drifting snow, a significant issue several weeks ago in many areas. Some snow drifts being in excess of 10 feet deep and several hundred metres long. They refilled 1600 grit bins on several occasions, (with each grit bin taking around 1 third of a tonne of grit), proactively restocking of our salt supplies (15,160t which includes our 5000t strategic reserve) and managed the 24 hour repair service of any fault to the gritting fleet, and our pre-wet (brine solution) salt machinery etc.

County Council officers worked with the District Council and other key partners including blue light services, to ensure that our joint working was effectively co-ordinated. All schools and parishes were supplied with salt as requested. As usual we offered to provide 1 tonne bags at a cost effective rate for those who wish to take this up. The @WorcsTravel twitter account in #GritterTwitter mode and the WCC Facebook page has been extremely effective in communicating both impending weather and our activities on the network. This year saw largest ever amounts of traffic on our social media channels during the snow events. They became the default 'go-to' resource for up to date information. The County Council Winter Service web pages were refreshed and residents were able to report damaged or empty grit bins or any other winter issue quickly online.

**Potholes** are still an issue. We are working closely with Ringway, are dealing with an increase in the number of potholes, as expect sue to the winter as we move into spring. Many of our roads have held up well but snow, ice freeze/thaw effect, flooding and very high surface water table saturation, has impacted many sections especially the older roads. We are addressing this issue by taking forward the following actions:

**Defect and Pothole Repairs** –Where possible we are carrying out type 1 repairs (cutting a sound edge and providing for a quality repair). Some are type two repairs: for the reasons of safety (where we cannot gain a sound edge and the surrounding area may be poor and deteriorating), the weather has increased 'blowing out'. We will go back as required, until we are able to complete more permanent works

**Hotboxes and New 'Fastpatch' Machine** –More hotboxes are being used so we can provide for more hot material out and about on site to deal with the increased number of potholes and larger defects. Our contractors have invested in producing a new 'Fastpatch' vehicle, with hot material on board to deal with more multiple defects in one day.

**Mini & Midi Patching** –two larger Highways teams are to complete small and medium sized permanent patching works. We are sending them to key sites (whilst still clustering works where practicable to ensure we are as efficient as we can be)

**Edge of Carriageway Works** – we are programming works at key locations, to address edge of carriageway deterioration. A new innovative material produced with Ringway using a recycled material on the edge of the carriageway and then putting topsoil back over this, is being used to provide for a stronger more robust edge

**Structural patching** is larger scale where we have deterioration starting to show and on other sections there are other issues. This deals with issues and for preventative maintenance in preparation for our Surface Dressing season starting shortly

**Surfacing schemes** –take the most time to organise (taking account of securing road space booking time via our Streetworks team for example) Some schemes are completed, where more serious deterioration has occurred, we are now reviewing our programme to deal with others alongside the normal surfacing works programme.

We have received £1.6m from Central Government via the Pothole Action Fund from the DoT. This money, as in previous years augments core funding to help address more permanent repairs (above) across the County over the coming months.

**Flooding and gullies** is another issue following a considerable amount of rainfall and melting snow. The water table is saturated impacting the development of potholes, issues with blocked and full gullies (road drains (in excess of 105,000 gullies across the County). If you see water to the top of the gully, this may well be because the outfall, for example, may go to a close by ditch which is full of water. With the surface water table being saturated, there is temporarily nowhere for the water to discharge to. When the water drops in the ditch, will clear themselves. If you see or are made aware of a blocked gully, report it in the usual way so we can ensure that this is checked and action taken as necessary. Ringway have four gully emptiers, which also have a jetting capability and are out and about addressing key issues as soon as reasonably practicable.

**Spring and summer of 2018 and onwards** Our major programmes of works for 2018 are starting: Highways surfacing works –a large number of surfacing schemes across the County, at various locations. Surface Dressing (SD) programme over 300 roads being between mid-April and August. Dates can change as it is very sensitive to weather conditions. Footways works programme –completed via the core footways programme and additional £6 million project. Members will be updated via there County Highways Liaison Engineers on works within their Division Grass cutting –we will start the major grass cutting programme on rural roads with over 2000 miles of rural roads receiving their first cut towards the back end of April into early May. Plus the known 'hotspot' locations as soon as necessary. Urban areas are completed via our District Council colleagues.

## **Report from District Councillor Bradley Thomas – May 2018**

### **Wychavon in top three for rural quality of life**

Wychavon has once again made it into one of the top positions of the Halifax Rural Quality of Life Survey for 2018. Famed for asparagus, salt and plums, our district was third on the billing in the survey that measures access to employment, education, as well as social and environmental factors. We scored particularly well on personal wellbeing and life expectancy.

### **Changes to New Homes Bonus**

Over the next few years Wychavon anticipates receiving a further £16 million of New Homes Bonus payments from the government. On 18<sup>th</sup> April Council considered and approved a protocol for how it will use these funds to inspire yet more interesting and ambitious community projects. The new scheme will allocate:

- Around £12 million to council-led projects that will directly benefit communities and the local economy. These include investment in the private new housing company, the strategic land investment fund, railway station car parking improvements and improved leisure facilities. Without a significant allocation to district projects, many of these initiatives simply will not happen.
- Up to £3 million on a brand new Community Legacy Grant scheme that parish and town councils can bid for. The scheme will be used to support innovative and ambitious projects that clearly meet local needs and have local support, and that will make a lasting difference to communities.
- Around £1 million for grants and existing commitments. These include the annual grants to the Citizens' Advice Bureau and the district's three volunteer centres, along with the annual community grants scheme. It will also provide support for annual events, the Droitwich West project and the Rural Communities Programme.
- Wychavon will be updating the New Homes Bonus pages of their website and will notify parish and town councils when done and send a link to the new protocol.

### **Work underway on £3m extension to Evesham Leisure Centre**

Work has now started on a two-storey extension to Evesham Leisure Centre on Abbey Road. The centre, which first opened in 2009, is set to undergo a £3million transformation that will improve and extend facilities to meet the demands of growing numbers of customers now and predicted in the future.

The works will see the fitness room area extended into what is currently the studio space. The studio will then be moved to the first floor of the extension, alongside an

improved therapy treatment suite. An additional 91 car parking spaces will also be created on site.

On the ground floor of the extension a further dance studio and activity space will be created to facilitate cardiac rehabilitation and wellness groups, as well as meeting and consultation rooms, toilets and changing facilities and a small kitchen.

Wychavon Leisure, who manage the facility, hope that the extension will allow them to take on an extra 500 members a year.

The centre will remain operational throughout the building works and the main construction work is scheduled to finish at the end of November, with the extension to the centre set to open in January 2019.