

**MINUTES**  
**of ANNUAL MEETING OF THE PARISH COUNCIL**  
*held at 5 Russell Square, High Street, Broadway*  
*on Thursday, 16<sup>th</sup> May 2019, at 7.00 pm*

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PRESENT: Councillor B. M. Parmenter (Chairman), Councillors D. W. Folkes, G. J. Franks, Miss D. Hardiman, F. Hartley, A.A.L.Holmes, G. G. Love, F. L. Penny. Mrs. F.E.A.Phillips, A. P. Riley, N.D.A.Robinson (Vice-Chairman), Mrs. R. Rogers, Dr. E. Wilkes

Also in Attendance: County and District Councillor Mrs. E.Eyre and West Mercia Police

- (1) ELECTION OF CHAIRMAN: Councillor Parmenter, proposed by Councillor Franks and seconded by Councillor Love, and Councillor Penny, proposed by Councillor Folkes and seconded by Councillor Holmes, were put forward for the position of Chairman. Voting slips were issued and returned to the Clerk for counting, resulting in a majority vote of nine votes to four in favour of Councillor Parmenter, who was duly elected as Chairman.
- (2) SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN:  
Councillor Parmenter signed and dated the Declaration of Acceptance of Office of Chairman in the presence of the Clerk as Proper Officer of the Council.
- (3) ELECTION OF VICE-CHAIRMAN:  
As there were no other nominations it was proposed by Councillor Franks, seconded by Councillor Love, and carried unanimously, that Councillor Robinson be re-elected as Vice-Chairman
- (4) SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE OF VICE-CHAIRMAN:  
Councillor Robinson signed and dated the Declaration of Acceptance of Office of Vice-Chairman in the presence of the Clerk as Proper Officer of the Council.

The Chairman welcomed the three new members to the Parish Council – Mrs. Liz. Wilks, Mr. Fred. Hartley, and Mr. Andrew Riley, and also formally thanked both Mrs. Connie Wilson and Dr. Rachel Clements, who did not seek re-election, and Mrs. Sue Stephenson, who sought re-election but was not elected, for all their hard work and commitment during their terms of office on the Parish Council. It was unanimously agreed to send all three former councillors a thank you letter.

The Chairman thanked the council for its support in electing him as Chairman for the coming year.

The Clerk confirmed that all councillors had signed the Declaration of Acceptance of Office.

The Clerk reminded all councillors of the requirement to return any election expenses incurred, including a nil return, within twenty-eight calendar days after the day of the election.

Failure to submit an expenses return is a criminal offence. Information relating to this was sent to all councillors within the election packs.

All councillors taking office after the elections were also required to complete a Register of Interest form, a copy of which had been given to all councillors, and which should be returned by 31<sup>st</sup> May. All sections of the form must be completed, even if it is to state 'none' as detailed in the form. Councillors were reminded that failure to complete the form, failure to complete it correctly, and/or failure to update it within twenty-eight days if circumstances change, was a criminal offence.

The Clerk had given each councillor an introduction pack containing relevant information and contact details, which included details of upcoming training events for both new and old councillors.

- (5) **APOLOGIES FOR ABSENCE:** Apologies were received and accepted from Mr. Robin Goldsmith (Broadway Trust) and Mr. Joe Aspey (Broadway Business Association)
- (6) **DECLARATIONS OF INTEREST:**
- (a) Register of Interests: councillors are reminded of the need to update their register of interest;
  - (b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature;
  - (c) To declare any Other Disclosable Interests in items on the agenda – and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

(7) **POLICE REPORT:**

The Chairman welcomed PC Kirsti Tinsley as the replacement officer for Broadway who, in turn, introduced her supervisor, Sergeant Emma Burrows from Evesham.

PC Tinsley informed the council that since the last meeting the following crimes had been recorded – four dwelling burglaries, one other burglary, four road traffic collisions, three neighbourhood disputes/anti-social behaviour, five vehicles recovered with no documents, two vehicle interferences, two criminal damages, and four thefts.

The Police were fully aware of concerns regarding speeding and noise levels on Fish Hill, and reported that during the week commencing 1<sup>st</sup> May there were two radar speed monitoring devices on Fish Hill - one on the straight at the bottom of the hill and the other half way up in between the bends. The average number of vehicles recorded was nine thousand a day averaging a speed of 53 mph on the straight (85% figure was recorded at 62.7 mph), and the average speed between the bends was recorded at 44 mph (85% figure was recorded at 50.9 mph). No vehicle was recorded exceeding the speed limit. A second police speed check on the hill resulted in similar figures being recorded which indicated that, despite the concerns of residents, speeding was not a major issue on this stretch of road. Noise levels, however, remained a major concern, but it was very difficult for the police to prosecute and/or take such cases to court. The Police assured the council and residents that there would be a continued police presence on the hill in an effort to deter this situation. A number of councillors reported that there were several social media sites advertising gatherings on the hill for motor cyclists, and although the police acknowledged the existence of these sites it was not always possible to react immediately to them. It was also suggested that cardboard cut-outs of police

officers/vehicles be located on the roadside, and the viability of this suggestion would be investigated, but the police emphasised that there were restrictions on the use of such items due to distracting road users.

PC Tinsley and PCSO Sessarego were hoping to set up a regular drop-in session whereby residents could discuss matters of concern with them. It was also hoped that the Neighbourhood Watch Scheme and the We Don't Buy Crime project could be highlighted at such sessions.

The council raised its concerns regarding the problem of the unsightly condition of a property and roadside parking in Bibsworth Avenue. In reply, the police stated they were aware of the issues and, for their part, would continue to check the vehicles parked outside the property.

The Chairman thanked both officers for their attendance and reports/updates.

(8) **MINUTES OF PARISH COUNCIL MEETING HELD ON 14:03:19**

Proposed by Councillor Miss Hardiman, seconded by Councillor Robinson, the minutes of the meeting held on 14<sup>th</sup> March 2019 were unanimously approved by those present, and duly signed and dated as a true record.

(9) **ELECTION OF MEMBERS TO COMMITTEES:**

**Emergency Decisions Group:**

Chairman (Cllr. Parmenter)

Vice-Chairman (Cllr. Robinson)

Clerk (Mr. Beasley)

**Planning Committee:**

It is Parish Council policy that the planning committee is delegated to make recommendations / comments on planning applications, and it was proposed by Councillor Miss Hardiman, seconded by Councillor Robinson and unanimously agreed that this continue.

Cllr. Folkes

Cllr. Franks

Cllr. Miss Hardiman

Cllr. Holmes

Cllr. Love

Cllr. Parmenter

Cllr. Penny

Cllr. Mrs. Rogers

**Finance Working Group:**

Cllr. Folkes

Cllr. Franks

Cllr. Miss Hardiman

Cllr. Holmes

Cllr. Parmenter

Cllr. Robinson

Cllr. Rogers

**Activity Park Committee:**

Cllr. Folkes

Cllr. Hartley

Cllr. Holmes

Cllr. Parmenter

Cllr. Penny

Cllr. Mrs. Wilks

Mr. J. Hankinson (co-opted member)

**Neighbourhood Plan Steering Group:**

Cllr. Franks

Cllr. Parmenter

Mr. N Pearce (Consultant)

**Tree Committee:**

Cllr. Folkes

Cllr. Franks

Cllr. Parmenter

Mr. J. Aspey  
 Dr. T. Bloch  
 Mr. R. Goldsmith  
 Mr. P. Reading  
 Mr. S. Williams

Cllr. Robinson  
 Dr. R. Clements – Parish Tree Officer  
 Mr. A. Woods – Parish Consultant  
 Mrs. S. Griffiths – District Tree Officer  
 Mr. R. Goldsmith, Broadway Trust

Each Committee/Group would elect a Chairman as the first item on its agenda at its next meeting. It was agreed that any of the new members could attend any committee/group meeting prior to choosing which they would join.

(10) ELECTION OF REPRESENTATIVES:

**Visitor Management Group:**

Cllr. Folkes  
 Cllr. Miss Hardiman  
 Cllr. Robinson  
 Cllr. Mrs. Rogers  
 Cllr. Parmenter  
 Cllr. Mrs. Phillips

**P.A.C.T**

Cllr. Folkes  
 Cllr. Mrs. Rogers  
 Cllr. Miss Hardiman  
 Cllr. Parmenter

**Broadway Business Association:**

**Broadway Library Community Group:**

**Broadway Youth Club:**

**Parish Tree Officer:**

**Parish Tree Consultant:**

**Parish Footpaths Officer:**

**Parish Lengthsman:**

Cllr. Mrs. Rogers  
 Cllr. Miss Hardiman  
 Cllr. Holmes  
 Dr. Rachel Clements  
 Mr. Andrew Woods  
 Mr. Frank Benham  
 Mr. Maurice Parkinson

(11) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

The Chairman congratulated Councillor Mrs. Eyre on her re-election as District Councillor for Broadway and Wickhamford, and also congratulated Councillor Nigel Robinson on his election as a District Councillor.

A copy of Councillor Mrs. Eyre's report had been circulated to all councillors.

Councillor Mrs. Eyre reported that she was vice-chairman of the Planning Committee, a member of the Rural Matters and Advisory Panel, and Chairman of the Members' Standard Committee.

The main highlights of Councillor Mrs. Eyre's report were – (a) the County Council aims to create a thriving **low-carbon economy** across Worcestershire by 2030, (b) the **A46**, (c) **Anti-Litter Campaign**, and (d) local issues including road crossings, resurfacing works, Fish Hill, 'A' board policy, and yellow lines.

Councillor Love asked for an update on the proposed 'A' board policy, and Councillor Mrs. Eyre reported that a policy had now been done, but had been rejected because enforcement was not practical. Councillor Mrs. Eyre had been invited to a meeting to discuss how enforcement could work and would report back accordingly.

Councillor Mrs. Eyre had undertaken a tour of the village with the new Highways Liaison Officer during which the area outside the United Reformed Church was discussed and a suggestion was made that bollards should be positioned to stop the parking issues.

Councillor Holmes asked if there was any update on the new medical centre, and in response Councillor Mrs. Eyre confirmed that the planning application had been approved, but understood that NHS Funding was still an issue.

The Clerk had received a letter from Broadway Bowling Club regarding signage to the Club, and had been informed that there was a blank space on the board at the bottom of Kennel Lane, and enquired if this space could be used by them. Councillor Mrs. Eyre suggested contacting the Business Association.

Councillor Franks asked for an update regarding the continuing parking problems on the Sands Estate, and in response Councillor Mrs. Eyre replied that she was working to get yellow lines in Morris Road and would report back accordingly.

A full copy of Councillor Mrs. Eyre's report would be available with the approved minutes of this meeting.

District Councillor Robinson gave a brief report following his first meeting of the newly elected District Council as follows –

The Conservatives had retained overall control of the Council, and former District Councillor for Broadway and Wickhamford, Councillor Bradley Thomas, had been elected as leader of Wychavon. Councillor Robinson was the sole Independent on the District Council and had been elected to the Licencing Committee.

#### (12) CLERK'S REPORT AND CORRESPONDENCE:

A complaint was submitted to the District Council Monitoring Officer regarding the recent governance concerns raised by a resident against the Chairman and Clerk. In reply the Monitoring Officer advised the complainant that the District Council was not a regulator for the actions of Parish Councils or Clerks and neither falls within its remit. Regarding the complaint against the Chairman, the Monitoring Officer stated that Councillor Parmenter's advice to the three members of the Parish Council to declare an interest and not partake in discussion was not necessarily incorrect. In determining whether there is a conflict, it is for the individual member to decide if they feel conflicted, predetermined, or if there is a potential perception of conflict, predetermination, or bias. In the circumstances it would not have been incorrect for any of the three members to have declared an interest and carried on with discussions or to have felt conflicted enough to not take part in discussions. It was noted that these concerns had been raised directly with the Parish Council, which had taken steps to remedy any potential errors and had apologised. Concerns were also raised about Councillor Dr. Clements, and the Monitoring Officer had spoken with Dr. Clements who confirmed that she had not declared any interest in the Broadway Youth Club matter because she did not attend the Parish Council meeting when this matter was discussed. The Monitoring Officer was, therefore, satisfied that there had been no breach of the Code of Conduct by any member of Broadway Parish Council in respect of the issues raised, and it would serve no useful purpose for there to be a formal investigation, and confirmed that she had decided to take no further action. The complainant had now requested a copy of the Parish Council's internal complaints procedure and its Code of Conduct, which the Clerk has forwarded as requested.

The County Council had issued a Notice of Closure of Leamington Road for carriageway resurfacing from its junction with the A44 Broadway bypass to its junction with the High Street. This would be in force for a maximum of five days commencing 20<sup>th</sup> May.

The District Council Principal Legal Officer had written to notify the Parish Council that the Footpath Diversion Order in respect of Footpath 545 (part) which crossed the Flood Alleviation Scheme land would not be submitted to the Secretary of State for Environment by reason of an objection, and no further action would be taken in respect of the order which had now been referred to the County Council to deal with. The new footpath had been completed

and the Environment Agency were kind enough to open it up to the public on a voluntary permissive basis.

The latest edition of the GWSR newsletter was circulated to all councillors. The Clerk had been notified that Mr. Colin Fewell, GWSR Commercial Director, was standing down from this role in June, and his replacement would be Mr. Graham Radband.

Worcestershire Regulatory Services had given permission for a street collection in Broadway on behalf of Evesham, Pershore and District Mencap for 3<sup>rd</sup> August 2019 under reference 19/02470/STCOLL.

A request had been received from the family of the late Mr & Mrs Barrett, who were residents of Broadway for seventy six years, for a bench (with a plaque attached) to be placed in the Millennium Garden. Councillors raised no objection and the Clerk would liaise with the family regarding ordering the bench and plaque.

The District Council had forwarded the Parish Council the sum of £1,429.80 in respect of Community Infrastructure Levy (CIL) for the period 1<sup>st</sup> October 2018 to 31<sup>st</sup> March 2019, relating to Pole Elm, Springfield Lane. In accordance with regulatory requirements the monies must be spent within five years of receipt and must be used to support development by funding the provision, improvement, replacement, operation or maintenance of infrastructure, or anything else concerned with addressing the demands that development places on an area. Following receipt of CIL funding the Parish Council must publish each year a list of receipts and expenditure in respect of its allocated CIL funding.

Worcestershire Regulatory Services had notified the Parish Council, as a designated consultee, of an application for the grant of a mobile street trading consent. The application was made to sell fresh cut flowers from a stall located adjacent to Nos. 25/27 in the High Street every day from 9.00am to 5.00 pm. Any representations or objections in respect of this application must be made in writing by 6<sup>th</sup> June. After discussion, it was unanimously agreed to object to this application as (a) the proposed site is within the gravels area which are defined areas solely for servicing of shops and properties along the High Street, (b) a previous application by a nearby café for the placing of table and chairs on the pavement outside the café was refused due to lack of space, (c) the width of the proposed location does not appear to meet Worcestershire County Council policy regarding trading on the highway, (d) the emerging Broadway Neighbourhood Plan is specifically highlighting the need to reduce clutter e.g. 'A' boards, tables & chairs, on the High Street, and this proposal would only add to the clutter, (e) the High Street is very busy particularly at the weekends/holiday periods (even more so now the GWSR Station has opened which has brought thousands more visitors to the village) and the proposed stall could cause potential pedestrian obstruction/congestion especially for wheelchairs and children's pushchairs, (f) Broadway is within a Conservation Area and the proposal would, in the opinion of the Parish Council, detract from the visual attraction of the village, and (g) other points which may need to be considered were that there are two other establishments selling flowers in the village, and a planning application from BT had been approved for the location of an ATM within a telephone kiosk very close to the proposed site. The Clerk would register these objections with Worcestershire Regulatory Services by the required date.

A resident had contacted the Clerk raising awareness of the use of Glyphosphate (commonly known as Round Up) as a weed spray. The Clerk contacted our lengthsmen to ask which product he used to spray around the village, to which he replied that he used 'Azural', currently on the approved list of authorised products. It was agreed that the Clerk would liaise with the lengthsmen, and should a more suitable product which does not contain Glyphosphate become available it should be used.

The Clerk had received an enquiry regarding the running of a mobile catering unit in the Activity Park. The applicant was looking to undertake this on a part-time basis at the

weekends and during holiday periods, and was initially looking to sell hot/cold drinks and cold food. After discussion, it was agreed in principal that the idea be taken forward subject to further details being received.

(13) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

**Neighbourhood Plan Update:**

Councillor Franks reported that the plan continued to make good progress, but was a huge task which was reflected by the fact that the whole process had taken a lot longer time than originally anticipated, but the overall achievement was to produce a plan worthy of the village. Councillor Franks praised the hard work and commitment of all the members of the steering group, and especially the consultant team at Avon Planning Services. A draft of the Neighbourhood Plan was almost complete and would be forwarded to the District Council for a health check shortly. An exhibition and consultation event would be taking place on Friday 14<sup>th</sup> and Saturday 15<sup>th</sup> June at the Lifford Memorial Hall, which would allow the whole village to share all the issues and plans that were being addressed by the plan for the future of Broadway. It was planned to hold a presentation event for members of the Parish Council to see the plan prior to the exhibition, and details of the date and time would be sent to all councillors. There was still a lot of work to be undertaken before the plan was complete and Councillor Franks said that, realistically, another twelve months was needed.

The Chairman thanked Councillor Franks for the report and encouraged everyone to attend the exhibition and support this very important document for the village.

(14) PLANNING:

**Parish Council Comments:**

**MEETING: 11:03:19**

Application 19/00419/LB  
Assoc. Ref: 18/00418/HP

**MS. L. MCGILL**  
The House on the Green, Church Street  
Roof replacement and refurbishment with two new dormer windows and sash replacements (part retrospective)

The Parish Council raised no objections to this proposal

Application 19/00386/FUL

**MR. R. THOMPSON**  
Kamesthorne, Springfield Lane  
Extension to existing garage to form new gym and exercise area and extension to domestic curtilage

The Parish Council objected to this application as the proposed extension of the garage is outside the development boundary and is, therefore, in open countryside

Application 18/02689/FUL

**EDEN STOW PROPERTIES LIMITED**  
Agricultural Plots 5 & 15, Milestone Ground, Childswickham Road  
Proposed medical centre with on-site parking, cycle and refuse storage, and new access onto Station Road

Following previous comments on the original application, the Parish Council met with the developer and doctors to discuss modest changes which would make the design more in keeping with Broadway. A second meeting was held when the developer and architect showed the Parish Council the amended plans including many of the suggested changes which was very much appreciated and improved the overall appearance of the development. The Parish Council understands the financial constraints the developer is under, but still has concerns regarding the design of the roof and would like it stated that this type of roof must not become a precedent for any future property development in the area. The Parish Council fully support the Landscape Officer that the planting of hedgerows and trees along Station Road, and around the site, must be improved in line with the suggested landscaping within the comments. Councillor Love took no part in the discussions regarding this application.

**MEETING: 25:03:19**

Application 19/00521/FUL

**YAHRA LIMITED,**  
Orchard Farm, Evesham Road  
Change of Use from B1 (Office) to Yoga Studio and Treatment  
Rooms

The Parish Council made no comment on this proposal

Application 19/00281/HP

**MR. A. ROBERTS**  
14 Lime Tree Avenue  
Construction of detached double garage with ancillary  
accommodation over

The Parish Council raised no objections to this proposal

Application 19/00222/HP

**MR. M. TAYLOR**  
Devonshire Cottage, 60 High Street  
New dormer to existing bedroom to single storey tiled roof facing  
inner courtyard

The Parish Council raised no objections to this proposal

**MEETING: 08:04:19**

Application 19/00619/LB

**MR. T. MORRIS**  
The Bakehouse, Back Lane  
Listed Building consent for change of use of existing building from ancillary  
storage to a three-bedroomed dwelling plus external alterations including new  
doors, new/repair to windows and insertion of roof lights.

The Parish Council raised no objections to this proposal

Application 19/00719/LB

**MR. & MRS. J. LENG**  
Coppgrove, West End Lane  
Internal alterations to include repositioning of stud wall and foul drainage  
pipework

The Parish Council raised no objections to this application

Application 19/00389/HP

**MRS. M. WRIGHT**  
Quilter Cottage, 25 Church Street  
Planning permission sought under Article 4(2) Direction for removal of  
existing roof tiles on North elevation and replacement with matching clay tiles

The Parish Council raised no objections to this application

Application 19/00708/HP

**MR. J. CROOK**  
Far Bunchers, Snowhill Road  
Detached car port/garage

The Parish Council object to this application as the proposed car port/garage should not be sited in front of the building line and is, therefore, contrary to SWDP 6 and 24

Application 19/00643/LB

**MR. R. DUDLEY**  
Coach House Restaurant, The Green  
To fit a copper traditional lantern over the entrance door

The Parish Council raised no objection to the proposed lantern

**MEETING: 07:05:19**

Application 19/00908/FUL

**MASCOLI PROPERTIES LIMITED**  
The Cotswold Design Centre, Kennel Lane  
Redevelopment of Cotswold Design Centre consisting of single 1.5 storey new  
build detached retail unit along with existing industrial/commercial buildings  
with associated storage containers, prefabricated buildings and trailers to be  
partially demolished as drawing 16.30.0054-PLO shows as approved under  
planning permission 18/00932 but without compliance with Condition 2 (to  
amend list of approved plans)

The Parish Council objects to this application as it contravenes SWDP21 in that the proposed increased glazing is incompatible with the conservation area



Application 19/00847/ADV **PARKING EYE LIMITED**  
 Associated Ref: 19/00844/FUL Lygon Arms, 28 High Street  
 Retention of Car Park Management System (ANPR System and Associated Signage)

The Parish Council raised no objections to this application

Application 19/00174/LB **MR. M. SIMS**  
 Coachmans Cottage, rear of 22 High Street  
 Re-roofing of rear pitch with similar reclaimed roof tiles

The Parish Council raised no objections to this application

#### WYCHAVON APPROVALS:

Application 18/02567/FUL Mr. R. Thompson, Stoneyroyd, Station Road  
 Demolition of existing dwelling and redevelopment of site with three detached dwellings, plus shared access drive and other associated works – as approved under planning permission 17/00722/FUL but not in accordance with conditions 3, 15 and 16 to incorporate variations to plot designs.

Applications 19/00419/LB and 19/00418/HP Ms. L. MGill, The House on the Green, Church Street  
 Roof replacement and refurbishment with two new dormer windows and sash replacements (part retrospective)

Application 19/00222/HP Mr. M. Taylor, Devonshire Cottage, 60 High Street  
 New dormer to existing bedroom to single storey tiled roof facing inner courtyard

Application 18/02689/FUL Eden Stow Properties Limited, Agricultural plots 5 and 15 Milestone Ground, Childswickham Road  
 Proposed medical centre with onsite parking, cycle and refuse storage and new access on to Station Road

Application 19/00320/HP Mr. & Mrs. M. Kelly, Rose Cottage, Back Lane  
 Kitchen extension – reduced scheme omitting garage from approval 18/00352/HP

Application 19/00386/FUL Mr. R. Thompson, Kamesthorne, Springfield Lane  
 Extension to existing garage to form new gym and exercise area and extension to domestic curtilage

Application 19/00281/HP Mr. A. Roberts, 14 Lime Tree Avenue  
 Construction of detached double garage with ancillary accommodation over Mrs. M. Wright, Quilter Cottage, 25 Church Street

Application 19/00389/HP Mrs. M. Wright, Quilter Cottage, 25 Church Street  
 Planning permission sought under Article 4(2). Direction for removal of existing roof tiles on North elevation and replacement with matching clay tiles

#### WYCHAVON REFUSAL:

Application 19/00216/HP Mrs. K. Stock, Gaydon, Colletts Fields  
 Proposed single storey extension to provide dining/garden room

#### WITHDRAWAL:

Application 18/02685/FUL Mascoli Properties Ltd., The Cotswold Design Centre, Kennel Lane  
 Redevelopment of existing butchers at Cotswold Design Centre consisting of a single 1.5 storey new build retail and residential first floor flat as drawing 18.30.007 PLO 10B **Withdrawn** 8<sup>th</sup> April 2019

#### (15) SCHEDULE OF PAYMENTS/RECEIPTS: from 01:03:19 to 30:04:19

<i>Payments:</i>	verified by the Clerk together with two nominated signatories	<i>net of VAT</i>
Cash / postage		45.26
Cash / office supplies		6.50
Cash / milk, coffee, sugar		13.07
Worcestershire County Council / pension contribution		540.21
Unicom - Telephone/Internet		86.53
Unicom – Office Electricity		52.86
Grassroots Garden Services / Activity Park Maintenance		48.00
EON/Village Green electricity		82.56
Signs R Us / community award notice		18.00
Play Inspection Company/ quarterly Activity Park operational inspection		100.00

R. D. Rose & Sons / Christmas tree	333.33
Paperstation Limited / stationery	29.94
Buzz Electrical Limited / clock maintenance	72.00
Wychavon Sports Council / Parish Games sponsorship	50.00
A. T. Woods / tree maintenance	120.00
Environment Agency / flood alleviation scheme	312,000.00
K. Beasley / Clerk's Salary / March	1,303.56
G. A. Tomkins / Assistant Clerk's Salary / March	459.70
HM Revenue & Customs / P.A.Y.E.	1,116.39
Cotswold Building Supplies/ Christmas lights grant	53.28
Worcestershire CALC / Clerks' Gathering training	20.00
Worcestershire CALC / Clerks' Gathering training	30.00
Avon Planning Services / Neighbourhood Plan	1,005.00
EBC Group (UK) Limited / photocopier charges	42.96
Colwyn Thomas / activity park maintenance	271.25
Wychavon District Council / Commercial Refuse collection	370.50
I.C.O / Data Protection	35.00
Worcestershire County Council / pension contribution	540.21
Unicom / telephone, internet	85.98
Unicom / office electricity	52.96
Campaign to Protect Rural England / annual subscription	36.00
Water Plus / office water	70.50
Cotswold Security Group / security contract	89.00
Paperstation Limited / stationery	30.00
Paperstation Limited / stationery	23.99
Worcestershire CALC / annual subscription	981.53
Maurice Parkinson / mowing contract	375.00
Maurice Parkinson / Lengthsman Scheme	430.00
Wychavon District Council / office service, insurance	3,503.17
K. Beasley / Clerk's Salary /April	1,356.44
G. A. Tomkins / Assistant Clerk's Salary / April	500.02

**Receipts:**

	Lloyds
Bank / gross interest	6.82
Worcestershire County Council / Lengthsman Scheme	64.00
Christmas lights grant	500.00
Wychavon District Council / flood alleviation scheme	170,534.00
Worcestershire County Council / Lengthsman Scheme	562.00
Broadway, Childswickham, Murcot / flood alleviation scheme	21,130.00
Worcestershire County Council / grant	1,000.00
Childswickham Parish Council / flood alleviation scheme	20,190.67
Lloyds Bank / gross interest	4.48
Wychavon District Council / grant re precept	3,649.00
Wychavon District Council / precept	41,352.00
Wychavon District Council / C I L	1,429.80

**(16) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:**

Councillor Mrs. Rogers highlighted a concern, which had been raised by a number of residents during the recent Parish Council elections, that they were unaware of who the people

standing for election were. Councillor Mrs. Rogers said that the Parish Council really needed to raise its profile within the village. This comment was supported by a number of councillors who had heard similar comments, and after discussion it was suggested that a group/committee be formed to investigate ways in which the profile of the Parish Council could be more readily available to the residents, such as a Parish Council newsletter/magazine, Facebook etc. The Clerk would arrange a meeting accordingly.

Councillor Hartley raised concerns regarding parking of vehicles with disabled badges along Snowhill Road next to the village green, which he fully understood they were entitled to do, but it caused congestion most weekends, particularly when the weather was good. The Clerk would talk to the District Council Parking Officer for advice and report back accordingly.

Councillor Holmes reported that there was a stretch of grassed area near to Peasebrook, Cheltenham Road, which was maintained by the County Council. Unfortunately, and not for the first time, when the contractors recently cut the grass they damaged the gas box located within the grass despite the fact that it was marked. Councillor Mrs Eyre would report this matter to the County Council and ensure that the box was better protected/marked to ensure this does not occur again.

Councillor Mrs Phillips asked Councillor Mrs Eyre if there had been any feedback regarding the verge side cutting of the hedgerow etc. reported at the previous meeting. In reply, Councillor Mrs Eyre said she would arrange for the contractor to meet councillors to discuss the concerns further, but did not feel that as this was the first meeting of the new council that it was appropriate. It was agreed to arrange a meeting with a small group of councillors accordingly.

Councillor Miss Hardiman reported a number of road signs around the village were partially hidden by vegetation. In reply, the Clerk would arrange for the lengthsman to undertake any necessary cutting back of the vegetation as required.

District Councillor Robinson asked when the parking meters would be replaced as it appeared to be taking a long time since they were vandalised/damaged. The Clerk had contacted the District Council who were currently looking at alternative more vandal proof or cash less machines. District Councillor Robinson stated that the District Council must be losing revenue as parking was currently free. The Chairman pointed out that visitors were getting confused because there were a number of private parking spaces next to the District Council car park at which charges were applied, and the signage within the District Council car park were apparently being removed, which did not help matters.

(17) The Chairman closed the meeting at 9.10 pm and opened the PUBLIC INFORMATION SESSION:

As there were no members of the public present the Chairman finally closed the meeting at 9.10 pm

***Date /Time Next Meeting: Thursday, 20th June 2019,***

