

Norton & Lenchwick Parish Council

Minutes of the Meeting, 6th July 2010 No. 07 /10

Clerk to the Council, Mike Smith, 12 Pitchers Hill, Wickhamford WR11 7RT

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Present

C. Fletcher Chairperson, A. Hill V. Chairperson, Councillors, E. Weaving, J. Iorns, P. Prew, J. Middleton and M. Smith Clerk.

1. Apologies

Councillor C. Holt, Lengthsman P. Parfitt and PC Toms.

2. Co-Option of Mr. K. Brown

Mr. Kevin Brown was unanimously co-opted as a Councillor

3. Declarations of Interest

Councillor A. Hill, Windfarm issues

4. **The meeting was adjourned for Progress Reports and also the Public Question Time, notes of which are appended to these minutes.**

5. The Minutes of the meetings held on the 4th May 2010 were approved.

6. District Councillors Report.

An email received from Councillor Holt advised that the monies are still in the budget to complete,

1. The Highway repairs to Kings Lane.

2. The agreed pedestrian footpath works in Lenchwick

The Clerk was asked to contact to verify if the work will be completed satisfactory and not “bodged” as opposed to the work already done.

7. Field Path Officers Report.

After an exchange of words regarding ex Councillor K. Leonard removing the Parish Council from the P3 scheme, after she had resigned from the Parish Council, with the reasoning being that the PC no longer had a Lengthsman, the Parish Council therefore assumed that as there was no longer a Field Path Officer a report could not be tabled in this part of the meeting.

At this point K. Leonard left the meeting.

8. Lengthsmans Report

Reports received by the Chairperson.

I have cleaned the drain gullies (7) and surrounding areas in Kings Lane and the Main Street in Lenchwick (4) on a monthly basis, to hopefully avoid flooding in heavy rain. I have re-established 12 grips near the bridge on Chadbury Road and strimmed the surrounding areas. The ditch which runs on the left hand side of Chadbury Road was blocked with builder’s rubbish, which I removed and took to the County tip. I noted and reported to the PC poor cutting of the grass, (Lenchwick not at all), by the contractor in the Spring, this was much improved when they cut the grass in June.

With the agreement of the Parish Council I will continue as Parish Lengthsman until a replacement can be found.

Recreation Field Report.

I have continued to carry out the, picking up of rubbish and checking the recreation equipment to make sure that it is safe for use and no objects such as glass are present, on a weekly basis.

I have maintained the equipment on a 3 monthly basis, ensuring that it is safe for use, checking all fixtures and fittings are secure etc.

I have strimmed the area around the wire fencing (both sides), to both Kings Lane and Byrd Row around the recreation field. This is done every 2 months from Spring to the end of Autumn to keep this area free of overgrowth and brambles. I do cut the banking if the grass is long or has been left by Smart Cut the Contractor.

The above was agreed by the Parish Council; over 2 years ago when I submitted a maintenance program which I will give some details to:

Weekly rubbish collection and equipment check = £5.00

3 monthly maintenance check of equipment = 2 hours

2 monthly cutting of grass et. 2.5 hours (banking extra) during growing season

Maintenance (painting etc.) of the seats on the recreation field and the seat near the Church on Evesham Road, every 3 years.

I will continue carrying out these duties unless otherwise instructed by the Parish Council.

Footpaths

I cut the grass footpaths in both Norton and Lenchwick last year when Kathy was responsible for the upkeep. There was a laid down cost for doing this task which I think was around £350.00 per year (including maintenance of sign posts).

I have not been told to cut the paths this year, but did cut the path from Heathfield to the Church. This was because of complaints from some villagers that they had difficulty in walking the path to visit the Church or walk their dogs.

I am happy to cut all other paths (which at the moment are overgrown), if the Parish Council requires me to do so.

9. Street Lighting Officers Report

Streetlight No.5 is now operational. The extra pole can be removed at a cost. Officer will contact EON for a price to remove it.

10. Windfarm Working Party Report

Councillors were appraised of the latest meeting of the Working Party and were all given a copy of the latest report.

11. New and Ongoing Items

a) Burial Ground. Item deferred.

b) Notice Board at Bus Stop. Need to cost a new Notice Board.

c) Parish Newsletter. It was agreed to publish a Newsletter on a six monthly basis. The Clerk asked for suggestions from Councillors for items to be included so a draft could be available for the next meeting.

d) Cycle Training. Deferred as Councillors agreed the local Schools now arrange this.

e) Street Light No. 5. This was now working. Item Closed

f/g) Playing Field Maintenance / Lengthsman. It was agreed to incorporate this cost within the Lengthsman scheme where possible.

- h) Mowing. Councillors E. Weaving and K. Brown to create a defined mowing plan. This will be an asset regarding the Lengthsman duties.
- i) Summer / Christmas Fayre. It was agreed to hold a meeting with representatives from the Church and the Village Hall Committees to discuss this item. Dates to be arranged.
- j) Financial Officer. It was unanimously agreed the Clerk is, and shall continue to be, the Financial Officer as per his contract.
- k) Calc Updates. It was agreed that the weekly email update from Calc did not need to be emailed to Councillors unless it was deemed necessary.

12. Plans for review, (if applicable).

The question was asked as to why the Parish Council did not receive the Planning Application regarding the 60 dwellings proposed at Twyford Country Park. The Clerk will enquire. .

11. Finance.

Cheques already signed,
 Smart Cut, £254.15 (April)
 Wicksteed, £45.00 (Inspection)
 Smart Cut, £254.15 (May)
 Ian Selkirk, £83.00 (Internal Audit)
 P. Parfitt, £114.24, (L/Man £29.28 + R/Ground £84.96

Cheques to be signed,
 Clerks Salary for April, May and June including, Travel Expenses, Folders, Stamps
 and the printing of the Windfarm Documents. Total £550.11
 P. Parfitt, £148.14, (L/Man £90.10 + R/Ground £20.00 + F/Paths £38.04
 Smart Cut, £508.13 (June)

8. Date of the next meeting confirmed as 7th September 2010

Items for the Agenda to be received by the Clerk no later than 14 days prior to the meeting.

Meeting Closed at 9.50

Signed.....

Date.....

Chairman

Notes of the Public Question Time

Various questions asked regarding the Windfarm application including,
 Monies donated, Windfarm visits, Results of the Poll, Traffic issues.
 Personal attacks against the PC and the Windfarm representative for “being biased”.
 Twyford planning application.
 Financial Officer.