

Norton & Lenchwick Parish Council

Minutes of the Meeting, 3rd January 2013 No.01/13

Clerk to the Council, Mike Smith, 12 Pitchers Hill, Wickhamford WR11 7RT

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Present K. Leonard, Chairman, A. Hill, V. Chairman, Councillors K. Davies, D. Bush,
J. Fretwell, District Councillor C. Homer & M. Smith, Clerk

1. Apologies

None

2. Declarations of Interest

None

3. Public Session

Discussion with five members of the public (notes appended)

Councillor A. Hill assured the public that their concerns would be noted and would form part of the Parish Councils submission to WDC regarding the Smith Wadley planning application at Church Walk

4. Review of the minutes of the previous meeting.

Minutes of the previous meeting agreed.

5. District / County Councillors Report's

Councillor C. Homer stated that the SWDP would not affect Norton & Lenchwick. There will be a budget meeting in March re the grant / precept.

Councillor asked if the PC had any thoughts on using the New Homes Bonus. This was up for discussion

6. Chairman's Report

John Middleton has submitted his resignation to the Parish Council due to his ill health. I would like to Express our appreciation to John and all the work he has done for the Parish these past 10+ years.

I would like to instruct Mike to reflect our thanks to John in writing.

I have had an email from Edgar Powell from the Open Spaces Society who tells me he is working with Arian on the VG application with some success. I have also been informed by Barbara McClaren that they plan to hold a Village wide meeting to report about the application sometime in the New Year.

Norton & Lenchwick is now on Facebook. This is a result of a suggestion made at the PC Surgery last Year and after 4 days we have 9 "likes" so far. The site is for the Parish and not the Parish Council and will be moderated by a parishioner from Lloyds Close, Councillor K. Davies & myself and it is only for village news and events

The Parish Council website is maintained by the Clerk and will remain, and it is where all our formal documentation is posted and retained

7. Field Path Officers Report

The footpath issue on the Smith Wadley planning application has been reported

8. Lengthsmans Report

None

9 Street Lighting Officers Report

None

10. Finance & Policy Committee Report

The 2013 2014 budget was received and changes were made to the PWLB, General Maintenance, Community Projects, Mowing, Insurance, VAS & Calc Fees. It was also thought a contingency expense should be added to deal with unforeseen issues that may occur.

It was thought the lighting repair bill would be issued & paid in the current fiscal year but this would be confirmed by the Clerk. There will also be a cost for electrical & structural certification and that should be reflected in the next year budget.

A motion should be presented to the full council for cost of living increases for the Clerk & Lengthsman.

A review of the asset register should be undertaken at the next PC meeting

We are waiting on signs for Dog Fouling from Simon Hall. He was unable to deliver them prior to the meeting so discussion tabled until the next meeting.

Update. Signs had been received

11. Community & Outreach Committee Report

Motion to expend no more than £450 for the Quiz Night & £235 for the Tea Dance

Proposed by KL & seconded by JF, vote unanimous

Motion to adopt "Debbie" to the committed. Proposed KL & seconded by KD, vote unanimous.

12. New & Ongoing Items

a) VAS Update. Data sheets sent to all Councillors

b) Street Lighting Update. Clerk still dealing with Prysmian & WPD

c) Newsletter. Articles required ASAP which includes the Tea Dance & Quiz Night

d) Vacancy for a Planning Committee member. Councillor J. Fretwell was nominated by KL & seconded by AH. J. Fretwell duly accepted

13. Planning

Vacant / Unsafe Buildings. Councillor A. Hill remarked on this issue and it is hoped WDC can investigate

14. Finance

Copies of accounts were made available for Councillors

Motion to accept the 2013 / 2014 precept unanimously agreed

Cheques signed,

Smart Cut, Grasscutting October £259.26

Clement Keys, External Audit £162.00

M. Smith, Salary £251.70

HMRC, 3rd Quarter Tax £76.20

N & L Parish Hall, 6 x PC Meetings £120.00

T. Collins, Quiz Master £75.00

K. Davies, Tea Dance Catering £150.00

Receipts

Harvington PC, Share of VAS costs £927.25

WCC, Lengthsman Aug / Sept £472.25

15. Date of the next meeting as 7th March 2013

Items for the Agenda must be received 14 days prior to the above date

Meeting Closed 8.50

Signed.....

Date.....

Notes of the Public Question Time

Property boundaries are within 1 metre of existing properties.

Height & size of properties is unacceptable

Scale of plans seems incorrect

No lighting addressed

Access to side is inadequate