**Minutes of the Parish Council Meeting held on Wednesday 4th January 2016 @ 7.30 pm in the**

**Village Hall, Throckmorton**

Members and Officers present: Cllrs Hodgkins (Chair), Cheetham, Blears, Tucker, Argyle, Robertson, Merrett & Dickinson

 In attendance: Clerk, CC Liz Tucker & Mrs. Michelle English

1. Apologies: To receive apologies and to approve reasons for absence: Cllr Beever (W)

2. Declaration of interest

a)  Register of Interests: Councillors are reminded of the need to update their register of interests.

b)  To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. RB on item 6e.

c)  To declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011).

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

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| The meeting opened @ 7.30 pm , no members of the public were present |

1. The minutes of the meeting held in December 2015 were corrected and signed (Cash Asset figure changed from £37,164.58 to £67,164.58).
2. District and County Councillors’ reports: for information. (Items raised for decision will appear on the agenda for the next meeting.)
3. CC Tucker advised that the budget for W.C.C and Wychavon will be reduced
4. Adrian Hardman, Leader of Worcestershire County Council has resigned
5. Strengthening the edges of Long Lane is included within the budget
6. PC to pay for the trimming of the inside of Throckmorton Play Area hedge
7. Request to consider cutting of all of verges in Throckmorton within the 30mph signs
8. Request for Agenda and Minutes to be forwarded to LT
9. Matters arising from the previous meeting: for information & discussion
	1. Village Shop

It was agreed to send a copy of the SLA to be forwarded to Worcestershire County Council EM

New employee has started work serving in the shop Monday to Friday. Hours are 8.00 to 5.30, closed 1.00 to 1.30 for lunch.

Comments from the staff at the shop regarding the position of the new sign have been noted but no complaint has been received from the tenant.

A5 Permission would be needed for home deliveries, the PC would need to apply.

* 1. Housemartins (Village Flat) JD

 Flooring in kitchen being replaced by KC Carpets in January.

* 1. PACT News / Neighbourhood watch AR

Awaiting dates from Simon Hall

* 1. Nature Reserve/Footpaths/ Bridlepath
* Some of the dead wood from the Nature Reserve, but further work required MA/RH
* Work has started on repairing the footpath between Paddock House and Pax off Broad Lane, to restore the bank above the drainage ditch. This should be completed by the end of January 2016. RH and RAG.

* 1. Play Area

 To be inspected and work undertaken. RH/DC

* 1. The Dolphin Inn

 3 quotes required for resurfacing work. DC

 It was agreed to discuss possible use of the outbuildings with Mr Jones NM

* 1. Lengthsman

Mark Cole removed the VAS from Broad Lane, a work rota will be agreed. Charles Tucker has Example of standard lengthsman work duties distributed CT/RH

The possibility of blocked drainage pipes in Main Street and Broad Lane was discussed.

It was agreed that the clerk would review the tasks undertaken by previous lengthsman.

Contact M Coles to arrange to jointly walk the ditches. EM/RH

* 1. Throckmorton Airfield Use LT

Dates of major events to be obtained.

* 1. Vehicle Activated Sign

To be returned to Bishampton in March

* 1. Shorthorn Wood CT
	2. Defibrillator RH

It was agreed the clerk would liaise with Richard Sheppard (First Responder) on what is required to obtain two sets of equipment. Use of the New Homes bonus scheme for partial payment was discussed. EM/RH

* 1. Trees in Throckmorton CT/EM

3 quotes discussed, it was agreed to add £800 to the Budget. Place order and undertake work.

* 1. Telephone box

To be reviewed in the Spring.

1. **Finance**
	1. To view the bank reconciliation & approve Cheques for payment as well as approve payment made during the month
	2. The budget was approved.

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| --- | --- |
|  | £ |
| Current Account balance as at 31st December  | 24,979.00 |
| Savings Account | 6,534.54 |
| Special savings | 30,000.00 |
| Total cash assets for the PC stand at | 61,514.54 |
|  |  |
| L Jones (deposit) fixed for 6 months @ 0.7% interest | 13,123.44 |

|  |  |
| --- | --- |
|  | £ |
| Mark Cole – Lengthsman  | 103.50 |
| Christmas Carols, Bill Ellis | 70.00 |
| OHL | 108.00 |
| R,Hodgkins ( expenses) | 19.58 |

1. **Planning**
2. W/15/03138/RM Glebe Farm, removal of agricultural occupancy condition
3. **Clerk’s report**

Clerk reminded Cllr Merrett to complete her Register of Interest Forms

1. **Councillors’ reports and items for future agenda**: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

 **None**

The meeting closed at 8.30pm.

Next meeting to be held at The Villages Hall, Bishampton on the 1st February @ 7.30pm.

Signed………………………………………………… …………………………..

Chair Date