**10/2017-18/44**

**Minutes of the Ordinary meeting of Hanbury Parish Council (HPC)**

**Held on Monday March 26th 2018 in Hanbury Village Hall at 19.30.**

**Present**

Chairman Roger Weaving (RW)

Councillors Roy Raxter (RR)

Neil Cook (NC)

Clare Stallard (CS)

David Ford (DF)

Ian Few (IF)

John Evans (JE)

 County Councillor Peter Tomlinson (PT)

 Audrey Steele (AS)

 One member of the public

#### To receive apologies for absence and to approve reasons for absence.

Apologies were accepted from Cllr M Bishop (MAB) and Cllr G Gartland (GG)

1. **Declarations of Interest:**

a) Register of interests; Councillors are reminded of the need to update their register of interests.

b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.

c) To declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest must leave the room for the relevant items as per the code of conduct and the Hanbury Parish Council standing orders.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

There were no declarations of interest or dispensations received.

1. **To consider the approval of the minutes from the last Parish Council Meeting that was held on Monday February 26th 2018.**

It was noted that Cllr David Ford had not been present at the meeting in February 2018.

The minutes were approved as an accurate record of the meeting.

**The meeting was then adjourned for**

**Public question time**

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for further consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

#### Progress reports from the previous minutes for information

5 Tony Akers to purchase a hosepipe and also a CO2 detector.

**10/2017-18/45**

10.1Parish Maintenance. Cllr CS noted that the WI signs on the planters are to be cleaned by the WI.

 10.2 Cllr CS is to send a letter to two local MPs for their support with regard to changing the business parks to residential units or lowering the road under the bridge in Stoke Prior.

**5. Correspondence received to date:**

The correspondence below was made available for inspection and discussion at the meeting.

 Worcestershire Calc reports for Feb and March 2018. Including review of local

 government ethical standards.

 Playsafety Will be inspecting the play area in March/April 2018

 Dave Griffiths – emailed to check it was ok to replace benches as per budget 2018-19

 request.

 Wychavon Sport – invitation to participate in 2018 Wychavon parish games

 Peter Tomlinson sends the stakeholder consultation for review of local ethical

 standards for the councils consideration.

**6. County and District Councillors Reports:**

6.1 County Cllr Tomlinson .

* The parish council thanked Peter Tomlinson for the donation towards the

Defibrillator and PT reminded the Council to register the device with West Midlands Ambulance service.

* At the Health and overview scrutiny committee, there was a presentation by the ambulance service that hightlighted problems with Worcester Royal Hospital A & E department.
* It was noted that the new GPDR was quite onerous on Parish Councils.

6.2 District Cllr Steele.

* There is a Partners Together meeting on June 20th and the early year’s provision from Wychavon is to be discussed. The meeting is open to all; notification of attendance needs to be made via the Clerk.
* Localism Meeting. Parish Councils are to be asked to send a representative to this meeting to discuss what they would like from the new Homes Bonus monies going forward.
* At the Peer review meeting it was noted that Wychavon was one of the few Councils in the Country to give the New Homes Bonus money to the Parish Councils.

**7. Planning:**

7.1No plans to date of the agenda. There were no plans for consideration.

7.2 Planning applications approved by Wychavon

 17/02198/HP – Holmes Farm, Holmes Lane, Hanbury B60 4HH.

 Conversion of barn/store room into 2 bedroom annex.

7.3 Planning applications refused by Wychavon.

None to date of agenda.

7.4 Planning application withdrawn by applicant

 18/00019/FUL – The Stables, Bradley Green, Hanbury B96 7TQ.

 Demolition of stables and erection of replacement garage.

**10/2017-18/46**

**8. To Receive Reports and discuss matters regarding;**

8.1 Recreation Ground and Village Field Committee.

8.2 Cricket and football clubs.

* RW, CS and the Clerk met with Tim Haslam from ABCC to discuss the positioning of the new pavilion. It had been established that there was room for the pavilion to be erected whilst the old pavilion remains. The old pavilion will be removed when the new one is complete.
* RW has spoken to K Chandler – architect and is to meet to look at the problems of design at the front of the hall.

8.3 Maintenance and improvement of Byways and the Village Hall Committee.

* Nothing to report.

8.4 Village Hall Management Committee

* Update on the meetings of the VHMC. It was noted that the balcony was to be cleared.

8.5 CRASH

* Update on the meetings of CRASH.

**9 Finance**

9.1 Monies received to the Parish Council this month;

 Worcestershire County Council Money From PT’s fund towards defibrillator **£962**

Worcestershire County Council – reimbursement of PL costs from April to December 2017. **£984.40**

9.2 Payments requested and submitted to the Parish Council

 The payments were approved as below.

 **Chris Cooke** Install tap for outside of Village Hall **£92.72**

 **Chris Cooke** Lengthsman work for March 2018 **£264**

 **Chris Cooke** Litter pick for February 2018 **£171.60**

 **Chris Cooke** Mileage for February 2018 **£51.48**

 **Chris Cooke** Mileage for January 2018 **£39**

 **Clerk** nominal charge for office use 2017-18 **£120**

 **Clerk** Salary for Jan to March 2018 **£1146.75**

 **DCVS** Postage for January 2018 **£2.78**

 **Hanbury Herald** Donation to Parish magazine #64 **£350**

 **Harpers heating** Service of Byways boiler **£65.00**

 **HMRC** Clerk Tax and Ni for Jan-March 2018 **£97.20**

 **Information Commissioners Office** – renewal of registration **£35**

 **Water Plus** Water charge for the pavilion **£41.35**

 **Wychavon District Council** Annual charge to empty and clean bin **£95.46**

9.3 Any other financial matters.

 A direct debit for payments to Information Commissioner’s Office was filled in and signed.

**10 Parish Lengthsman and parish maintenance issues.**

10.1Parish Maintenance. It was noted that Chris Cooke had done excellent work for the parish over the winter months.

10.2 Any other matters.

 Missing grate lid Loggerheads – 492643 reported to WCC.

**11 Highways and any Police matters:**

11.1To discuss any highways issues/accidents reported locally.

**10/2017-18/47**

* Cllr DF asked Cty Cllr PT to visit Hay Lane and to discuss with highways.
* WCC report -503891 – Clerk reported accident at Ditchford Bank and asked Highways to look at the junction signage.
* WCC report -503856 – Clerk reported trief curb damage by Corner opposite Vernon Arms due to accident.
* JE noted that there had been increased police activity after burglaries had been reported.

**12** **To discuss the provision of SmartWater** within Hanbury.

* Cllr CS provided costings and proposed publicity events associated with the smartwater proposal. See notes attached to the minutes.
* The Parish Council **agreed** to purchase “smart water” kits for 70% of the houses in Hanbury @ £8.90 and to distribute them to households who sign up to the SmartWater project at events to be arranged. CS to advertise this in the Herald.

**13** **Broadband on School Road** update from the Clerk.

* The Clerk has asked Ceri Fitzpatrick from BT open reach to go ahead with the survey of the properties in School Road for the supply of fibre broadband to the premises (March 15th 2018) to establish exact cost.
* The Clerk is also to submit a request for Pumphouse lane to be examined to obtain a guideline price for the same service.
* RR asked if Hollowfields could be considered.

**14 Defibrillator update**

* Clare Stallard submitted a report on the purchase of a defibrillator for the Jinny Ring.
* Cllr PT has donated £962 to this project.
* The Parish Council **agreed** to the purchase and provision of this item.

**15 Parish Councillors’ Reports and Items for Future Agenda**

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

* RW noted that The Droitwich Archery Society had asked him to present prizes at their prize giving in June. Unfortunately he is unable to attend.
* RW noted that the agreement for the loan of the painting by G Vernon displayed by the National Trust at Hanbury Hall (previously agreed by HPC and signed by J Evans in 2001) is to be renewed and signed by RW.
* DF noted that the memorial at the memorial gardens is to be cleaned and the benches to be replaced as per HPCs budget agreement for 2017-18.

**16 Date of next meetings -** April 30th (To include the Annual Parish meeting)

 May 21st – the Annual Parish Council meeting – 2018

The meeting was closed at 21.15hrs.

**Public Question time**

* A request for funds for a defibrillator at Hanbury First School was requested.

It was noted the parish council was committed to purchasing one for the Jinney Ring, and the Parish Council may not be in a position to help the school. It was noted that the Council would re-examine finances during the 2018-19 financial year to see if a donation could be made.

**Abbreviations**

ABCC – Astwood Bank Cricket Club

CC – Chris Cooke – Parish Lengthsman

Cllr – Councillor

Cty Cllr – County Councillor

Dst Cllr - District Councillor

HPC – Hanbury parish Council

RG – Recreation ground

VHMC – Village Hall Management Committee

HPC Councillors

MAB – Mark Bishop, NC – Neil Cook, JE – John Evans, IF – Ian Few,

DF – David Ford, RR - Roy Raxter, CS – Clare Stallard, RW – Roger Weaving

PT – County Councillor Peter Tomlinson and AS – District Councillor Audrey Steele.

**Actions**

4.5 Tony Akers to purchase a hosepipe and also a CO2 detector.

4.10.1Parish Maintenance. Cllr CS noted that the WI signs on the planters are to be cleaned by the WI.

4.10.2 Cllr CS is to send a letter to two local MPs for their support with regard to HGVs.

8.2 RW and K Chandler – architect to meet to look at the problems of design at the front of the hall.

11.1Cllr DF asked Cty Cllr PT to visit Hay Lane and to discuss with highways.

WCC report -503891 – Clerk reported accident at Ditchford Bank and asked Highways to look at the junction signage.

WCC report -503856 – Clerk reported trief curb damage by Corner opposite Vernon Arms due to accident.

15 RW noted that the agreement for the loan of the painting by G Vernon displayed by the National Trust at Hanbury Hall (previously agreed by HPC and signed by J Evans in 2001) is to be renewed and signed by RW.

**Public Question time**

* A request for funds for a defibrillator at Hanbury First School was requested.

It was noted the parish council was committed to purchasing one for the Jinney Ring, and the Parish Council may not be in a position to help the school. It was noted that the Council would re-examine finances during the 2018-19 financial year to see if a donation could be made.

**Smartwater process - Hanbury Parish Council**

1. Purchase Smartwater kits with Parish Council funds
2. At least 70% of number of households in parish must have one to qualify for price of £8.90
3. Agree proportions of cost for each kit to be paid by Parish Council and/or parishioners - see below

4. Arrange with Village Hall and Project Manager Mick Simpson a date

 for one Saturday morning and two evenings in Village Hall for Project

 manager and a few parishioners to register and distribute kits to

 householders. (set for Saturday 30th. June between 9 - 12 and

 Wednesday 4th. and Wednesday 11th. From 6 - 8)

5. Advertise the dates in Hanbury Herald.

6. Recruit volunteers to help on those dates

7. Hold events

Number of Households - 420 (approx) (70% = 294)

Cost if paid in full by HPC - £3738 (70% = £2616.60)

Cost if household pay £5.00/HPC pay £3.90 - £1638

Cost if household pay £3.90/HPC pay £5.00 - £2100

CS/26MAR18

**DEFIBRILLATOR FOR HANBURY**

The owners of the Jinney Ring Craft Centre are still willing to ‘host’ a defibrillator on site, with 24 hour public/ambulance access.

Should they no longer be the owners of the Jinney Ring Craft Centre, the defibrillator would be donated to Hanbury Parish Council, who could negotiate for the defibrillators’ siting to continue as before with the new owners or it could be moved to the Village Hall.

The current cost of a defibrillator is from £1,250.00.

A cabinet can cost from £500.00. It may need a power supply.

Signs need to be purchased to advertise its location - these can cost up to £30.00 each.

There may be annual maintenance charges

Sources of income for purchasing a defibrillator

Donations from parishioners - need to request in Hanbury Herald

Donation from Jinney Ring Craft Centre - Owners willing to pay 50% of balance once other donations have been received

Donation from Hanbury Parish Council - willing to pay 50% of balance once other donations have been received

Donation from County Councillor - has donated £962.00

Grant from British Heart Foundation - asks Parish Council to pay £400.00 but have added criteria for PC to qualify

An West Midlands Ambulance Service acceptable defibrillator could be a iPAD SP1 Fully Automatic - current price £1,295.00, which comes with a 7 year warranty.

West Midlands Ambulance Service - once it is fitted, have to be notified of its location and code number.

With the donation of £962.00 from Peter Tomlinson, our County Councillor, I set out a rough costing for a defibrillator and associated equipment.

iPad SP1 £1,295.00

Housing 569.00

Signage 30.00

 \_\_\_\_\_\_\_\_\_

Total 1894.00

Minus 962.00

 \_\_\_\_\_\_\_\_\_\_

 932.00

Other donations ?32.00

Cost to Parish Council/Jinney Ring at 50/50 @ £900.00 = £450.00 each.

NB. We may get discounted prices from suppliers

CS/26MAR18