

DRAFT

**Minutes Of Inkberrow Parish Council Meeting Held In The Pavilion, Sands Road.
Wednesday 16th October 2024, Commencing At 7.30pm.**

Present: Councillors David Hunter (Chair), Jane Neal, Chris Burdett, Rodger Fooks, Dinah Griffin, Elizabeth Jordan, Robin Lunn, Paula Gittoes (Clerk)

Apologies for absence Cllrs Nick Dawkes & Ben Hurdman, Anthony Hopkins, Richard Jordan, Robert Wilcox

In Attendance: 10 Members of the public

Allotment AGM

The Allotment AGM preceded the main meeting. It was noted that following the Lengthsman cutting back the bramble growth on the left hand side by the car park in 2023 it was again a problem. Some discussion took place on whose responsibility this was. The Parish Council were advised by BB that allotment holders don't necessarily park there and no action was required.

Funding for an additional water trough installation had been agreed by the Parish Council and this would be actioned in 2025.

The condition of an allotment plot was discussed and the allotment holder would be contacted by the Parish Council.

Bob Berriman was proposed as the allotment Chairman by David Hunter and this was seconded by Cllr Elizabeth Jordan.

It was agreed that the allotment AGM for 2025 would commence at 19.15.

Democratic fifteen minutes public question time.

Parking on Stockwood Lane during school drop off and collection times was discussed. The Parish Chair confirmed that:

- notification had gone to parents via the school.
- WCC traffic engineers had visited the site and a proposal for consultation was pending.
- The police would be observing the situation.

The Parish Council were congratulated on the standard of the Sands Road playground.

Following the recent rainfall, water on Stonepits Lane was again a problem. It was agreed that Worcestershire County Council (WCC) would be contacted to investigate and provide support

Action PG

Malcolm McGillivery, Secretary of the CIO Inkberrow Community Centre provided an update on the trustee status and the structure of sub groups now in place to manage the Village Hall asset. A number of health and safety issues were raised and it was clarified by the Parish Council Chair that there was no immediate risk to occupants. This was confirmed by Mr McGillivery and it was agreed that further discussion would take place in the closed meeting.

The issue of blocked drains where Stockwood Lane meets the A422 was raised. This would be reported to WCC.

ActionPG

1. **Apologies** accepted
2. **No Declarations of Interest**
3. **Previous minutes accepted and signed**
4. Progress from Previous minutes would be covered in the meeting
5. **Tracker Updated**
6. **Highway Matters**
 - a. Note: Road Closure 4 November 2024 5 days. To close that part of U43426 Stonepit Lane from its junction with U43427 Greenscroft Way to its junction with junction with C2051 Withybed Lane. New customer connection
 - b. Stockwood Lane parking proposal from WCC is expected for public consultation
7. **Lengthsman Activities**
 - a. IB continues to work through the list agreed at the 'village walkabout' last month. It was recognised that maintenance in some parts may be more complex, and the Parish Council would be advised by IB.
8. No item
9. **Police report.** A bulletin had been received from the fraud and scam department regarding romance fraud and this would be posted on the Parish Council notice board.
10. **County Councillor Report.** No report was received.
11. **District Councillor report.** Report received from Cllr Nick Dawkes
 - a. Cllr Dawkes reported that he has still had no reply from Wychavon planning for a face to face meeting to discuss our Neighbourhood Plan. In view of the proposed changes to the National Planning Policy Framework, he suggested it would be more essential for the village to have an up-to-date plan.
12. **Finance Report**
 - a. The finance report was submitted in RW absence and accepted
 - b. Cllr Hopkins to apply to Cllr Laura Gretton for £1.5k towards VAS signs **Action AH**
13. **Planning**
 - a. W/24/01750/FUL Priory Forge, Priory Farm Lane, Inkberrow, Worcester, WR7 4HT Conversion of existing ancillary building to form a residential annexe and change of use of land to residential curtilage, both serving Priory Lodge; Erection of horse walker for use in connection with existing equine business. No objections were raised. **Action PG**
 - b. Clerk to check with Wychavon Planning dept the process for notifying the Parish Council on planning matters **Action PG**
14. **Any other business from Clerk or Parish Councillors**
 - a. CIO Inkberrow Community Centre. Dot and Fred Hunt were formally thanked for their dedicated service to the Village Hall and the community over the past 20 plus years. They were wished well in their retirement and the Parish Council would write to them formally. **Action DH**
 - b. The Parish Council approved an update of the Asset Register and assessment of the assets by the Clerk
 - c. The RoSPA assessment of Parish Council play area equipment was discussed and it was agreed that in spring 2025 a refresh of the bark would be arranged. It was noted that the broken balance beam had been removed and there was no requirement to refurbish the fort structure at the top of the slide.

- d. It was agreed that the funds held by the Parish Council for the Horticultural Shows could be returned.
- e. It was agreed that CiL funds could be applied for using the VAS invoice. **Action RW**
- f. It was agreed that the gravel delivered to the car park could be used to backfill the potholes at the entrance to the car park. It was also noted that the SCI had agreed to make good any damage caused by the Sporting Club Inkberrow (SCI) use of the car park
- g. It was agreed that Cllr Lunn would lay the Parish Council wreath at the village Remembrance Day service, a £50 donation was agreed and the Parish Council would purchase some 'Tommy' poppy discs from the Royal British Legion to go on the Village Green bench
- h. The Emergency Planning document was expected last year. This would be pursued by the Clerk via Jem Teal **Action PG**
- i. The Parish Council Chair confirmed the Parish Council have 1 grit bin asset on Stockwood Lane. Cllr Hopkins usually sourced the grit and arranged the filling of the bin. **Action PG**
- j. The paper on Licences and Leases for the Bowls and Tennis clubs and The Men's Shed was discussed and it was agreed that a Parish Council working party would be convened to progress this matter. Membership would include Cllrs Fookes, Burdett, E Jordan, and the party would report to the Parish Council. This was unanimously agreed. The item of Insurance was to be within the remit of the party and the potential use of template leases was to be explored.
The Parish Council Chair formally thanked Cllr Fookes for his time and effort with the CIO and its development
Wychavon District Council (WDC) would be asked if there were CiL monies to assist with the licences and leases. **Action RF**

CCllr Gretton to be contacted re discretionary funds for leases / licences / Vas Signs **Action PG**
- k. The draft Parish Council Information Policy was approved
- l. Meeting dates for 2025 were agreed. Parish Council meetings would continue on the 3rd Wednesday of each month
- m. The Grass Cutting proposal paper was discussed. It was agreed Cllr Hunter would update the village map and the spreadsheet to circulate for quotes. **Action DH**

15. Any other business from the public

- a. The Village Green Christmas Tree would be erected on November 30th and the lights would be put on December 1st 2024. It was agreed that a notice would be placed in What's On for villagers who wanted to help to contact the Parish Council. Thanks were given to Carmichael of SSS Security for providing the equipment to put the lights on the tree.
- b. The quality of school meals was raised and the meeting were advised by the Chair that this is a matter for the school not the Parish Council
- c. The updating of the Parish Council telephone number was raised and Cllr Burdett said he would take this matter forward. **Action CB**
- d. The road collapse of Priory Farm Lane was discussed. This matter would be raised with WCC Highways **Action PG**
- e. A note taker is required for the November Parish Council due to annual leave. **Action All**

DRAFT

16. Items for future agenda

- a. Parish Council budget

Meeting Closed and a discussion took place Re the CIO Community Centre

Next Meeting November 20th 2024 19.30 Bowls Club Sands Road

Apologies to the Clerk please parishcouncil@inkberrow.org.uk