

DRAFT

**Minutes of Inkberrow Parish Council meeting held in The Pavilion, Sands Road.  
Wednesday 15<sup>th</sup> January 2025, commencing at 7.30pm.**

**Present:** Councillors David Hunter (Chair), Chris Burdett, Rodger Fooks, Dinah Griffin, Anthony Hopkins, Elizabeth Jordan, Richard Jordan, Robin Lunn (20.30), Jane Neal (Vice chair), Robert Wilcox.

**Apologies for absence** Cllrs Nick Dawkes, Ben Hurdman.

**In Attendance:** 12 member of the public.

**Democratic fifteen minutes public question time**

Clarity was sought in preparation of the meeting with Wychavon to discuss the neighbourhood plan. This is an agenda item

A broken street lamp on Barley Meadows was reported. The public were advised that such issues can be self reported on the Worcestershire County Council portal. To be reported by the Clerk on this occasion.

The Stockwood Lane Road Traffic Consultation Paper was discussed. Members of the public were advised to comment through the consultation process and the Parish Council would comment as a statutory body.

The CIO Inkberrow Village Hall reported that the SCI had failed to complete the sewer works by 31st of December 2024. A representative of the SCI advised that a 'road closure' application had been applied for and was pending, then works could proceed. The SCI would be invited by the CIO Inkberrow Village Hall to their next meeting in February 2025 to provide an update and discuss.

The number of newly planted trees, by Chestnut Close and opposite the school was raised. The County Council would be approached to seek clarity on the background, the maintenance plans and process for their planting.

A prospective Conservative County Councillor introduced himself and offered support to the Parish Council and villagers. He briefed the meeting on a local Neighbourhood Watch Scheme and was happy to share his information through the Clerk.

- 1. Apologies** no apologies
- 2. Declarations of Interest**
  - a. Cllr Hopkins planning application W/24/02220/FUL
- 3. Previous minutes** Oct and November signed
- 4. Progress from previous minutes** on tracker
- 5. Tracker Updated** during the meeting
- 6. Highway Matters**
  - a. Road surface erosion on Appletree Lane near the junction with Pepper St and outside Little Nobury Farm was reported. IPC to report via the portal **Action PG**
  - b. The condition of the verges on Earls common Rd, specifically alongside PinHills Farm was raised. This has been reported previously through the portal and will be raised again **Action PG**

- c. Stockwood Lane Road Traffic consultation from WCC was discussed. It was agreed that the Parish Council would feedback; the red lines on the north side of Stockwood Lane be extended to improve pedestrian safety and bus turning ability. **Action PG**
- d. The Parish Clerk and Chair met with Barry Barnes WCC and visually surveyed Withybed Lane and Holberrow Green for suitable sites for mobile VAS signs. These sites were agreed within the statutory restraints and permits have been issued.
- e. The pothole in Holberrow Green, on the main road, was reviewed and Barry Barnes WCC will be instructing surveyors to investigate the cause of the water. He advised that the road damage could not be satisfactorily repaired until this investigation had been done and road repair was likely to require road closure. He would keep the PC informed.

## 7. Lengthsman Activities

- a. On Appletree lane corner, the vegetation overgrowth was discussed. Chair to discuss with IB **Action PG**
- b. Review the pavement vegetation growth at the Old Bakehouse site. Chair to discuss with IB **Action DH**

## 8. Neighbourhood Plan.

It was confirmed that EC, RL, RW, JB would be attending the meeting at Wychavon on January 22<sup>nd</sup> at 4pm with Andrew Ford Senior Planning Officer  
A discussion took place on the desired outcomes and the Chair asked for the group attending to discuss further and be clear on the outcomes and questions to be raised.

- What is the future of the Neighbourhood Plan, how does this align with the SWDP, What are the risks of having / not having one

## 9. Police report.

No police report received.

- a. Vicky to be informed of the warm space mornings at the SCI on Tuesdays and Thursdays

## 10. County Councillor Report.

No report was received.

- a. The forms submitted by Cllr Hopkins for £1500 VAS to the County Councillors Discretionary fund would be chased for progress **Action AH**

## 11. District Councillor report.

A report was received on the meeting date and will be circulated to councillors

## 12. Finance Report

- a. The IPC are expected to break even
- b. Clerk to apply for PCC monies for further VAS signs now permits issued **Action PG**
- c. Draft letter to allotment holders for July 2025 with details of fees and deadlines for payments. It was agreed that penalty would be charged for late settlers **Action PG**

## Budget for 2025

- a. Precept agreed at 4.8%
- b. The mowing tenders for 2025 were received and discussed in closed meeting. Clarity required on the 3<sup>rd</sup> quote **Action CB**

## 13. Planning

- a. W/24/02220/FUL Hamnavoe Stonepit Lane Erection of 1 market dwelling and associated works. Application supported.
- b. W/24/02237/RM Withyfields. Withybed Lane Inkberrow WR7 4JJ. For reserved matters, approval for appearance, landscaping, layout and scale following outline

approval W/ 16/ 01712/OU For the erection of 30 dwellings as Approved under Planning reference W/ 16/ 03026/RM- variation of condition 1.(18/1/2025)  
IPC to object on grounds of infrastructure, overcrowding and layout design

- c. W/24/02311/HP Lower Bouts Farm, Bouts Lane, Holberrow Green, Inkberrow, Worcester, WR7 4HP Alterations, extensions and garaging. Application supported

**14. Any other business from Clerk or Parish Councillors**

- a. Cllr Fookes reported that Asbestos, Electrical and Fire & Safety reports had been received from the CIO Inkberrow Village Hall. All issues had been resolved. Cllr Fookes also reported that a new Chair had been appointed – Mrs Melanie Hart. Congratulations were extended to her and thanks were given to Cllr Fookes for his temporary Chairship.
- b. The SCI representative reported that the 3G pitch was completed and had been used for training and matches. There was a plan in place for the foul sewage connection. The car park chippings had been distributed. The licence issues would be addressed. And the IPC Chair would formally write to EH (SCI) in response to the letter received Dec 31<sup>st</sup> 2024
- c. Thanks were extended to Cllr Jordan, her family, Sue Fowkes, and Danny Smallwood for their efforts in sourcing and fixing a beautiful Christmas Tree this year

**15. Any other business from the public**

None

**16. Items for future agenda**

- a. Land Registry items (Clerk to review and update)
- b. Discuss renewal of wood chippings for the play area

Next Meeting February 19th 2025 at 19.30 in the Bowls Club, Sands Road

Apologies to the Clerk please [parishcouncil@inkberrow.org.uk](mailto:parishcouncil@inkberrow.org.uk)