

HARTLEBURY PARISH COUNCIL

The Minutes of the Meeting of Hartlebury Parish Council held at 7pm on Tuesday 6 September 2011

Present: Cllrs Mrs J Jones (Chairman), P Holden, A Bishop, D Southall, H J Webb, Mrs C Boughton-Thomas, N Dowty, A Jones, G Howard, R Kirby

In Attendance: Mrs J Hyrons (Clerk), County Cllr M Broomfield, CSO Andrea Leslie

1. Apologies: Cllrs Mrs L Brookes, A Cupper, D Stocker,

2. Declarations of Interest:

a: Register of Interests: Councillors were reminded of the need to ensure their register of interest is updated.

b: Personal Interests: None

C: Prejudicial Interests: None

| |
|--|
| The meeting was adjourned for Public Question Time – see notes appended at the end. |
|--|

3. Minutes: The minutes of the meeting held on 2 August 2011 were approved as a true record with one amendment. They were then signed by the chairman.

4. Reports:

a: Police: CSO Andrea Leslie gave PC Price's apologies. She reported that crime within the parish remains low although further damage has been done to the fencing at Hartlebury Common. Hartlebury Common has been raised as a PACT priority and extra patrols will be laid on. Speed enforcement along Old Worcester Road has led to a reduction of speed of 6% and a reduction in the number of vehicles speeding by 40% during enforcement.

Theft of drain covers continues to be a huge problem in the county and the police continue to treat scrap metal theft as a priority. It was agreed that the Neighbourhood Watch scheme should be promoted in Hartlebury as these schemes in other areas are useful in providing information. A notice will be put in the Parish Magazine.

Councillors asked the CSO to remind PC Price that he had agreed to look into the issue of speeding by Hartlebury Primary School.

b: Clerk:

External Audit: The intermediate audit has been signed off by the auditor.

Training: Councillors were advised of various training courses they may wish to attend.

London Midland: The clerk continues to lobby the company for an increased service at Hartlebury. They have recently confirmed that *"We're looking at some options at the moment for the whole route, and are likely to consult some proposals in the next six months. At the moment I haven't got anything specific in terms of any station."*

Bus Changes: There have been a number of changes to the bus timetable – visit <http://www.worcestershire.gov.uk/cms/pdf/Sept%202011%20changes%20V3%20-%20WEBSITE%20version.pdf>. A number of inconsistencies have been reported.

Recent Donations: Hartlebury Tennis Club and the PCC have thanked the Parish Council for the recent donations.

Litter: A complaint was passed on to Biffa about the amount of litter in Whitlengle Lane and Station Road. It seems that this is litter being thrown out of cars and not blown from the landfill but Biffa will continue to litter pick the area.

Affordable Housing: Councillors were informed that the Housing Need Survey and covering letter from the Chairman will be sent to all households in Hartlebury in October.

Wienerberger / Biffa Liaison Meeting: Councillors were asked to inform the clerk of any agenda items for the meeting – one item will be noise from the brickworks. It was commented that this meeting should not become a negative attack on the businesses and should be conducted appropriately with a purposeful agenda.

c: County Councillor: Cllr Broomfield advised members of the public to report the theft of drain covers to Worcs C.C immediately. Councillors were asked to consider if there were any schemes which would enhance the parish which could be paid for from Cllr Broomfield's allocation. This will be an agenda item for next month.

5. Finance: Payments totaling £2,018 were approved and passed for payment.

6. Recording of Minutes: It was resolved that, for matters requiring a vote, the minutes will include details of the original proposal, any amendments, the resolution and the number of votes for and against. Councillors were reminded that guidance on voting procedures is laid down in the Council's Standing Orders.

7. Incinerator Public Inquiry: One Councillor agreed to be the Parish Council's representative at the inquiry in November– a statement will be prepared by the Council.

8. Hartlebury Castle: It was agreed, in principal, to make a contribution to the Hartlebury Castle Preservation Trust towards match funding should their lottery application to purchase the Castle be successful. An amount will be agreed once further financial information is available.

9. Private Car Sales: Private sale of cars on Highways land continues to cause an issue in Hartlebury but neither Highways nor enforcements seem willing to take action. Compromised safety of other road users was highlighted as well as the negative impact on the look of the village. Cllr Broomfield agreed to speak to County Council officers.

10. Rectory Lane 30MPH Signage: It was resolved to accept an offer from Worcs C.C to install 30mph count down marker signs on the approach to the existing speed limit sign.

11. Grit bins: Due to cost implications it was agreed that the Parish Council will not purchase and maintain their own grit bins. The clerk will continue to report areas where Highway's bins should be installed. She was asked to write to Highways asking them to ensure that Quarry Bank and Inn Lane were included on the gritting route.

12. Hartlebury Common: Two Councillors provided a report of the meeting with Worcs C.C where an update on the 10 year plan for the management of Hartlebury Common was given. Councillors who attended found the meeting to be very informative – the clerk was asked to write to Martin Barnett to thank him for his presentation. It was commented at the meeting that communication and publicity by the County Council regarding the Common was poor and the clerk was asked to request that appropriate information be supplied to the public.

13. Honorarium: It was agreed unanimously that an honorarium be awarded to the Internal Auditor for her work on the Annual Return. The Council's thanks will be passed on.

14. Church Lane, Crossway Green: One Councillor provided a report on a meeting she attended with Roy Fullee from Highways and residents of Church Lane, Crossway Green. The residents are concerned about the amount of traffic using the lane. Mr Fullee agreed to look into the installation of "counting strips" to assess the problem. The clerk was asked to write requesting this be done – once the data has been analysed Councillors will discuss the issue again. Some delivery vans cause damage in the lane when they turn around to avoid the A449 – residents are reminded to take registration numbers of offending vehicles and contact the companies concerned.

15. Her Majesty the Queen's Diamond Jubilee: The clerk will put an article in the Parish Magazine suggesting a working party from the village businesses / groups be formed to discuss how the village can collectively celebrate this event in June 2012.

16. Correspondence: The correspondence issued with the agenda was noted. Councillors were asked to notify any contractors / farmers who may be interested in providing snow clearing services in bad weather to contact the clerk for further information. A request for undercover storage for 1 tonne bags of grit/salt has also been made. A letter from the CPRE objecting to the incinerator will be posted on the Parish Council website and forwarded to other Parish Councils.

11. Councillors' Reports and Items for Future Agenda:

Further traffic calming measures – especially Inn Lane and Rectory Lane.

12. Date of Next Meeting: Tuesday 4 October 2011 at 7pm at Hartlebury Parish Hall.

The meeting closed at 9.15pm

Signed(Chairman) Dated

Notes from Public Question Time

Two residents attended. 1 provided a brief update for Councillors on the development of the village website – a meeting has been arranged for the working party.

Prior to the meeting Richard Jarman, Business Manager of York Street Medical Centre, explained how a purpose built Medical Centre (as proposed for the Waresley Park development) would enable them to offer a greater range of health services to the community and ensure continuity of care. He was informed that the Parish Council had strongly objected to the proposed development – one reason being that the proposed location for the Medical Centre (on the other side of the A449 to the main village) would not be suitable. Councillors also raised concerns that some Hartlebury residents are not within the boundaries of the practice.