

KEMERTON PARISH COUNCIL

The minutes of Kemerton Parish Council Annual Meeting held at the Victoria Hall on Tuesday 9th May 2023 at 7.00pm.

Councillors signed their Declaration of Office.

New members were introduced and welcomed.

PRESENT Cllrs C Kulukundis, J Wenham, A Howell, C Carver and O Alexander.
IN ATTENDANCE Ms J Shields (Clerk).

AGENDA

1. Election of Chairman.

Cllr Carver proposed, Cllr Wenham seconded and it was agreed to elect Cllr Croft as chairman, Cllr Croft had been unable to attend the meeting and will sign the acceptance of office before the next meeting. Cllr Kulukundis was elected to chair this meeting.

2. Apologies For Absence.

Apologies were received and accepted from Cllrs L Croft and A Darby. The council agreed for their acceptance of office to be signed before the next meeting.

3. Declaration Of Interests.

Councillors were reminded to fill in and return their registers of interests to Wychavon and to declare any personal or prejudicial interest in items on the agenda and their nature. Cllr Kulukundis declared an Other Disclosable Interest, as adjoining properties belong to her family, in item 13a.

Cllr Alexander declared an Other Disclosable Interest, in item 13a, as a friend of the applicant and will not participate in the discussion.

d) To Consider Applications for Dispensation.

The council agreed councillor's applications for dispensation to be accepted, enabling them to be part of the discussion and vote on the precept until the end of April 2027.

4. To Consider The Adoption Of The Minutes Of The Meeting Held On The 9th March 2023.

The minutes having been previously circulated were agreed and signed as a true record. The minutes of the meeting held on the 10th January 2023 were signed, having been approved at the meeting held on the 9th March 2023.

5. To Review The Councils.

a) Financial Regulations.

The council agreed, as there has been no further legislation since the regulations were reviewed by the council in May 2019, there was no need for them to be reviewed at the present time.

b) Standing Orders.

The Standing Orders were reviewed in 2022, Clerk to compare and report to the next meeting.

c) Risk Assessment.

Cllr Howell agreed to review the Risk Assessment.

d) Insurance Requirement.

The council agreed the insurance as adequate.

e) Code of Conduct.

Clerk to check this is the most recent version.

6. Election Of Vice Chairman.

Cllr Kulukundis proposed, Cllr Wenham seconded and it was agreed to elect Cllr Carver a Vice Chairman.

7. To Appoint the Following:-

- | | |
|---|-----------------|
| a) Finance Officer. | Cllr Oliver |
| b) Bredon Hill Conservation Group Representative. | Cllr Kulukundis |
| c) Victoria Hall Representative. | Cllr Wenham |
| d) Area CALC Representative. | Cllr Howell |
| e) Grass Cutting Representative. | Cllr Wenham |

8. To Receive The Report From The Internal Auditor 2022/2023.

Mr A Rhodes had carried an audit of the councils' Governance and Accountability, some minor comments had been made, which had been addressed by the clerk.

9. To Approve The Governance Statement For 2022/2023.

The council agreed the Annual Governance Statement, the relevant document was signed by the Chairman.

10. To Approve The Accounts For 2022/2023.

The council agreed the Annual Governance Statement, the relevant document was signed by the Chairman.

11. Finance.

a) To agree the invoices to be paid.

Worcs CLAC	Subs	£272.44
	Insurance	£829.94

b) To ratify payments made between meetings.

Victoria Hall		40.00
Victoria Hall		12.00
Victoria Hall		20.00
Jones	Grass cutting	£4,560.00

c) To receive the bank balance to date.

Remittance received from

WCC	Lengthsman	£150.00
Wychavon	Precept and Grant	£4,820.00

HMRC Vat Reclaim £221.10

d) To Ratify Standing Orders for 2023/2024

The Council agreed the standing orders paid to the Clerk £194.25, WCC £52.22 and Mr M Farey £225.00.

e) Wychavon Coronation Grant

The coronation grant of £200.00 had been applied for and received by the parish council.

13. **Planning.**

a) To Consider Planning Applications received to date.

W/23/00842/FUL Site of Former Lane End Back Lane Kemerton.

The chairman informed the new councillors of the existence of Village Design Statement, a document approved by Wychavon. The councillors agreed to visit the site and comment to the clerk via E mail.

b) To Ratify The Comments For Applications and Appeals Submitted Since The Last Meeting.

W/23/00066/HP The Grange Bells Castle Lane To Crashmore Lane Overbury Kemerton. The parish council had no planning reason to object.

c) To Report Wychavon Planning Decisions.

Approved by Wychavon

W/22/02264/FUL - Frame House Back Lane Kemerton

W/23/00200/HP - Westwynd Cottage Hill Road Kemerton

d) Appeal Notice

Notice of planning appeal.

20/02640/FUL at Land Off Kemerton Road Kemerton.

14. **To Receive a Report from the County Councillor.**

No report received.

15. **To Receive a Report from District Councillor.**

No report received.

16. **Progress Reports for Information.**

a) Clerk.

Sent and recent E mail to Tony Davies – Bridge to Nowhere.

All Election notices sent to Cllr Carver to go on the notice board.

Applied for and received Coronation Grant

Returned signed Lengthsman agreement, e mailed Mark Farey the new invoice.

Reclaimed VAT again.

Accounts taken to internal auditor.

17. **Correspondence.**

- The Lengthsman reported water, from ditches, flowing onto Castle Hill Road. This is caused by the ditch opposite the Church being silted up. This matter has been brought to the attention of the parish council on several occasions over the last couple of years. Unfortunately neither Overbury Estate or Worcs. County Council Highways will accept

liability and therefore Wychavon is unable to take enforcement action. The clerk has asked the County and District Councillor A Hardman for help.

- The clerk informed the council that she will be retiring in March 2024.
- Repair of the wall opposite St Nicholas Church, should be taking place within the next few weeks. The wall is an example of stone and mortar which has deteriorated rapidly over the past couple of years due to 'global warming'.

18. Items for Future Agenda and Councillor Reports.

- Parking on the pavement outside the village hall is causing a problem to pedestrians. Cllr Wenham will report the issue to the next Village Hall Meeting.
- The chairman thanked Claire Barber and Gary Stacey for their contribution to the parish council.

19. Date Of Next and subsequent Meetings.

4TH July, 5th September and 7th November 2023.

9th January and 5th March 2024.

Signed

Date

DRAFT