

KEMERTON PARISH COUNCIL

The minutes of Kemerton Annual Parish Council Meeting held at the Victoria Hall on Tuesday 3rd May at 7.00pm.

PRESENT Cllrs C Kulukundis, C Carver, R Davies, Sir D Logan, S Papacostantinou and J Van den Broek (Chairman).

IN ATTENDANCE Ms J Shields (Clerk).

1. Election Of Chairman.

The council agreed to rotate the chair for this year.

July	Cllr Carver
September	Cllr Kulukundis
November	Cllr Logan
January 2017	Cllr Papacostantinou
March	Cllr Darby.

2. Apologies For Absence.

Apologies were received and accepted from Cllr A Darby.

3. Declaration Of Interests.

Councillors were reminded to update their registers of interest held by Wychavon and to declare any personal or prejudicial interest in items on the agenda and their nature.

Cllr Papacostantinou declared a prejudicial interest in Rate Relief in item 11 and did not take part in the discussion or vote.

4. To Consider The Adoption Of The Minutes Of The Meeting Held On The 1st March 2016.

The minutes, with an amendment, having been previously circulated were agreed and signed as a true record.

5. To Ratify the Grass Cutting Contract for April 2016 to March 2017.

After several discussions with the contractors, both the council and the contractors signed the agreement for this year.

6. To Review The Councils Financial Regulations, Standing Orders, Risk Assessment And Insurance Requirement.

The council agreed that it was operating adequate controls as per the 'The Accounts and Audit Regulations 2015'.

The Jubilee tree was removed from the Risk Assessment.

The insurance was agreed.

7. To Appoint the Following:-

- a) Finance Officer – Cllr R Davies.
- b) Bredon Hill Conservation Group Representative – Cllr S Papacostantinou.
- c) Victoria Hall Representative – Cllr C Kulukundis.
- d) Area CALC Representative – Cllr C Carver.

8. To Approve the Parish Council Audit.

KEMERTON PARISH COUNCIL

The Internal Audit had been carried out and the form signed.

- a) Annual Governance Statement.

The council agreed the Annual Governance Statement and “*We considered any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial impact on this smaller authority and where appropriate have included them in the accounting statement.*” Will be an agenda item for March each year.

- b) Accounting Statement.

The council agreed the Accounting Statement.

9. To Ratify The Continuation Of The Lengthsman Scheme.

The council agreed to continue for the scheme, with a budget of £1,771.00, the clerk had signed and returned the contract to Worcs. C.C. and sent out the contract to the Lengthsman Mr M Farey.

10. To Consider The Painting Of The Black And White Direction Pole In Kemerton.

The council agreed to ask Mr M Farey, if he would clean the pole.

11. To Review Bus Shelter Lighting.

Cllr J Van den Broek agreed to install the solar powered light in the bus shelter, in the hope of deterring unsocial activity within.

12. Finance

- a) To agree the invoices to be paid.

The following invoices were agreed for payment:

Victoria Hall £28.00, HMRC £89.20, Printing £32.99, Dog deterrents £11.74 and Solar Centre 31.99 (Cheque paid to J Shields), CALC (Subs) £203.10, Bus shelter Cleaning Feb - April £75.00, Came and Company (insurance) £396.47.

The two applications for rate relief will be ratified at the July meeting.

- b) To receive the bank balance to date.

Balance was presented to the council, the following remittance had been received. Lengthsman (Feb) £56.20, HMRC VAT reclaim £884.49, Wychavon Precept and grant £3955.00

13. Planning.

- a) To Consider Planning Applications received to date.

None received.

- b) To Ratify The Comments For Applications and Appeals Submitted Since The Last Meeting.

None received.

- c) To Consider Planning Applications Submitted since the Publishing of the Agenda.

None received.

- d) To Report Wychavon Planning Decisions.

None received.

Concerns regarding W/15/00027/PP will be passed onto Wychavon.

14. To Receive a Report from County Councillor Mr A Hardman.

No report.

15. To Receive a Report from District Councillor Mr A Darby.

No report.

16. Progress Reports for Information.

a) Clerk. (Circulated.)

VAT reclaim and War Memorial Grant form had been completed and returned.

Cotswold AONB grant information had been circulated.

b) Traffic Calming.

No update, in the hands of the County Council!.

c) Overhead Electric cables.

No update. Clerk to ask again!

d) Flood Meeting.

The council is concerned at the slow response to the recent report for 'jetting' after the storm two weeks ago.

e) Assets for Community Value.

Apologies from Cllr Kulukundis.

17. Correspondence for Information. (Listed on the Clerk's Report.)

Russian Comfrey - Cllr Kulukundis to investigate.

18. Items for Future Agenda and Councillor Reports.

- Clerk to contact BT with concerns re cables above and behind the bus shelter.
- Cllr Caver had placed a notice in the phone box stating it was the property of the Parish Council. Ideas for the box and volunteers to maintain it will be a subject for the next newsletter.
- Cllr Logan will draft a leaflet to be placed on cars, that are thoughtlessly parked near the Crown.
- Cllr Van den Broek will try and establish the parking position in front of the house for sale in the High Street.

19. Date Of Next Meeting.

Tuesday 5th July 2016.