

ASHTON UNDER HILL PARISH COUNCIL

Parish Clerk: Michelle English, Delamere House, Hill Furze, Fladbury, Pershore, WR10 2NB
Tel: 01386 860502, email ashtonunderhill@yahoo.co.uk

Minutes of the Annual Parish Council Meeting held on Tuesday 10th May 2016 @ 7.00pm in the Green Room, Ashton under Hill

Members and Officers present: Cllr Smith (Chair), Cllr Cope, Cllr Hague, Cllr Rowley, Cllr Becket & Cllr McIntyre

In attendance: Clerk

1. **Election of Chairman** and signing of the Declaration of Office. Cllr Smith was nominated by NM and seconded by SH
2. **Election of Vice Chairman.** Cllr Rowley was nominated by SS and seconded by NM
3. Apologies: Cllr Darby & Hardman
4. Declarations of Interest:
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests. None
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
5. Minutes from September meeting were approved as true and accurate

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

None present

6. Councillor vacancy, no application yet, will advertise the position again.
7. Members of the Council appointed to outside bodies within the village
 - Social Centre - DC
 - Foot Paths - NM
 - Flooding / Snow - SH
 - Trees - NM
 - PACT - KR

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Bredon Hill Conservation Group - JB

Communications- KR

Lengthsman – SH

Defibrillator - SS

8. Progress reports:

- a. Social Centre, AGM to be held 11/5, looking to appoint a new chair
- b. Bredon Hill Conservation Group. They are willing to assist AUH with any conservation planning. PC will be writing to Wychavon with BHCG support to try and encourage the maintenance of Willow Cottage in line with its preservation order. JB attended a meeting of Bredon Hill village Parish Councils to review the idea of a share Neighbourhood plan to protect Bredon Hill. The outcome was that each Parish would continue to have their own but would share a common core relating to preservation of the Hill and key features.
- c. PACT, KR now on board as representative.
- d. Lengthsman, SH to email MC all jobs need doing.
- e. Vehicle Activated Sign, ME instructed MC to place order to two batteries.
- f. Flooding, Ditches & Drains, DC reported top of drain broken at the end of Wynch Farm, which has left a hole. ME to follow up. Issue outside Mirabel to be reported, still outstanding.
- g. Trees, one taken down at Dodge's corner. Keep an eye on the trees in the Groaten
- h. Neighbourhood Plan
- i. Communications

Facebook

Continues to grow; our maximum reach recently was 2,138 people!

New parish website

KR has contacted CALC regarding submitting an application for funding. The person responsible is on sick leave but is apparently dealing with this from home. Also contacted the website company regarding the type of information we could put up on the site, i.e. must it just be PC info or can it also be general village information. She couldn't answer this, so a question for CALC/NALC when we get further into the application, if we are successful in the first place. KR will keep the council informed as to progress.

Noticeboard

Replacing the backing material and the window has been on the back burner but recently has been getting worse; paper documents regularly fall/hang off despite using a variety of pins. We could maybe glue the foam backing onto the wood. However, whilst that would stop it 'flapping', fear is it will make it thinner and even more difficult to pin. The perspex window is also horribly and permanently scratched and the now rather shabby neighborhood watch stencil blocks out some of the content. Maybe newer perspex (or another material) might be more resistant to scratching, if it were possible to replace just this rather than the whole window. Will report back later in the year.

9. District and County Councillors' reports: for information. (Items raised for decision will appear on the agenda for the next meeting.)

CC Hardman thanked the Chair for her time spent on footways in the village, wheels are now in motion. Funds have been dedicated to the scheme. The clerk will be advised of a start date.

CC Hardman will be doing his rounds with head of highways in June, please advise of any defects.

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10. Planning:

- W/16/00861 24 Wood lane SS / JB to write objection letter
- W/16/00453 Moat House, Demolition of existing conservatory, erect single story rear ext. to lounge & Kitchen – **approved**
- Appeal allowed for Harvest fields, Back Lane – conversion of bungalow to 2 storey dwelling.

11. To approve the Finances

- The annual return was signed and figures agreed
- Application received from The Star inn for rural rate relief - £287.33. it was agreed that the PC did not have sufficient surplus funds to support this at present

To approve the following payments

M English	-	£ 613.63
M Cole	-	£ 150.00
CALC	-	£ 403.66
Wychavon DC	-	£ 80.12

To approve the bank balance

Bank balance as at the 31 st March 2016	-	£1,709.01
Savings	-	£3,315.48

Total cash assets for the PC as at 31st March 2016 - £5,024.49

12. **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting.)

13. **Clerk's report on Urgent Decisions since the last meeting.**

14. **Councillors' reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

- The first school have done a Clean for the queen at the bottom of the village.

15. **Date of next meeting:** To confirm the date of the next meeting 12th July. The meeting closed at 7.50pm

.....(chair)

.....(date)