

SEDGEBERROW PARISH COUNCIL

Minutes of Sedgeberrow Annual Parish Council Meeting held in the Betteridge Room at Sedgeberrow Village Hall on 10th May 2017 at 7.15pm.

Present Cllr's Mrs S Morris, Mrs M Pratt, Mr C Devereaux-Little [Chairman] , Mr J De Paris, Mr R Hunt and Mr A Thomas.

In Attendance Ms J Shields (Clerk), Cllr E Eyre (County), Cllr G Mackison (District) and Mr M Parker.

1. Election of Chairman.

Cllr Thomas proposed and Cllr Morris seconded and it was agreed by all to elect Cllr Devereaux-Little as Chairman.

The chairman thanked Cllr Pratt for her many years' service to the village as Chairman.

2. Apologies: To receive apologies and approve reasons for absence.

Apologies had been received and accepted from Cllr Mr A Stow, who is on holiday, the chairman will talk to Cllr Stow as to whether he wants to remain on the council.

3. Declaration Of Interests.

Councillors were reminded to update their registers of interest and to declare any Disclosable Pecuniary Interests (DPI) and their nature.

4. To Consider The Adoption Of The Minutes Of The Meeting Held On Wednesday 15th March 2017.

The minutes were agreed as a true record and signed.

Meeting was closed.

Mr M Parker provided a report.

Meeting opened.

5. Election of Vice Chairman.

Cllr Devereaux-Little proposed and Cllr Morris seconded and it was agreed to the election of Cllr Hunt as Vice Chairman.

6. Correspondence.

- Cllr Morris will investigate <https://www.ukparliamentweek.org/>
- Confirmation of the council's registration with the pension regulator had been received.
- Information regarding the Parish Games were handed over to the chairman to progress.

7. To Appoint Representatives To The Following.

- a) Worcestershire Association of Local Councils.
Cllrs Pratt and Cllr Devereaux-Little.
- b) Village Hall.
Cllr Devereaux-Little
- c) Police Group.
Cllr Hunt.
- d) Transport.

- Mrs Sylvia Brown
- f) Tree Warden.
Cllr De Paris.
 - g) Flood Warden.
Cllr Hunt.

8. To Review The Councils Financial Regulations, Risk Assessment and Insurance Requirements.

The council agreed that no changes to the Financial Regulations were necessary.
Risk Assessment will be carried out by the Chairman and Cllr Hunt.
Clerk to check the Play Area cover in the Insurance policy.

9. To Approve The Annual Governance Statement 2016/2017.

The council approved the Annual Governance Statement and the chairman signed the Grant Thornton Audit form.

10. To Approve The Accounting Statements 2016/2017.

The council approved the accounts and the chairman signed the Grant Thornton Audit form.

11. Highway Matters.

- a. Speeding in Winchcombe Road and the placing of a 7.5 weight limit.

The council is not happy with the Highways findings, after consulting with a highways officer from another county, the chairman would like this reviewed.

The chairman will write a statement to be circulated to the council before, being sent to Cllr Eyre's to take to the appropriate county council officer.

The safety element has been bought up in New Homes Bonus consultation process.

One option would be to have the Winchcombe Road stop, at the junction with Main Street.

- b. VAS.

SeSeME are happy to carry out the moving of the VAS, however the posts in the Cheltenham Road are too tall, Cllr Eyre to speak to Highways Officer regarding a reduction in height.

- c. Rights of Way.

All concerns regarding public footpaths should be addressed to the Countryside Officer at Worcestershire County Council.

The footpath bridge crossing a tributary into the river on the west side, joining Sedgeberrow to Wormington has been replaced, clerk to contact Wormington to inform them.

- d. Cllr Eyre to ask if the Winchcombe Road needs to be resurfaced, if not could the monies saved be used for speed calming measures.

- e. Bollards in Winchcombe Road have now been replaced.

- f. Jetting.

Cllr Hunt had prepared a map for Cllr Eyre to pass to Highways, Cllr Hunt will meet the Jetter.

12. To Receive the Following Reports.

- a. Police.

Circulated, clerk to forward to Mike Parker.

- b. County Councillor.

Cllr Eyre, thanked the parish for her re-election, the county council was now in two weeks of induction.

Footways identified for attention.

- I. Churchill Road around 15-20 ft - for school children at bus stop,

- II. Main Street before junction a new bit of road for school children approx. 20 ft,

- III. Cheltenham Road between No 1 and 5 - 30 feet
- IV. Main Street approx 20ft Winchcombe Road end, in front of the church.
- V. Sand field Lane where adopted

Cllr Eyre to meet with Kieran to resolve discrepancies re traffic count in Winchcombe Road and progress engineering solution costing to reduce speeding especially after the recent shunt.

c. District Councillor.

Report form Cllr Mackison will be circulated.

Cllr Eyre is now the Chairman of Wychavon District Council.

13. Progress Reports For Information.

a. Clerk.

Previously circulated.

Signed Lengthsman contract has not been returned.

b. White gates.

The chairman to contact Martin Woodhouse regarding the installation of the gates, once agreed a plan needs to be sent to Mr J Brianza, to make sure there are no cables underneath, to be agreed.

c. Litter bin at the bus shelter.

The litter bin has been replaced by Wychavon.

14. Finance.

a. To Receive Bank Reconciliation As At 28th April 2017.

Reconciliation had been circulated.

b. To Receive Accounts To Date.

Accounts had been circulated.

The following remittances had been received.

Precept and Grant		£5,301.00
WCC	Lengthsman	£46.50
WCC	White Gates	£678.57

c. To Approve Payments.

The council approved the following payments:-

Came and Co	Insurance	£496.21
New Look	Grass March and April	£120.00
SeSeME	Allotment INS.	£81.56
Village Hall	Room Hire	£70.00

15. Planning.

a. To consider applications since last meeting.

17/00616/HP 44 Main Street, Sedgeberrow, Evesham.

b. To ratify decisions made between meetings.

W/16/02344/LB Mill Cottage, 33 Winchcombe Road, Sedgeberrow, Evesham,

c. To report decisions since last meeting.

Withdrawn

17/00261/GPDE 44 Main Street, Sedgeberrow, Evesham.

Approved by Wychavon

W/16/02344/LB - Mill Cottage, 33 Winchcombe Road, Sedgeberrow.

16. To Discuss The 2009 Parish Plan.

Many of the findings of this plan had been addressed by the parish council in 2009/2010.

The chairman to prepare a spreadsheet to identify the actions, actions taken and actions needing to be taken, for the next meeting.

17. To Discuss The Jubilee Playground Steps Handrail.

The chairman and Cllr de Paris will investigate and cost a hand rail for one side of the path.

18. Items For Future Agenda and Councillor Reports.

The chairman and Cllr Hunt had attended a flood wardens meeting in Tewksbury, which was very interesting as it explained the new technology being used.

The phone box, Mr Hudjec had declined to paint the box, due to comments from a villager, Cllr Thomas will now undertake the work.

Cllr Morris reported that the Glebe Meadow grass cutting costs were to increase and had been asked if further funding was available, the council believe that the £1,000.00 grant is more than adequate, Cllr Morris to relay to the Village Hall Committee and the chairman will check the exact costing.

Cllr Morris reported that the bin in the centre of the playing field is not being emptied – Clerk to check with Wychavon however it is thought that this is not carried out by Wychavon and is the responsibility of the Village Hall Committee.

19. Date Of Next Meeting.

12th July 2017.