

# CHILDSWICKHAM PARISH COUNCIL

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**Meeting of Childswickham Parish Council**  
**at 7:15PM on Thursday 4<sup>th</sup> July 2024**  
**at Childswickham Memorial Hall, WR12 7HF (///stray.procures.magnetic)**

## Minutes 07/2024

**Present:** Anthony Halling (Chair), Kate Parker, Tim Ramsbottom, Jon Wade

**In attendance:** David Hunter-Miller (Clerk), Liz Eyre (County Councillor), Emma Sims (District Councillor), Elizabeth Wilks (Chair of Broadway Parish Council)

### **1. Chairman's welcome and announcements**

Anthony Halling opened the meeting and welcomed attendees.

### **2. Apologies for absence: To receive apologies and to approve reasons for absence**

No apologies were received.

### **3. Declarations of personal and prejudicial interest**

**3.1. Register of Interests: With reference to items on the agenda councillors are reminded of their responsibility to declare interests and to update their register of interests as required.**

Noted.

**3.2. Disclosable Pecuniary Interests: To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.**

Nil declared.

**3.3. Other Interests: To declare any Other Registerable Interests or Non-Registerable Interests in items on the agenda and their nature.**

Nil declared.

**3.4. Dispensations: To consider any written dispensations from councillors who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.**

Nil received.

### **4. Open Session**

*The meeting was adjourned for the open session.*

#### **4.1. District Councillors**

Emma Sims was in attendance to answer questions.

#### **4.2. County Councillor**

Liz Eyre provided a report to members. An update was received on County Council matters including: election purdah, County Hall (RAAC and Legionnaire issues), management changes and finance. The following County Council roadshow dates were noted:

<u>Date</u>	<u>Event Time</u>	<u>Event Name</u>
Sat 6th July	9 am to 6 pm	Hanbury Show
Sun 7th July	1 pm to 5.30 pm	Outside Great Malvern Priory (Malvern Food Festival)
Sat 13th July	10 am to 6 pm	Astwood Bank Carnival

Sat 13th July	11 am to 6 pm	Bromsgrove Carnival
Sat 3rd Aug	9 am to 6 pm	Tenbury Show
Sun 4th Aug	10 am to 5 pm	Battle of Evesham
Sun 11th Aug	10 am to 5 pm	Worcester Show
Sat 10th Aug	10 am to 5 pm	Far Forest Countryside show
Sat 31st Aug	10am to 6pm	Droitwich Saltfest

Updates on the following local matters were received:

- Severn Trent works for flooding and pollution ongoing until August - a larger pumping station in the field to the north of its current location.
- National Grid informed that the WCC green team has addressed the knotweed issue on A44.
- The right of way and bridleway accessed from Chapel Lane - funding not found yet.
- New SID site agreed with WCC and Parish Council.
- Trees at Green Close - Parish Council awaiting permission to undertake tree maintenance and replacement - WCC Green Team considering.
- Speed data relating to Childswickham Road/Broadway Road/Hinton Road /Murcot Road was circulated.
- Request made for Childswickham to be allowed to run a community speed watch programme.
- Requested traffic management improvements at various locations across the parish.
- The police have not supported enforcement - taken up with the police and crime commissioner.
- Some road repairs have been done - for example the footway to the Childswickham Inn.

#### **4.3. Public participation**

The Chair of Broadway Parish Council was in attendance to promote ways for the parishes of Broadway, Wickhamford and Childswickham to work more closely together on shared issues (such as crime, flooding, events, highways, planning).

*The meeting resumed following the open session.*

#### **5. To consider and adopt the minutes from the Parish Council meeting on the 9<sup>th</sup> May 2024**

It was RESOLVED to adopt the minutes as a true record and they were duly signed by the Chair.

#### **6. Progress reports**

##### **6.1. Councillor vacancies**

It was noted that there were two vacancies on the parish council and enquiries from parishioners were welcomed.

#### **7. Correspondence**

##### **7.1. Police: West Mercia Police Community Charter ‘top three priorities’**

It was RESOLVED to request the following priorities:

- Increased visible police presence in the parish
- Traffic speed enforcement
- Responding to reported crimes promptly

#### **8. Play Area**

##### **8.1. To consider the latest play area inspection report**

The latest inspection report was considered and it was noted that there were no urgent matters requiring attention.

It was RESOLVED to pursue quotes for remedying a number of the identified minor maintenance issues.

#### **9. Highways and Lengthsman Scheme**

**9.1. To receive an update on the Lengthsman Scheme and to consider any items for the Lengthsman's work schedule**

No matters were reported.

**9.2. To receive an update on the new Speed Indicating Device (Police grant funded)**

It was noted that the new SID had been delivered and that Worcestershire County Council were arranging for a new sign post to be installed on the Hinton Road.

It was RESOLVED to ask Worcestershire County Council to review an additional location for the SID on the Broadway Road between the junctions of The Squires and Atkinson Street.

**9.3. To review the need for a temporary speed limit on Mount Pleasant (following approval of planning application W/23/02423/FUL)**

Liz Eyre confirmed that the requirements for a lower speed limit had not been met.

It was RESOLVED to ask Worcestershire County Council to consider installing white gateway road markings and Liz Eyre kindly offered to fund the measures (if approved).

**10. Parish matters for discussion/decision**

**10.1. To consider actions relating to trees at Green Close/New Street**

It was noted that Worcestershire County Council were reviewing permission/costings for tree maintenance/replacement work at Green Close.

It was RESOLVED to approve the quote from Adrian Hope Tree Services to cover work to trees on the village green only; the additional work at Green Close would be considered following approval from Worcestershire County Council.

**10.2. To consider quotes for a dedicated Parish Council website**

It was RESOLVED to defer discussions on a parish council website until Worcestershire County Council had confirmed the date for discontinuing their free hosting service.

**10.3. To consider creating a Parish Council Facebook page**

It was RESOLVED to go live with the parish council's Facebook page; it would be advertised on existing village Facebook groups accordingly.

**10.4. To consider adopting a Social Media Policy**

It was RESOLVED to adopt a Social Media Policy.

**10.5. To consider adopting the NALC New Model Financial Regulations**

It was RESOLVED to adopt updated Financial Regulations.

**11. Planning**

**11.1. To consider the following applications to be determined by Wychavon District Council:**

**11.1.1. Nil**

No planning applications received.

**12. Finance**

**12.1. Bank mandate: To receive an update on bank signatory changes**

It was noted that the bank mandate instructions to add Peter Grimshaw as a signatory were progressing.

**12.2. Budget expenditure: To consider and approve**

It was RESOLVED to approve the budget expenditure.

### **12.3. Bank reconciliation: To consider and approve**

It was RESOLVED to approve the bank reconciliation.

### **12.4. Earmarked reserves: To review**

It was resolved to establish the following earmarked reserves:

- Renewals (to hold funds to cover replacement of assets): £2,000.00
- Insurance & contingency (to hold funds to cover costs/excesses not covered under insurance policy): £1,000.00
- Elections (to hold funds for contested elections): £2,000.00
- Play equipment (to hold funds to allow for new/updated/replacement play equipment): £5,000.00

### **12.5. Invoices: To approve the following invoices for payment:**

**12.5.1. David Hunter-Miller (Clerk's salary and expenses - July)**

**12.5.2. HMRC (PAYE - July)**

**12.5.3. Elan City Ltd (Speed Indicating Device - grant funded): £2,640.00**

It was RESOLVED to settle the above invoices.

### **12.6. Delegated Payments: To note the following payments approved between meetings:**

**12.6.1. 16/05/24 M Newbury (grass cutting): £720.00**

**12.6.2. 16/05/24 Brian Arrowsmith (Lengthsman April): £182.00**

**12.6.3. 16/05/24 AT and L Woods (hedge planting): £100.00**

**12.6.4. 16/05/24 Childswickham Memorial Hall (room hire for year): £96.00**

**12.6.5. 16/05/24 Mr I A Selkirk internal audit): £120.00**

**12.6.6. 14/06/24 David Hunter-Miller (salary and expenses June)**

**12.6.7. 14/06/24 HM Revenue and Customs (PAYE June)**

**12.6.8. 14/06/24 Brian Arrowsmith (Lengthsman May): £182.00**

**12.6.9. 14/06/24 Playsafety Limited (play area inspection): £312.00**

The above payments were noted.

### **13. Councillors' reports and items for the next agenda**

The following matters were reported:

- It was considered that the necessary planning consultations had not been undertaken by Wychavon District Council in relation to recent building work on the Broadway Road.
- Parking concerns had been raised relating to patrons of the Childswickham Inn and representations would be made with the pub, the police and Wychavon parking enforcement to see what measures could be put in place. Enquiries would also be made to see if alternative local parking could be arranged.

It was RESOLVED to add the following items to the next agenda:

- Playing field maintenance update

### **14. Date of the next meeting**

It was noted that the next meeting is at 7:15PM on Thursday 5<sup>th</sup> September 2024.

*The meeting closed at 9:16PM.*

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David Hunter-Miller  
Clerk and RFO