

# Little Malvern & Welland Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 20<sup>th</sup> May 2019

<https://www.wellandparishcouncil.org.uk>

## Present

Cllrs. Mrs V Nelson(Chair), Miss J Biggs, Mr M Davies, Mr P Hancock, Mrs C O'Donnell, Mrs M Purser, Mrs M Sumner, Mr J Whitehouse.

## In Attendance

County Cllr. Mr T Wells, Mr D Sharp (Clerk) and 5 members of the public.

Before the meeting all councillors who had not completed their 'acceptance of office' previously, did so. Following the election last month there remained two vacancies for representatives from Welland on the Parish Council. Notices advertising co-option were to be posted.

## 54/19 Election of Chairman

Cllr. Mrs V Nelson was unanimously elected Chairman and duly completed her 'acceptance of office'.

## 55/19 Apologies

**To consider acceptance of apologies for absence from Councillors:**

Cllrs. Dr J Mortimer who was delayed (accepted).

## 56/19 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

## 57/19 Election of Officers, Committees, Working Groups and Parish Council Representatives

The following were elected:

Vice Chairman	Cllr. Sumner
Communications Working Group	Cllrs. Davies, Nelson, Mortimer & Hancock
Playing Fields/Open Spaces Working Group	Cllrs. Davies, Nelson & Whitehouse
Neighbourhood Planning Working Group	All Councillors
Fete Working Group	Cllrs. Biggs, Purser & Sumner
Highways Working Group	Cllrs. Davies & Hancock
Finance Working Group	Cllrs. Davies, Hancock & Nelson
Planning Working Group	Cllrs. Hancock, O'Donnell, Purser & Sumner
Orchard Working Group	Cllrs. Davies, Nelson, Purser & Sumner
Footpaths Wardens (WCC appointee)	Mrs Anne Brookes for Welland. Little Malvern vacant
Village Hall Committee Representatives	Cllrs. Hancock & Purser
Welland Charity Committee Representative	Cllr. Purser
4Cs Committee Representative	Cllr. Hancock
CALC Representative	Cllr. Sumner
Pavilion Representatives	Cllrs. Davies & Nelson

## 58/19 Planning

**To consider responses to the following and any late submitted applications:**

Application No	At	Details
19/00531/FUL	Boundary Cottage Gloucester Road	Erection of 1 no. two-storey dwellinghouse - Variation of condition 2 of planning permission 16/01568/FUL to substitute drawing 1850 3000B for original drawing 1850 3000A in order to amend line of entrance canopy.
19/00538/HP	35 Pippin Drive	Single storey rear extension

Cllr. Davies abstained from voting due to his position as District Councillor

The following responses was agreed:

19/00531/FUL & 19/00538/HP - 'The Parish Council has no objection to the application'.

Further to last meeting's response to planning application 18/01316/RM, concerning housing development on the Pheasant Inn site, it was agreed to add that the Parish Council would be willing to maintain the hedge bordering Gloucester Road, providing there were no access issues.

**59/19 Minutes**

**To consider for adoption the minutes of the Parish Council meeting held on 15<sup>th</sup> April:** These were accepted as an accurate record and they were signed by the Chairman

**60/19 Progress reports and other matters arising from these minutes**

No matters were discussed.

Cllr. Mortimer arrived.

**61/19 Reports by District and County Councillors and other Representatives**

**County Cllr. Tom Wells** confirmed that there were no plans to alter the current bus service timetable. He hoped to arrange a meeting of the user group this summer, possibly in Welland.

Following a request from the parish council he had contacted Fiona Argyle, the Countryside Access Maintenance and Improvement Officer, and was awaiting a reply.

**District Cllr. Mick Davies** reported that the new reception section at the district council offices was open. Also that the Tourist Information Centre had now moved to the Lyttleton Well on Church Street. The recently elected District Council was committed to making planning enforcement more accessible and currently there were the equivalent of 2½ officers covering the Malvern Hills District. Finally he confirmed that he was to resume surgeries at the Bakehouse Cafe every Thursday between 09:30 and 10:30.

**62/19 Committee, Working Party & Other Representative Reports & Recommendations****i. Neighbourhood Planning Working Group:**

Cllr. Davies reiterated the report of the current status that he had made at the Annual Parish Meeting on 8<sup>th</sup> May. A consultant would need to be appointed to complete the Plan at an estimated cost of £7,000 - £10,000. Carly Tinkler was willing to update the site assessments at a cost of £4,000. Totalling a maximum of £14,000. Some funding may be available from Locality and was to be investigated. The Working Group was looking at local areas to propose for 'local green space' designation and would also consider new SHELAA sites that were currently being considered for inclusion in the revised SWDP. It was expected that a further 14,000 homes would be added to those already designated to be built in the SWDP area by 2041.

**ii. Communications Working Group:**

The newsletter had been distributed several weeks ago and contained details of the fête and orchard purchase. The Group again paid thanks to the volunteer distributors, without whom the newsletter would not be viable. The next edition was planned for this summer.

**iii. Playing Fields/Open Spaces Working Group:**

**To consider applying for an S106 grant of up to £90,000 for Outdoor Gym and Recreational Storage facilities and up to £24,000 for Recreation ground access and community Space:**

There was currently about £250,000 of unspent S106 funding available and it was agreed to progress with updated quotations to be brought back to the parish council for consideration.

**iv. Orchard Working Group:**

**To consider delegating authority to negotiate a licence agreement with the Purser's Orchard Group. The agreement to be ratified by the Council before signature:** Authority was granted to the Clerk to negotiate with the Orchard Group in consultation with councillors. The Orchard Group was meeting on 29<sup>th</sup> May with a view to finalise its official constitution. Once licence/lease terms had been agreed, approval would be sought from the Parish Council.

Work to create highway access to the orchard was due to start in early June. Ringway were to create access onto the carriageway and Montel to create the track into the orchard and install fencing and both pedestrian and vehicular gates.

**v. Highways Working Group:**

**To consider purchase and deployment of two additional Speed Signs:** Provided the resident was still willing to fund a unit positioned on Marlbank it was agreed that the Parish Council should purchase a second that could be rotated about sites in the parish.

**63/19 Welland Steam Rally**

**To consider the process for allocating donated tickets:** It was confirmed that the organisation had donated 20 tickets. The fête raffle was to use 4 as a prize and the remaining 16 were to be allocated by ballot. Notices were to be put up and local homes notified by mail drop.

Further negotiations by interested residents were taking place on creating an off road bike track on Steam Rally land adjacent to Danemoor Cross.

**64/19 Parish Council Promotions**

The event held on 27<sup>th</sup> April had raised £355.22. A Village Social with food, drink and cool jazz was planned for 15<sup>th</sup> June.

Live and Local run events were to be arranged in November, February and March.

**65/19 Correspondence***To consider responses to correspondence previously circulated:*

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
Safer Neighbourhood Team	*	Upton Parish News Letter
CALC	*	Training Bulletin
MHDC	*	Planning session for P&TCs Thurs 4 <sup>th</sup> July, 5.30 – 7.30pm
Mr N Moody	*	Neighbourhood Plan
LGRC	*	Expo 2019 Chateau Impney Hotel, Droitwich Spa Fri, 21 June 2019 09:00 – 16:30
Clerk	*	Rospa Play area inspection

**66/19 Finance***i. To consider payment of invoices presented:*

The following payment was made between meetings from the **Main Account** and was ratified.

From/Due To	Date	Amount	Details
Ellis Dawe Ltd	09/05	£658.27	Orchard Entrance Fence/Gate

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	05/05	£118.00	Lengthman Duties (April)
Broadleaf Tree Care	25/04,08/05	£760.00	Grass Cutting
Solopress	29/04,07/05	£359.55	Printing
Zurich Munciple	14/05	£1,357.39	Insurance Premium
Worcestershire CALC	01/04	£908.09	Annual Subscription
JRB Enterprises	08/04	£258.30	Dog Bags
Ringway	17/04	£1,978.77	Orchard Entrance
Playsafety Ltd	12/04	£111.60	Playground Inspection
D Sharp	-	£175.00	Clerks 2 <sup>nd</sup> ½ Expenses 18/19
E Hardman	20/05	£104.00	Handyman (£130 Gross)
D Sharp	20/05	£384.48	Clerk's Fee (£480.48 Gross SP25)
	<b>TOTAL</b>	<b>£6,515.18</b>	

The following payment was approved from the **Fête Account**:

From/Due To	Date	Amount	Details
Solopress	15/04	£45.90	Printing

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£2,973.11</b>	<b>£2,973.11</b>	<b>Main Account B/F</b>	<b>£47,879.88</b>
<b>Fête Account</b>	<b>£1,284.00</b>		MHDC Precept	£14,145.00
Printing	-£45.90	<b>£1,238.10</b>		
<b>Buildings Account</b>	<b>£804.47</b>	<b>£804.47</b>	BT Group (Broadband)	-£13.56
<b>Neighbourhood Plan Acc</b>	<b>£5.65</b>	<b>£5.65</b>	MHDC (Rubbish Collection)	-£58.11
<b>Funding Account</b>	<b>£1,756.00</b>			
Event Receipts	£355.22	<b>£2,111.22</b>	May Payments	-£7,173.45
<b>Total C/F</b>		<b>£7,132.55</b>	<b>Main Account C/F</b>	<b>£54,779.76</b>

**67/19 Any other matters for future consideration**

The planning department was to be asked if the use of Steam Rally land for an off road bicycle track was counter to the agreed 28 day non agricultural use restriction.

The footpaths warden was to be asked about seasonal strimming of routes prone to under/over growth.

**68/19 Date of next meeting**

The next Parish Council Meeting was to be held on Monday 17<sup>th</sup> June 2019 at 7.30pm.

There being no further business the meeting concluded at 9.45 pm.