

# **Little Malvern & Welland Parish Council**

**Minutes of the Annual Parish Council Meeting held on Monday 17<sup>th</sup> June 2019**

<https://www.wellandparishcouncil.org.uk>

## **Present**

Cllrs. Mrs V Nelson(Chair), Mr M Davies, Mr P Hancock, Mrs C O'Donnell, Dr J Mortimer, Mrs M Purser, Mrs M Sumner.

## **In Attendance**

Footpaths Warden, Mr D Sharp (Clerk) and 6 members of the public.

Before the meeting Avril Wilson and Pauline Harris, from WCC Adult Services, made a presentation about the services that the county council offered. Up to 8,000 adults, mainly with physical or learning difficulties, are helped annually to achieve independence. It was expected that in future more people would require support from an earlier age. One aspect of the support available was to identify clubs and groups in the locality and the parish council confirmed that it would supply details of those in Welland. Furthermore the parish council planned to include a pull out leaflet in a future newsletter giving contact details for these groups.

## **70/19 Apologies**

**To consider acceptance of apologies for absence from Councillors:**

Cllrs. Miss J Biggs and Mr J Whitehouse (accepted).

## **71/19 Interests**

**i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

## **72/19 Planning**

**To consider responses to the following and any late submitted applications:**

<b>Application No</b>	<b>At</b>	<b>Details</b>
19/00440/FUL	Hillcourt Farm	Subdivision and conversion of barn into 2 dwelling units.
19/00732/FUL	Boundary Cottage Gloucester Road	Variation of condition 2 and 4 and removal of condition 18 attached to approval under Appeal Ref APP/J1860/W/18/3207345 (Proposed two storey dwelling) to allow alterations to building design, external materials of construction and removal of green roof element.
19/00719/FUL	Land At (OS 8059 4051)	Retention of building with mixed use of B8 (Storage) and general agriculture (including diversion of Public Right of Way - Welland WD-507(C)).
19/00633/FUL	Marlbrook Farm	Flood lighting for existing manege (north of farmhouse)

Cllr. Davies abstained from voting due to his position as District Councillor

The following responses was agreed:

19/00440/FUL & 19/00732/FUL - 'The Parish Council has no objection to the application'.

19/00719/FUL - "The Parish Council has no objection to the change of use of the proposed retained building but asks for clarification whether this affects the 28 day non agricultural use restriction on the land. When finalising the diversion of the PRoW, it may be worth investigating diverting the whole of the path to the east of the barn so that it follows the hedge line to the north and is removed entirely from the adjacent property."

19/00633/FUL - "The Parish Council would like the applicant to guarantee that pollution from the new lights is minimised by ensuring that wherever possible lighting is directed solely on the manege."

The following late submitted application was also considered:

<b>Application No</b>	<b>At</b>	<b>Details</b>
19/00523/HP	Myrtle Cottage Drake Street.	Two storey extension to rear of existing dwelling

The following response was agreed: 'The Parish Council has no objection to the application'.

## **73/19 Minutes**

**To consider for adoption the minutes of the Annual Parish Council meeting held on 20<sup>th</sup> May:**

These were accepted as an accurate record and they were signed by the Chairman

#### **74/19 Progress reports and other matters arising from these minutes**

The Chairman gave details of the donated tickets from the Welland Steam Rally. Four were to be used for the fête raffle and a further 16 were to be distributed through a ballot. An entry box was to be put in the shop.

MHDC planning department had indicated that a change of use may be required if a bike track is created on Steam Rally land. The organisers of the scheme were to be asked to reassess the scheme and if still deemed suitable then the parish council would formally consider making such an application, having discussed with the Steam Rally owners.

A Fibre to Premises broadband scheme for 75 homes in the East of the parish costing £105,000 had been approved for funding through the central government initiative. Negotiations with Openreach were ongoing.

#### **75/19 Reports by District and County Councillors and other Representatives**

**District Cllr. Mick Davies** reported that the SWDP review, covering up to 2041, was underway and the preferred options would be published in November. It was to be expected that Welland's development boundary would be reviewed, for it to remain a category 1 village and to be allocated additional housing. The Neighbourhood Plan Group would assess the ten plots put forward in the recent 'call for sites' and report back to the SWDP.

He also confirmed that the recent planning application for 300 homes on the Qinetiq site in Great Malvern had been approved.

Service complaints concerning waste and recycling were at a low level. Very little waste was being sent to landfill with nearly all being taken to the Hartlebury incineration plant.

Finally he reported that the newly elected District Council had made community engagement a priority.

#### **76/19 Committee, Working Party & Other Representative Reports & Recommendations**

##### **i. Neighbourhood Planning Working Group:**

Further to last months review that substantial funds would be required to bring the plan to fruition, additional grants were being sought.

##### **ii. Communications Working Group:**

A meeting was planned for the near future.

##### **iii. Playing Fields/Open Spaces Working Group:**

**a. To consider adoption of a policy to manage the proliferation of advertising boards:** It was agreed to allow signs advertising events in Welland and neighbouring parishes, others to be monitored.

**b. To review grass cutting schedule:** The path along the stream on Spitalfields was to be cut every two weeks (as with football pitch). The plan for the bund in the cemetery to be left for wild flowers was not a success and was to be cut monthly in future.

##### **iv. Orchard Working Group:**

A meeting of the group was planned for 26<sup>th</sup> June at 6:30pm. At the previous meeting on 29<sup>th</sup> May the group was constituted with a management committee. Work on vehicular and pedestrian access was progressing and once complete paths could be mowed, trees catalogued and a maintenance schedule put in place.

##### **v. Highways Working Group:**

**To consider schemes for proposal to WCC for spend of Sustainable Transport S106**

**contribution:** The Clerk was to submit an application to widen the footway between the village hall and shop. Hannah Davies, the Highways liaison officer, was to meet Cllr. Davies and the Clerk in early July to discuss other pending issues.

#### **77/19 Parish Council Promotions**

The social evening on 15<sup>th</sup> June was well attended and approximately £180 was raised. The Chairman outline future events.

**78/19 Correspondence****To consider responses to correspondence previously circulated:**

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
Safer Neighbourhood Team	*	Upton Parish News Letter
Malvern Hills AONB	*	AONB management plan (2019-24)
Malvern Hills AONB	*	Verge management works
Paul Esrich	*	Marlbank Field
WCC	*	Worcestershire Minerals Local Plan Fourth Stage Consultation
NALC	*	Local Council EXPO (21 Jun 2019)
MHDC	*	Worcester Volunteer Expo - June 7th 2019
Friends of the Chase	*	Funding
Community Safety Officer	*	Live Q&A with Police and Crime Commissioner
MHDC	*	What's on for young people - local guide
MHDC	*	Polling station survey
MHDC	*	Community Solutions Fund
WCC	*	Highways Improvements

**79/19 Finance**

**i. To review effectiveness of internal financial controls:** These were reviewed and approved. Online banking now required 3 verifiers. The Clerk being one to set up payments and any 2 signatories, so adhering to legislation.

**ii. Completion of 'Annual Governance Statement':** This was completed and signed by Chairman and Clerk.

**iii. Approval of Annual Accounts:** These were approved and signed by Chairman and RFO.

**iv. Completion of AGAR requirements:** The Clerk gave details of other documents required for AGAR such as the internal audit report and the notification of public rights to view the accounts.

**v. To consider payment of invoices presented:** The following payments were approved from the Main Account:

From/Due To	Date	Amount	Details
J Moore	03/06	£236.00	Lengthman Duties (May)
Broadleaf Tree Care (BACS)	29/05	£380.00	Grass Cutting
Welland Parish Hall	08/06	£211.56	Library Alarm
PVC Safety Signs	12/06	£33.25	No Dogs Signs
Anthem UK Ltd	02/06	£108.00	Internal Audit Fee
Steve Maund (BACS)	17/06	£180.00	Grass Cutting
E Hardman	17/06	£104.00	Handyman (£130 Gross)
D Sharp (BACS)	17/06	£384.28	Clerk's Fee (£480.48 Gross SP25)
	<b>TOTAL</b>	<b>£1,637.09</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£2,973.11</b>	
Interest	£1.61	<b>£2,974.72</b>
<b>Fête Account</b>	<b>£1,238.10</b>	<b>£1,238.10</b>
<b>Buildings Account</b>	<b>£804.47</b>	<b>£804.47</b>
<b>Neighbourhood Plan Acc</b>	<b>£5.65</b>	<b>£5.65</b>
<b>Funding Account</b>	<b>£2,111.22</b>	<b>£2,111.22</b>
<b>Total C/F</b>		<b>£7,134.16</b>

<b>Main Account B/F</b>	<b>£54,779.76</b>
Welland Juniors	£267.50
WCC Lengthman	£315.23
June Payments	-£1,637.09
<b>Main Account C/F</b>	<b>£53,725.40</b>

**80/19 Any other matters for future consideration**

Final arrangements were being made for the fête on 29<sup>th</sup> June.

**81/19 Date of next meeting**

The next Parish Council Meeting was to be held on Monday 15<sup>th</sup> July 2019 at 7.30pm.

There being no further business the meeting concluded at 9.45 pm.