

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 21st October 2019

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Present

Cllrs. Mrs V Nelson(Chair), Mr M Davies, Mr P Hancock, Dr J Mortimer, Mrs M Purser, Mrs M Sumner, Mr J Whitehouse.

In Attendance

Mr D Sharp (Clerk) and 11 members of the public.

121/19 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllrs. Miss J Biggs and Mrs C O'Donnell (accepted).

122/19 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: Cllr. Davies declared an ODI concerning planning application 19/01402/FUL since he lived opposite.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: Cllr. Davies to discuss application 19/01402/FUL – This was agreed and would last until the next ordinary election.

123/19 Planning

To consider responses to the following and any late submitted applications:

Application No	At	Details
19/01525/HP	Grithacre Marlbank	Proposed replacement of existing garaging with single storey side extension and proposed single storey rear extension
19/01402/FUL	Myrtle Cottage Drake Street	Agricultural Livestock Building and Feed Store`
19/01345/CLE	Log Cabin At, Huntleys, Hancocks Lane,	Application for a Lawful Development Certificate for the continued use of chalet/log cabin style building, known as 'Huntley's Lodge' located at Huntley's Farm; to be used as an independent dwelling house since April 2014.
18/01718/FUL	Lawn Farm Drake Street	Replacement tractor store (retrospective). New secure garage building, new stables and goat pen. Replacement workshop building. New boundary treatment. Change of use of land to garden land and agricultural land.

Cllr. Davies abstained from voting due to his position as District Councillor

The following responses were to be submitted:

19/01525/HP - 'The Parish Council has no objection to this application.'

19/01402/FUL - 'The Parish Council has no objection to this application.'

19/01345/CLE - 'The Parish Council does not have sufficient information or knowledge to comment on this application.'

18/01718/FUL - 'Further to our previous comments. We note that the land to the eastern part of the original application has been removed, however the land situated to the northern part of the site, bordering Drake Street is still included. Although its current land classification is not stated in the application it is shown as 'Public Open Space' in application 16/01111/REM (Public Open Space Layout 0147-2-205 published 10/01/2017). The Parish Council is concerned that the change in classification from Public Open Space to Garden Land removes the protection that this piece of land currently holds and the Parish Council must object to the application until other measures are put in place to ensure that this area is protected.

Furthermore, although the land to the east has been removed from the application, the Planning Statement published 21/10/2019 states that this area will be grazed as agricultural pasture. Again this land is designated as 'public open space' in application 16/01111/REM (Public Open Space Layout 0147-2-205 published 10/01/2017).'

124/19 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 16th September: These were accepted as an accurate record and they were signed by the Chairman.

125/19 Progress reports and other matters arising from these minutes

The Clerk confirmed that he had indicated the parish's wish to join the community speed watch scheme and volunteers were to be sought.

It was noted that MHDC planners were to meet with the Pheasant Inn applicant later this week.

The public consultation concerning changes to the Malvern Wells Conservation area had ended.

No further vandalism or antisocial behaviour had been reported at night in Spitalfields car park.

126/19 Reports by District and County Councillors and other Representatives

District Cllr. Mick Davies reported on the Parish Council Forum held earlier promoting the theme of Climate Emergency; Holly Jones had been appointed as Director of Planning and Infrastructure; The draft Preferred Options were to be considered next week prior to public consultation. An additional 14,000 homes were proposed for the area up to 2041 with main sites at Worcester Parkway, Throckmorton and Rushwick; MHDC were reviewing a residents survey and it was clear that good community transport was considered very important. Finally he confirmed that he had £500 to allocate in the ward for deserving causes.

127/19 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: To consider funding additional landscape appraisal work: A quotation of £2,500 had been received to undertake the appraisal work. It was considered necessary to undertake this but a firm decision was deferred to a later date.

ii. Communications Working Group: To consider utilising parish email address: It was agreed to instruct C3 Marketing, the web provider, to initiate the address info@wellandparishcouncil.org.uk for a price of £195 + Vat and £4.60 per month thereafter.

The website and facebook pages had both been updated.

iii. Playing Fields/Open Spaces Working Group:

It was agreed to appoint Colin Hardman to replace broken fence rails on Spitalfields and also replace two broken gate post.

A cheque for £100 had been received as scrap value for an old piece of play equipment, originally supplied from grant funding to the preschool. It was agreed that this should be donated to the pavilion group.

The Clerk was still awaiting confirmation from Jeff Guest regarding the transfer of public open space land from the Springmeadow Close development, prior to appointing solicitors to draft an agreement.

iv. Orchard Working Group:

Full details regarding the orchard had been included in the latest newsletter. There were currently 25 volunteers helping with maintenance. All trees had been catalogued and advice on conservation obtained from Chris Lewis Farley (MHDC Conservation Officer). The hedge between the entrance and the church was to be laid.

v. Highways Working Group:

a) To consider installing planters at parish entrances: The Clerk had circulated some examples and further options were to be investigated.

b) Update on Highways projects: The new speed indicating device had been installed on Marlbank and initial data indicated most vehicles were observing the limit.

WCC Highways had indicated that number of projects had been approved: A dropped curb on Marlbank near 'Glenbeck'; Footway widening and resurfacing between the hall and the shop; dropped curbs outside the church; and an extended section of footway between the church and orchard. Dates for commencement were still to be decided.

128/19 Community Solutions Fund

To consider the appointment of a Community Development Facilitator: The purpose of the scheme was to fund projects which would lead to reduced costs for WCC. The Parish Council's grant application for £17,000 had been approved. It was agreed that a Community Development Facilitator should be appointed who would look at all aspects of village life and advise how best to provide services and facilities. A job description was to be drawn up and an advertisement for the post prepared. Particular thanks were paid to Cllr. Sumner for her work on this project.

129/19 Parish Council Promotions

To finalise Christmas Lights switch on event: A date was to be fixed prior to the next meeting.

The next music event was 'Men in General' on Saturday 2nd November.

130/19 Correspondence

To consider responses to correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
Rural Services Network	*	Buletin
MHDC	*	New Street Name Request - The Pheasant Inn, Drake Street

Safer Neighbourhood Team	*	Newsletter
NALC	*	Chief executive's bulletin
MHDC	*	Malvern Hills Neighbourhood Watch Together Event 25/09
Clerk	*	Planters
MHDC	*	Parish & Town Council Forum - Monday 21 October
MHDC	*	District Town and Parish Councillor Planning Training 2019/20
MHDC	*	SWDP Briefing for Parish and Town Councils 6/11
MHDC	*	Ticket to Ride Event 11/10

131/19 Finance

To consider payment of invoices presented:

The following payments were approved from the **Neighbourhood Plan Account:**

From/Due To	Date	Amount	Details
Peter Hamilton Planning Consultancy (pHpc)(BACS)	-	£875.00	Stage 1 (Review)
Parish Online	10/06	£36.00	Annual Fee
TOTAL		£911.00	

The following payments were approved from the **Funding Account:**

From/Due To	Date	Amount	Details
Elan City (BACS)	18/09	£2,119.46	Speed Indicating Sign
TOTAL		£2,119.46	

The following payments were approved from the **Main Account:**

From/Due To	Date	Amount	Details
Steve Maund	18/10	£180.00	Grass Cutting
J Moore (BACS)	02/10	£236.00	Lengthman Duties (September)
J Moore (BACS)	02/10	£300.00	Conservation Welland Court Cemetery
PKF Littlejohn LLP (BACS)	17/09	£720.00	External Audit Fee
Solopress	15/10	£128.85	Newsletter Printing
Safe Options	18/09	£8.75	Noticeboard Keys
HM Revenue & Customs	-	£366.20	PAYE (Jul-Sep)
E Hardman	21/10	£104.00	Handyman (£130 Gross)
D Sharp (BACS)	21/10	£384.28	Clerk's Fee (£480.48 Gross SP25)
TOTAL		£2,428.08	

Accounts Summary

Reserves Lloyds B/F	£2,975.10		Main Account B/F	£20,538.14
Interest	£0.12	£2,975.22		
Fête Account	£1,917.36	£1,917.36	MHDC Precept	£14,145.00
Buildings Account	£804.47	£804.47	WCC Lengthman	£708.00
Neighbourhood Plan Ac.	£7,655.65		VAT Rebate	£6,231.81
pHpc	-£875.00	£6,780.65		£140.00
Funding Account	£2,302.78		Pavilion Insurance	£407.22
Event Income	£50.00		Information Commissioner (dd)	-£35.00
Elan City	-£2,119.46	£233.32	BT (dd)	-£410.28
			MHDC (Waste Collection)(dd)	-£58.11
			October Payments	-£2,428.08
Total C/F		£12,477.70	Main Account C/F	£39,238.70

132/19 Any other matters for future consideration

Two informal meetings were planned. The first on 31/11 at 5pm in the church with a developer outlining proposals for land off Gloucester Road, the second on 08/11 in the hall with Fiona Argyle from WCC Countryside Services to discuss footpaths.

It was noted that the newsletter had not carried details of the scheme agreed in August for local groups to apply for grants of up to £100. Nor a request for volunteers for the Community Speed Watch Scheme. A reminder was issued about local litter picks.

No news had been received regarding the possible enforcement of the refused application by Welland Steam Rally for a storage building for a railway crane.

120/19 Date of next meeting

The next Parish Council Meeting was to be held on Monday 18th November 2019 at 7.30pm.

There being no further business the meeting concluded at 9.35 pm.