

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 15th February 2021

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Due to the Covid 19 restrictions this meeting was held online.

No matters were raised during the period of public participation held before the start of the meeting.

Present

Cllrs. Mrs V Nelson (Chair), Mr M Davies, Dr A Davis, Mr P Hancock, Mrs D Jammal, Dr J Mortimer, Mrs M Sumner, Mr M Whaley and Mr J Whitehouse.

In Attendance

County Cllr. Mr T Wells, Natalie McVey and Sarah Gittings (Community Facilitators), Mr D Sharp (Clerk) and 4 members of the public.

15/21 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Miss J Biggs, and Mrs M Purser (accepted).

16/21 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: Cllr. Hancock declared a OPI on planning application 20/01847/HP since he owned the neighbouring house.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: Cllr. Hancock was granted a dispensation to discuss but not vote on planning application 20/01847/HP. This would last until the next ordinary election.

17/21 Planning

To consider responses to the following any late submitted applications:

Application No	Location	Details
21/00053/HP	2 Merrylegs Close	Single storey rear and side extension to detached dwelling and forming loft accommodation to create home office above detached double garage
20/01847/HP	4 Giffard Drive	Proposed rear single storey extension
21/00142/FUL		

Cllr. Davies abstained from voting due to his position as District Councillor.

It was agreed to submit the following response for all applications - "The Parish Council has no objection to the application".

18/21 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 18th January: These were accepted as accurate records and they were signed by the Chairman.

19/21 Progress reports and other matters arising from these minutes

The Clerk had previously informed councillors that MHDC had adjusted the tax base for 2021/22 to 646.65 up from 640.22 and the reduction effect that would have on the council tax.

The Clerk was still awaiting details of what licences were required to side out the Marlbank footway.

20/21 Reports by District and County Councillors and other Representatives

County Cllr. Tom Wells gave a review of Highway works planned for Drake Street in association with the three development sites.

He reported that the vaccination centre at the Three Counties Showground was not operational at present due to local surgeries being able to utilise all vaccines currently available.

District Cllr. Mick Davies reported on the Boundary Commission Review which had been delayed due to Covid restrictions but consultations were expected this summer.

The SWDPR was currently ongoing.

He confirmed that his ward budget for the current year had been divided between the Friends of Coombe Green, The Cordery Club and Welland Teddy Bears.

The national census was to be taken on March 21st and it was hoped that most would be able to complete online.

He was pleased to announce that the MHDC 'Adopt a Street' litter picking scheme had won an award and he hope the Welland scheme would be able to commence again soon.

Finally he reported that Fibre to Premises broadband was now available for the majority of Drake Street properties from Airband.

21/21 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: Site appraisals and local green spaces had been completed and indicative layouts and design codes were being prepared. An informal consultation was hoped to take pace this spring with formal consultation in the summer.

ii. Communications Working Group: Next newsletter was on hold until positive news about the Pheasant Inn could be included. An update to the web site administrators was ongoing.

iii. Playing Fields/Open Spaces Working Group:

a. To consider a request from Welland Primary School to lease part of the recreational area bordering the school: The request was refused since the council believed that the fields should be for the use of the whole community.

b. To consider a request from a resident to purchase part of the Marlbank cemetery: The request was refused. It was considered that to do so would set a precedent that other households could follow.

c. To consider applying for S106 funding for a wooden storage unit on Spitalfields: This was agreed and the Clerk was to submit an application in consultation with Welland Juniors FC.

iv. Orchard Working Group: The Group's decision to apply for charitable status was to be considered at their AGM in early March. The drainage work that was completed at the end of last year was working well and the newly planted trees were becoming established.

v. Highways Working Group:

The Clerk reported that WCC had acknowledged that flooding on the A4104 at Little Malvern was caused by a blocked carrier pipe and that a specialist contractor was to be appointed to rectify.

22/21 Footpaths

To consider forming a Footpath Working Group and elect members: This was agreed and Cllrs. Hancock, Sumner and Whaley were to liaise with the footpath warden and look at possible projects that could benefit from S106 funding.

23/21 The Pheasant Inn

Update on progress with PWLB funding application and title transfer: Following further correspondence from PWLB it was hoped that confirmation of funding approval would be received within the next few days. Following discussions with the vendor regarding clarity of the eastern boundary of the site and also a restrictive covenant it was apparent that the issue would only be solved if the Parish Council drew up the necessary papers. It was agreed that a new survey of the site was required and it was delegated to the Clerk to assess the quotations and appoint a contractor, up to the sum of £700.

Once the issues had been resolved the The Parish Council would then meet to review the draft contracts and the loan terms and authorise the signature, exchange, drawing down of the loan and completion.

Further to the resolution made at the meeting on 16th November 2020:

At the Little Malvern & Welland Parish Council meeting of 19th November, it was RESOLVED to seek the approval of the Secretary of State for Housing, Communities & Local Government to apply for a PWLB loan of £225,000 over the borrowing term of 30 years for the purchase of the Pheasant Inn site. The annual loan repayment will come to around £11,000.

It was further resolved that it is not intended to increase the council tax precept for the purpose of the loan repayments.

24/21 Community Development Facilitator

Natalie McVey and Sarah Gittings gave their fifth update. Data received was being followed up. Enhanced DBS reports had been applied for and signed contracts had been exchanged.

25/21 Parish Council Promotions

No events had been booked, but it was hoped that if the reduction of Covid measures took place in May as planned then events would recommence.

26/21 Correspondence

To consider responses to the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
Clerk	*	Misc Information PWLB
MHDC	*	Covid 19 Bulletins
WCC	*	Road Closures
Misc	*	Bike Racks
MHDC	*	Parish and Town Council Forum, Mon 25 Jan at 6pm
MHDC	*	Monday 11 January Parish & Town Council Planning Training
SWDPR	*	Parish and Town Council Newsletter January 2021
MHDC	*	P&TC Forum - Community led housing contact and Carbon Reduction presentation 25 th January
WCC	*	Budget Briefing 27 January 2021
Welland Primary School	*	Extended Playground
WCC	*	Invitation to the Natural Networks Event
CALC	*	Training Update
David Clarke	*	Welland Neighbourhood Planning
Misc	*	Welland Neighbourhood Plan

27/21 Finance

To consider payment of invoices presented.

The following payments had been made between meetings from the **Main Account** and were ratified:

From/Due To	Date	Amount	Details
Natalie McVey	-	£280.80	Community Facilitator (18 hrs. Jan)
Sarah Gittings	-	£288.60	Community Facilitator (18.5 hrs. Jan)
TOTAL		£569.40	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	29/01	£118.00	Lengthman Duties (January)
JRB Enterprises	12/02	£258.60	Dog bags
E Hardman	15/02	£104.00	Handyman (£130 Gross)
D Sharp	15/02	£406.20	Clerk's Fee (£507.60 – 40 hrs @ SCP 17)
TOTAL		£886.80	

Accounts Summary

Reserves Lloyds B/F	£2,976.55		Main Account B/F	£65,305.48
Interest	£0.02	£2,976.57		
Fête Account	£1,832.36	£1,832.36		
Buildings Account	£804.47	£804.47		
Neighbourhood Plan Ac.	£5,808.65	£5,808.65	Pre Payments	-£569.40
Funding Account	£1,091.33	£1,091.33	February Payments	-£886.80
Total C/F		£12,513.38	Main Account C/F	£63,849.28

28/21 Any other matters for report or for future consideration:

It was suggested to explore ways to support local groups recover from restrictions imposed by Covid regulations.

A spate of local burglaries had been reported and awareness would be raised in the next newsletter. The possibility of reviving the Neighbourhood Watch was to be considered.

29/21 Date of next meeting

The next Parish Council Meeting was to be held on Monday 15th March 2021 at 7.30pm, venue to be arranged.

There being no further business the meeting concluded at 9.30 pm.