

Little Malvern & Welland Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 17th May 2021

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Present

Cllrs. Mrs V Nelson (Chair), Mr M Davies, Dr A Davis, Mr P Hancock, Mrs D Jammal, Mrs M Sumner, and Mr J Whitehouse.

In Attendance

County Cllr. Mr J Satterthwaite, Mr D Sharp (Clerk) and 5 members of the public.

57/21 Election of Chairman

Cllr. Mrs V Nelson was unanimously elected Chairman and she duly completed her 'acceptance of office'.

58/21 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Miss J Biggs, Dr J Mortimer and Mr M Whaley (accepted).

59/21 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

60/21 Co-option

To consider candidates for co-option onto the Parish Council: Mrs Mandy Renton was unanimously co-opted onto the council in her absence. The Clerk would ensure that she completed her 'declaration of office' at the earliest opportunity and would submit her 'register of pecuniary interests' to MHDC within 28 days.

61/21 Planning

To consider response to the following any late submitted applications:

Application No	Location	Details
21/00601/FUL	Tyre Hill House, Hanley Swan	Change of use of from a private residence to a Class C2 parenting assessment centre

Cllr. Davies abstained from voting due to his position as District Councillor.

It was agreed to submit the following response:

'The Parish Council has no objection to the application'.

62/21 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 26th April : These were accepted as accurate records and they were signed by the Chairman.

63/21 Progress reports and other matters arising from these minutes

There were none

64/21 Reports by District and County Councillors and other Representatives

County Cllr. Jack Satherswaite introduced himself to the meeting following his recent election representing the Chase ward which included the parish of Little Malvern.

District Cllr. Mick Davies reported that the period of purdah installed prior to the recent County Council elections was now over. The Boundary Commission review was now underway and was seeking to rationalise voter numbers in District Council wards that would result in a reduction in councillors from 38 to 31 to be implemented at the 2023 election. Public consultations were expected later in the year.

A further tranche of business support grants were available to aid businesses following Covid restrictions and the MHDC's 5 year plan included: local fibre broadband schemes; support of apprentice schemes; expanding the low carbon economy; tourism grants and increased support for rural businesses.

He also mentioned the Carbon Calculator tool which allowed areas to assess their carbon emissions and the support that the district council was targeting at young people.

65/21 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: The April parish newsletter had included the latest information on the emerging plan. Work was currently focussed on Local Green Spaces and Housing Allocations, which revolved around assessing the merits of the SWDP 'preferred option' of Lawn Farm 3 with Cornfield Close 3 and Church Farm sites. It was hoped that a redraft of the plan would be available in June.

ii. Communications Working Group: Cllrs. Davis and Hancock were updating Facebook pages and Cllr. Sumner was contributing to the Parish Link magazine. Work on the website was ongoing.

iii. Playing Fields/Open Spaces Working Group: S106 Grants for Spitalfields Storage and the outdoor gym had been approved by MHDC and the contractual legal agreement was awaited. Maintenance work on the football pitch that had been deferred from March was to commence in June, after the end of the playing season.

iv. Orchard Working Group: Both damsons and plumbs had been affected by frost but full crops of apples and pears were expected. Visits had been made by Worcestershire Wildlife Trust and a Biodiversity Enhancement Report was being drafted and hopefully would lead on to grant funding streams.

v. Highways Working Group: A disabled resident had contacted County Cllr. Wells regarding difficulties with the Gloucester Road footway and the Parish Council was to assist anyway it could. It was hoped that the Community Speed Watch scheme could soon restart. The kerbs had been replaced in Pippin Drive but the resurfacing of areas of Drake Street were still to be completed.

vi. Footpaths Working Group: WCC Rights of Way had been asked for an update on the diverted paths through Lawn Farm. It was also agreed to reiterate the Parish Councils wish to see improvement to 529B which joined the new developments to Drake Street. Work on a leaflet detailing local walks was ongoing.

66/21 Community Development Facilitator

To consider appointment of replacement facilitator: Following the resignation of the two previous incumbents, a single replacement was now being sought and the job specification was being updated.

67/21 Parish Council Promotions

It was noted that the Church was seeking to hold more events with the possible opening of a coffee bar. Cream teas were to commence from this Sunday.

The Ma Bessie event was to take place on 5th June and the possibility of a 'village picnic' later in the summer was to be investigated. Plans for the Queen's 70th Jubilee next year were also underway.

68/21 Correspondence

To consider responses to the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
NALC	*	Online Events
CALC	*	Training & Events Update for Councillors and Clerks
SWDP	*	Traveller and Travelling Showpeople Site Allocations DPD Revised Preferred Options Consultation 17 May to 5 July 2021

69/21 Finance

i. To consider payment of invoices presented:

The following payments were made between meetings from the **Neighbourhood Plan Account** and were ratified:

From/Due To	Date	Amount	Details
Peter Hamilton	26/03	£250.00	Professional Fees (invoice 08)
Peter Hamilton	26/03	£750.00	Professional Fees (invoice 09)
TOTAL		£1,000.00	

The following payments were made between meetings from the **Main Account** and were ratified:

From/Due To	Date	Amount	Details
Natalie McVey	10/05	£81.90	Community Facilitator (5.25 hrs. Apr)
Sarah Gittings	10/05	£93.60	Community Facilitator (6 hrs. Apr)
TOTAL		£175.50	

The following payments require approval from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	30/04	£118.00	Lengthman Duties (April)
Zurich Town and Parish Insurance	27/03	£1,430.38	Annual Insurance
Steve Maund	10/05	£270.00	Grass Cutting
D Sharp	-	£175.00	2 nd ½ Annual Expenses 2020/21
E Hardman	17/05	£104.00	Handyman (£130 Gross)
D Sharp	17/05	£406.00	Clerk's Fee (£507.60 – 40 hrs @ SCP 17)
TOTAL		£2,503.38	

Accounts Summary

Reserves Lloyds B/F	£2,976.59		Main Account B/F	£60,463.99
Interest	£0.03	£2,976.62		
Fête Account	£1,832.36	£1,832.36	WCC Lengthman	£118.00
Buildings Account	£804.47	£804.47	MHDC Precept	£15,980.00
Neighbourhood Plan Ac.	£2,273.65			
Peter Hamilton	-£1,000.00	£1,273.65	Pre Payments	-£175.50
Funding Account	£1,091.33	£1,091.33	May Payments	-£2,503.38
Total C/F		£7,978.43	Main Account C/F	£73,883.11

ii. *To consider appointment of internal auditor:* Mr Steve Tustin was duly appointed.

70/21 Any other matters for report or for future consideration:

A resident mentioned that there was some rubbish in the Marlbank Brook bordering Spitalfields.

71/21 Date of next meeting

The next Parish Council Meeting was to be held on Monday 21st June 2021 at 7.30pm in the village hall.

There being no further business the meeting concluded at 9:00 pm.