

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 21st June 2021

<https://www.wellandparishcouncil.org.uk>

@wellandparishnoticeboard

Present

Cllrs. Mrs V Nelson (Chair), Mr M Davies, Dr A Davis, Mr P Hancock, Dr J Mortimer, Mrs M Renton, Mrs M Sumner and Mr J Whitehouse.

In Attendance

County Cllrs. Mr J Satterthwaite and Mr T Wells, Mr D Sharp (Clerk) and 2 members of the public.

72/21 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Miss J Biggs, Mrs D Jammal and Mr M Whaley (accepted).

73/21 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

74/21 Election of Officers, Committees, Working Groups and Parish Council Representatives

The following were elected:

Vice Chairman	Cllr. Sumner
Communications Working Group	Cllrs. Davis, Davies, Mortimer & Hancock
Playing Fields/Open Spaces Working Group	Cllrs. Davies & Whitehouse
Neighbourhood Planning Working Group	All Councillors
Fete Working Group	Cllrs. Davis, Nelson, Renton & Sumner
Highways Working Group	Cllrs. Davies & Hancock
Finance Working Group	Cllrs. Davies, Hancock, Nelson & Renton
Planning Working Group	Cllrs. Hancock, Jammal & Sumner
Orchard Working Group	Cllrs. Davies & Whaley
Footpaths Working Group	Cllrs. Hancock, Sumner & Whaley
Footpaths Wardens (WCC appointee)	Mrs Anne Brookes for Welland. Little Malvern vacant
Village Hall Committee Representatives	Cllrs. Hancock & Renton
Welland Charity Committee Representative	Cllr. Renton
4Cs Committee Representative	Cllr. Hancock
CALC Representative	Cllr. Sumner
Pavilion Representatives	Cllrs. Davies & Whitehouse

75/21 Planning

To consider response to the following any late submitted applications:

Application No	Location	Details
21/00822/FUL	Myrtle Cottage, Drake Street	Agricultural Building for General purpose but primarily for housing small Groups (2-3) of pedigree sheep.
21/00951/FUL	Malt House Farm, Welland Court Lane	Steel framed building to house livestock

Cllr. Davies abstained from voting due to his position as District Councillor.

It was agreed to submit the following response to both applications:

'The Parish Council has no objection to the application'.

76/21 Minutes

To consider for adoption the minutes of the Annual Parish Council meeting held on 17th May:

These were accepted as accurate records and they were signed by the Chairman.

77/21 Progress reports and other matters arising from these minutes

The debris reported last month near the brook by Spitalfields was believed to be used by the Pre School's 'forest school'.

78/21 Reports by District and County Councillors and other Representatives

County Cllr. Jack Satherswaite reported that he was looking into speeding traffic in his ward and would report back on recommendations. He confirmed that WCC were to declare a 'climate emergency' and were to improve recycling rates, green transportation and energy. He also confirmed that he was to sit on the Economy and Environment Committee as well as the Southern Area Planning Committee.

County Cllr. Tom Wells reported that the recent election had made little change to the make up of the Council, with 45 out of 57 councillors being Conservative. He agreed that speeding traffic was an issue and that there was little police enforcement. He was liaising with a disabled resident about the gradients of the Gloucester Road footways. A pro tem Highways liaison officer was to take over from Hannah Davies and he would compile a list of issues that needed to be addressed.

District Cllr. Mick Davies expected the consultation over the 'Boundary Commission' review would take place later in the summer. He reported on the economic recovery package currently being administered by MHDC, including grants of £3,000 to businesses for every new apprentice engaged. A 'Live with the Leader' event was to be held via social media on 5th July, hosted by Cllr. Sarah Rouse. The District Council's Youth Group had allocated £750 to two local projects and a further £500 to the Tenbury 'Time to Talk' cabin. Finally the District Council's 'Destination Zero' campaign to become 'carbon neutral' by 2030 was continuing by improving energy efficiency in buildings.

79/21 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: The draft plan would be completed following confirmation of final housing allocations from MHDC. Discussions were ongoing over the possible inclusion of the Cornfield Close site which MHDC had rejected for being in the AONB. Once completed the Regulation 14 consultation would be applied for.

Grant funding of £3,535.00 had been applied for from Locality. This was the sum that had to be returned at the end of the last financial year due to delays in spending.

ii. Communications Working Group: The Group was to look at the creation of generic email addresses for all councillors.

iii. Playing Fields/Open Spaces Working Group:

i. To consider acceptance of S106 grant funding agreement with MHDC: This was approved and signed by the Chair and Vice Chair.

ii. To consider granting Welland FC permission to help maintain Spitalfields football pitch: In order to access grant funding from the FA for maintenance the football club required official confirmation that they were allowed to provide help. This was agreed and the Clerk was to send the necessary authorisation.

iv. Orchard Working Group: Charitable registration was proceeding and would open up new grant funding streams. A recent survey by Worcestershire Natural Networks had been completed. The group was looking to create a pond and wetland areas. The cladding of the storage container would be completed next month.

v. Highways Working Group: It was noted that parts of Hancocks Lane were in a poor state due to damage caused by a tracked vehicle. It was also noted that the 'Welland' village sign on Drake street, near Hook Bank, was obscured by the village gates. A sign audit was to be requested from WCC. The Clerk confirmed that there was a new administrator for the Community Speedwatch Scheme and he was awaiting contact.

vi. Footpaths Working Group: It was agreed to trim some of the overgrown paths leading off Rosebud Meadow. It was also noted that a PRoW ceased some 250m short of Welland Court Lane.

80/21 Community Development Facilitator

Update on recruitment of Community Facilitator and next steps: A new advertisement was to be drafted and it was hoped to be able to appoint someone locally.

81/21 Parish Council Promotions

The Ma Bessie event on 5th June had generated £653.34 in ticket sales. Ric Sanders & Vo Fletcher had already been booked to appear in November.

Quotations had been sought for the installation of cinema equipment in the Church. A request for the Parish Council to contribute to funding was expected.

82/21 Correspondence

To consider responses to the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
NALC	*	Online Events
CALC	*	Training & Events Update for Councillors and Clerks
Act on Energy	*	Worcestershire funding available
WCC Highways	*	5 Day notice road closure - Drake Street
Welland Primary School	*	Works Access
MHDC	*	Update for Town and Parish Councils
PCC	*	Town and Parish Council Survey
SWDPR	*	Parish and Town Council Newsletter May 2021
CALC	*	Malvern Hills Area CALC 29th June 7pm – online
Welland Primary School	*	Trees
MHDC	*	Spittlefields draft funding agreement
Insidegovernment.co.uk	*	Public Sector Diversity and Inclusion Conference

83/21 Finance

i. Completion of 'Annual Governance Statement': This was completed and signed by the Chair and Clerk.

ii. Approval of Annual Accounts: These were approved and signed by the Chair and RFO.

iii. Completion of AGAR requirements: The Clerk confirmed that the necessary papers would be forwarded to the external auditor and also posted on the Parish Council website.

iv. To review effectiveness of internal financial controls: The current controls were agreed to be sufficient for the Parish Council's needs.

v. To review Parish Council's Risk Assessment: This had been distributed previously and the Clerk had made some additions due to the ownership of Purser's Orchard. These were approved.

vi. To consider payment of invoices presented: The following payments were approved from the Neighbourhood Plan Account:

From/Due To	Date	Amount	Details
Geosphere Ltd	10/06	£42.00	Parish Online Annual Fee
	TOTAL	£42.00	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	24/05	£236.00	Lengthman Duties (April)
Broadleaf Tree Care	28/05	£900.00	Grass Cutting (x2)
Stephen Antram	21/06	£108.00	Internal Audit Fee
E Hardman	17/05	£104.00	Handyman (£130 Gross)
D Sharp	17/05	£406.20	Clerk's Fee (£507.60 – 40 hrs @ SCP 17)
	TOTAL	£1,754.20	

Accounts Summary

Reserves Lloyds B/F	£2,976.62		Main Account B/F	£73,883.11
Interest	£0.05	£2,976.67		
Fête Account	£1,832.36	£1,832.36	WCC Lengthman	£118.00
Buildings Account	£804.47	£804.47	BT	-£22.68
Neighbourhood Plan Ac.	£1,273.65			
Geosphere	-£42.00	£1,231.65		
Funding Account	£1,091.33		June Payments	-£1,754.20
Ma Bessie Ticket Sales	£90.00			
Ma Bessie Ticket Sales	£563.34	£1,744.67		
Total C/F		£8,589.82	Main Account C/F	£72,224.23

84/21 Any other matters for report or for future consideration:

It was hoped that a cafe could be set up in the church.

85/21 Date of next meeting

The next Parish Council Meeting was to be held on Monday 19th July 2021 at 7.30pm in the village hall.

There being no further business the meeting concluded at 9:00 pm.