

# **Little Malvern & Welland Parish Council**

Minutes of the Annual Parish Council Meeting held on Monday 20<sup>th</sup> June 2022

<https://www.wellandparishcouncil.org.uk>

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## **Present**

Cllrs. Mrs M Sumner(Chair), Mr M Davies, Dr A Davis, Mr P Hancock and Mr M Whaley.

## **In Attendance**

Mr D Sharp (Clerk) and 9 members of the public.

## **81/22 Public Participation**

**The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration:** No matters were discussed.

## **82/22 Apologies**

**To consider acceptance of apologies for absence from Councillors:** Cllrs. Dr J Mortimer, Mrs V Nelson, Mrs M Renton and Mr J Whitehouse (accepted).

## **83/22 Interests**

**i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

## **84/22 Co-Option**

**To consider applicants for co-option onto the Parish Council:** No applications had been received.

## **85/22 Planning**

**i. To consider responses to the following and any late submitted applications:**

<b>Application No</b>	<b>At</b>	<b>Details</b>
M/22/00608/OUT	Land at (OS 7944 3958) Gloucester Road	Residential development comprising up to 56 dwellings and associated infrastructure
M/22/00758/HP	Bakehouse Farm	Extension to existing house
M/22/00098/HP	56 Giffard Drive	Proposed demolition of existing garage and erection of two storey side extension and single storey extension
M/22/00560/HP	17 Giffard Drive	Two storey side extension and porch
M/22/00655/PIP	Land At (Os 7980 3996) Drake Street Welland	Permission in Principle for 1 dwelling
M/22/00627/HP	The Willows Hook Bank	Conversion of first floor loft of garage (to provide ancillary accommodation in line with consent 21/02284/HP), incorporating new dormers, new window, new solar panels/pv to roof slope, new deck access.

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

M/22/00608/OUT – Objection on a number of grounds: It is outside the development boundary, was rejected by the 2019 SHLAA, away from the main centre of the village with poor pedestrian access, removing land from agricultural use and adjacent to Castlemorton Common. The Clerk was to circulate the full response for approval prior to submission.

M/22/00758/HP - "The Parish Council has no objection to the application."

M/22/00098/HP - "The Parish Council has no objection to the application."

M/22/00560/HP – Comment: "The Parish Council has concerns over the new extension overlooking the neighbouring property due to the angle that that the properties are built at. This will result in the loss of privacy and light to number 15. The new extension will also have a 'terracing effect' resulting on the rears of 11,15 and 17 having no space between them which is out of keeping with the area. Finally the scale of the new extension is again out of keeping with the area. The application also makes no reference to AONB design guidance."

Cllr. Sumner declared a ODI on the following application since the site bordered her property. She was granted a dispensation to discuss but not to vote on the application, lasting until the next ordinary election.

M/22/00655/PIP – Comment: "The plot sits outside the development boundary in open countryside and so the development for housing is contrary to Policy SWDP 2 C"

M/22/00627/HP - "The Parish Council has no objection to the application, based on the revised plans."

## ii. Decisions notified.

M/22/00079/FUL – Hillview, Marlbank Road – Approved

## 86/22 Minutes

### To consider for adoption the minutes of the Parish Council meeting held on 16<sup>th</sup> May 2022:

These were accepted as an accurate record and they were signed by the Chairman.

### 87/22 Progress reports and matters arising from these minutes

Speed sign quotations were still to be sought.

The Platinum Jubilee was deemed to have been successful despite some inclement weather.

### 88/22 Reports by District and County Councillors and other Representatives

**District Councillor Mick Davies** reported that there was a further delay to the adoption of the SWDPR, and the District Council's five year land supply was being tested by a planning application appeal that was heard on 9<sup>th</sup> May and the decision should be made this week. In the mean time several speculative planning applications throughout the District had been received.

Boundary Commission proposals were due to be published this month to be followed by a further period of consultation before finalised proposals in September.

The contract to run the District Council's Revenues and Benefits was being brought back 'in house' but was not expected to alter costs.

The local list of heritage assets was ongoing and the taxi licencing policy was under review.

Finally planners were in on going discussions with the owner of the Pheasant Inn and a determination of the planning application was not expected before September.

### 89/22 Committee, Working Party & Other Representative Reports & Recommendations

**i. Neighbourhood Planning Working Group:** Cllr Davies reported that Carly Tinkler had refreshed the landscape assessment and that progress was being made with site allocations with Housing Evidence and Housing Needs Assessment. The Local Green Space register and the Development Boundary was also being reviewed. It was hoped that a revised draft plan would be ready in September.

**ii. Communications Working Group:** A newsletter had been distributed prior to the Jubilee weekend. The CDF was administering both the Facebook and Instagram sites.

### iii. Playing Fields/Open Spaces Working Group:

Spitalfields fence to be fixed this week. A broken gatepost in the School Field had been replaced. A number of small children had been seen playing on the Gym equipment and it was agreed that a letter would be sent to the Primary School and PreSchool pointing out the height restrictions in place.

**iv. Orchard Working Group:** The Clerk confirmed that he had briefed Whatley Recordon over the proposed lease details and had submitted all relevant information to them.

Cllr. Whaley reported that a pond area was being prepared.

### v. Highways Working Group:

Broadband provision was being installed in Giffard Drive and there was concern from some residents that the footways would not be fully resurfaced.

Three more residents had attended Community Speed Watch training and would join the current group as soon as a date could be fixed.

**vi. Footpaths Working Group:** The Group was to meet next week. A local Footpath Warden was still being sought. The PRoWs in the Rosebud meadow area were to be strimmed

**vii. S106 Working Group:** The application to improve access to the recreation field by the Village Store had been submitted. The Clerk was currently getting quotes to install PV panels on the pavilion roof and to replace the LPG hot water heater with electric, but running off the ground source heat pump.

**90/22 Community Development Facilitator**

Spacehive funding for a Welland Youth Art Club in the Church was ongoing and Age Concern were to start coffee mornings from the Autumn.

**91/22 Code Of Conduct**

**To consider adopting the revised Code of Conduct:** This was unanimously approved and the Clerk was to notify the Monitoring Officer at MHDC.

**92/22 Correspondence**

**To consider the responses to the following correspondence previously circulated:**

FROM	SUBJECT
CALC	Updates
CALC	Training and Events Update
NALC	Chief Executive's Bulletin
NALC	Events
MHDC	Parish and Town Councillor Conference – Presentation Slides
MHDC	Revised Code of Conduct
Welland PreSchool	Playingfields Issues
CALC	Councillor Recruitment/20 is Plenty 01/06
CALC	Malvern Hills area CALC meeting 28 June 7pm online
West Mercia PCC	Town and Parish Council Survey 2022
Kompan	Video
Mayor of Malvern	Charity Ball
MHDC	June Malvern Hills Business e-Bulletin
Clerk	Accounts Summary

**93/22 Finance**

**i. Completion of 'Annual Governance Statement':** This was completed and signed by the Chair and Clerk.

**ii. Approval of Annual Accounts:** These were approved and signed by the Chair and RFO.

**iii. Completion of AGAR requirements:** The Clerk confirmed that the necessary papers would be forwarded to the external auditor and also posted on the Parish Council website.

**iv. To review effectiveness of internal financial controls:** The current controls were agreed to be sufficient for the Parish Council's needs.

**v. To consider payment of invoices presented:**

The following payments were made between meetings from the **Fete Account** and were ratified:

From/Due To	Date	Amount	Details
Gary Kennett	12/05	£120.00	Bouncy Castle Hire
Its Cold Inside	25/05	£60.00	Cold Trailer
Chase Brass Band	09/06	£100.00	Appearance Fee
Worcester Ukulele Club	05/06	£75.00	Appearance Fee
Neil Poulter	02/06	£350.00	Appearance Fee
	<b>TOTAL</b>	<b>£705.00</b>	

The following payments were made between meetings from the **Main Account** and were ratified:

From/Due To	Date	Amount	Details
Lee Farley	31/05	£811.20	Community Development Facilitator
M Loader	09/06	£250.00	Gate Post Installation
	<b>TOTAL</b>	<b>£1,061.20</b>	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	26/05	£248.00	Lengthman Duties (May)
Broadleaf Tree Care	-	£2,350.00	Grass Cutting 5 cuts @ £470
S Maund	19/06	£540.00	Grass Cutting Spitalfields 6 cuts @ £90 <sup>(i)</sup>
NALC	17/05	£38.93	Climate Change Conference
DW Shotton	06/06	£6,888.00	Spitalfields Maintenance
E Hardman	16/05	£150.00	Handyman (£150 Gross - tax coding 1251L)
D Sharp	16/05	£414.40	Clerk's Fee (40 hrs @ SCP 17. £518.00 Gross)
	<b>TOTAL</b>	<b>£10,629.33</b>	

<sup>(i)</sup>- It was agreed to increase the contract sum to £95 per cut.

The following payment was approved from the **Neighbourhood Plan Account**:

<b>From/Due To</b>	<b>Date</b>	<b>Amount</b>	<b>Details</b>
Geosphere Ltd	10/07	£48.00	Parish Online Annual Fee
<b>TOTAL</b>		<b>£48.00</b>	

#### **Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£2,976.92</b>		<b>Main Account B/F</b>	<b>£59,595.22</b>
Interest	£0.05	<b>£2,976.97</b>		
<b>Fête Account</b>	<b>£1,232.36</b>			
Fete Costs	-£705.00			
Bouncy Castle Refund	£120.00			
Fete Takings	£470.00	<b>£1,117.36</b>		
<b>Buildings Account</b>	<b>£6.47</b>	<b>£6.47</b>	Pre Payments	-£1,061.20
<b>Neighbourhood Plan Ac.</b>	<b>£1,764.42</b>			
Geosphere	-£48.00	<b>£1,716.42</b>	June Payments	-£10,629.33
<b>Funding Account</b>	<b>£1,775.61</b>	<b>£1,775.61</b>		
<b>Total C/F</b>		<b>£7,592.83</b>	<b>Main Account C/F</b>	<b>£47,904.69</b>

#### **94/22 Any other matters for report or for future consideration**

Cllr. Whaley reported on a Climate Change conference he had attended online. The subject was to be a future agenda item.

#### **95/22 Date of the next meeting**

The next Parish Council Meeting would take place on Monday 18<sup>th</sup> July 2022 at 7.30pm in Welland Parish Hall.