

# **Little Malvern & Welland Parish Council**

Minutes of the Parish Council Meeting held on Monday 15<sup>th</sup> December 2023

<https://www.wellandparishcouncil.org.uk>

@wellandparishnoticeboard

## **Present**

Cllrs. Mr M Davies (Chair), Dr A Davis, Mr P Hancock, Mrs V Nelson and Mrs M Sumner.

## **In Attendance**

Mr D Sharp (Clerk), Barbara Stephens (Community Development Coordinator) and two members of the public.

## **01/24 Public Participation**

**The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration:** No matters were discussed.

## **02/24 Apologies**

**To consider acceptance of apologies for absence from Councillors:** Cllrs. Dr J Mortimer, Mrs M Renton and Mr M Whaley (accepted).

## **03/24 Interests**

**i. Councillors Declarations of Disclosable Pecuniary Interests, Other Disclosable Interests and Non Registrable Interests regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

## **04/24 Co-Option**

**To consider applications for co-option onto the Parish Council:** There were none.

## **05/25 Planning**

**i. To consider response to the following any late submitted applications:**

<b>Application No</b>	<b>At</b>	<b>Details</b>
M/23/01769/HP	Strawberry Hill Garrett Bank	Erection of double side extension.

The following response was agreed:

"The Parish Council has no objection to the principle of this development, however we are concerned that there is no reference to National Landscapes planning guidance which we hope will be incorporated. Also we would like to draw attention to the roof height of the extension and query whether it is compliant with best practice."

## **ii. Decisions notified:**

M/23/000596/HP – Welland Court, Welland Court Lane - Approved.

**iii. Any other planning matters for consideration:** The enforcement team at MHDC had indicated that the piling of rubbish outside the Pheasant Inn development was not in contravention of planning regulations. Regulatory Services to be contacted.

## **06/24 Minutes**

**To consider for adoption the minutes of the Parish Council meeting held on 18<sup>th</sup> December:**

These were accepted as an accurate record and they were signed by the Chairman.

## **07/24 Progress reports and matters arising from these minutes**

A constructive meeting had been held with WCC concerning traffic issues associated with the annual Steam Rally event.

The data from the speed indicating signs had been downloaded and was to be distributed. Both showed slight increases in traffic volumes but no increase in the 85<sup>th</sup> percentile figures.

## 08/24 Reports by District and County Councillors and other Representatives

No reports were made.

## 09/24 Biodiversity

**To consider further progress and consider adopting a biodiversity policy:** S Haywood agreed to draft a policy and an action plan for future consideration.

## 10/24 Committee, Working Party & Other Representative Reports & Recommendations

**i. Neighbourhood Planning Working Group:** A referendum was scheduled for 7<sup>th</sup> March. Some amendments to the final plan, suggested by the examiner, had been actioned. A newsletter was planned for end January which would contain details. The on-demand bus service had been relaunched with an expanded range and details of this would be included in the newsletter also.

## 11/24 Community Development Coordinator

Barbara Stephens presented a report: She had been liaising with other CDCs and the public and was planning to insert a survey into the next newsletter. She had referred to a previous survey undertaken in 2021 and also the work done by Lee Farley and the 'Common Knowledge' event all with the intension of improving communications via website, facebook and through noticeboards. Following the survey she planned some door knocking and arranging discussion groups and producing a schedule of local events. It was agreed to fund £200 for prizes associated with the survey.

## 12/24 Correspondence

**To consider the responses to the following correspondence previously circulated:**

FROM	SUBJECT
CALC	Updates
NALC	Events and Newsletters
WCC	National Landscape Consultation - Renewable Energy in the Malvern Hills National Landscape and its Setting Position Statement
Clerk	Steam Raily Traffic Meeting
West Mercia PCC	December Newsletter
MHDC	Free Property and Home Security Roadshow Event
Age UK	21 <sup>st</sup> Century ABBA
WCC	Natural Networks
WCC	Local Aggregate Assessment
London Hearts	DeFib Scheme
Boundary Commission	Boundary Reviews
Parish Online(i)	Free Web site and email provision

(i) – It was agreed to look at all future ongoing costs before making a decision.

## 13/24 Finance

**i. To consider payment of invoices presented:**

The following payments were made from the **Main Account** between meetings and were ratified:

From/Due To	Date	Amount	Details
Barbara Stephens	07/01	£923.00	Community Development Co-Ordinator
Hanley Castle High School	20/12	£450.00	Spitalfields Maintenance
Amazon	20/12	£130.78	Christmas Lights
	<b>Total</b>	<b>£1,503.78</b>	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	21/12	£256.00	Lengthman Duties (December)
JRB Enterprises	21/11	£379.92	Dog Bags + Dispenser
S Hayward	-	£60.60	Library Refreshments
HM Revenue & Customs	-	£409.84	PAYE (Oct-Dec)
E Hardman	15/01	£150.00	Handyman (£150 Gross - tax coding 1251L)
D Sharp	15/01	£478.40	Clerk's Fee (40 hrs @ SCP 17. £598.00 Gross)
	<b>TOTAL</b>	<b>£1,734.76</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£3,004.57</b>		<b>Main Account B/F</b>	<b>£40,562.50</b>
Interest	£3.12	<b>£3,007.69</b>	Ward Budget (Warm Space)	£250.00
<b>Saver Account</b>	<b>£30,408.71</b>		Ward Budget (Community Dev)	£136.00
Interest	£60.73	<b>£30,469.44</b>	WCC Lengthman	£384.00
<b>Fête Account</b>	<b>£1,102.13</b>	<b>£1,102.13</b>	MHDC (Rubbish Collection)	-£64.03
<b>Buildings Account</b>	<b>£6.47</b>	<b>£6.47</b>	BT Group	-£306.50
<b>Neighbourhood Plan Ac.</b>	<b>£1,156.00</b>	<b>£1,156.00</b>	Pre Payment	-£1,503.78
<b>Funding Account</b>	<b>£1,997.67</b>	<b>£1,997.67</b>		
			January Payments	-£1,734.76
<b>Total C/F</b>		<b>£37,739.40</b>	<b>Main Account C/F</b>	<b>£37,723.43</b>

**ii. To consider the budget for 2024/25 and set a precept:**

The budget for 2024/25 was agreed and a precept of £35,600 was to be requested.

**14/24 Any other matters for report or for future consideration**

It was noted that a ban on dogs had been introduced in the village hall and was causing some concern.

Two events were planned as 'donations only'. A cinema event and an a cappella group. Both in St James Church.

**15/24 Date of the next meeting**

The next Parish Council Meeting would take place on Monday 19<sup>th</sup> February 2024 at 7.30pm in Welland Village Hall.

There being no further business the meeting closed at 9:45 pm