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**Little Malvern & Welland Parish Council**

**Minutes of the Parish Council Meeting held on Monday 21st January 2013**

[www.worcestershire.gov.uk/wellandparishcouncil](http://www.worcestershire.gov.uk/wellandparishcouncil)

**Present**

Cllrs. Mr D Atkinson (Chairman), Mrs A Calvesbert, Mr R Cousins Mr B Downey, Mr W Guy,

Mr P Hancock, Mrs K Jefferies, Mrs M Pettit, Mr S Sharrock, Mr M Upright.

**In Attendance**

Mr D Sharp (Clerk) and two members of the public.

**01/13 Apologies**

Cllr. Mrs B Hill (accepted).

**02/13 Interests**

1. ***Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:*** All Councillors declared disclosable interests in agenda item 10ii (Finance, budget & precept) since they were all council tax payers. Dispensations had been approved at the last meeting.
2. ***Notification of changes to the register of interests:*** There were none***.***
3. ***To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):*** There were none.

**03/13 Minutes**

***To consider for adoption the minutes of the last Parish Council meeting of 17th December:*** These were accepted as an accurate record and they were signed by the Chairman.

**04/13 Progress reports and other matters arising from these minutes**

* Cllr Hancock supplied revised prices for a jubilee tree, the preferred option being a 3m Red Oak for £45+delivery+vat. The diseased tree on the school field and the two willows to the front of the village hall were still to be cut down.
* The Handyman had cleaned the Drake Street phone box.
* The Clerk had met the Lengthman and agreed a schedule for siding out the footways on Drake Street.
* Four bags of grit salt remained in the shed after the recent icy weather. A decision whether to replenish stocks would be taken later.
* Hedge cutting had not been done due to the poor weather and it was uncertain if would be completed before the spring.
* Any comment from the Parish Council regarding the proposal to develop land at Juniper Farm requiring access through the play area behind 2 Giffard Drive would be considered if and when an application was submitted.

**05/13 Reports by District and County Councillors and other Representatives.**

County Cllr. Tom Wells reported that the Primary School required a WCC appointed governor. Suggestions were made and he was to liaise directly with interested parties. He confirmed that the 42 and 43 bus services were working well, however some services near the Gloucestershire border were to cease. However a community transport scheme was to start on Wednesdays from end February and would link in with the 42 and 43 servicing Ledbury and Tewkwsbury. The service would be run on a pre bookable basis and the cost was expected to be about 31.50 per journey.

Finally he confirmed that the parking restrictions proposed for the village hall had been approved.

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**06/13 Committee & Working Party Reports & Recommendations**

**Playing Fields:** ***To consider whether to start the process involved in banning dogs from the playing fields. A final decision to be made at a future meeting:*** The Clerk reported that the Street Scene Team at MHDC had offered to attend at problem times and to install new signs. The ban on dogs was to remain as a last resort if matters did not improve.

**07/13 Planning Applications**

***The following application was considered:***

|  |  |  |
| --- | --- | --- |
| **Application No** | **From** | **Details** |
| 12/01725/HOU | Miss J Dalton  Oldfields, Garrett Bank | Demolish lean-to extension and attached storage building. Single storey extension for kitchen and laundry and two storey extension to accommodate a dependent relative and bedroom for their carer. |

The Parish Council agreed to recommend the application for approval.

**08/13 Highways & Footpaths**

It was noted that the section of Hook Bank by the mobile home park needed maintenance, as did the footway outside the church.

The Clerk confirmed that he had expressed concern about the erosion by the steam bordering Hancocks Lane to both WCC and the adjacent landowner.

**09/13 Correspondence**

The following correspondence was presented:

|  |  |  |
| --- | --- | --- |
| **FROM** | \*email | **SUBJECT** |
| CALC | \* | Updates |
| West Mercia Police | \* | Crime figures for Welland |
| WCC | \* | Budget Consultation Meeting - Parish Councils - 21 January 2013 |
| AONB | \* | Malvern Hills AONB Partnership E-bulletin - December 2012 |
| MHDC | \* | SWDP Draft Submission Document Consultation -  Test of Soundness and Legal Compliance |
| WCC | \* | Resource & Efficient Worcestershire - Briefing Paper Jan 2013 |
| MHDC | \* | Member training session on Affordable Housing – 16/01 |
| CALC | \* | MHAC – 14 March – Guest speaker Police Crime Commissioner |
| MHDC | \* | Affordable Housing Briefing on 16th January 2013 - Presentation |
| Conservators |  | Annual report 2012 |
| All Seasons |  | Grass/Hedge Cutting |
| Upton Town Council |  | Letter of Thanks |
| CAB |  | Letter of Thanks |
| Upton Community Care |  | Letter of Thanks |

**10/13 Finance**

***To consider payment of invoices presented:***

The following payments were approved from the **Main Account**:

|  |  |  |  |
| --- | --- | --- | --- |
| **From/Due to** | **Date** | **Amount** | **Details** |
| Jeremy Moore | 02/01 | £236.00 | Lengthman Duties (Dec) |
| Worcestershire Calc | 26/11 | £130.00 | Code of Conduct Briefing |
| Aon UK Ltd | 03/01 | £7.17 | Insurance premium |
| Heavends | 03/01 | £41.56 | Solar Path Lights (4) |
| Edwin Hardman | 21/01 | £72.00 | Handyman (£90 gross) |
| DA Sharp | 21/01 | £313.28 | Clerk’s Fee (£391.48 Gross SP25) |
|  | **TOTAL** | **£800.01** |  |

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**Accounts Summary**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Reserves Lloyds B/F | £96.88 | £96.88 |  | **Main Account B/F** | **£6,090.82** |
| Reserves BOI B/F | £2,861.78 |  |  | WCC Lengthman (Nov) | £236.00 |
| Interest | £0.23 | £2,862.01 |  |  |  |
| Fete Account | £227.67 | £227.67 |  |  |  |
| Buildings Account | £4,132.51 | £4,132.51 |  | January Payments | (£800.01) |
| **Total C/F** |  | **£7,319.07** |  | **Main Account C/F** | **£5,526.81** |

**11/13 Any other matters for report or for future consideration**

The Calc Neighbourhood Planning event had been arranged for 4th February.

Clerk to assess the state of the flower planter on Marlbank, which appeared damaged.

**12/13 Date of the next meeting**

Monday 18th February at 7.30pm was confirmed.

There being no further business the meeting concluded at 9.20 pm.