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**Little Malvern & Welland Parish Council**

**Minutes of the Parish Council Meeting held on Monday 17th March 2014**

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**Present**

Cllrs. Mr D Atkinson (Chairman), Mrs A Calversbert, Mr R Cousins, Mr B Downey, Mr W Guy,

Mr P Hancock, Mrs B Hill, Mrs K Jefferies, Mrs M Pettit, Mr S Sharrock.

**In Attendance**

County Cllr. Tom Wells, District Cllr. Chris Cheeseman, Mr D Sharp (Clerk) and 4 members of the public.

Before the meeting a representative of the Pre School presented the council with a scheme to install a piece of play equipment on grass next to the pavilion, and to extend the paved area to the front of the building. The council welcomed the scheme and formal approval would be discussed when the type of structure had been finalised and whether the works would affect the ground source heat pump.

The Clerk was asked to renew the notices on the waste bins prohibiting the disposal of dog bags and to order new hi viz jackets for the handyman.

**26/14 Apologies**

Cllr. Mr M Upright (accepted).

**27/14 Interests**

1. ***Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:***

Cllr. Cousins declared an ODI in planning application 13/01388/FUL due to its size.

1. ***Notification of changes to the register of interests:*** There were none***.***
2. ***To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):*** There were none. However Cllrs. Cousins had been given a dispensation to take part in discussions regarding application 13/01388/FUL last month and would invoke this during discussions later.

**28/14 Minutes**

***To consider for adoption the minutes of the last Parish Council meeting of 17th February:*** These were accepted as an accurate record and they were signed by the Chairman.

**29/14 Progress reports and other matters arising from these minutes:**  The Clerk reported that a meeting with Lucy Parsons, planning officer, had been cancelled.

The VAS repairs were still to be completed and a request was to made to add a site near Welland Court Lane to the schedule.

The Clerk confirmed that he had applied for funding for a defibrillator and he was to contact Welland Nursing Home to see if it could be stored on the premises.

Welland Juniors FC had indicated that they would not run a car boot sale this year and the Clerk was to make a final allocation of dates.

**30/14 Reports by District and County Councillors and other Representatives.**

**District Cllr. Roger Cousins** confirmed that the SWDP assessment had taken place last week and the report was expected within the next few weeks.

The civil parking enforcement scheme was progressing successfully.

MHDC were looking further to encourage parishes to fund projects and further details were to be brought up at the Parish Council Conference on 1st April.

Finally he commented that he considered the increases in member allowances were justified.

**District Cllr. Chris Cheeseman** agreed that the allowances increase was regrettable but necessary to encourage good quality candidates and there had been no increase since 2007.

He also mentioned that an application for a mobile phone mast near the Three Counties Showground had been approved.

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**County Cllr. Tom Wells** reported that the review of bus routes was likely to result in a reduction of service from September 2014.

**31/14 Committee & Working Party Reports & Recommendations**

1. **Neighbourhood Planning Group:** Cllr. Calvesbert reported that the group was meeting bi monthly at present. A representative of the Colwall NP group attended the last meeting and it was hoped to liaise with the Hanley group over certain issues. The logo had been finalised and banners were to be made to generate public awareness.
2. **Playing Fields:**

***a. To consider submitting an expression of interest for S106 funding to MHDC:*** It was agreed that the following schemes be included:

* Upgrade and fence off the play area behind the Village Hall.
* Improve the play areas on Giffard Drive.
* Install crossings between Spitalfields and the School, also the Village Hall and Church.
* Improve parking by Village Hall.
* Improve drainage of Spitalfields.

***b. To consider how to organise car boot sale public parking:*** Concerns were raised over damage to the pitch caused by cars and councillors were to meet prior to the next meeting at 7pm on site to discuss the issue.

**32/14 Planning:**

***i* *To consider responses to the following applications:***

|  |  |  |
| --- | --- | --- |
| Application No | From | Details |
| 14/00257/HOU | Mr Richard Cope  Vicarage Cottage, Marlbank | Replace existing first floor side elevation window with larger window. (Retrospective) |
| 13/01188/HOU | Mr Robert Hayter  2 Marlbank Road | Single storey porch to front elevation. |

It was agreed to recommend both applications for approval.

Cllr. Cousins abstained from voting on both applications.

***ii. To consider making representation at Southern Area Development Management meeting regarding application 13/01388/FUL (Land at OS79514008 Marlbank):*** The Chairman was to attend.

**33/14 Highways & Footpaths**

It was agreed to continue involvement with the Lengthman scheme for the coming year. Clerk was requested to chase up maintenance of the footway outside the church.

**34/14 Correspondence**

The following correspondence was presented:

|  |  |  |
| --- | --- | --- |
| **FROM** | \*email | **SUBJECT** |
| CALC | \* | Updates |
| Bob Hughes | \* | Meeting with South Worcestershire Land Drainage Partnership |
| MHDC | \* | Review of Polling Districts and Polling Places |
| Jonathon Bills | \* | Malvern Hills Conservators Land Management Plan |
| CALC | \* | Malvern Hills Area Meeting, Wednesday 19th March |
| MHDC | \* | Neighbourhood Planning Workshop - 25th March 2014 |
| CALC | \* | Training Bulletin for Clerks and Councillors |
| MHDC | \* | Parish Council Conference 1 April – Council House 7pm |
| WCC | \* | Parish Conference - 30th April 2014 County Hall6.30pm – 8.30pm |
| Healthwatch Worcestershire | \* | Parishes Health & Social Care Debate -16 April  St. Peters Baptist Church |
| MHDC | \*(i) | Home Choice Plus Draft Allocations Policy Consultation |
| WCC |  | Lengthman Scheme |

(I) – It was agreed to respond recommending a local allocation for all homes.

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**35/14 Finance**

***I. To consider payment of invoices presented:***

The following payment was paid from the **Neighbourhood Plan Account** between meetings and was ratified:

|  |  |  |  |
| --- | --- | --- | --- |
| **From/Due to** | **Date** | **Amount** | **Details** |
| Namesco Ltd | 12/03 | £59.88 | One year domain name and web hosting |
|  | **TOTAL** | **£59.88** |  |

The following payments were approved from the **Main Account**:

|  |  |  |  |
| --- | --- | --- | --- |
| **From/Due to** | **Date** | **Amount** | **Details** |
| Jeremy Moore | 04/03 | £118.00 | Lengthman Duties (February) |
| Edwin Hardman | 17/03 | £72.00 | Handyman (£90 gross) |
| DA Sharp | 17/03 | £314.76 | Clerk’s Fee (£393.36 Gross SP25) |
|  | **TOTAL** | **£504.76** |  |

**Accounts Summary**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Reserves Lloyds B/F | £96.88 | £96.88 |  | **Main Account B/F** | **£5,767.57** |
| Reserves BOI B/F | £2,865.05 |  |  | Welland Juniors FC Rent 2013 | £670.50 |
| Interest | £0.23 | £2,865.28 |  | WCC Lengthman | £354.00 |
| Fete Account | £200.56 | £200.56 |  | HMRC Vat | £1,420.28 |
| Buildings Account | £3,132.51 | £3,132.51 |  | PWLB | (£1,876.49) |
| Neighbourhood Plan Account | £500.00 |  |  | Transfer (Neighbourhood Plan) | (£500.00) |
| Names Co Ltd | (£59.88) | £440.12 |  | March Payments | (£504.76) |
| **Total C/F** |  | **£6,735.35** |  | **Main Account C/F** | **£5,331.10** |

**ii. *To consider making a donation to aid the running of Upton-upon-Severn library:*** It was agreed not to contribute at present since the Parish Council already paid the running costs of the village hall library.

**36/14 Any other matters for report or for future consideration**

A meeting with the South Worcestershire Land Drainage Partnership on 6th March had been attended by several councillors. The area particularly prone to flooding at Brookend was to be be inspected with residents and it was hoped that Severn Trent Water would be involved as well.

**37/14 Date of the next meeting**

Since the 3rd Monday in April was a bank holiday, an alternative date was to be finalised with the Clerk within the next week..

There being no further business the meeting concluded at 9.50 pm.