

# **Little Malvern & Welland Parish Council**

Minutes of the Parish Council Meeting held on Monday 16<sup>th</sup> June 2014

[www.worcestershire.gov.uk/wellandparishcouncil](http://www.worcestershire.gov.uk/wellandparishcouncil)

## **Present**

Cllrs. Mr D Atkinson (Chairman), Mrs A Calvesbert, Mr R Cousins, Mr W Guy, Mr P Hancock, Mrs B Hill.

## **In Attendance**

County Cllr. Tom Wells, Mr D Sharp (Clerk) and two members of the public.

Before the meeting Mr Neil Hammond demonstrated a defibrillator that could be securely attached to the village hall. It was agreed in principle that such a unit would be beneficial to the village and further investigations were to be made regarding cost and grants available.

## **71/14 Apologies**

Cllrs., Mr B Downey, Mrs K Jefferies, Mrs M Pettit, Mr S Sharrock & Mr M Upright (accepted).

## **72/14 Interests**

- i. ***Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:*** There were none.
- ii. ***Notification of changes to the register of interests:*** There were none.
- iii. ***To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):*** There were none.

## **73/14 Minutes**

***To consider for adoption the minutes of the Annual Parish Council meeting held on 19<sup>th</sup> May:*** These were accepted as an accurate record and they were signed by the Chairman.

## **74/14 Progress reports and other matters arising from these minutes**

The Clerk was to make enquiries seeking volunteers to water the flowers near Castlemorton Common.

Cllr. Hancock distributed a proposed parking plan for Spitalfields to be used during car boot sales. The first one being Sunday 22<sup>nd</sup> June. The Clerk reported that cars had parked successfully on the School Field for the Malvern Joggers 10k race on 11<sup>th</sup> June.

The Clerk had notified the Community Champions that the library was open on Mondays and Thursdays and the small hall available for use at those times. He was awaiting to hear back. It was reported that the web site had been improved but there were still certain issues that needed to be addressed.

The Clerk had been informed that the VAS was again not operational and he was to try to get further information.

Cllr. Calvesbert had submitted a further response regarding the appeal for application 13/01388/FUL – Development of 24 homes on Land off Marlbank.

The Clerk had arranged for the preschool rubbish to be collected from the wheelie bin by MHDC.

## **75/14 Reports by District and County Councillors and other Representatives.**

**County Cllr. Tom Wells** reported that the Upton/Malvern bus service that passed through Welland was still to receive a subsidy, however the route was to be changed slightly, with regularity reduced to hourly and with no evening service.

**District Cllr. Roger Cousins** confirmed that discussions were taking place with Wychaven about sharing a chief executive. He also reported a serious traffic incident near the Post Office involving a pupil from Hanley High School alighting from a bus and a passing car. Investigations were to be made into how to make the bus stops safer where there was no immediate refuge either in the road or on the verge.

## 76/14 Committee & Working Party Reports & Recommendations

- i. **Neighbourhood Planning Group:** The Group was drafting a questionnaire that would include a basic housing needs survey. It was to be forwarded to councillors for approval before being distributed.

At the fête on 5<sup>th</sup> July the Group were to gather opinion on environment policies. Photograph and 'paint a plate' competitions were to be held to enable further public involvement.

- ii. The Clerk confirmed that a new grass contractor had been appointed following discussions with councillors.

One new swing seat had been installed and the Clerk was to install the other soon.

A £2000 grant from the football foundation had been approved for the maintenance work to the football pitch.

The Clerk reported that he had asked Neil Friday to cut the bank bordering Spitalfields.

## 77/14 Planning:

**To consider a response to the following application:**

|              |   |                              |
|--------------|---|------------------------------|
| 14/00686/LBC | Mr & Mrs P Lawrence<br>Court Cottage, Lockeridge Lane | Proposed replacement windows |
|--------------|---|------------------------------|

It was agreed to recommend the application for approval

## 77/14 Highways and Footpaths

The Clerk was to request the Lengthman clear the undergrowth around the two bridges on Marlbank.

## 78/14 Correspondence

The following correspondence was presented:

| FROM                  | *email | SUBJECT                                       |
|-----------------------|--------|---|
| MHDC                  | *      | News Update Spring 2014                       |
| CALC                  | *      | Updates                                       |
| CALC                  | *      | Networking Event July 2 <sup>nd</sup>         |
| MHDC                  | *      | Parish and Town Council Conference 23 October |
| Football Foundation   |        | Grant Funding Offer                           |
| Herefordshire Council |        | Local Plan                                    |

## 79/14 Finance

- i. **To consider approval of Annual Accounts:** these were approved and signed by the Chairman and Clerk.
- ii. **To consider completion of 'Annual Governance Statement':** This was completed and signed by the Chairman and Clerk.
- iii. **To consider payment of invoices presented:**

The following payments were approved from the **Main Account:**

| From/Due to                       | Date  | Amount           | Details  |
|-----------------------------------|-------|------------------|--|
| Jeremy Moore                      | 04/06 | £236.00          | Lengthman Duties (May)                           |
| Worcestershire CALC               | 19/06 | £90.00           | Finance Event                                    |
| Homebase                          | 23/05 | £26.99           | Weed Killer                                      |
| Broadleaf Tree Care               | 06/06 | £300.00          | Grass Cutting                                    |
| Signature Gardens<br>Matt Roberts | -     | £132.00          | Grass Cutting                                    |
| Mant Leisure                      | 03/06 | £252.00          | Swing Seats                                      |
| The Chemical Hut                  | 02/06 | £9.89            | Barrier Tape                                     |
| DA Sharp                          | -     | £175.00          | 2 <sup>nd</sup> ½ Expenses 13/14                 |
| Edwin Hardman                     | 16/06 | £72.00           | Handyman (£90 gross)                             |
| DA Sharp                          | 16/06 | £368.94          | Clerk's Fee (£393.36 Gross SP25)<br>+ £67.78 NDP |
| Phil Day Sports                   | -     | £4,325.00        | Spitalfields Maintenance (part)                  |
| <b>TOTAL</b>                      |       | <b>£5,987.82</b> |  |

**Accounts Summary**

|                                   |           |                   |
|-----------------------------------|-----------|-------------------|
| <b>Reserves Lloyds B/F</b>        | £96.88    | £96.88            |
| <b>Reserves BOI B/F</b>           | £2,865.74 |                   |
| Interest                          | £0.22     | £2,865.96         |
| <b>Fete Account</b>               | £12.06    | £12.06            |
| <b>Buildings Account</b>          | £3,132.51 | £3,132.51         |
| <b>Neighbourhood Plan Account</b> | £323.05   |                   |
| Community Grant                   | £6,300.00 | £6,623.05         |
| <b>Total C/F</b>                  |           | <b>£12,730.46</b> |

|                         |                  |
|-------------------------|------------------|
| <b>Main Account B/F</b> | £11,150.13       |
|                         |                  |
| Cemetery Fees           | £420.00          |
| WCC Lengthman           | £118.00          |
|                         |                  |
| June Payments           | -£5,987.82       |
|                         |                  |
| <b>Main Account C/F</b> | <b>£5,700.31</b> |

**80/14 Any other matters for report or for future consideration**

The Clerk was preparing a further application to register The Pheasant as a Community Asset.

Mark Watlin was to be asked to cut the hedge by the Post Office.

The first car boot sale was on Sunday 22<sup>nd</sup> June when the new parking regime was to be imposed.

**81/14 Date of the next meeting**

Monday 21<sup>st</sup> July was confirmed.

There being no further business the meeting concluded at 9.45 pm.