

Little Malvern & Welland Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 17th August 2015

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Present

Cllrs. Mrs V Nelson (Chairman), Miss J Dalton, Mr M Davies, Mr J Gibb, Mr W Guy, Mr P Hancock, Mrs E Horton-Smith, Dr. J Humphries, Mr J Mortimer, Mrs M Purser.

In Attendance

County Cllr. Mr T Wells, District Cllr. Mrs C O'Donell, Mr D Sharp (Clerk) and fourteen members of the public.

102/15 Apologies

Cllr. Mrs M Sumner (accepted).

103/15 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** Cllr. Humphries declared an ODI on application 15/01163/FUL since the applicants, Mr & Mrs Calvesbert, were near neighbours.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):** Cllr. Humphries to discuss application 15/01163/FUL: This was agreed unanimously and the dispensation was to last until the next ordinary election.

104/15 Planning:

i. To consider responses to the following applications:

Application No	From	Details
15/00528/FUL	Dr A Davis Willow Grange, Woodside Lane	Groundworks to provide area flood defences.
15/01141/FUL	Mr B Downey Old Cider Mill, Drake St	Proposal for two holiday cabins.
15/01163/FUL	Mr & Mrs P&A Calvesbert Land opposite Lawn Farm, Drake St	Proposed 2 storey dwelling, car port and studio workshop with new vehicular access.
15/01186/CLE	Mr P Pinchbeck The Inn at Welland, Drake St	Certificate of Lawful use, existing, for use of static caravan as an independent residential unit.

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

15/00528/FUL – An initial response was to be submitted requesting confirmation that surrounding properties would not be adversely affected by the development. Further discussions were to take place with local residents and a site visit was to be arranged.

15/01141/FUL, 15/01163/FUL, 15/01186/CLE – It was agreed to make no objection to these applications.

ii. To consider making further representation to the appeal inspector regarding application

14/01269/OUT - Land at Lawn Farm, Drake St.: Further representation was to be made by the Clerk.

105/15 Minutes

To consider for adoption the minutes of the last Parish Council meeting held on 17th August:

These were accepted as an accurate record and they were signed by the Chairman.

106/15 Progress reports and other matters arising from these minutes

Further to a request last month the Clerk reported that the Marlbank Inn music license allowed live and recorded events up to 11pm on Sun-Thu and midnight on Fri/Sat.

Due to the poor weather, weed spraying of the school field would be delayed until the spring.

Dates for a meeting with Steam Rally organisers were to be circulated.

Cllr. Purser reported that discussions between the Church and mobile phone operators were ongoing regarding the installation of a mast.

107/15 Reports by District and County Councillors and other Representatives.

District Cllr. O'Donell reported that the Chair of MHDC had recently embarked on a sponsored 'tractor run' in aid of the air ambulance. The latest draft of the SWDP was to be considered for adoption at a meeting on 22nd September, the Rothwell Road site in Malvern Wells having been removed. MHDC were still not in favour of housing Syrian refugees. Two police officers had been appointed to tackle 'rural crime' in the district. Finally she gave details of the 'Older Peoples Event' taking place on 1st October.

District Cllr. Davies added that the SWDP would be out for public consultation for 6 weeks commencing 9th October. MHDC were undertaking a review of waste collection which would last for approximately 18 months. Both MHDC and Wychaven were continuing to look to share resources and voluntary redundancies had been asked for. A recent ruling that doctors surgeries should be exempt from business rates has resulted in a net loss to MHDC of £1.2m. In future it is estimated that this will result in a 10% loss of future business rate revenue.

108/15 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group:

a) To consider for approval the Landscape Assessment Report by Carly Tinkler following public consultation: This was agreed and the report was formally adopted.

b) To consider approving the Neighbourhood Plan Draft be submitted for consultation: Following a meeting with David Clarke and Rosie Murray from MHDC several amendments had been made to the draft plan which was to be forwarded for final design. It was hoped that the plan would be in final printable form in early October. This would then be presented to the council for approval and the 6 week public consultation period would begin.

ii. Communications Working Group:

To receive feedback from recent Newsletter: The response from residents had been positive and a data base was progressing to enable future communication to be distributed electronically.

iii. S106 Working Group: No further progress had been made.

iv. Playing Fields/Open Spaces Working Group:

a) To consider applying to maintain the public open spaces on the Marlbank development site: It was agreed not to bid for the maintenance of these areas since they were of restricted recreational value.

b) To consider allowing access by the Marlbank development site in order to connect with the main sewer: This was agreed provided there was a financial benefit to the parish council. The Clerk was delegated to undertake negotiations.

v. Highways Working Group:

To consider options for the installation of 'village gates': The various options available had been previously circulated and it was agreed to install a pilot of the 'vinyl fencing' option at the 30mph sign on Garret Bank. Clerk to arrange details with Gerry Brienza at WCC Highways.

109/15 Correspondence

The following correspondence was presented:

From	*email	Subject
CALC	*	Updates
MHDC	*	Parish Conference - 5th October (6pm-9pm)
WCC	*	Broadband Update Meeting (24/09 5pm)
MHDC	*	Showcase of Services for Older People Event – 1 st October
MHDC		SWDP Briefing Thursday 10 th September
CALC	*	Area Meeting - 13 th October
MHDC	*	Print Service Offer
MHDC	*	Newsletter
Clerk	*	Princes Countryside Fund
CALC	*	Events
MHDC	*	Winter Prepared Training

110/15 Finance**i. To receive reports from Internal and External Auditors and to consider any appropriate action:**

Both reports had been circulated and the internal auditor had made two comments: Firstly that there was a typing error in the spreadsheet but this did not affect the balances. Secondly at the time of audit there was no bank statement giving the year end balance. Both matters had been rectified by the Clerk.

ii. To review the effectiveness of the Internal Audit: This was reviewed and was considered suitable for the parish council's requirements.

iii. Approval of payments due: The following payments were approved from the main account

From/Due to	Date	Amount	Details
PWLB	14/09	£1,876.49	Loan Repayment
MHDC	07/08	£905.22	Election Costs
MHDC	07/08	£477.84	Election Cost
J Moore	30/08	£236.00	Lengthman Duties (Aug)
Broadleaf Tree Care	08/09	£380.00	Grass Cutting
JRB Enterprises	23/08	£133.80	Dog Gloves
Steve Maund	-	£400.00	Grass Cutting (July-Sept)
J Mart	-	£27.94	Shovel/Gloves/Rubbish Bags
E Hardman	21/09	£88.00	Handyman
D Sharp	21/09	£378.55	Clerk's Fee (£404.08 Gross SP25 + £69.27 NDP)
	TOTAL	£4,903.84	

After these payments are made accounts will be as follows:

Accounts Summary

Reserves Lloyds B/F	£96.88	£96.88
Reserves BOI B/F	£2,869.23	
Interest	£0.23	£2,869.46
Fête Account	£1,934.12	
Car Boot	£316.00	£2,250.12
Buildings Account	£3,132.51	£3,132.51
Neighbourhood Plan Account	£151.42	
Adjustment (Get Mapping)	-£33.60	£117.82
Total C/F		£8,466.79

Main Account B/F	£2,847.17
WCC Lengthman	£236.00
Scouts Car Boot	£21.30
September Payments	-£4,903.84
Main Account C/F	-£1,799.37

111/15 Any other matters for report or for future consideration

The Clerk was investigating a loose gravestone and requested that funds be made available to rectify the problem if liable relatives could not be contacted.

Clerk to investigate who was responsible for the maintenance of the trees and undergrowth bordering the Marlbank Brook near The Avenue.

Clerk to chase up removal of the dead tree in Welland Gardens.

The Clerk also reported that the parish council grit bins had stocks in preparation for the winter.

A meeting with the owner and proposed developer of the Pheasant Inn site was to be arranged.

112/15 Date of the next meeting

Monday 19th October was confirmed.

There being no further business the meeting concluded at 9:55 pm.