

# Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 21<sup>st</sup> December 2015

<http://e-services.worcestershire.gov.uk/MyParish>

## Present

Cllrs. Mrs V Nelson (Chairman), Miss J Dalton, Mr M Davies, Mr P Hancock, Mrs E Horton-Smith, Dr. J Humphries, Mr J Mortimer, Mrs M Purser, Mrs M Sumner.

## In Attendance

Mrs A Brookes (Footpath Warden), Mr D Sharp (Clerk) and five members of the public.

## 138/15 Apologies

Cllr. Mr J Gibbs (accepted). Also County Cllr. Mr T Wells & District Cllr. Mrs C O'Donnell.

## 139/15 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):** There were none.

## 140/15 Planning:

### i. To consider responses to the following applications:

Application No	From	Details
15/00528/FUL	Dr A Davis Willow Grange, Woodside La	Groundworks to provide area flood defences.
15/00905/FUL	Mr Denis Schwarz Welland Way, Gloucester Rd	Demolition of existing agricultural building and replacement with a dormer bungalow
15/01448/106	Mrs D Brookes Spitalfields Marlbank Road	Tenure change from 12 social rented units to 8 social rented units and 4 shared ownership units
15/01498/ADV	Mr Joe Newman Land at Drake Street,	1 x 3m(H) x 1.5m(w) sign on 4m posts. V shaped sign
15/01621/HOU	Mr A Powell Windyridge, Welland,	Erection of 4 stables, construction of treated shiplap with black onduline corrugated roofing.
15/01653/HOU	Me & Mrs Pilditch Over Darwen, Gloucester Road	Alterations and first floor extensions to front and rear.
15/01676/FUL	Mrs Sarah Davey Bellevue, Gloucester Road	Erection of front boundary fence and landscaping to alter condition 7 on previous permission 13/01204/S73 - landscaping and revised plan numbers 08 Rev M

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

### **15/00328/FUL:**

Until a full report has been received from RAB consultants the Parish Council feels it does not have sufficient information to make comment.

### **15/01448/106:**

The Parish Council has no comment to make

### **15/01498/ADV:**

The Parish Council has no comment to make

### **15/01621/HOU:**

The Parish Council has no objection to the development but would suggest that a tree survey is undertaken to ensure no trees are damaged or removed as they offer necessary screening for the proposed stable block and suitable protected areas are identified to ensure groundworks do not disturb root areas.

### **15/01653/HOU:**

The Parish Council has concerns that the proposed front extension dominates the façade, now being aligned with the front wall and is not subservient to the main building, seemingly contrary to the MHDC supplementary planning document dealing with dormer windows and also policy 7.3 of the emerging Welland Neighbourhood Development Plan.

Furthermore, possibly due to poor resolution of the online plans, but the building materials are not clear and the Parish Council suggests that rather than white UPVC a more neutral colour is used that assimilates with the tone of the roof tiles, or even wood or hanging tiles.

**15/01676/FUL:**

The Parish Council has no comment to make.

**141/15 Minutes**

**To consider for adoption the minutes of the last Parish Council meeting held on 16<sup>th</sup> November:**

These were accepted as an accurate record and they were signed by the Chairman.

**142/15 Progress reports and other matters arising from these minutes**

The phone line to the village hall had now been adopted by the Parish Council and the appropriate bank mandate had been completed.

The Clerk reported that he had posted co-option notices for the parish council vacancy following notification from MHDC.

**143/15 Reports by District and County Councillors and other Representatives.**

**District Cllr. Davies** reported that the inspector's report into the SWDP was due in January. The rationalisation of MHDC's management posts was continuing and plans were in place to merge planning policy services with Wychavon District Council. He also hoped to invite the new CEO Jack Hegerty to the area in spring/summer.

**Anne Brookes** (Footpaths Warden) reported on several issues raised with WCC Countryside Services. She was also please to report that Bovis Homes would be keeping the footpaths crossing the Lawn Farm site open during buildings works. Finally a replacement was being sought for the WCC Footpath Officer Tracy Sutton who had left.

**144/15 Committee & Working Party Reports & Recommendations****i. Neighbourhood Planning Working Group:**

The Plan was now published on the website and now out for consultation. Councillors congratulated the Group on the success of the launch events and residents were to be reminded of the consultation period in the January newsletter.

**a) To consider approving list of consultees:** The proposed list of consultees had been circulated previously and was approved.

**To consider approving letter of notification to consultees:** The proposed letter of notification was approved.

**To consider undertaking a housing needs survey of the parish of Welland:** This was agreed and it was confirmed Maureen Lamb was to draft the questionnaire which was to include all requirements, not just affordable housing. A meeting was also to be arranged with Fortis Housing to clarify the affordable housing policy for Welland.

**ii. Communications Working Group: Update on progress on website:** Progress with the design of the website was ongoing and it was hoped that there would be something to present at the next meeting. A further newsletter was planned for January.**iii. S106 Working Group: Project List Update:** The users of the pavilion had presented draft plans for a storage extension on the side of the building. A further meeting was to take place prior to submitting an expression of interest for S106 funding to MHDC. The Parish Council had no objection and would become more involved with the process as time progressed. Progress with other possible schemes was dependent on meetings with local landowners and MHDC planning department.**iv. Playing Fields/Open Spaces Working Group:** The Clerk reported that he had reattached a safety rail to one of the youth shelters.**v. Highways Working Group: Following a review of the village gates installed on Garret Bank to consider approval of installations at other village entrances:** WCC had approved the installation and had arranged for it to be permanently installed. It was agreed to proceed with the three remaining sites although it was noted that that the initial response from Malvern Hills Conservators regarding the site on Castlemorton Common was not favourable. Other traffic calming measures were to be investigated in future. A review of road signs was currently being undertaken and an interim report was presented to the meeting.

**145/15 Correspondence**

**To review the following correspondence previously circulated:**

From	*email	Subject
CALC	*	Updates
Rural Services Network	*	Rural Vulnerability Service - Rural Broadband - Nov 2015
Andy Norman	*	Couch 25k Running Programme
MHDC	*	Parish Conference Workshop Feedback - Community Engagement
CALC	*	AGM 25/11
WCC	*	Clean for The Queen 2016
CALC	*	Malvern Hills Area Meeting 01/12
CALC	*	Superfast Worcestershire Business Packs
MHDC	*	Neighbourhood Planning Workshops
WCC	*	Worcestershire Local Flood Risk Management Strategy Consultation
Peter Whitehead Technology Delivery Networks	*	Improving Mobile Signal Coverage in Welland
Ann Canham	*	Welland Charity Trustee Grant Scheme
WCC	*	Budget Consultation Meeting 6.30pm 21st January 2016
Malvern Hills AONB	*	E-bulletin December 2015
Misc.	*	Welland Steam Rally
Welland Day Care		Letter of Thanks
Pensions Regulator		Workplace Pensions

**146/15 Finance**

**To consider approval of payments due:**

The following payment was made between meetings from the **Buildings Account** and was approved:

From/Due To	Date	Amount	Details
AMB Glass	09/12	£2,328.04	Replacement Door

The following payment was approved from the **Neighbourhood Plan Account**:

From/Due To	Date	Amount	Details
Chris Machin	09/12	£814.00	Design & Compilation

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	26/11	£236.00	Lengthman Duties (Nov)
NA Priday	30/09	£570.00	Bank & Hedge Cutting
Dan Drinkwater	-	£105.00	Cemetery Maintenance
E Hardman	21/12	£72.00	Handyman (£90 Gross)
D Sharp	21/12	£378.55	Clerk's Fee (£404.08 Gross SP25 + £69.27 NDP)
	<b>TOTAL</b>	<b>£1,361.55</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£96.88</b>	<b>£96.88</b>	<b>Main Account B/F</b>	<b>£11,225.37</b>
<b>Reserves BOI B/F</b>	<b>£2,869.93</b>			
Interest	£0.24	<b>£2,870.17</b>		
<b>Fête Account</b>	<b>£300.12</b>	<b>£300.12</b>	WCC Lengthman	£236.00
<b>Buildings Account</b>	<b>£3,132.51</b>			
<b>AMB Glass</b>	£2,328.04	<b>£804.47</b>		
<b>Neighbourhood Plan Account</b>	<b>£3,067.82</b>	<b>£3,067.82</b>	December Payments	-£1,361.55
<b>Total C/F</b>		<b>£7,139.46</b>	<b>Main Account C/F</b>	<b>£10,099.82</b>

**147/15 Any other matters for report or for future consideration**

Cllrs. Hancock, Horton Smith and Mortimer were to meet with the Clerk prior to the next meeting to produce a draft budget for discussion at the January Parish Council meeting. It was noted that the clothes recycling bin had been removed.

**148/15 Date of the next meeting**

Monday 18<sup>th</sup> January at 7.30pm was confirmed.

There being no further business the meeting concluded at 9.15 pm.