

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 18th January 2016

<http://e-services.worcestershire.gov.uk/MyParish>

Present

Cllrs. Mrs V Nelson (Chairman), Miss J Dalton, Mr M Davies, Mr J Gibbs, Mr P Hancock, Dr. J Humphries, Mr J Mortimer, Mrs M Purser.

In Attendance

Mrs A Brookes (Footpath Warden), Mr D Sharp (Clerk) and seven members of the public.

Before the meeting concerns were raised whether the additional access that had been made into the 'Old Post Office' development site was contrary to planning permission.

A query was raised as to when the S106 contributions from developers of sites in Welland were due for payment.

01/16 Apologies

Cllrs. Mrs E Horton-Smith & Mrs M Sumner (accepted). Also District Cllr. Mrs C O'Donnell.

02/16 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):** There were none.

03/16 Co-option

To consider applications for co-option to the Parish Council: No applications had been received.

04/16 Planning:

i. To consider a response to the following application:

Application No	From	Details
16/00044/FUL	Mr Chris Lee Broad Oak Lodge, Gilvers Lane	Permanent siting of a mobile home for residential use as fishery mangers dwelling

Cllr. Davies abstained from voting due to his position as District Councillor.

It was agreed not to make any objection to the application.

ii. To consider setting up a 'Planning Group' to review applications and make recommendations to the Parish Council: This was agreed and Cllrs. Dalton, Horton Smith, Purser & Sumner were to constitute the group and its effectiveness would be reviewed in six months.

05/16 Minutes

To consider for adoption the minutes of the last Parish Council meeting held on 21st December:

These were accepted as an accurate record and they were signed by the Chairman.

06/16 Progress reports and other matters arising from these minutes

No matters were discussed.

07/16 Reports by District and County Councillors and other Representatives.

District Cllr. Davies reported that fewer than 200 representations had been received concerning the SWDP consultation. The inspectors report was expected later this month and there was a meeting of the full council arranged for 23rd February to consider adopting the plan. There would then be a three month period allowing for a judicial review.

Ian Marshall was now the new monitoring officer for MHDC as well as Wychavon and there were still plans to amalgamate the planning policy teams of the two councils although there were no plans to create a single council.

Finally he warned that the continual reduction in government support grant was likely to result in further cost saving measures and above inflation council tax rises.

Anne Brookes (Footpaths Warden) reported on some damage to a footpath crossing the Lawn Farm site. Also flooding over the footpath crossing the 'Old Post Office' adjacent to the SSSI.

08/16 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: Details of publication of the plan had been sent to 120 statutory consultees and so far three responses had been received. A housing needs survey was being drafted and would be sent out with the January newsletter. The results would be included in the final draft of the plan.

ii. Communications Working Group: Update on progress on website: Progress with the design of the website was ongoing and it was hoped that there would be something to present at the next meeting. Further contributions to the newsletter were requested, this would be distributed at the end of the month.

iii. S106 Working Group: Project List Update: The Chairman, Cllr. Davies and Clerk had met with MHDC planning department to discuss planning issues that may arise from any of the S106 schemes. A further meeting was to be arranged with Fortis Housing to explore their possible involvement in any of the schemes.

iv. Playing Fields/Open Spaces Working Group: The Clerk reported that a small work party had been arranged to dig up the main French drain that runs along the side of the football pitch to ascertain if there is a blockage causing poor drainage of the pitch. Welland Juniors FC had arranged quotations from two contractors for further work on the field and regular testing was to be arranged to see if the current maintenance programme was being beneficial.

v. Highways Working Group: Cllr. Davies and the Clerk were to meet Gerry Brienza from WCC Highways to finalise the positions of the village gates at the remaining three sites.

The Clerk was to ask the Lengthman to continue siding out the footways on Upper Welland Road and also Gloucester Road.

09/16 Correspondence

To review the following correspondence previously circulated:

From	*email	Subject
CALC	*	Updates
MHDC	*	DCLG's Notes on Neighbourhood Planning December 2015
WCC	*	Superfast broadband message for your Parish
MHDC	*	Neighbourhood Planning Workshops - January 2016
WCC	*	Preparations for Her Majesty The Queen's 90 th Birthday
WCC	*	Budget Consultation 2016
WCC	*	Children's Centres Consultation - closing date 29 January
Worcestershire FA	*	Spitalfields Maintenance Report
Playsafety	(i)	ROSPA Playground Report

(i) It was agreed to start investigating the complete regeneration of the play area that would be funded from S106 contributions.

10/16 Finance

i. To consider the budget for 2016/17 and set a precept: The budget was considered and agreed. The precept was set at £22,297 (including parish grant). Calculations using MHDC figures indicated that this would result in a 5% increase in band D council tax from £42.81 to £44.95

ii. To consider approval of payments due:

The following payment were approved from the **Neighbourhood Plan Account:**

From/Due To	Date	Amount	Details
Malvern Hills District Council	04/01	£902.40	Printing

The following payments were approved from the **Main Account:**

From/Due To	Date	Amount	Details
J Moore	28/12	£236.00	Lengthman Duties (Dec)
JRB Enterprises	05/01	£133.80	Dog Gloves
Upton Community Care	-	£75.00	Donation
Upton Shuttle (Upton Town Council)	-	£75.00	Donation
MacMillan Cancer Support	-	£75.00	Donation
South Worcestershire CAB	-	£75.00	Donation
Wilko Retail	18/01	£18.00	Heater for Library
HM Revenue & Customs	-	£338.00	PAYE (Oct-Dec)
E Hardman	18/01	£72.00	Handyman (£90 Gross)
D Sharp	18/01	£378.75	Clerk's Fee (£404.08 Gross SP25 + £69.27 NDP)
TOTAL		£1,476.55	

Accounts Summary

Reserves Lloyds B/F	£96.88	£96.88	Main Account B/F	£9,520.15
Reserves BOI B/F	£2,869.93			
Interest	£0.24	£2,870.17	Welland Juniors FC	£1,560.00
Fête Account	£300.12	£300.12	WCC Lengthman	£118.00
Buildings Account	£804.47	£804.47	WCC Lengthman	£236.00
Neighbourhood Plan Account	£3,067.82		BT	-£72.32
Chris Machin (Dec)	-£814.00		January Payments	-£1,476.55
MHDC	-£902.40	£1,351.42		
Total C/F		£5,423.06	Main Account C/F	£9,885.28

11/16 Any other matters for report or for future consideration

The defibrillator training due to be held on 10th and 13th January had been cancelled by West Midlands Ambulance Service and the Clerk was to attempt to rearrange.

12/16 Date of the next meeting

Monday 15th February at 7.30pm was confirmed.

There being no further business the meeting concluded at 9.45 pm.