

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 15th February 2016

<http://e-services.worcestershire.gov.uk/MyParish>

Present

Cllrs. Mrs V Nelson (Chairman), Miss J Dalton, Mr M Davies, Mr J Gibbs, Mrs E Horton-Smith, Dr. J Humphries, Mr J Mortimer, Mrs M Purser, Mrs M Sumner.

In Attendance

Mrs A Brookes (Footpath Warden), Mr D Sharp (Clerk) and fifteen members of the public.

13/16 Apologies

Cllr. Mr P Hancock (accepted). Also District Cllr. Mrs C O'Donnell.

14/16 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. (Written requests to be with the clerk at least 4 clear days prior to a meeting.):** There were none.

15/16 Co-option

To consider applications for co-option to the Parish Council: Two applications had been received and it was resolved to ask the public to leave the meeting in order to keep the deliberations confidential.

Mr Peter Gillet was co-opted onto the council and duly completed his acceptance of office.

16/16 Planning

To consider responses to the following applications:

Application No	From	Details
15/01624/FUL	Mr MJS Cockburn Tyre Hill House Hanley Swan	Change of use of existing agricultural land to domestic garden use, alteration of driveway route together with the demolition of existing store building and erection of a new spa building for private use.
16/00117/HOU	Mr C O'Neil 1 Reynolds Close	Single storey extension to east side of existing dwelling, providing new kitchen and utility room.
16/00142/HOU	Mr & Mrs Pearce Hillcourt Farm	Conversion of existing barn to form ancillary living accommodation.
16/00150/FUL	Mr & Mrs S Morris Rookery Nook, Woodside Ln.	Proposed extension to agricultural building
16/00179/PDU	Mr R Pearce Hillcourt Farm	Prior approval for a proposed change of use of agricultural building to a single dwelling.
16/00184/HOU	Mr & Mrs S Morris Rookery Nook, Woodside Ln.	Front extension to bungalow and conversion and extension of outbuilding to form ancillary living accommodation.

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

15/01624/FUL - The Parish Council would like further information as to why so much land is to be converted from agricultural use to domestic use. We also have concerns regarding the local landscape character and the impact that the new driveway will have.

16/00117/HOU - The Parish Council has no objection to the development

16/00142/HOU - The Parish Council has no objection to the development - however we suggest a condition that the specification for new materials to be used be approved prior to commencement.

16/00150/FUL - The Parish Council has no objection to the development

16/00179/PDU - The Parish Council would like more information regarding the landscape proposals to determine the curtilage of the proposed dwelling and how the new development sits with the other residential properties to ensure there are no issues of overlooking with the previously permitted development, the site does not become overdeveloped and that the dwelling has adequate private amenity space, car parking provision and access.

16/00184/HOU - The Parish Council has no objection to the development

17/16 Minutes

To consider for adoption the minutes of the last Parish Council meeting held on 18th January:

These were accepted as an accurate record and they were signed by the Chairman.

18/16 Progress reports and other matters arising from these minutes

The Clerk gave details of possible wifi broadband provision in the village hall and was authorised to proceed.

A meeting had been arranged with the local policing team for tomorrow to discuss issues regarding the Steam Rally. Traffic management would be prominent.

19/16 Reports by District and County Councillors and other Representatives.

District Cllr. Davies reported that the executive committee were to vote on the MHDC budget this week and a 3.6% increase in council tax was expected partly due to the reduction in grant from central government. He also confirmed that a senior manager would be visiting Morton ward on 24th and 25th June.

Two local issues were ongoing – the problem with sewage overflow at Brookend and Welland Court Lane areas had been brought to the attention of Severn Trent's chief executive and it was hoped that progress could be made. The poor broadband reception in some local areas may be addressed by additional funding.

Finally he confirmed that part of his ward budget was still to be claimed and had to be allocated by the end of the financial year.

District Cllr. O'Donnell's report was also presented by Cllr. Davies, in which she confirmed that Malvern would be hosting a number of Syrian refugees. The SWDP was to be considered for adoption by the three councils next week and if approved would be adopted following a six week period for judicial review. She warned that some planning applications, outside the scope of the SWDP, may still be approved if they fulfil 'sustainability' criteria. Finally she commented that MHDC had been awarded a certificate of excellence for the management of the Tenbury swimming pool.

20/16 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: A housing needs survey had been distributed with the January newsletter and so far 24 responses had been received. These together with the responses to the consultation would be reviewed and included in the final draft if necessary.

ii. Communications Working Group: Update on progress on website: Progress with the design of the website was ongoing. A newsletter had been sent out in January and a further one was planned for the summer.

iii. S106 Working Group: Project List Update: A meeting had taken place with Fortis Housing to explore their possible involvement with any of the schemes. It was hoped to talk to other housing associations also. A letter was to be sent to Mr Bailey seeking clarification of the future of the Pheasant Inn site and whether the parish council could become involved in its development.

iv. Playing Fields/Open Spaces Working Group: To review dog access to playing fields: The Clerk had circulated details of possible dog control orders following a request from a resident expressing concern over the number of dogs running loose during the school run. It was agreed to produce signs requesting dogs be kept on a lead between 8:30 – 9:00 am and 3:00 – 3:30pm. The primary school was to be asked to make parents aware of this.

It was agreed that the paths around the football pitch should be 'sided out' – Clerk to arrange.

The football club had requested a further drainage survey of Spitalfields. It was hoped that S106 funding could be used to pay for improvements.

v. Highways Working Group: To consider approving placing information leaflets on inconsiderately parked cars within the parish: This was approved and Cllr. Sumner was to arrange the notice which would be used for a trial period. The primary school was to be asked to remind parents to park considerately when picking up.

Materials for the remaining village gates had been ordered.

Anne Brookes, footpaths warden, reported that the site manager had been very helpful in maintaining access to the paths across the site.

21/16 Correspondence

To review the following correspondence previously circulated:

From	*email	Subject
CALC	*	Updates
WCC	*	Budget Consultation Survey and Parish Conference 24th Feb
CALC	*	Good Councillor Guide
WCC	*(i)	Town & Parish Council Briefing on Traveller Site Allocations 6:00pm on 15th February
MHDC	*	South Worcestershire Development Plan Publication of the Inspector's Report
Clerk	*	Dog Control Orders
MHDC	*	Revised Council Constitution - including changes to the public participation scheme for ADMCs
MHDC	*	Parish and Town Council Conference -18 April,6-8.30 pm
Barry Turbutt	*	Communication
Nick Millikin	*	Local Speeding Traffic
Upton Town Council		Letter of Thanks
MacMillan		Letter of Thanks
CAB		Letter of Thanks

(i) Cllr. Dalton had attended and reported that it would in future be necessary to show a provision for transient sites as well as those permanent ones already in place.

22/16 Finance

To consider approval of payments due:

The following payment was made between meetings from the **Main Account** and was ratified:

From/Due To	Date	Amount	Details
Vinyl Fencing	08/02	£553.92	Village Gates

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	03/02	£118.00	Lengthman Duties (Jan)
JRB Enterprises	-	£133.80	Dog Gloves
E Hardman	15/02	£72.00	Handyman (£90 Gross)
D Sharp	15/02	£378.75	Clerk's Fee (£404.08 Gross SP25 + £69.27 NDP)
	TOTAL	£702.55	

Accounts Summary

Reserves Lloyds B/F	£96.88	£96.88	Main Account B/F	£9,885.28
Reserves BOI B/F	£2,870.42			
Interest	£0.22	£2,870.64		
Fête Account	£300.12	£300.12		
Buildings Account	£804.47	£804.47		
Neighbourhood Plan Account	£1,351.42	£1,351.42	February Payments	-£1,256.47
Total C/F		£5,423.53	Main Account C/F	£8,628.81

23/16 Any other matters for report or for future consideration

Her Majesty the Queen's birthday celebrations were on 12th June and the fête group were to be asked if something could be included in their arrangements.

The new vicar would be in post in August and had been invited to meet the Parish Council.

24/16 Date of the next meeting

Monday 21st March at 7.30pm was confirmed.

There being no further business the meeting concluded at 9.30 pm.