

# **Little Malvern & Welland Parish Council**

Minutes of the Parish Council Meeting held on Monday 15<sup>th</sup> August 2016

<http://e-services.worcestershire.gov.uk/MyParish>

## **Present**

Cllrs. Mrs V Nelson (Chairman), Miss J Dalton, Mr M Davies, Mrs E Horton-Smith, Dr J Mortimer, Mrs M Purser, Mrs M Sumner.

## **In Attendance**

Mrs A Brookes (Footpaths Warden) and three members of the public.

Before the meeting Mrs Ann Brookes asked if residents of Giffard Drive were allowed to have barbecues on the public open space. Cllr. Davies agreed to find out.

Mr David Jones requested to be able to speak on item 7v on the agenda (Highways Working Group).

Mr Joe Whitehouse raised the ongoing issue of the state of the Marlbank footway between Holdfast Cottage and Upper Welland Road.

## **87/16 Apologies**

Cllrs. Mr J Gibbs, Mr P Gillett, Mr P Hancock, Dr J Humphries (accepted).  
Also District Cllr. Mrs C O'Donnell and Mr D Sharp (Parish Clerk).

## **88/16 Interests**

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting. Cllr. Purser to discuss planning application 16/00393/FUL:** There were none.

## **89/16 Planning**

- i. **To consider responses to the following and any late submitted applications:**

<b>Application No</b>	<b>From</b>	<b>Details</b>
16/00839/FUL	Mr Charles Bond Lawn Farm Drake Street	Temporary permission for 1 year for use of property and double garage (Plot 3) as sales office and showhome to include: Sales car parking area, external lighting, landscaping and advertisements on sales office around parking area.
16/00963/FUL	Mr Cockburn Tyre Hill House	Extension to the residential curtilage, alteration of driveway route, demolition of a redundant barn and erection of a new domestic spa pavilion.
16/01068/HOU	Mr B Holton Willow End Farm Cottage	Single storey extension to form conservatory

Cllr Davies abstained from voting due to his position as District Councillor

The following responses were agreed:

16/00839/FUL - 'The Parish Council asks that all external lighting be kept to a minimum and to be as unobtrusive as possible.'

16/00963/FUL - 'The Parish Council is concerned that there is no evidence that trees that are identified for retention have been suitably assessed and graded by a qualified arboriculturalist. The scheme potentially threatens the root structure of several mature and visually prominent trees particularly in proximity to the proposed entrance and driveway.

The Parish Council also recommends that the render on the spa building be specified in a naturalistic shade that would enable the building to be visually assimilated into the landscape, particularly in winter when it will be clearly visible through surrounding trees.'

16/01068/HOU - 'The Parish Council has no objection.'

## **90/16 Minutes**

**To consider for adoption the minutes of the Parish Council meeting held on 18<sup>th</sup> July:** These were accepted as an accurate record and they were signed by the Chairman.

## **91/16 Progress reports and other matters arising from these minutes**

There were none

## 92/16 Reports by District and County Councillors and other Representatives.

**District Cllr. Mick Davies** confirmed that the temporary bus service would continue until 29<sup>th</sup> October. He reported that work continues to provide a sustainable future service which is likely to be a community service supported initially by the County Council. Once the details of the service have been agreed it will be vital for Town and Parish Councils to publicise and encourage its use.

New service standards for Malvern Hills District Council have been implemented and feedback will be sought in due course.

MHDC is evaluating the use of its buildings with the objective of having most of its staff in one location and to give better public access.

The continuing evaluation of waste collection service had been approved by MHDC Executive Committee last month. Details of proposed service levels and cost savings had not yet been determined.

Building on the success of the Queen's Birthday clean up, the Council were also calling for volunteers to form litter collecting squads. Volunteers should contact Claire Vaughan and the Parish Council should consider nominating areas for particular action.

## 93/16 Committee & Working Party Reports & Recommendations

**i. Neighbourhood Planning Working Group:** The plan has now been successfully health checked and the workshop held with MHDC. It was hoped to be submitted in the Autumn.

**ii. Communications Working Group:** The menu bar on the website had been modified to give a different colour on selecting an item so that it was easier to tell that a new page had been selected. Links in text had also been modified by a new purple colour in bold so that they could be seen more easily. The picture gallery had been commissioned as authorised at the July meeting. It was decided that a text based page for local businesses and services would be sufficient rather than commissioning picture based pages.

### iii. S106 Projects Working Group:

**a. To consider quotations for new play equipment:** Quotations had been received from Eibe and Kompan. Both schemes were to be available for consultation on the website for several weeks before a bid was prepared for S106 funding. In the meantime, preliminary discussions would be held with MHDC to prepare for the application in order to give it the maximum chance of success.

**b. To consider obtaining valuations on areas of land that may be suitable for the 'Welland Wellbeing Project':** Following advice from MHDC and the District Valuer that a commercial valuation should be obtained, a quotation for £200 from John Goodwin had been received. It was agreed that John Goodwin be asked to carry out a valuation prior to commencing negotiations with the landowner.

**c. To consider investigating the purchase of adult fitness equipment:** Cllr. Nelson reported that two companies had attended a meeting with Parish Councillors, Peter Manion of the Football Club and Deborah Powell of a local Boot Club. Work was to continue in investigating this further and other groups were to be consulted.

### iv. Playing Fields/Open Spaces Working Group:

**a. To review options regarding conducting a survey on the drainage options for the football pitch:** It had been agreed to go ahead with the expenditure of £3,000 on a survey with the objective of recommendations to have a playable pitch year round and to lower annual maintenance costs. Cllr Davies has arranged a meeting with Duncan Rudge at MHDC on what aspects of the likely recommendations are admissible under S106.

**b. To review waste policy:** It was agreed that a small working group be set up comprising Cllrs Purser, Hancock and Davies to review the Parish Council's waste policy.

**c. Update on cemetery maintenance and to consider quotation for groundworks:** A proposal to spend £1,540 to clear the ground in the cemetery so that it can be mowed satisfactorily was agreed. This will involve moving a large amount of soil onto the bank of Spittlefield and the rest to the back of the cemetery to create a wildflower area.

### v. Highways Working Group: To consider financing additional road markings on Gloucester Road:

David Jones (public) argued a case to reduce signage in view of the Parish Council's previous audit and questioned the benefit of further signage to reduce speed, particularly along Gloucester Road. Cllr Davies reported that from research he had carried out it appeared that 30mph roundels (as had been suggested by WCC Highways) had no effect on speed reduction. It was therefore agreed unanimously not to go ahead with expenditure that the Parish Council would have had to meet to have the roundels painted. It was, however, agreed to approve the installation of yellow backed 30 mph signs to replace the present round ones and to continue negotiations with the Conservators with respect to the village gates on Gloucester Road. It was also agreed to investigate further use of vehicle activated signs.

**94/16 Welland Steam Rally**

**To review event and to consider suggestions for future management:** It was agreed that the Chairman would write a letter to the organisers of the Steam Rally thanking them for the improvements in traffic management that they put in place this year and in particular, the diversion of traffic from Upton via Hanley Swan. She would also request a meeting to discuss other outstanding matters.

**95/16 Correspondence**

**To review the following correspondence previously circulated:**

From	*email	Subject
CALC	*	Updates
Robert Lamb	*	Hanley Neighbourhood Plan Informal Consultation
WCC	*	Worcestershire Roadworks Reports
Clerk	*	Chirch Villa Planning Response
MHDC	*	Parish and Town Council Conference - 17 October, 6-8.30 pm
MHDC	*	CIL Consultation
Welland Village Store	*	Funding Request
MHDC	*	Highways Training 25 July - Follow Up
MHDC	*	Quality Tour 2016 - Provisional 12 October
MHDC	*	SWDP Town and Parish Council 28 July 2016 Presentation - Considering Speculative Housing Apps
John Champion	*	Safer West Mercia Plan Consultation

**96/16 Finance**

**i. To consider making a contribution to AONB:** Cllr Davies reported the significant benefit that the AONB had been to the village. It was agreed to make a contribution of £250 this year.

**ii. To consider part funding benches outside village shop:** It was felt that whilst the Parish Council was able to offer rate relief contributions to the Village Store, it may cause accountability problems in making contributions to a purchase of assets for a private business.

**iii. To consider payment of invoices presented:**

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	29/07	£236.00	Lengthman Duties (July)
Broadleaf Tree Care	-	£300.00	Grass Cutting
Broadleaf Tree Care	-	£200.00	Cemetery Tree Works
Steve Maund	-	£240.00	Grass Cutting
JRB Enterprises	28/07	£133.80	Dog Gloves
E Hardman	15/08	£72.00	Handyman (£90 Gross)
D Sharp	18/07	£386.26	Clerk's Fee (£412.20 Gross SP25 + £70.66 NDP)
D Sharp	-	£40.66	Underpayment last month
<b>TOTAL</b>		<b>£1,608.72</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£96.88</b>	<b>£96.88</b>
<b>Reserves BOI B/F</b>	<b>£2,871.82</b>	
Interest	£0.22	<b>£2,872.04</b>
<b>Fête Account</b>	<b>£735.78</b>	<b>£735.78</b>
<b>Buildings Account</b>	<b>£804.47</b>	<b>£804.47</b>
<b>Neighbourhood Plan Account</b>	<b>£1,151.75</b>	<b>£1,151.75</b>
<b>Total C/F</b>		<b>£5,660.92</b>

<b>Main Account B/F</b>	<b>£9,134.15</b>
WCC Lengthman	£590.00
August Payments	-£1,608.72
<b>Main Account C/F</b>	<b>£8,115.43</b>

**97/16 Any other matters for report or for future consideration**

Cllr. Purser had received a request from Peter Griffiths, who would like to bring a fish and chip van to the village and park outside the village hall each week. There were no objections to this idea.

Cllr. Davies raised the signage for the new Pre School area. It had been agreed that all signage should mention the Parish Council and that it is a public asset. Further information was to be sought on the colour and format of signage and details of the play equipment in the new area etc. The Chairman was to liaise with the pre School about this.

**98/16 Date of the next meeting**

Monday 19<sup>th</sup> September at 7.30pm was confirmed.

There being no further business the meeting concluded at 9.40 pm.